


FINANCE COMMITTEE MEETING DATED 08.08.2014, 11.00 A.M.

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02/08/14
REGISTRAR (D.C.)
HIDAYATULLAH NATIONAL LAW UNIVERSITY
RAIPUR (C.G.)


AGENDA AND NOTES ON AGENDA FOR FINANCE COMMITTEE
MEETING TO BE HELD ON 08.08.2014, 11.00 A.M.

Sl.	Particulars
1.	<p><u>Perusal and approval of Minutes of the Finance Committee meeting dated 26.11.2013.</u></p> <p><u>Notes:-</u></p> <p>Minutes of the Finance Committee meeting dated 26.11.2013 are placed for perusal and approval.</p>
2.	<p><u>Placing Revised Budget Estimates of the University for the F.Y. 2014-15 and Budget Estimates for the F.Y. 2015-16 for perusal and approval.</u></p> <p><u>Notes:-</u></p> <p>The Revised Budget Estimates of the University for the F.Y. 2014-15 and Budget Estimates for the F.Y. 2015-16 are placed before the Finance Committee for perusal and approval.</p>
3.	<p><u>Extension of Academic Block by constructing more floors and classrooms - New works proposed in lieu of the approved amount.</u></p> <p><u>Notes:</u></p> <p>On the recommendations of the Finance Committee meeting dated 26.11.2013, the Executive Council of the University in its meeting dated 14.12.2013 had accorded approval to the estimates of Rs.7.17Crores (Rupees Seven Crores Seventeen Lacs) for Extension of Academic Block by constructing more floors and classrooms.</p> <p>However, on reassessment, it has been felt that while carrying out the extension of the academic block, construction of one floor and some classrooms would be sufficient to meet the University's requirements. Apart from this work, there is need for Construction of boundary wall and Cement Concrete approach road for new hostels; One car shed and store; One Utility Centre; Contribution of</p>

Sl.	Particulars																								
	University's share as per UGC guidelines towards buildings constructed under UGC Schemes; and Boundary wall for Guest House and other construction works. The details of source and requirement of funds for these works are as under:-																								
	<table> <tr> <th>Particulars</th><th>Amount (Rs.)</th></tr> <tr> <td>Approval already given by Executive Council in its meeting dated 14.12.2013 for Extension of Academic Block</td><td>7,17,00,000/-</td></tr> <tr> <td>Less Funds required for the following proposed works as per estimates</td><td>(-) 7,17,00,000/-</td></tr> <tr> <td>(1) Academic Block Extension - Construction of First Floor with some Classrooms</td><td>2,20,22,335/-</td></tr> <tr> <td>(2) Boundary walls of new hostels</td><td>44,79,200/-</td></tr> <tr> <td>(3) Car Shed and Store</td><td>26,92,534/-</td></tr> <tr> <td>(4) Cement Concrete Road</td><td>46,74,290/-</td></tr> <tr> <td>(5) Utility Centre</td><td>2,41,95,003/-</td></tr> <tr> <td>(6) University's share towards UGC buildings Guest House, Academic Building, Canteen, Staff Quarters, Basic Facilities for Women</td><td>55,97,000/-</td></tr> <tr> <td>(7) Boundary wall for Guest House and other construction works</td><td>80,39,638/-</td></tr> <tr> <td>Total (1) to (7)</td><td>7,17,00,000/-</td></tr> <tr> <td>Balance</td><td>NIL</td></tr> </table>	Particulars	Amount (Rs.)	Approval already given by Executive Council in its meeting dated 14.12.2013 for Extension of Academic Block	7,17,00,000/-	Less Funds required for the following proposed works as per estimates	(-) 7,17,00,000/-	(1) Academic Block Extension - Construction of First Floor with some Classrooms	2,20,22,335/-	(2) Boundary walls of new hostels	44,79,200/-	(3) Car Shed and Store	26,92,534/-	(4) Cement Concrete Road	46,74,290/-	(5) Utility Centre	2,41,95,003/-	(6) University's share towards UGC buildings Guest House, Academic Building, Canteen, Staff Quarters, Basic Facilities for Women	55,97,000/-	(7) Boundary wall for Guest House and other construction works	80,39,638/-	Total (1) to (7)	7,17,00,000/-	Balance	NIL
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	Accordingly, the matter is placed before the Finance Committee for perusal and for making recommendations to the Executive Council for getting the newly proposed works done out of the amount of Rs.7,17,00,000/- (Rupees Seven Crores Seventeen Lacs) already approved by the Executive Council in its meeting dated 14.12.2013.																								
4.	<p><u>Engaging own security guards/personnel on collector rates in place of hiring through agencies.</u></p> <p>Notes:</p> <p>The subject matter had already been placed before the Finance Committee in its meeting dated 26.11.2013 wherein the Finance Committee had recommended that the services may be hired through outsourcing agencies only to avoid future complications.</p>																								

Sl.	Particulars
	<p>However, the University is facing a lot of problems. Despite repeated instructions, warnings & change of security agencies through tender, the services provided by each of the outsourcing agencies have been/are extremely poor and not upto the mark which poses constant threat to the security and safety of the residents & property of the University in the campus. Since the guards are hired through outsourcing agencies, the University does not have any direct control on them.</p> <p>The University is left with no other option except to issue warning to them or deduct amount from the monthly bills of the outsourcing agencies for poor services or absence/non-availability of security guards at the required places. One of the reasons of poor services is that the proprietors of the security agencies are not paying proper remuneration to the security guards engaged by them. They are also not providing them other statutory benefits like P.F. etc. although claimed from the University. Due to this reason, good security guards/personnel decline to work through outsourcing agencies and the University being principal employer is receiving notices from labour department for non-compliance of statutory liabilities by the outsourcing agencies.</p> <p>If we engage our own security guards, the gross expenditure incurred thereon shall be considerably lower than the expenditure being incurred through outsourcing agencies. The University will save Service Tax @ 12.36% (at the rate of Twelve Point Three Six Percent) on wage bills which is now being paid for hiring services through outsourcing agencies. The University will also be in a position to directly remit the statutory payments to EPFO; ensure proper & full payment; and have direct control over the security guards/personnel to ensure safety and security in the campus.</p>

Sl.	Particulars												
	In view of this, the matter is placed before the Finance Committee for perusal and making recommendations to the Executive Council for engaging own security guards/personnel on collector rates to ensure proper security in the campus.												
5.	<p><u>Auction of one Unserviceable Bus</u></p> <p><u>Notes:</u></p> <p>The University Bus Registration No.CG-04/D-3905 purchased in the year 2003 has become unserviceable warranting heavy repairs and maintenance; frequent breakdowns, hence it is proposed to dispose it off through auction.</p> <p>The brief particulars of the vehicle are as under:-</p> <table><tr><th>Sl.</th><th>Particulars of vehicle</th><th>Date of Purchase</th><th>Total Kms. Run till date</th><th>Unserviceable since</th><th>Average Mileage</th></tr><tr><td>1.</td><td>32-seater Tata Bus Reg.No. CG-04/D-3905</td><td>30.09.2003</td><td>216835</td><td>June 2014</td><td>3.12 Km./Ltr.</td></tr></table> <p>Accordingly, the matter is placed for perusal and approval for auction of the vehicle.</p>	Sl.	Particulars of vehicle	Date of Purchase	Total Kms. Run till date	Unserviceable since	Average Mileage	1.	32-seater Tata Bus Reg.No. CG-04/D-3905	30.09.2003	216835	June 2014	3.12 Km./Ltr.
Sl.	Particulars of vehicle	Date of Purchase	Total Kms. Run till date	Unserviceable since	Average Mileage								
1.	32-seater Tata Bus Reg.No. CG-04/D-3905	30.09.2003	216835	June 2014	3.12 Km./Ltr.								
6.	<u>Any other matter with the permission of the Chair.</u>												


 02/08/17
 REGISTRAR (CI/c)
 HIDAYATULLAH NATIONAL LAW UNIVERSITY
 RAIPUR (C.G.)

