

HIDAYATULLAH NATIONAL LAW UNIVERSITY, RAIPUR (C.G.)

INDEX

AGENDA FOR MEETING OF THE FINANCE COMMITTEE
TO BE HELD ON 20.03.2012 AT 11.00 A.M. AT THE BOARD ROOM OF THE UNIVERSITY

Sl.	Agenda Item	Page Nos.
1.	Agenda for the Finance Committee meeting dated 20.03.2012	1
2.	Notes on Agenda Items for the Finance Committee meeting dated 20.03.2012	2
3.	Minutes of the Finance Committee meeting dated 07.12.2011	3-4
4.	Break-up of tentative expenditure for the 2 nd Convocation of the University	5
5.	UGC letter dated 05.01.2012 and 07.02.2012 seeking proposals for XII Plan Period	6-8
6.	University letter No.HNLU/11593/2011 dated 26.12.2011 to EPFO	9-10
7.	EPFO letter No.EPF/RO/Rpr/Circle-III/Enf./CG/19381/913 dated 22.02.2012	11
8.	EPFO letter No.EPF/CG/RO/RPR/MIS/2011/File No.50 dated 02.08.2011	12


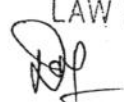

REGISTRAR
HIDAYATULLAH NATIONAL
LAW UNIVERSITY, RAIPUR



HIDAYATULLAH NATIONAL LAW UNIVERSITY, RAIPUR (C.G.)

AGENDA FOR MEETING OF THE FINANCE COMMITTEE
TO BE HELD ON 20.03.2012 AT 11.00 A.M. AT THE BOARD ROOM OF THE UNIVERSITY

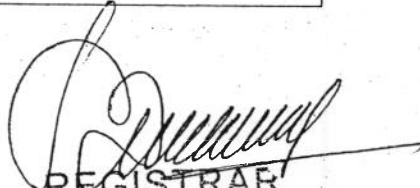
Sl.	Agenda Item
1.	Perusal and approval of the minutes of Finance Committee meeting dated 07.12.2011.
2.	Placing break-up of tentative expenditure for the 2 nd Convocation of the University for perusal and approval.
3.	Perusal and approval of the proposal of the University to be sent to UGC for the XII Plan period – Proposal prepared as per letter dated 05.01.2012 of the Chairman, UGC.
4.	Applicability of Employees' Provident Funds & Miscellaneous Provisions Act, 1952 regarding.
5.	Any other matter with the permission of the Chair.


REGISTRAR
HIDAYATULLAH NATIONAL
LAW UNIVERSITY, RAIPUR


HIDAYATULLAH NATIONAL LAW UNIVERSITY, RAIPUR (C.G.)

NOTES ON AGENDA FOR MEETING OF THE FINANCE COMMITTEE
TO BE HELD ON 20.03.2012 AT 11.00 A.M. AT THE BOARD ROOM OF THE UNIVERSITY

Sl.	Agenda Item and Notes on Agenda
1.	Perusal and approval of the minutes of Finance Committee meeting dated 07.12.2011. Notes: Minutes of the Finance Committee meeting dated 07.12.2011 placed for perusal and approval.
2.	Placing break-up of tentative expenditure for the 2nd Convocation of the University for perusal and approval. Notes: The Finance Committee in its meeting dated 07.12.2011 had accorded its approval of Rs.20.00 Lacs for the 2 nd Convocation Ceremony. The break-up of tentative expenditure for the 2 nd Convocation of the University is placed for perusal and approval.
3.	Perusal and approval of the proposal of the University to be sent to UGC for the XII Plan period – Proposal prepared as per letter dated 05.02.2012 of the Chairman, UGC. Notes: The University Grants Commission, New Delhi vide its letter dated 05.02.2012 has asked all the Universities to prepare proposals as per UGC guidelines for the XII Plan period and send it to UGC before 10.04.2012, after getting it approved from the respective University bodies. Accordingly, the proposal is being prepared. The same shall be placed for perusal and approval in the meeting.
4.	<u>Applicability of Employees' Provident Funds & Miscellaneous Provisions Act, 1952 regarding.</u> The subject matter was placed before the Finance Committee and Executive Council in their meetings dated 05.03.2011 and 12.03.2011 wherein it was decided that EPF Expert may be consulted first and then the EPF Office may be approached to sort out the matter at an earliest. The matter had been taken up with the EPFO. Vide letter No.HNLU/11593/2011 dated 26.12.2011, the University has sought guidance on specific issues pertaining to EPF from the EPFO to sort out the matter. In response to this, EPFO vide its letter No.EPF/RO/Rpr/Circle-III/Enf./CG/19381/913 dated 22.02.2012 has inter alia directed the University to remit the PF contributions w.e.f. 16.07.2003 in respect of all employees and also submit statutory returns. The above letters are enclosed herewith for perusal. The matter is placed for decision.
5.	<u>Any other matter with the permission of the Chair.</u>


