

HIDAYATULLAH NATIONAL LAW UNIVERSITY, RAIPUR

Evaluation Rules and Guidelines for B.A. LL. B (Hons.)

The new Rules and Regulations for the Evaluation of B.A.LL. B (Hons.) Programme examinations has been approved by the Academic Council of HNLU and will come into force from Academic Year 2020-21. Accordingly, the evaluation will have the following three components to applicable papers.

1. Continuous Internal Assessment :25 marks
 2. Mid Term Examination :25 marks
 3. End Term Examination :50 marks
- Total 100 marks

1. Continuous Internal Assessment

The Continuous Internal Assessment hereinafter referred as CIA for 25 marks can be offered by a faculty with a maximum of five components of $5 \times 5 = 25$ and a minimum of three components amounting to $15 + 5 + 5 = 25$ marks. Such offer to be uniform for all sections for a particular course offered by the teacher. To illustrate:

Model A	Model B
Internal Assessment-I = 5 Marks	Internal Assessment-I = 5 Marks
Internal Assessment-II = 5 Marks	Internal Assessment-II = 5 Marks
Internal Assessment-III = 15 Marks	Internal Assessment-III = 5 Marks
-	Internal Assessment-IV = 5 Marks
-	Internal Assessment-V = 5 Marks
Total = 25 Marks	Total = 25 Marks

2. Content and Method of Offering Components

The components of internal assessment are designed to promote the cognitive ability, analytical skill, creativity and subject understanding of the students. The components will include the following and can further be expanded by the teacher in consultation with the Academic Planning Committee.

Assessment Components	Assessment Components
Case Study	Simulation Game
Case Law Analysis	Documentary Review
Book Review	Short Film Making
Article Review	Film Review
Quiz	Mini Moot Court
Class Presentation	Anything Similar

The component to be offered and its deliverables from the students to be clearly written and given in advance with specified submission time line. The Teachers to design the components linking the subject and for appropriate grasp of the class as a whole of a particular semester. The students to be given in advance a rationale break up of marking of the component.

3. Length of the Assessment Component

- A. Descriptive/Analytical of 15 marks - 1500 words with cited sources
- B. Other type of submissions of 5 marks - 800-1000 words with cited sources
- C. Creative submissions having 15 marks - Sui Generis guidelines of the teacher

4. Notification of Components

- A. The students to be notified minimum three days before on the details of the component if it is of non-descriptive and on the spot assessments
- B. If it is descriptive and creative components which require time to be notified in the second week of the semester for students to prepare for the submissions.

5. Structure/ Submission Guidelines

The format of a written submission should comply the following instructions or any changes as given by the course teacher.

- Font: Times New Roman
- Font Size of main text: 12
- Main Headings: 14 (Bold)
- Sub-headings: 12 (Bold)
- Margin: 1.5 inch all sides
- Line Spacing: 1.5
- Quoted lines/facts/figures/diagrams: Source must be cited
- Declaration of Originality

6. Penalties on Violations

- A. All descriptive /analytical written submissions require originality and similarity content should not exceed 20%.
- B. The similarity quotient will be assessed by Turnitin by the teacher and student self-assessment by licence given to them on Turnitin.
- C. The similarity permitted should have clear citations.
- D. If any content found without citations even with in the similarity range it will be deemed to be plagiarized and will have to re-submitted on the first instance and will be outrightly rejected in the second instance of such submissions.
- E. Non-submission or non-completion of any assignment will have penalty marks for a cutoff date specified by the teacher and is liable to be given zero beyond any such final date.

There will be no resubmissions and the students can only pass scoring 50 out of the 75 marks left out of the valuation.

7. Exemption under Extraordinary Circumstance

A student who requests to seek exemption on grounds of (1) Hospitalization or serious health issue warranting home stay (2) Bereavement of immediate family members requiring the student to take care of the contingencies. Both the cases require proper evidence to satisfy the Faculty to recommend the exemption to the examination department for a resubmission or retest as it may be applicable.

8. Complaints and Grievances

There is no revaluation process for CIA, but a student can represent his/her case on grounds of discrimination or in advertent mistakes of valuation by writing first to the concerned teacher. If there is no satisfactory resolution, it can be escalated to the Vice Chancellor who will form a Grievance Committee to resolve the matter and such decision will be final.

9. Repeat

There will be no carry over of the CIA in subsequent semesters and must complete in the stipulated time and exemptions given above.

10. Record Keeping

The concerned faculty of a subject should maintain a record of the allotted assignments, submissions and marking details in print or in digital format for at least one year. The results will be however handed over to the Examination department for announcement and record.

11. Mid Term and End Term:

The Mid Term for 25 marks and End Term for 50 marks will have the same format adhered so far based on Pen and Paper system at Exam halls. Any alternate method of valuation in the pandemic period will be notified at an appropriate time line.

NOTE:

In the current Semester (August-December 2020 / October 2020-January 2021), the continuous internal assessments will be carried out as per the timeline mentioned in the academic calendar. Faculty should follow the Model – A of CIA for the abovesaid semester.

**Sample and Indicative
Assignment Allotment Format**

Continuous Internal Assessments					
Semester-VII, Section-A					
Paper Name: IPR-I					
Name of the Student	ID No.	Assessment-I (5 marks) Book Review	Assessment-II (5 marks) Mini Moot Court/ Article Review	Assessment-III (15 marks) Case Law Analysis	Marks obtained out of 25
XYZ					
XXZ					
YYZ					
ZZX					
YZZ					
ZZZ					

**Sample and Indicative
Evaluation Format (Individual Component: 15 Marks)**

Name of the Student	ID No.	Originality 4 Marks	Creativity 4 Marks	Structure / Format 4 Marks	Language and Understanding 3 Marks	Marks obtained out of 15
XYZ						
XXZ						
YYZ						
ZZX						
YZZ						
ZZZ						

Name of the Faculty and Signature

Sample and Indicative

Evaluation Format (Individual Component: 5 Marks)

Name of the Student	ID No.	Originality 2 Marks	Creativity 1 Mark	Structure / Format 1 Mark	Language and Understanding 1 Mark	Marks obtained out of 5
XYZ						
XXZ						
YYZ						
ZZX						
YZZ						
ZZZ						

Name of the Faculty and Signature