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HIDAYATULLAH NATIONAL LAW UNIVERSITY, RAIPUR (C.G.)
MINUTES OF THE FINANCE COMMITTEE MEETING DATED 26.11.2013

A meeting of the Finance Committee of the Hidayatullah National Law University took place at the Board Room of the University on 26.11.2013 at 3.30 p.m. The following members were present in the meeting:

1. Prof. (Dr.) Sukh Pal Singh, Hon'ble Vice-Chancellor, HNLU - Chairman
2. Smt. Sushma Sawant, Addl. Secretary, Law & Legislative Affairs Department, Government of Chhattisgarh - Member
3. Shri S.K. Chakravarty, Deputy Secretary, Finance Department, Government of Chhattisgarh - Member
4. Shri R.L. Masiya, Finance Officer, HNLU - Member
5. Prof. Hanumant Yadav, Faculty Member, HNLU - Member
6. Shri Amitabh Agrawal, Chartered Accountant, Raipur - Member
7. Shri Manaram Chauhan, Sr. Accounts Officer, Law & Legislative Affairs Department, Government of Chhattisgarh - Member
8. Shri Awadh Ram Sahu, Retd. D.G.M., SBI, Raipur (C.G.) - Member
9. Dr. Dipak Das, Registrar Incharge, HNLU - Member Secretary.

After verifying the quorum, the following agenda items were taken up as under:

Sl.	Particulars of Agenda Item
1.	<p><u>Perusal and approval of minutes of the Finance Committee meeting dated 06.09.2012.</u></p> <p><u>Notes:</u> Minutes of the Finance Committee meeting dated 06.09.2012 are placed for perusal and approval.</p> <p><u>Decision:</u> The Minutes of the Finance Committee meeting dated 06.09.2012 were read and confirmed.</p>
2.	<p><u>Issue of Balance Payment to M/s. NCCL</u></p> <p><u>Notes:</u> The recommendations of the Finance Committee meeting dated 06.09.2012 regarding issue of balance payment to M/s. NCCL were placed before the Executive Council in its meeting dated 22.09.2012.</p> <p>The Executive Council meeting dated 22.09.2012 decided as under:-</p> <p><u>Decision:</u> On this agenda item, the Executive Council approved the recommendations of the Finance Committee as under:</p> <ol style="list-style-type: none"> (1) The balance amount of Rs.4,32,83,628/- (Rupees Four Crores Thirty Two Lacs Eighty Three Thousand Six Hundred and Twenty Eight) may be paid to M/s. NCCL, Hyderabad against the bills certified/verified by Engineer-in-Charge (i.e. Certified/verified by P.W.D.) as under: <ol style="list-style-type: none"> (a) In view of rectification of most of the defects, 70% of the certified/verified amount may be released. (b) The remaining 30% of the certified/verified amount may be released after rectification of remaining defects/completion of remaining work. (2) The claim/bill of M/s. NCCL for Rs.1.70 Crores against R.A. Bill No. 23 for work

Sl.	Particulars of Agenda Item
	<p>done upto 30.09.2009, and also bills for subsequent work done which are yet to be raised by M/s. NCCL before final handing over, may be got verified/certified by a three member Committee consisting of the University Engineer, Executive Engineer, NRDA who is also a member of the Building Committee of the University and one more Engineer of the Government Department/government undertaking. Based on the verification of this committee, payment towards R.A. Bill No. 23, and subsequent work, may be released to M/s. NCCL.</p> <p>(3) That there is no provision in the contract agreement executed between HNLU and NCCL for payment of interest and other charges to contractor on outstanding payments. Hence, payment on this account cannot be considered. Intimation to this effect may be given to M/s. NCCL. Penalty also cannot be imposed on the contractor since there is no provision in the contract agreement executed between HNLU and NCCL.</p> <p>(4) After making the above payments to M/s. NCCL (incl. the bills yet to be checked & verified alongwith such additional bills, if any, that may be raised by the contractor at the time of raising final bills for the work executed after submission of R.A. Bill No.23), it shall be considered as full and final payment.”</p> <p>The decision of the Executive Council meeting dated 22.09.2012 has been complied with.</p> <p>M/s. NCCL vide its letter dated 07.01.2013 has submitted R.A. Bill No. 24(R) for Rs.1,76,61,727/- (Rupees One Crore Seventy Six Lakhs Sixty One Thousand Seven Hundred Twenty Seven Only) for work done from 01.10.2009 to 31.12.2012, towards all the withheld and balance quantities. The bill has been checked and verified by the above committee for Rs.1,76,61,727/- (Rupees One Crore Seventy Six Lacs Sixty One Thousand Seven Hundred and Twenty Seven).</p> <p>Accordingly, as per recommendations of Finance Committee meeting dated 06.09.2012 and as per the decision of the Executive Council meeting dated 22.09.2012, R.A. Bill No. 24(R) for Rs.1,76,61,727/- (Rupees One Crore Seventy Six Lakhs Sixty One Thousand Seven Hundred Twenty Seven Only), is placed for perusal and approval for payment.</p> <p>Decision:</p> <p>R.A. Bill No. 24(R) has been checked and verified by the above committee constituted for the purpose wherein one member of the Committee has verified it on the basis of verification of the other two members.</p> <p>The Finance Committee has treated his verification equivalent to verification of bills by the other two members and recommended that this may be informed to the person concerned. The Finance Committee recommended that in case he does not own the responsibility of verification then the Vice-Chancellor may nominate any other person not below the rank of Executive Engineer for the purpose. The Finance Committee recommended that after compliance of the above, payment of the bill may be made.</p>

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3.	Construction of Vice-Chancellor's Bungalow																															
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	The matter of construction of Vice-Chancellor's Bungalow was placed before the Finance Committee in its meeting dated 06.09.2012. After going through the estimates, the Finance Committee recommended approval for carrying out the following works:																															
	<table> <tr> <th>Sl.</th><th>Particulars</th><th>Estimates (Rs. In Lacs)</th></tr> <tr> <td>1.</td><td>Vice-Chancellor's Bungalow RCC & Civil Works</td><td>102.63</td></tr> <tr> <td>2.</td><td>Camp Office</td><td>15.11</td></tr> <tr> <td>3.</td><td>Compound Wall</td><td>47.88</td></tr> <tr> <td>4.</td><td>Security Room & Car Shed</td><td>14.66</td></tr> <tr> <td>5.</td><td>Class IV Quarters</td><td>21.43</td></tr> <tr> <td>6.</td><td>External Development</td><td>34.05</td></tr> <tr> <td>7.</td><td>Architectural and Structural Design Services</td><td>17.19</td></tr> <tr> <td>8.</td><td>VAT @5% + Service Tax 4.944%, Labour Cess @ 1%, any taxes as applicable + Escalation as per existing contract</td><td>20.92</td></tr> <tr> <td></td><td>Total</td><td>273.87</td></tr> </table>	Sl.	Particulars	Estimates (Rs. In Lacs)	1.	Vice-Chancellor's Bungalow RCC & Civil Works	102.63	2.	Camp Office	15.11	3.	Compound Wall	47.88	4.	Security Room & Car Shed	14.66	5.	Class IV Quarters	21.43	6.	External Development	34.05	7.	Architectural and Structural Design Services	17.19	8.	VAT @5% + Service Tax 4.944%, Labour Cess @ 1%, any taxes as applicable + Escalation as per existing contract	20.92		Total	273.87	
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	<p>The Finance Committee also recommended that the work of interiors will be considered only after completion of the above buildings. The recommendations of the Finance Committee meeting dated 06.09.2012 were approved by the Executive Council in its meeting dated 22.09.2012. The above estimates were submitted by M/s. Nagarjuna Construction Company Ltd. (NCC Limited), which had carried out construction of academic-cum-administrative block, boys' and girls' hostels, staff quarters and other buildings. The company had also started construction of the Vice-Chancellor's Bungalow alongwith other buildings but the construction work is incomplete and has been pending for want of finalization of estimates. Since the estimates submitted by the construction company for construction of Vice-Chancellor's Bungalow have been approved by the Finance Committee in its meeting dated 06.09.2012 and Executive Council meeting dated 22.09.2012, the matter is placed for decision regarding getting it constructed from the construction company.</p>																															
	Decision:																															
	<p>The Finance Committee recommended that since the construction company had already started the construction of the Vice-Chancellor's Bungalow and the estimates submitted for construction of the Vice-Chancellor's Bungalow and other allied works have already been approved by the Finance Committee and Executive Council in their last meetings, the work may be got done from the Construction Company itself. However, the Finance Committee observed that the above mentioned estimates were submitted by the construction company more than one year ago, therefore, confirmation may be sought from the construction company as to whether it is still willing and ready to carry out the work as per the estimates already submitted by it for the purpose. And if the construction company is willing and ready to complete the construction work as per the estimates, work order may be issued to it accordingly.</p>																															