REGISTRAR
HIDAYATULLAH NATIONAL
LAW UNIVERSITY RAIPUR

2

MINUTES OF THE FINANCE COMMITTEE MEETING DTD. 07.12.2011

A meeting of the Finance Committee took place on 07.12.2011 at 1.00 p.m. at the Board Room of Hidayatullah National Law University, Raipur wherein the following members were present:

1. Prof. (Dr.) Sukh Pal Singh, Hon'ble Vice-Chancellor, HNLU, Raipur.
2. Shri R.K. Tiwari, Addl. Secretary, Law & Legislative Affairs Department, Government of Chhattisgarh, Mantralaya, Raipur (C.G.)
3. Shri Atish Pandey, Sr. Accounts Officer, Law & Legislative Affairs Department, Government of Chhattisgarh, Mantralaya, Raipur (C.G.)
4. Shri Awadh Ram Sahu, (Retd. Dy. General Manager, SBI), Raipur (C.G.)
5. Shri B.C. Biswas, Finance Officer & Incharge Registrar, HNLU, Raipur.

The agenda items were taken up as under:

1.	Perusal and approval of the minutes of Finance Committee meeting dated 24.09.2011
	<u>Decision:</u> The minutes of the Finance Committee meeting dated 24.09.2011 read and confirmed.
2.	Perusal and approval of the status of payments made from State Government Grant for various construction/development activities. Perusal and approval of the proposed activities to be carried out from the balance State Government grant for completion of the University campus.
	<u>Decision:</u> The Finance Committee perused and approved the status of payments made from State Government for various construction/development activities. It was also decided that the heads in which Grant utilized/project cost has exceeded, details thereof may be placed in the next meeting of the Finance Committee for perusal/ex-post facto approval. The Finance Committee also perused and approved the proposed developmental activities to be carried out from the balance State Government grant including the estimates prepared by the C.G. Housing Board. The Finance Committee members from the Law Department, Government of Chhattisgarh also confirmed that against the estimates of Rs.2204.16 Lakhs of HNLU for Addl. Construction work, grant of Rs.1700.00 Lakhs was released by the State Government. This is particularly in view of the fact that the University is already having State Government Grant of Rs.450.00 Lacs and Rs.16.42 Lacs which has been treated at the State Government level as a part of the total estimates of Rs.2204.16 Lakhs and can be utilized for development of the University campus at Raipur.
3.	Regarding 2 nd Convocation Ceremony proposed to be held in February 2012.
	<u>Decision:</u> The Finance Committee accorded its approval of Rs.20.00 Lacs for the 2 nd Convocation Ceremony proposed to be held in February 2012.


REGISTRAR

HIDAYATULLAH NATIONAL
LAW UNIVERSITY, RAIPUR

3

1/2

4. Perusal and approval of the Audit Report of C.A. for the F.Y. 2010-11.

Decision:

The Finance Committee approved the Audit Report of C.A. for the F.Y. 2010-11 with the following observations on the notes on accounts of the audit report:

7 (a) Suitable steps should be taken for recovery of the amount and if recovery is not forthcoming, then appropriate legal action should be considered.

8. Needful may be done.

9. The matter may be reviewed and placed with detailed facts so as to reach some conclusion.

12.1, Bilaspur Centre. Detailed enquiry may be taken-up by appropriate authority.

12.2, 12.3, 12.4. Proper proposals may be placed for ex-post facto approval.