Sl.	Particulars of Agenda Item
4.	<p><u>Placing Revised Budget Estimates of the University for the F.Y. 2013-14 and 2014-15 for perusal and approval.</u></p> <p><u>Notes:</u> The Revised Budget Estimates of the University for the F.Y. 2013-14 and 2014-15 are placed for perusal and approval.</p> <p><u>Decision:</u> The Finance Committee recommended approval to the Revised Budget Estimates for the F.Y. 2013-14 and Budget Estimates for 2014-15.</p> <p>The Finance Committee also recommended that estimated expenditure under the head salary may be reduced by 85.18 Lacs for the F.Y. 2013-14 so as to bring the revised budget estimates for the F.Y. 2013-14 at par with the earlier budget estimates for the F.Y. 2013-14.</p>
5.	<p><u>Placing Audit report of C.A. for the F.Y. 2012-13 for perusal.</u></p> <p><u>Notes:</u> Audit report of the Chartered Accountant for the F.Y. 2012-13 is placed for perusal.</p> <p><u>Decision:</u> The Finance Committee perused the Audit Report of the Chartered Accountant for the F.Y. 2013-14.</p>
6.	<p><u>Intimation regarding UGC Grant received for the XII Plan period.</u></p> <p><u>Notes:</u> The University has received UGC communication D.O. No. 87-1/2012 (SU-1) dated 25.06.2013, conveying UGC's sanction of Rs.9.22 Crores (Rupees Nine Crore Twenty Two Lacs only) for the XII Plan allocation, including the Plan grant already released by it on adhoc basis. So far the University has received Rs.3.72 Crores (Rupees Three Crores Seventy Two Lacs) towards allocation for XII Plan period. Out of this Rs.1.25 Crores has been utilized and Utilization Certificate has been submitted to UGC as per UGC guidelines. Further, as per UGC's communication dated 25.06.2013, item-wise re-priorities of the University have been intimated to UGC vide letter dated 11.09.2013. UGC's sanction letter dated 25.06.2013 and University's letter dated 11.09.2013 are placed for perusal.</p> <p><u>Decision:</u> The Finance Committee noted the above developments.</p>
7.	<p><u>Intimation regarding State Government's sanction for construction of One Boys' Hostel and One Girls' Hostel in the University.</u></p> <p><u>Notes:</u> The student strength of the University is increasing every year since the intake has enhanced and admission to all the seats of B.A. LL.B. (Honours) and LL.M. has been going full since 2011. In view of it, need had been felt to have additional Boys' and Girls' Hostel for accommodating the increasing</p>

Sl.	Particulars of Agenda Item
	<p>student strength. Accordingly, proposal was sent to the State Government for providing approval and funds for construction of One Boys' and One Girls Hostel. Government, accepting the University's proposal gave administrative approval of Rs.26.75 Crores for the purpose.</p> <p>Through tender process, the work of construction of the hostels has commenced w.e.f. 25.09.2013 as per State Government's approval dated 12.09.2013 and necessary funds received from the State Government. The hostels are to be constructed within a period of fifteen months.</p> <p>Decision: The Finance Committee noted the above developments.</p>
8.	<p>Campus Development – Street Lighting of the Campus</p> <p>Notes: On the recommendations of the Finance Committee meeting dated 17.08.2012, the Executive Council in its meeting dated 22.09.2012 had accorded approval of Rs.109.00 Lakhs for setting up of Solar Photovoltaic Power Plant (SPVPP) of 100 KWp as per proposal of CREDA (Chhattisgarh State Renewable Energy Development Agency).</p> <p>The Vice-Chancellor further negotiated with the CREDA authorities for reducing the cost/share of the University for setting up the Power Plant. Accordingly, CREDA vide its letter dated 29.12.2012 substantially reduced the University's share from Rs.109.00 Lacs to Rs.50.00 Lacs with cost free maintenance of the plant for five years.</p> <p>Constant need has been felt for street lighting of the campus. CREDA vide its letters dated 17.06.2013 and 11.09.2013 has submitted following two separate project proposals for supply and installation of streetlights in the campus.</p> <p>(i) Supply and installation of 60W LED Street Lights at various buildings in the campus – 150 Nos. alongwith mounting pipes and cables (Cost Rs.17,13,075/-) with CREDA's subsidy of Rs. and Rs.7,44,188/- (Rupees Seven Lacs Forty Four Thousand One Hundred and Eighty Eight) and University's share being Rs.9,68,887/- (Rupees Nine Lacs Sixty Eight Thousand Eight Hundred and Eighty Seven); for which work order has been placed with CREDA;</p> <p>(ii) Supply and installation of Street lights (Main Gate to Academic Block/All around boundary wall/street light near Boys Hostel with Play Ground/Street light Near Girls Hostel) costing Rs.19,00,000/- (Rupees Nineteen Lacs)</p> <p>Relevant documents pertaining to CREDA are enclosed.</p> <p>Thus, as against the residual approved amount of Rs.59,00,000/- (Rs.109.00 Lacs - Rs.50.00 Lacs), the University has received proposals for street lighting of the campus for Rs.28,68,887/- (Rupees Twenty Eight Lacs Sixty Eight Thousand Eight Hundred and Eighty Seven) which are placed for perusal and approval.</p>

Sl.	Particulars of Agenda Item
	<p><u>Decision:</u> The Finance Committee recommended approval of Rs.28,68,887/- (Rupees Twenty Eight Lacs Sixty Eight Thousand Eight Hundred and Eighty Seven) for getting the work of street lighting of the campus to be done from CREDA as per its proposals.</p>
9.	<p><u>Extension of Academic Block by constructing more floors and classrooms.</u></p> <p><u>Notes:</u> As per requirement, the University proposes extension of Academic Block (by constructing first & second floors and classrooms) in the UGC building, ground floor of which is already nearing completion with UGC's financial assistance towards the XI Plan period.</p> <p>The extension of academic block is very much required because the existing classrooms in the main academic cum administrative building, are of smaller size (40 to 45 students per class). The number of students has increased substantially and hence for accommodating bigger sections, bigger classrooms are required as per BCI guidelines (to accommodate 60 students per room). This is essential to address larger number of students at a time with standard classrooms and to organize the classes properly.</p> <p>The extension of the academic building (first floor, second floor including classrooms and one lift) is estimated to cost Rs.7.17 Crores (Rupees Seven Crores Seventeen Lacs).</p> <p>It is proposed that this expenditure is to be met out partially from the XII Plan Allocation made by UGC vide its letter dtd. 25.06.2013 and as per the repriorities communicated to UGC by the University vide its letter dated 11.09.2013 for Rs.4.61 Crores (Rupees Four Crores Sixty One Lacs) towards construction.</p> <p>It is also proposed that the balance Rs.2.56 Crores (Rupees Two Crores Fifty Six Lacs) may be met out from Rs.2.62 Crores (Rupees Two Crores Sixty Two Lacs) generated as net revenue from CLAT 2013 as University's share.</p> <p>It is proposed that looking to the requirement, extension of academic block (construction of first floor, second floor and classrooms) may be commenced by the University, initially, from its funds.</p> <p><u>Decision:</u> The Finance Committee recommended approval to the estimates of Rs.7.17Crores (Seven Crores Seventeen Lacs) for extension of the academic block by constructing two more floors and classrooms with UGC Share of Rs.4.61 Crores (Four Crores Sixty One Lac) and University's CLAT share of Rs.2.56 Crores (Rupees Two Crores Fifty Six Lacs).</p>



Sl.	Particulars of Agenda Item
10.	<p><u>White Washing/colour wash of the existing Buildings.</u></p> <p><u>Notes:</u> Need is felt for white washing/colour wash of existing buildings in the campus. There has also been continuous demand from students for white wash/colour wash of the hostels and the main building. Looking to the requirement, expression of interest was invited for the work. For external and internal painting of existing buildings constructed by M/s. NCC Ltd. (Academic Block, Boys' Hostel, Girls' Hostel, 2-Bedded Staff Quarters, 3-Bedded Staff Quarters, Class IV Staff Quarters, Sub-station control room, Over Head Tank, Pump Rooms, Sewage Treatment Plant), the University has received estimates of Rs.1.44 Crores (Rupees One Crore Forty Four Lacs).</p> <p>Accordingly, the matter is placed for decision for getting the work done.</p> <p><u>Decision:</u> The Finance Committee recommended approval to the estimates of Rs.1.44Crores (One Crore Forty Four Lacs) for white washing/colour wash of the above buildings.</p>
11.	<p><u>Construction of Store-cum-Workshop.</u></p> <p><u>Notes:</u> Looking to the requirement, expression of interest was invited for the work. For construction of workshop, the University has received estimates of Rs.30.54 Lacs (Rupees Thirty Lacs Fifty Four Thousand).</p> <p>Accordingly, the matter is placed for decision for getting the work done.</p> <p><u>Decision:</u> The Finance Committee recommended approval to the estimates of Rs.30.54Lacs (Rupees Thirty Lacs Fifty Four Thousand) for construction of Store-cum-Workshop.</p>
12.	<p><u>Construction of 60-Bedded Barracks for Security personnel and workers of the University Mess.</u></p> <p><u>Notes:</u> The University had shifted to its new Uparwara campus in the year 2009. As per requirement the University engages security personnel and mess personnel for the purpose of security arrangements and mess arrangements for the students. The student strength is increasing substantially due to increase in intake and filling up of all the seats of B.A. LL.B. (Honours) and LL.M. since the year 2011. For the purpose of maintaining security arrangements round the clock and also to smoothly run the mess services for the students, it is essential that the workers engaged in maintaining these services reside in the campus itself. Looking to the requirement, expression of interest was invited for the work. It is, therefore, proposed to construct 60-bedded barrack for their stay in the campus. The estimated cost for construction of the barracks is Rs.60.00 Lacs (Rupees Sixty Lacs) as per the estimates received.</p>

Sl.	<u>Particulars of Agenda Item</u>
	<p>The matter is placed for discussion and decision for getting the work done.</p> <p><u>Decision:</u> The Finance Committee recommended approval to the estimates of Rs.60.00Lacs (Rupees Sixty Lacs) for construction of 60-Bedded Barracks.</p>
13.	<p><u>Construction of Over Head Tank of Three Lakh Litres capacity with underground sump of Two Lakh Litres capacity</u></p> <p><u>Notes:</u> The University had shifted to its new Uparwara campus in the year 2009. The student strength is increasing substantially due to increase in intake and filling up of all the seats of B.A. LL.B. (Honours) and LL.M. since the year 2011. Various buildings have been constructed and others are under construction. Due to increase in number of students and buildings, the University is facing severe problems with regard to storage and distribution of water. Need is felt to construct one Over Head Tank of the capacity of Three Lakh litres capacity with underground sump of Two Lakh Litres capacity towards Boys Hostel. Looking to the requirement, expression of interest was invited for construction of the Over Head Tank for which the University has received estimates of Rs.1.20 Crores (One Crore Twenty Lakhs).</p> <p>The matter is placed for discussion and decision for getting the work done.</p> <p><u>Decision:</u> The Finance Committee recommended approval to the estimates of Rs.1.20Crores (Rupees One Crore Twenty Lacs) for construction of the Over Head Tank with underground sump.</p>
14.	<p><u>Installation of Fire-fighting system at various buildings in the University.</u></p> <p><u>Notes:</u> The University is having fixed assets worth Rs.49.77 Crores. These assets include books, journals, equipment, furniture, various buildings etc.</p> <p>It is felt essential to have a proper and efficient fire-fighting system in various buildings of the University to prevent any unforeseen incident of loss due to fire. The University has received estimates of Rs.4.48 Crores (Rupees Four Crores Forty Eight Lacs) for supply and installation of Fire Fighting System and Fire Alarm System to Five Buildings i.e. Existing Boys Hostel, Girls Hostel, Existing Academic Block-2, newly under construction Boys and Girls Hostel in HNLU campus. The matter is placed for discussion and decision.</p> <p><u>Decision:</u> The Finance Committee recommended that agencies expert in installation of Fire-Fighting System may be consulted and thereafter the matter may be placed before the Finance Committee.</p>



Sl.	Particulars of Agenda Item
15.	<p><u>Proposal received for One Time Service/Maintenance of Fire Fighting and Fire Alarm System at Existing Academic-cum-Administrative block</u></p> <p><u>Notes:</u> The University has one Fire Fighting and Fire Alarm System installed in the existing Academic-cum-administrative block which was installed by M/s. NCCL prior to August 2009. Service/Maintenance of the system is required to make it operational/functional. The University has received proposal for One Time Service/Maintenance of the System from M/s. NCCL for Rs.13.29 Lacs (Rupees Thirteen Lacs Twenty Nine Thousand).</p> <p>The matter is placed for discussion and decision.</p> <p><u>Decision:</u> The Finance Committee recommended approval of Rs.13.29 Lacs (Rupees Thirteen Lacs Twenty Nine Thousand) for getting the work done from the company.</p>
16.	<p><u>Proposal received for completion/construction of Class IV Staff quarters near Boys Hostel.</u></p> <p><u>Notes:</u> M/s. Nagarjuna Construction Company Ltd. (NCC Limited), had carried out construction of academic-cum-administrative block, boys' and girls' hostels, staff quarters and other buildings. The company had also started construction of Four Class IV Staff Quarters (work done upto plinth beams and columns) but the construction work remained incomplete for settlement of issue of balance payment. M/s. NCC Ltd. has submitted proposal for completing the incomplete Four Class IV Staff Quarters and for construction of Four more Class IV Staff quarters on a total cost of Rs.55.72 Lacs (Rupees Fifty Five Lacs Seventy Two Thousand).</p> <p>The matter is placed for discussion and decision.</p> <p><u>Decision:</u> The Finance Committee recommended that the matter may be re-examined and thereafter may be placed before the Finance Committee.</p>
17.	<p><u>Construction of Auditorium in the campus.</u></p> <p><u>Notes:</u> Need has been felt since long for construction of auditorium in the campus. The auditorium is required for organizing big events like Convocation Ceremonies, Seminars, Conferences and various important functions in which the participation may range from 1000 persons to 1500 persons at a time. Expression of interest was invited for the work. The University has received estimates for Rs.17.56 Crores (Rupees Seventeen Crores Fifty Six Lacs). Since, the work is essential and involves huge amount, the estimates have been sent to the State Government for approval and allocation of funds. The matter is placed for perusal and approval.</p>

Sl.	Particulars of Agenda Item
	<p><u>Decision:</u> The Finance Committee recommended approval to the proposal sent to the State Government for Construction of Auditorium.</p>
18.	<p><u>Campus Development – Landscaping and beautification of the campus</u></p> <p><u>Notes:</u> Need has been felt since long for landscaping and beautification of the campus so as to develop it as a premier Law School of the country in terms of infrastructure. This is very much essential for the name and fame of the University as well as to attract recruiters to the campus for placements. Expression of interest was invited for the work. The University has received proposal for the work, estimated cost of which is Rs.19.30 Crores (Rupees Nineteen Crores Thirty Lacs).</p> <p>Since, the work is essential and involves huge amount, the estimates have been sent to the State Government for approval and allocation of funds.</p> <p>The matter is placed for discussion and decision.</p> <p><u>Decision:</u> The Finance Committee recommended approval to the proposal sent to the State Government for Landscaping and beautification of the campus.</p>
19.	<p><u>Insurance of University's assets</u></p> <p><u>Notes:</u> The University is having assets worth Rs.49.77 Crores. These assets include books, journals, equipment, furniture, various buildings etc. It is felt essential to have comprehensive insurance of the assets to safeguard them from probable risks of theft, damages and losses etc.</p> <p>The matter is placed for discussion and decision.</p> <p><u>Decision:</u> The Finance Committee recommended approval for insurance of University's assets. The Finance Committee recommended that proposals may be obtained from Insurance Companies for the purpose.</p>
20.	<p><u>Employee Welfare Measure – Grant of some token amount as financial incentive on festive occasions to Class IV employees working on collector rates.</u></p> <p><u>Note</u> The University is having about 50 Class IV employees working on collector rates. We do not provide bonus or other incentives to these employees like other organizations. Our Class IV employees face financial difficulties on festive occasions. Hence, as an Employee Welfare Measure, it is proposed that we may provide them financial incentives @ Rs.1000/- per person on two festive occasions a year.</p>