REGISTRAR

HIDAYATULLAH NATIONAL
LAW UNIVERSITY, RAIPUR



4

2/2

Proposed Budget for Convocation 2012

[4 Batches of B.A. LL. B. (Hons), 1 Batch of LL. M. and 2 Batches of B.A. (Law)]
(Total No. of Students to be awarded with Degrees: 191)

Sl. No.	Heads of Expenditure	Description	Quantity	Price (In Rs.)	Total Cost (In Rs.)
1.	Gold Medals	1. University Gold Medal 2. Chancellors Gold Medal 3. Mr. Syed Rizvi Gold Medal	5 4 4	5000	65,000
2.	Printing and Stationery	1. Invitation Cards 2. Certificates with Folders 3. Convocation Booklet/Brochure 4. Convocation Address 5. Banners/Flex Boards 6. Kits for the Dignitaries & Guests 7. Badges for Dignitaries, Faculty and Student Volunteers)	800 200 500 1000 ---- 200	40,000 60,000 20,000 10,000 50,000 1,00,000 10,000	2,90,000
3.	Postage	1. Invitations 2. Certificates	800 100		25,000
4.	Memento and Gifts	1. Shawl 2. Memento	25	4,000	1,00,000
5.	Transport	1. Airfare 2. Train Fare 3. Local Conveyance	5	1,50,000 50,000 10,000	2,00,000 50,000
6.	Lodging & Boarding	1. Guests	5		2,00,000
7.	Gowns	1. Dignitaries 2. Members of General Council 3. Members of Executive Council 4. Members of Academic Council 5. Members of Finance Committee 6. Students	20 20 20 20 20 150		3,00,000
8.	Stage and Seating Arrangement	1. Stage and Seating Arrangement 2. Provision for fan, light and sound	1000		1,00,000
9.	Decoration	1. Stage 2. Academic Building 3. Main Gate 4. Bouquets/Table Bouquets			10,000
10.	State Band	1. State Band to be played while taking the Visitor, Chancellor, Governor, Chief Minister and other Dignitaries to the Dais			
11.	Lunch and Snacks	1. Lunch 2. Snacks & Tea/Coffee for Dignitaries (Before the function)	1000 25	200	2,50,000
12.	Media Coverage	1. News Paper/TV Coverage 2. Press Conference 3. Photography 4. Video Recording			75,000
13.	Total				16,65,000
14.	Miscellaneous				85,000
15.	Grand Total				17,50,000

16/01/12 16/01/2012 16/01/12 16/01/2012

विश्वविद्यालय अनुदान आयोग

बहादुर शाह ज़फर मार्ग, नई दिल्ली-110 002

UNIVERSITY GRANTS COMMISSION

BAHADUR SHAH ZAFAR MARG,

NEW DELHI-110 002

OFF. : (011) 23234019

: (011) 23236350

FAX : (011) 23239659

E-mail : cm@ugc.ac.in



प्रो. वेद प्रकाश

उपाध्यक्ष

Prof. Ved Prakash

Vice-Chairman

एवम्

अध्यक्ष (कार्यकारी)

अर्द्धशासकीय पत्र सं. एफ 1-1/2012(सी एम.)

5 जनवरी, 2012

प्रति सम्बन्धित विश्वविद्यालयों के अध्यक्षों को

जैसा कि आप को ज्ञात है, प्रत्येक विश्वविद्यालय की वित्तीय आवश्यकताओं को निर्धारित करने के लिए विश्वविद्यालय अनुदान आयोग (यूजीसी) द्वारा विश्वविद्यालयों का दौरा करने के लिए, विशेषज्ञ समितियों को प्रतिनियुक्त किये जाने की परम्परा है तथा इसी के आधार पर विश्वविद्यालय को निधि आवंटित की जाती है, ताकि विश्वविद्यालयों के अपने विकासात्मक आवश्यकता संबंधी प्रत्येक पंचवर्षीय योजना अवधि के अन्तर्गत निर्दिष्ट उद्देश्यों को उपलब्ध किया जा सके।

गत अनुभव द्वारा यह देखा गया है कि उपरोक्त प्रणाली के अन्तर्गत, यूजीसी द्वारा विश्वविद्यालयों को वित्तीय आवंटन संप्रेषित करने में निरन्तर ही विलम्ब होता रहा है जिसके विभिन्न कारण हैं, यथा विशेषज्ञ समितियों के गठन के समय अनुभवी व्यक्तियों की अनुपलब्धता, अनुकूल समय पर विश्वविद्यालयों में दौरे के संयोजन के लिए संभार तन्त्र का अभाव, विशेषज्ञ समितियों द्वारा प्रस्तुत रिपोर्टों के अध्ययन हेतु समय का अभाव एवं विश्वविद्यालयों को सुनिश्चित निधि के आवंटन को अन्तिम रूप देने के निर्णय में देरी। इन समस्त तथ्यों का जो एक मुख्य परिणाम सामने आया है, वह है—योजनाओं के कार्यान्वयन में विलम्ब तथा विश्वविद्यालयों को आवंटित निधियों का अल्प-उपयोग।