Sl.	Particulars of Agenda Item
	<p>Thus for 50 employees, the financial implication will be Rs.1.00 Lac a year.</p> <p>As an Employee Welfare Measure, it is proposed that this may be approved and accordingly, the same may be included in the University's budget every year. The matter is placed for discussion and decision.</p> <p>Decision: The Finance Committee recommended for creation of a Staff Welfare Fund with initial allocation of Rs.10.00 Lacs for the purpose. The Finance Committee also recommended that rules regarding creation and operation of the Fund may be prepared and placed before the Finance Committee.</p>
21.	<p><u>Engaging own security guards/personnel and housekeeping workers on collector rates in place of hiring through agencies.</u></p> <p>Notes: The University has been availing the services of security and housekeeping personnel through outsourcing agencies from time to time. However, the agencies are providing only local and untrained/incompetent persons despite continuous instructions, advices and reminders. The persons engaged are also not carrying out their duties properly and since they are under the control of the agencies, they do not give proper heed to the instructions of University authorities/officials.</p> <p>It is therefore, proposed that in place of availing services through outsourcing agencies, the University must engage on its own suitable persons as security guards/personnel and housekeeping workers on collector rates. The University will save Service Tax @ 12.36% (at the rate of Twelve Point Three Six Percent) on wage bills which is now being paid for hiring services through outsourcing agencies.</p> <p>Decision: The Finance Committee recommended that the services may be hired through outsourcing agencies only to avoid future complications.</p>
22.	<p><u>Creation of a post of Administrative-cum-Protocol Officer</u></p> <p>Notes: Requirement is felt to have an Administrative-cum-Protocol Officer in the University to make necessary arrangements for dignitaries, delegates visiting and officials of the University from time to time as per protocol requirements. It is, therefore, proposed that a post of Administrative-Cum-Protocol Officer in the Pay Band 15600-39100 with Grade Pay of Rs.5400 may be created.</p> <p>Decision: The Finance Committee recommended for the creation of a post of Administrative-cum-Liaison Officer in the Pay Band 15600-39100 with Grade Pay of Rs.5400 in place of the proposed post of Administrative-cum-Protocol Officer.</p>

Sl.	Particulars of Agenda Item
23.	<p><u>Information Technology Audit (I.T. Audit)</u></p> <p><u>Notes:</u></p> <p>The student strength, student intake and number of buildings has increased substantially. Internet and Wi-Fi facility is provided in the entire campus in various buildings as per requirement. However, there has been a continuous problem of internet connectivity round the clock and the required bandwidth despite purchasing the required equipments and subscribing to internet service providers. Thus, need is felt for Information Technology Audit to check and rectify the problems related to internet connectivity and proper distribution in the campus. Accordingly, the matter is placed for perusal and approval for getting the I.T. Audit done in the University campus and to take necessary remedial steps based on the I.T. Audit.</p> <p><u>Decision:</u></p> <p>The Finance Committee recommended for getting the I.T. Audit work done as per requirement.</p>
24.	<p><u>Requirement for Repairs & Maintenance/Selling the Building located at Avanti Vihar, Raipur</u></p> <p><u>Notes:</u></p> <p>The University is having one Building (containing 10 flats) located at Avanti Vihar, Raipur. Initially it was purchased in the year 2003-04 to use it as girls' hostel of the University. Later on, when bigger buildings were hired for the purpose of hostels, the building was being used as residential quarters for faculty and staff members of the University. During the audit for the F.Y. 2003-04, the office of the Accountant General, Chhattisgarh had raised objections that when the University is in the process of constructing its own campus which will have hostels and staff quarters, the purchase of the building was unwarranted. The then administration had replied that the building will be sold off, once the University shifts to its campus. The building was purchased by the University in the year 2003-04 for Rs.62.00 Lacs (Rupees Sixty Two Lacs).</p> <p>At present, the building is being used as residential quarters for staff members. Since the building is old, it requires white washing/colour wash, repairs and maintenance from time to time. The University has shifted to its campus in the year 2009-10 and is having hostels as well as residential quarters for faculty and staff members.</p> <p>In view of the above, it is proposed that either the building may be maintained/renovated properly by white washing/colour wash, repairs etc. as per requirement or the same may be sold out. The matter is placed for discussion and decision.</p> <p><u>Decision:</u></p> <p>The Finance Committee recommended for the sale of the building since the University has already shifted to its own campus.</p>

Sl.	Particulars of Agenda Item					
25.	Auction of unserviceable One Bus, One Bolero and One Indica Car. Notes:- The University's following vehicles are unserviceable warranting heavy repairs and maintenance; frequent breakdowns, hence it is proposed to dispose them off through auction. The brief particulars of the vehicles are as under:-					
	Sl.	Particulars of vehicle	Date of Purchase	Book Value as on the date of purchase	Total Kms. Run till date	Unserviceable since Average Mileage
	1.	25-seater Mahindra Bus Reg.No. CG-04/D-7782	06.01.2005	Rs.6,65,000/-	121930	01.08.2011 5.01
	2.	7-Seater Mahindra Bolero Diesel Jeep Reg. No. CG-04/H-0334	14.02.2005	Rs.4,85,000/-	101899	29.12.2010 -
	3.	5-Seater Indica Car Reg. No. CG-04/B-6422	16.02.2004	Rs.3,43,160/-	106680	01.06.2013 9.61
	The matter is placed for discussion and decision. Decision: The Finance Committee recommended for auction of the vehicles.					
26.	Auction of suitcases used in CLAT-2013 examination. Notes: CLAT-2013 was conducted by the University, this year. For smooth conduct of the test and to ensure proper security and safety of the examination material 100 Nos. suitcases were purchased from CLAT 2013 Account. The opportunity of conducting the CLAT examination is given to the member University by turn which decides modalities and makes arrangements on its own. The next opportunity for conducting the CLAT may be available to HNLU atleast after 14-15 years. The University is not having any other use of these suitcases. Hence it is proposed that the suitcases may be auctioned. The matter is placed for discussion and decision. Decision: The Finance Committee recommended for auction of the suitcases.					

Sl.	Particulars of Agenda Item
27.	<p>Discussion and decision regarding arrangements for Second Convocation Ceremony.</p> <p>Notes:</p> <p>As decided by the Executive Council of the University, the Second Convocation Ceremony is to be organized in a grand way since convocation of seven graduated batches is to be held. Expression of interests was invited from Event Management Firms/companies for organizing the Convocation Ceremony in a grand way in the campus itself. The University has received proposals/estimates ranging from Rs.35.54 Lacs, Rs.37.52 Lacs to Rs.42.52 Lacs. The comparative chart of the proposals received for making necessary arrangements for organizing the Convocation Ceremony in the campus is placed for perusal. Profiles/Proposals of the firms/companies for organizing Convocation Ceremony are also placed for perusal.</p> <p>Accordingly, the matter is placed for discussion and decision regarding arrangements to be made for Second Convocation Ceremony.</p> <p>Decision:</p> <p>The Finance Committee recommended that the arrangements for the Second Convocation Ceremony may be made through the Event Management Firms/Companies as per the estimates submitted by them. But the firm/company may be finalized only after their presentation and negotiation with them.</p>
28.	<p>Any other matter with the permission of the Chair.</p>



REGISTRAR
HIDAYATULLAH NATIONAL LAW UNIVERSITY
RAIPUR (C.G.)

लेखा शीर्ष (2014) मांग संख्या - 29

न्याय प्रशासन एवं निर्वाचन

विभाग - 21 - विधि एवं विधायी कार्य विभाग

21 - 1 [Plan]

2101 - सचिव, छ.ग. शासन, विधि विभाग

5464 - राज्य में नेशनल लॉ स्कूल का गठन

14 - सहायक अनुदान

(Figures in '000s Rupees)

Actual 2013-2014	Budget Provision 2014-2015	Actual figures for 12 months			Revised Budget Estimates 2014-2015	Budget Head	Heads of Expenditure	Budget Estimates 2015-16	
		Actual 9 months (2013-14)	Actual 3 months (2014-15)	Total				Proposed	Approved
5000	7000	5000	3000	8000	7000	001	स्थापना अनुदान (Participation in Moot Court Competitions & Conferences/Seminars)	7000	
50000	100000	50000	0	50000	197500	004	अधोसंरचना अनुदान (Construction of Buildings and other construction works)	197500	
55000	107000	55000	3000	58000	204500			204500	

Khasiya
FINANCE OFFICER
Hidayatullah National Law University
Uparwara, Abhanpur, Raipur (C.G.)