यूजीसी ने सुधारात्मक रूप से एक निर्णय लिया है कि जिन विशेषज्ञ समितियों को विभिन्न विश्वविद्यालयों में, सामान्य विकास योजना अनुदानों को निर्धारित करने के लिए प्रतिनियुक्त किया जाता था—उस समस्त प्रक्रिया को अब समाप्त कर दिया जाये। तदनुसार, विश्वविद्यालयों द्वारा उनकी भविष्यगत योजनाओं को तैयार करने में सम्पूर्णतः स्वायत्तता होगी तथा विश्वविद्यालय से संबद्ध समस्त सांविधिक निकायों द्वारा अनुमोदित किये जाने के पश्चात्, इन योजनाओं को विचारार्थ यूजीसी को प्रस्तुत कर दिया जाए। यह भी विशिष्ट रूप से देखा जाए कि ऐसे प्रस्तावों को भविष्य में संकाय के विशिष्ट सदस्यों के स्तर पर तय करके इन्हे, विभागीय परामर्श बोर्ड, अध्ययन बोर्ड, अकादमिक परिषद, वित्त समिति एवं कार्यकारी परिषद अथवा इसके समकक्ष निकायों द्वारा विधिवत् अनुमोदित करके उनको पारित किया जाना चाहिए। आशा है कि यूजीसी द्वारा जो विश्वास पुनर्स्थापित किया गया है, उसके द्वारा वस्तुनिष्ठता, पारदर्शिता, स्वामित्व एवं उत्तरदायित्व की प्राप्ति होगी। अंततः, ऐसे समस्त प्रस्ताव यूजीसी स्तर पर, विशेषज्ञ समिति द्वारा विश्लेषित किए जाएंगे।

इस संबंध में, आपको 12वीं पंचवर्षीय योजना(12th FYP) का दस्तावेज, शीर्षक "उच्च शिक्षा में समावेशन एवं गुणात्मक विस्तारण" भी अग्रसारित करना चाहता हूँ। यह दस्तावेज एक ऐसे विस्तृत विचार-विमर्श का निष्कर्ष है जिसको यूजीसी द्वारा समन्वित किया गया था।

.....2

6

विश्वविद्यालय अनुदान आयोग

बहादुर शाह ज़फर मार्ग, नई दिल्ली-110 002

UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG,
NEW DELHI-110 002

OFF. : (011) 23234019

: (011) 23236350

FAX : (011) 23239659

E-mail : cm@ugc.ac.in



प्रो. वेद प्रकाश

उपाध्यक्ष

Prof. Ved Prakash

Vice-Chairman

एवम्

अध्यक्ष (कार्यकारी)

-2-

इसने आप दोनों उच्च शिक्षा के गुणवत्तापूर्ण अध्ययन-अध्यापन से संबद्ध तथ्यात्मक निम्ने नामित जो संवैधानिक आनेवृद्धि, सामाजिक विमर्शताओं एवं उच्च शिक्षा के विकास हेतु की गई चुनौतियों का सामना करने में सक्षम हैं। इस दस्तावेज द्वारा 12वीं पंचवर्षीय योजना के दौरान, उच्च शिक्षा के अन्तर्गत एक उत्कृष्ट एवं समता प्रेरित विस्तारण के अतिरिक्त संभावित सारतत्वाओं की विचारणाओं को अभिप्रेरित करने का प्रयास किया गया है।