08/11
REGISTRAR (D/C)
HIDAYATULLAH NATIONAL LAW UNIVERSITY
RAIPUR (C.G.)

HIDAYATULLAH NATIONAL LAW UNIVERSITY, RAIPUR (C.G.)
REVISED BUDGET ESTIMATES 2014-15

NON-PLAN

(a)	Estimated Revenue Receipts	Amount (In '000)	(b)	Estimated Expenditure under revenue heads	Total requirement of funds	Proposed Expenditure
					Amount (In '000)	Amount (In '000)
	Fee from Students	109942	1	Advertisement Expenses	1800	1500
	State Government Recurring Grant	30000	2	Affiliation/Membership Fees/Charges	600	600
	Grant from UGC XII Plan	15600	3	Audit Fees to auditors & legal expenses	1800	1500
			4	Convocation Expenses	6500	5000
			5	Electricity Expenses/charges	18000	11000
			6	Examination Expenses/ Remuneration	2000	1500
			7	Internet Facility/charges, Website Expenses/Maint.	9169	7000
			8	Library	21900	15000
			9	Labour Charges/Payment	2600	2600
			10	Organizing Justice M. Hidayatullah Memorial National Moot Court Competiton	2000	1500
			11	Student Activities/Welfare	1200	1000
			12	Post & Telegram Expenses	100	100
			13	Printing & Stationery	1500	1500
			14	Purchase of Assets	45410	30000
			15	Repairs & Maintenance	16600	10000
			16	Salary and allowances/honorarium of faculty & staff	110407	40000
			17	Security Expenses	4000	4000
			18	Sports facilities	15500	10000
			19	Telephone charges/expenses	350	350
			20	Transportation, Petrol & Fuel, Repairs & maintenance of vehicles/Insurance etc.	4000	4000
			21	Travelling Expenses	500	500
			22	University Function Expenses and various statutory/other meetings	2500	2500
			23	Training of Teaching and Non-Teaching Employees	500	0
			24	Housekeeping Expenses	4000	3892
			25	Office and Administrative/Miscellaneous Expenses	500	500
	Total Revenue Receipts	155542		Total Estimated Expenditure	273436	155542
	Deficit	117894				
	Total Requirement	273436		Total Requirement	273436	

Rasmya
FINANCE OFFICER
Hidayatullah National Law University
Upawara, Abhanpur, Raipur (C.G.)

Das
02/08/14
REGISTRAR (T.C.)
HIDAYATULLAH NATIONAL LAW UNIVERSITY
RAIPUR (C.G.)

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HIDAYATULLAH NATIONAL LAW UNIVERSITY, RAIPUR (C.G.)
DETAILS OF ESTIMATED FEE TO BE COLLECTED UNDER VARIOUS HEADS FROM STUDENTS
ESTIMATES 2014-15

Estimated Fee to be received during 2014-2015 from B.A. LL.B. students	Admission Fee			Tuition Fees			Library fees			Halls of Residence Charges			Internet Charges			Campus Development Charge			Charges for Student Activities			Student Welfare Fund			Transportation Charges			Medical Fee			Electricity Charges			Examination Fee		
	No.	Rate	Amount	No.	Rate	Amount	No.	Rate	Amount	No.	Rate	Amount	No.	Rate	Amount	No.	Rate	Amount	No.	Rate	Amount	No.	Rate	Amount	No.	Rate	Amount	No.	Rate	Amount	No.	Rate	Amount	No.	Rate	Amount
Batch X				133	55000	7315000	133	7500	997500	133	12000	1596000	133	5000	665000	133	1000	133000	133	1000	133000	133	1500	199500	133	4000	532000									
Batch X (NRI)				10	198000	1980000	10	7500	75000	10	12000	120000	10	5000	50000	10	1000	10000	10	1000	10000	10	1500	15000	10	4000	40000									
Batch X (Foreign)				3	330000	990000	3	7500	22500	3	12000	36000	3	5000	15000	3	1000	3000	3	1000	3000	3	1500	4500	3	4000	12000									
Batch XI				154	55000	8470000	154	7500	1155000	154	12000	1848000	154	5000	770000	154	1000	154000	154	1000	154000	154	1500	231000	154	4000	616000									
Batch XI (NRI)				9	198000	1782000	9	7500	67500	9	12000	108000	9	5000	45000	9	1000	9000	9	1000	9000	9	1500	13500	9	4000	36000									
Batch XI (Foreign)				5	330000	1650000	5	7500	37500	5	12000	60000	5	5000	25000	5	1000	5000	5	1000	5000	5	1500	7500	5	4000	20000									
Batch XII				157	55000	8635000	157	7500	1177500	157	12000	1884000	157	5000	785000	157	1000	157000	157	1000	157000	157	1500	235500	157	4000	628000									
Batch XII (NRI)				10	198000	1980000	10	7500	75000	10	12000	120000	10	5000	50000	10	1000	10000	10	1000	10000	10	1500	15000	10	4000	40000									
Batch XII (Foreign)				4	330000	1320000	4	7500	30000	4	12000	48000	4	5000	20000	4	1000	4000	4	1000	4000	4	1500	6000	4	4000	16000									
Batch XIII				147	80000	11760000	147	7500	1102500	147	12000	1764000	147	5000	735000	147	5000	735000	147	3000	441000	147	1500	220500	147	4000	588000	147	2000	294000	147	6000	882000	147	4000	588000
Batch XIII (NRI)				14	240000	3360000	14	7500	105000	14	12000	168000	14	5000	70000	14	5000	70000	14	3000	42000	14	1500	21000	14	4000	56000	14	2000	28000	14	6000	84000	14	4000	56000
Batch XIII (Foreign)				4	330000	1320000	4	7500	30000	4	12000	48000	4	5000	20000	4	5000	20000	4	3000	12000	4	1500	6000	4	4000	16000	4	2000	8000	4	6000	24000	4	4000	16000
Batch XIV	168	5000	840000	168	80000	13440000	168	7500	1260000	168	12000	2016000	168	5000	840000	168	5000	840000	168	3000	504000	168	1500	252000	168	4000	672000	168	2000	336000	168	6000	1008000	168	4000	672000
Batch XIV (NRI)	17	60000	1020000	17	240000	4080000	17	7500	127500	17	12000	204000	17	5000	85000	17	5000	85000	17	3000	51000	17	1500	25500	17	4000	68000	17	2000	34000	17	6000	102000	17	4000	68000
Batch XIV (Foreign)	4	60000	240000	4	330000	1320000	4	7500	30000	4	12000	48000	4	5000	20000	4	5000	20000	4	3000	12000	4	1500	6000	4	4000	16000	4	2000	8000	4	6000	24000	4	4000	16000
			2100000			69402000			6292500			10068000			4195000			2255000			1547000			1258500			3356000			708000			2124000			1416000

For NRI & FN 1US\$ has been assumed equivalent to Rs.60/- as per prevalent exchange rates

Total (B.A. LL.B.) = Rs.10,47,22,000/-

Estimated Fee to be received during 2014-2015 from LL.M. Students	Admission Fee			Tuition Fees			Library fees			Halls of Residence Charges			Internet Charges			Campus Development Charge			Student Welfare Fund			Transportation Charges			Medical Fee			Electricity Charges			Examination Fee for Thesis Evaluation		
	No.	Rate	Amount	No.	Rate	Amount	No.	Rate	Amount	No.	Rate	Amount	No.	Rate	Amount	No.	Rate	Amount	No.	Rate	Amount	No.	Rate	Amount	No.	Rate	Amount	No.	Rate	Amount	No.	Rate	Amount
Batch VIII	45	5000	225000	45	26500	1192500	45	7500	337500	45	12000	540000	45	5000	225000	45	5000	225000	45	2000	90000	45	4000	180000	45	4000	180000	45	4000	180000	45	####	450000
			225000			1192500			337500			540000			225000			225000			90000			180000			180000			180000			450000

Total (LL.M.) = Rs.38,25,0000/-

Estimated Fee to be received during 2014-2015 from Ph.D. Scholars	Admission Fee, Ph.D. Submission, evaluation & viva-voce fee, course work examination fee (One Time)			Tuition Fees			Halls of Residence Charges			Campus Development Charge		
	No.	Rate	Amount	No.	Rate	Amount	No.	Rate	Amount	No.	Rate	Amount
Batch I	30	18500	555000	30	15000	450000	30	12000	360000	30	1000	30000
			555000			450000			360000			30000

Total (Ph.D.) = Rs.13,95,000/-

Grand Total (B.A.LL.B., LL.M. & Ph.D.) = Rs.10,99,42,000/-
 FINANCE OFFICER

Rasniya
FINANCE OFFICER
 Hidayatullah National Law University
 Uparwara, Abhanpur, Raipur (C.G.)