मेरा आपसे विनम्र अनुरोध है कि विश्वविद्यालय की 12वीं पंचवर्षीय योजना के अन्तर्गत आपके विश्वविद्यालय के समस्त प्रस्तावों को आकारित करने की प्रक्रिया के संबंध में तुरंत कार्यवाही प्रारंभ कर दी जाए। संलग्न दस्तावेज में दर्शाये गए सभी महत्वपूर्ण क्षेत्रों को दृष्टिगत किया जाए। चूँकि, 12वीं पंचवर्षीय योजना के लिए भारत सरकार द्वारा संसाधनों के वास्तविक आवंटन को अंतिम रूप दिया जाना अभी शेष है, अतः आपसे अनुरोध है कि प्राथमिकता के आधार पर, 11वीं पंचवर्षीय योजना के उस आवंटन को जो कि यूजीसी द्वारा विकासगत एवं विलयित योजनाओं के लिए संप्रेषित किया जा चुका है उसके दो स्वरूपों को विकसित करें जिससे एक में तीन गुनी तथा दूसरे में पांच गुनी वृद्धि हो। विश्वविद्यालय के समस्त सांविधिक निकायों द्वारा विधिवत अनुमोदित किए गए आपके वे सभी प्रस्ताव, सचिव, विश्वविद्यालय अनुदान आयोग के कार्यालय में दिनांक 15 मार्च, 2012 तक या उससे पूर्व पहुँच जाने चाहिए।

आपके पास 12वीं पंचवर्षीय योजना के प्रस्तावों के लिए निर्धारित प्रारूप शीघ्र ही प्रेषित कर दिया जाएगा।

सादर।

भवदीय

अ.प्र. 91
5/1/12
(वेद प्रकाश)

संलग्नक: (उपरोक्तानुसार)

प्रेषित:

यूजीसी द्वारा वित्त पोषित केन्द्रीय विश्वविद्यालयों, सम विश्वविद्यालयों एवं राज्य विश्वविद्यालयों के उप कुलपति

डॉ. के. पी. सिंह
संयुक्त सचिव

Dr. K. P. Singh
Joint Secretary



विश्वविद्यालय अनुदान आयोग
बहादुरशाह ज़फर मार्ग, नई दिल्ली-110 002
UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG,
NEW DELHI-110 002
दूरभाष/Phone : 011-2323 9597
फैक्स/Fax : 011-2323 6347

BY SPEED POST

D.O.No.F.1-40/2011 (XII Plan)

7th February, 2012

Dear Sir/Madam,

7 FEB 2012

This has reference to the D.O. letter No. F.-1-1/2012(Cm) dated 5th January, 2012 from Prof. Ved Prakash, Chairman, UGC to the Vice-Chancellors of the Universities receiving Development Assistance from UGC, which is also posted on the UGC website.

As stated in the letter referred to above, a proforma has been developed for the use of the Universities for preparing their proposals for XII Plan Development Assistance which is enclosed herewith and is also posted on the UGC website. I am also to inform you that the last date for submitting the proposals to UGC has been extended from 15th March, 2012 to 10th April, 2012. You are requested to kindly adhere to the last date stipulated by UGC. The proposals in duplicate, may be submitted to the Secretary, University Grants Commission, Bahadur Shah Zafar Marg, New Delhi -110 002.

Mr. M.S. Yadav, Chief Statistical Officer, UGC is sending a proforma separately for collecting vital statistics about the University. The proforma, duly filled in, should also be returned to Mr. Yadav within the stipulated time frame.

With regards,

Yours sincerely,

(K.P. Singh)

Encl.: As above.

Vice Chancellor
Hidayatulla National Law University
Raipur-492 001

Scanned
16/2/12

8



Hidayatullah National Law University

Vill.- Uparwara, Tah. - Abhanpur, Dist. - Raipur (C.G.)

Phone No. 0771-3057603, 3057604 (O); 3057666 (Telefax)

email: registrar@hnlul.ac.in

www.hnlul.ac.in

No.HNLU/ 11543 /2011

Dt.26.12.2011

Kind Attn.: Shri S.K. Bhattacharya.

To

The Regional P.F. Commissioner-II
Employees' Provident Fund Organisation
Regional Office, Chhattisgarh
Bhavishyanidhi Bhawan,
Block 'D', Scheme No.32,
Indira Gandhi Commercial Complex,
Pandri, Raipur 492004 (C.G.)

Sub.: Applicability of Employees' Provident Funds & Miscellaneous Provisions Act, 1952 regarding.