02/08/14
REGISTRAR
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 Raipur (C.G.)

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लेखा शीर्ष (2014) मांग संख्या - 29 - न्याय
प्रशासन एवं निर्वाचन

विभाग - 21 - विधि एवं विधायी कार्य विभाग

21 - 7 [Non Plan]

2101 - सचिव, छ.ग. शासन, विधि विभाग

5464 - राज्य में नेशनल लॉ स्कूल का गठन

14 - सहायक अनुदान 001 - स्थापना अनुदान

(Figures in '000s Rupees)

Actual 2013-2014	Budget Estimates 2014-2015	Actual figures for 12 months			Revised Budget Estimates 2014-15	Sl.	Heads of Revenue Expenditure	Budgeted Estimates 2015-16	
		Actual 9 months (2013-14)	Actual 3 months (2014-15)	Total				Proposed (with 10% more than F.Y. 2014-15)	Approved
669	1419	663	30	693	1800	1	Advertisement Expenses	1980	
70	550	60	28	88	600	2	Affiliation/Membership Fees/Charges	660	
653	1870	325	146	471	1800	3	Audit Fees to auditors & legal expenses	1980	
6061	5500	6061	522	6583	6500	4	Convocation Expenses	7150	
8903	9900	6803	2615	9418	18000	5	Electricity Expenses/charges	19800	
77	484	65	19	84	2000	6	Examination Expenses/ Remuneration	2200	
2784	4679	2454	2	2456	9169	7	Internet Facility/charges, Website Expenses/Maint.	10086	
15781	20075	18584		18584	21900	8	Library	24090	
1923	1694	1490	400	1890	2600	9	Labour Charges/Payment	2860	
1127	0	1127		1127	2000	10	Organizing Justice M. Hidayatullah Memorial National Moot Court Competition	2200	
619	880	374	628	1002	1200	11	Student Activities/Welfare	1320	
33	55	23		23	100	12	Post & Telegram Expenses	110	
786	1650	783	129	912	1500	13	Printing & Stationery	1650	
12879	26048	9190		9190	45410	14	Purchase of Assets	49951	
9327	14355	8655	1355	10010	16600	15	Repairs & Maintenance	18260	
35068	108466	26072	8234	34306	110407	16	Salary and allowances/honorarium of faculty & staff	121448	
3132	4400	2292	874	3166	4000	17	Security Expenses	4400	
252	3850	222	1785	2007	15500	18	Sports facilities	17050	
271	385	212	37	249	350	19	Telephone charges/expenses	385	
2744	4510	2210	834	3044	4000	20	Transportation, Petrol & Fuel, Repairs & maintenance of vehicles/Insurance	4400	
276	1100	276	97	373	500	21	Travelling Expenses	550	
858	2750	828	94	922	2500	22	University Function Expenses and various statutory/other meetings	2750	
0	550	0	0	0	500	23	Training of Teaching and Non-Teaching Employees	550	
2699	4400	2088	878	2966	4000	24	Housekeeping Expenses	4400	
59	550	52	1	53	500	25	Office and Administrative/Miscellaneous Expenses	550	
107051	220120	90909	18708	109617	273436			300780	

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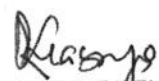
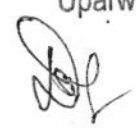
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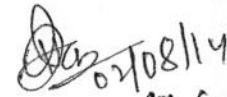
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ANNEXURE TO REVISED BUDGET FOR THE F.Y. 2014-15

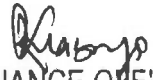
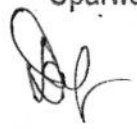
<u>Sl.</u>	<u>Advertisement</u>	<u>Amount</u>	<u>Remarks</u>
1	Advertisement for various tenders	800000	Advertisements for various approved works through tenders at State and National Level
2	Appointment and Admission Notifications of the University	400000	Advertisements of various vacant teaching and non-teaching posts.
3	Other Advertisements	200000	Advertisements in newspapers, magazines etc. from time to time in Special Editions
4	Pending Bills of C.G. Samvad for previous years	400000	Bills pending for publications pertaining to previous years
		<hr/> 1800000 <hr/>	



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ANNEXURE TO REVISED BUDGET FOR THE F.Y. 2014-15

<u>Sl.</u>	<u>Affiliation & membership Fees</u>	<u>Amount</u>	<u>Remarks</u>
1	Affiliation & membership Fees for various national and international apex institutions	600000	Inspections are to be conducted by the Bar Council of India, State Bar Council, NAAC etc. for granting accreditation/affiliation alongwith membership of reputed National and International institutions for internship/placement of students.
		<u>600000</u>	


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HIDAYATULLAH NATIONAL LAW UNIVERSITY, RAIPUR (C.G.)
ANNEXURE TO REVISED BUDGET FOR THE F.Y. 2014-15

Audit Fees to Auditors and Legal Expenses

<u>Sl. Particulars</u>	<u>Amount</u>	<u>Remarks</u>
1 Audit of Accounts of HNLU by Chartered Accountant (Annual Fees) for the F.Y. 2013-14	100000	Internal Audit is required to be carried out and audit fees is to be paid to Chartered Accountant.
2 Income Tax consultancy charges & other Certification Charges	400000	Various certificates are required to be sent to UGC, Income Tax Department and other statutory institutions from time to time for which certification charges are to be paid to C.A. as per bills.
3 Audit fees to the Local Fund Audit for audit of accounts	1000000	Audit from Local Fund Audit is also required. The fee is estimated on the basis of bills submitted for previous years
4 Expenditure on legal charges/fees/expenses	300000	Legal fees are required to be paid and expenses are to be incurred to represent the University in legal proceedings by and against the University
	<hr/> 1800000 <hr/>	

K. Singh
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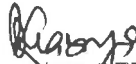
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ANNEXURE TO REVISED BUDGET FOR THE F.Y. 2014-15


Convocation Expenses

<u>Sl. Particulars</u>	<u>Amount</u>	<u>Remarks</u>
1 The Third Annual Convocation of Hidayatullah National Law University may be held in 2014-15 for which expenditure of Rs.65 Lacs is estimated, based on last Convocation Ceremony.	6500000	
	<u>6500000</u>	


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ANNEXURE TO REVISED BUDGET FOR THE F.Y. 2014-15

Electricity Bill Expenses

<u>Sl. Particulars</u>	<u>Location</u>	<u>Average for one month</u>	<u>Average for Twelve months</u>	<u>Remarks</u>
1 Electricity Charges for Campus (various buildings/premises including hostels including buildings under construction)	Raipur	1500000	18000000	The electricity consumption is likely to increase rapidly on construction of new buildings. The per unit rates of electricity are also anticipated to hike.
			<u>18000000</u>	

Kishore
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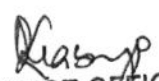
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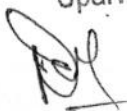
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ANNEXURE TO REVISED BUDGET FOR THE F.Y. 2014-15

Examination Expenses

<u>Sl. Particulars</u>	<u>Amount</u>
1 Purchase & Printing of Answer Books for Examination	1500000
2 Honorarium for evaluation of answer books & question paper setting	300000
3 Reimbursement of Travelling/TA/DA expenditure, honorarium to Invigilators & honorarium etc. to faculty members & other external examiners.	200000
	<hr/> 2000000 <hr/>