- Ref.: 1. Our letter No.HNLU/10075/2010 dated 14.10.2010
2. Your letter No.EPF/RO/RPR/C.III/CG/19381/253 dated 29.11.2010
3. Our letter No.HNLU/10941/2011 dated 18.07.2011
4. Our letter No.HNLU/11143/2011 dated 02.09.2011
5. Our letter No.HNLU/11475/2011 dated 03.11.2011
6. Your letter No.EPF/CG/RO/RPR/MIS/2011/File No.50 dated 05.07.2011

Sir,

Please refer to our above letters dated 18.07.2011, 02.09.2011 and 03.11.2011 vide which we have apprised your goodself that the Finance Committee and Executive Council of our University have decided that the EPF Office may be approached to sort out the matter at an earliest.

Vide your above letter dated 05.07.2011, it has been communicated to us that the EPFO has adopted the policy of accepting "E-return" from employer in addition to hard copy, this year onwards. Our University representative had also attended the seminar organized by the RO, EPFO on 18.08.2011 at Raipur for the purpose. As per the deliberations in the seminar, crucial information regarding employees i.e. their date of joining, applicability of the scheme, details of employee and employer contribution etc. are to be mentioned in the e-return, which once filed cannot be changed subsequently. Hence, utmost care and precaution is required while filing the e-return; for which it is essential that the subject matter is sorted out at an earliest. In continuation of the above communications that have taken place between EPFO and HNLU; and the personal discussion the University representatives had with your goodself on 22.12.2011 at your office, on the subject cited above, we place herewith the required information and seek your specific guidance on the following points so as to proceed further:

1. As per the office records, the employee strength of Hidayatullah National Law University, Raipur (C.G.) exceeded 20 employees as on 16.07.2003. Statement with copy of payment records for the month of July 2003 is enclosed herewith. In view of this submission, please confirm the date of applicability/coverage of the University, under the Employees' Provident Funds & Miscellaneous Provisions Act, 1952.

(9)

(1/2)



Hidayatullah National Law University

Vill.- Uparwara, Tah. - Abhanpur, Dist. - Raipur (C.G.)

Phone No. 0771-3057603, 3057604 (O); 3057666 (Telefax)


email: registrar@hnlul.ac.in

www.hnlul.ac.in

2. In view of the applicability of Employees' Provident Funds & Miscellaneous Provisions Act, 1952 to Hidayatullah National Law University, Raipur (C.G.) w.e.f. 16.07.2003 as above, the University will be required to send the Employer and Employees' contributions to EPFO w.e.f. 16.07.2003 onwards of all the employees covered as per the Act. However, the University has not effected employee contribution deductions from salary and wages of the covered employees since 16.07.2003.
3. The employer and employees' contributions are to be simultaneously remitted as required under the Act. Hence, it was proposed in the Finance Committee meeting dated 05.03.2011 and Executive Council meeting dated 12.03.2011 of HNLU that, initially the University will remit the employer and employees' contribution simultaneously for the period (for which EPF deductions have not been effected as per coverage/applicability) and subsequently recover the employees' shares/ contribution subsequently from the concerned employees in instalments. Please guide us in this matter as to how to obtain the employees' contributions from the concerned employee at this juncture.
4. Please also guide us as to whether we have to send the EPF contributions of those employees who have left the University as of now. And if yes, how to obtain the employees' contribution from the concerned employees those who have left as of now. Please also further guide us that in case if we are required, how do we remit EPF contributions of the employees who have left the University, and whereabouts are also not known to us at this juncture.

Your specific guidance on the above points is highly solicited so as to proceed further to sort out the matter at an earliest.

Encl.: As above.


REGISTRAR
REGISTRAR
HIDAYATULLAH NATIONAL
LAW UNIVERSITY, RAIPUR

(10)

(2/2)



BY REGISTERED AD POST

कर्मचारी भविष्य निधि संगठन

EMPLOYEES' PROVIDENT FUND ORGANISATION

एन एच रोजगार मंत्रालय, भारत सरकार (Ministry of Labour, Government Of India)

क्षेत्रीय कार्यालय :: छत्तीसगढ़, Regional Office :: Chhattisgarh

भविष्यनिधि भवन, Bhavishyanidhi Bhawan, ब्लॉक 'डी', स्कीम नं 32, Block D, Scheme No.32,

इंदिरा गांधी व्यावसायिक परिसर, Indira Gandhi Commercial Complex, पंडरी, रायपुर-492004, Pandri, RAIPUR-492004.

No. EPF/RO/Rpr/Circle-III/Enf./CG/19381 313

Date: 22.02.2012

To,

The Registrar,
M/s Hidayatullah National Law University,
VIII - Upurwara, Teh - Abhanpur,
Dist : Raipur (CG)

Subject: Applicability of EPF & MP Act'1952 - regarding.
Ref: letter no. HNLU/11593, dtd. 26.12.2011.

Sir,

With reference to your letter dtd. 26.12.2011, it is hereby intimated that the coverage date of M/s Hidayatullah National Law University, Raipur, is shifted back to 16.07.2003 instead of 03.03.2007, as the employees strength reached 20 on 16.07.2003.

As per provision laid down under Para 32 of EPF Scheme'1952, the employer shall not deduct the employees share from the future wages.

The contents of Para 32 of EPF Scheme, 1952 is reproduced as under:-

Para 32 --- Recovery of a member's share of contribution :-

(1) The amount of a member's contribution paid by the employer shall, notwithstanding the provisions in this Scheme or any law for the time being in force or any contract to the contrary be recoverable by means of deduction from the wages of the member and not otherwise:

Provided that no such deduction may be made from any wage other than that which is paid in respect of the period or part of the period in respect of which the contribution is payable:

Provided further that the employer shall be entitled to recover the employee's share from a wage other than that which is paid in respect of the period for which the contribution has been paid or is payable where the employee has in writing given a false declaration at the time of joining service with the said employer that he was not already a member of the Fund:

Provided further that where no such deduction has been made on account of an accidental mistake or a clerical error, such deduction may, with the consent in writing of the Inspector, be made from the wages.

(2) Deduction made from the wages of a member paid on daily, weekly or fortnightly basis should be totaled up to indicate the monthly deductions.

(3) Any sum deducted by an employer from the wage of an employee under this Scheme shall be deemed to have been entrusted to him for the purpose of paying the contribution in respect of which it was deducted.

The employer has to remit the contribution of each and every employee worked with the establishment and get salary/wages for it.

You are therefore, directed to remit the PF contribution w.e.f. 16.07.2003 in r/o all employees and also submit statutory returns.

Yours faithfully,

[PPROUTI]

Assistant P F Commissioner (Cir-III)
Regional Office, Raipur (CG)

कृपया सुनिश्चित करें कि कृपा-
मा कक्ष में दस्तावेज प्रपत्र 5/10 एवं शेष
का 3A/5A अनिवार्यतः संलग्न करें।

Email : ro.raipur@epfindia.gov.in



सदस्य/दस्तावेज का
मैथिली नं.
एवं सदस्य के बैंक पास बुक की
सतयापित छायाप्रति संलग्न करें।

दूरभाष-फैक्स : 0771-2583892/93
Telefax : 0771-2583892/93

कर्मचारी भविष्य निधि संगठन

EMPLOYEES' PROVIDENT FUND ORGANISATION

(श्रम एवं रोजगार मंत्रालय, भारत सरकार)

(Ministry of Labour & Employment, Government Of India)

क्षेत्रीय कार्यालय :: छत्तीसगढ़, Regional Office :: Chhattisgarh

भविष्यनिधि भवन, Bhavishyanidhi Bhawan,

ब्लॉक 'डी', स्कीम नं 32, Block D, Scheme No 32

इंदिरा गांधी वाणिज्य परिसर, Indira Gandhi Commercial Complex,

पंडरी, रायपुर - 492004, Pandri, RAIPUR-492 004.

No. EPF/CG/RO/RPR/MIS/2011/ File No 50/

Dated :02.08.2011

To,
HIDAYATULLAH NATIONAL LAW UNIVERSITY
HNI BHAWAN, CIVIL LINES, RAIPUR, ,
RAIPUR, RAIPUR - 492001 (CG)

Sub: **Demonstration of E-return tools for employers**

Sir,

Your attention is invited to this office letter of even no. dated 05.07.2011, wherein a request was made to depute your official to a seminar on the above noted subject. Due to bad weather you may not have attended the above seminar.

It may please be noted that EPFO is switching over to the system of accepting returns in soft copies only in near future and it is imperative that your official are made acquainted with the system.

Next seminar will be held on 18.08.2011 at 2.00 pm at the above address and it is hoped that your official will be deputed on the above stated date.

Yours faithfully,

(S.K. BHATTACHARYA)

REGIONAL P.F. COMMISSIONER - II

12