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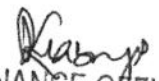
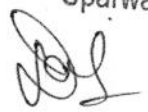
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ANNEXURE TO REVISED BUDGET FOR THE F.Y. 2014-15

Internet Facility/charges and Website expenses

<u>Sl. Particulars</u>	<u>Amount</u>	<u>Remarks</u>
1 Internet Expenses	2000000	As per expenditure of previous year.
2 Subscription to 1 GBPS Internet Connectivity (3/3 instalment of Rs.45.00 Lacs plus service Tax) provided by BSNL	1654500	As per approval accorded by E.C. in meeting dtd.12.03.2011
3 Website Expenses	15000	As per expenditure of previous year
4 Making entire campus Wi-Fi enabled from State Government Agency CHIPS and office automation	5000000	Proposed to be placed before F.C. & E.C. of the University
5 Purchase of Computer Accessories (incl. antivirus for various computers) and maintenance	500000	As per requirement
	<u>9169500</u>	


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LIBRARY

<u>Sl. Particulars</u>	<u>Amount</u>	<u>Remarks</u>
1 Purchase of Books and Journals	20000000	
2 Newspaper and Magazines	100000	
3 Library Automation and Digitization	500000	
4 Books Bindings & Stationery	100000	
5 Subscription of e-resources	500000	
6 CCTV camera	500000	
7 Renewal of journals (Indian and foreign)	200000	
	21900000	

Riaz
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ANNEXURE TO REVISED BUDGET FOR THE F.Y. 2014-15

Labour charges

<u>Sl.</u>	<u>Particulars</u>	<u>Amount</u>
1	Labour charges (Rs. 175000/- per month) as per collector rate (daily wages persons engaged on monthly basis or casually as per requirement)	2100000
2	Labour charges hired for other purposes as per requirement	500000
		<u>2600000</u>

Rabiff
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Organizing Justice M. Hidayatullah Memorial National Moot Court
Competition

Sl. Particulars

Amount

1 Organizing Justice M. Hidayatullah Memorial National Moot Court
Competition

2000000

2000000

K. Singh
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Student Welfare Activities

<u>Sl. Particulars</u>	<u>Amount</u>	<u>Remarks</u>
1 Honorarium to Doctors	500000	
2 Other Student Activities	700000	
	<u>1200000</u>	

Ranjan
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Post and Telegraph Expenditure

Sl. Particulars

Amount

1 Speedpost, Registered Post, Courier etc. for various correspondences

100000

100000

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Printing & Stationery

Sl. Particulars

Amount

Remarks

1 Printing & Stationery

1500000

As per requirement

1500000

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R. S. Singh

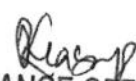
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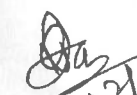
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ANNEXURE TO REVISED BUDGET FOR THE F.Y. 2014-15

<u>Purchase of Assets</u>			
Sl.	<u>Particulars</u>	<u>Amt.</u>	<u>Remarks</u>
1	Purchase of Vehicles (One Car)	710391	As per decision of E.C. meeting dated 12.03.2011
2	Purchase of One Student Bus	2200000	As per requirement
3	Purchase and Installation of D.G. Set 300 KVA plus synchronization with existing D.G. Set	6000000	As per requirement
4	Purchase of Tractor, Trolley and Tanker	1500000	As per requirement
5	Purchase of hostel furniture	25000000	As per requirement for new hostels
6	Purchase of furniture & fixtures	5000000	As per requirement for the year
7	Purchase of I.T. Equipments	5000000	As per requirement for the year
		<u>45410391</u>	


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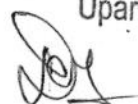
HIDAYATULLAH NATIONAL LAW UNIVERSITY, RAIPUR (C.G.)
ANNEXURE TO REVISED BUDGET FOR THE F.Y. 2014-15


Repairs & Maintenance

<u>Sl. Particulars</u>	<u>Amount</u>	<u>Remarks</u>
1 Electrical Maintenance for the Campus (AMC)	600000	As per decision of the E.C. meeting dated 12.3.11
2 Purchase of plumbing and sanitary items	1000000	As per requirement for the year
3 Purchase of Electrical items	1000000	As per requirement for the year
4 Purchase of tools & equipments	500000	As per requirement for the year
5 Wood Work	500000	As per requirement for the year
6 PVC Water Tank	1000000	As per requirement for the year
7 Tube-well repairing and new pumps (Including STP Pumps)	1500000	As per requirement for the year
8 Repair of Airconditioners, water coolers etc. and AMC	1000000	As per requirement for the year
9 Street/Road Lights to be got installed through State Govt. Agency CREDA	2500000	As per requirement for the year
10 Plantation, Lawns etc. with one year maintenance from State Govt. agency Van Vikas Nigam	6500000	As per requirement for the year
11 Other miscellaneous repair & maintenance work	500000	As per requirement for the year
	16600000	


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ANNEXURE TO REVISED BUDGET FOR THE F.Y. 2014-15

TENTATIVE PAY AND ALLOWANCES UNDER THE HEAD SALARY FOR THE FINANCIAL YEAR 2014-15

Name of the Post	Revised Basic Pay	DA @ 115%	Employer's contribution towards CPF & EDLI charges	HRA (@ 20%)/ Sumptuary Allowance	Transport Allowance (as per entitlement)	Medical Allowance (@ 5%) (ceiling Rs.750/-)	Gross Monthly Pay	Twelve Months Pay	Numbers of Posts	Gross Annual Pay	(10% of Basic + DA, provision for premium towards Group Gratuity Scheme)	Gross Total
Hon'ble Vice-Chancellor	80000	92000	23409	12000			207409	2488908	1	2488908	206400	2695308
Professor	53000	60950	15509	10600	3440	750	144249	1730988	8	13847904	136740	13984644
Visiting Professors	50000						50000	600000	5	3000000	60000	3060000
Associate Professor	46400	53360	13577	9280	3440	750	126807	1521684	14	21303576	119712	21423288
Assistant Professor	21600	24840	6320	4320	3440	750	61270	735240	37	27203880	55728	27259608
Assistant Lecturer *	25000						25000	300000	12	3600000	30000	3630000
Registrar	47400	54510	13870	9480	3440	750	129450	1553400	1	1553400	122292	1675692
Controller of Examinations	47400	54510	13870	9480	3440	750	129450	1553400	1	1553400	122292	1675692
Finance Officer	47400	54510	13870	9480	3440	750	129450	1553400	1	1553400	122292	1675692
System Analyst	29920	34408	8755	5984	3440	750	83257	999084	1	999084	77194	1076278
Deputy Registrar (Finance)	29920	34408	8755	5984	3440	750	83257	999084	1	999084	77194	1076278
Assistant Registrar	21000	24150	6145	4200	3440	750	59685	716220	1	716220	54180	770400
Assistant Librarian	21000	24150	6145	4200	3440	750	59685	716220	1	716220	54180	770400
System Manager/Documentation Officer	21000	24150	6145	4200	3440	750	59685	716220	1	716220	54180	770400
Residential Doctor Male	21000	24150	6145		3440	750	55485	665820	1	665820	54180	720000
Residential Doctor Female	21000	24150	6145		3440	750	55485	665820	1	665820	54180	720000
Civil Engineer	21000	24150	6145	4200	3440	750	59685	716220	1	716220	54180	770400
Electrical Engineer	21000	24150	6145	4200	3440	750	59685	716220	1	716220	54180	770400
Placement-cum-Public Relations Officer	21000	24150	6145	4200	3440	750	59685	716220	1	716220	54180	770400
Sports Officer	21000	24150	6145	4200	3440	750	59685	716220	1	716220	54180	770400
Estate Officer	21000	24150	6145	4200	3440	750	59685	716220	1	716220	54180	770400
Administrative-cum-Liaison Officer	21000	24150	6145	4200	3440	750	59685	716220	1	716220	54180	770400
Section Officer	17140	19711	5015	3428	1720	750	47764	573168	2	1146336	44221	1190557
Personal Assistant/Stenographer	17140	19711	5015	3428	1720	750	47764	573168	3	1719504	44221	1763725
Upper Ministerial Staff	14430	16595	4223	2886	1720	722	40576	486912	2	973824	37230	1011054
Technical Assistant	14430	16595	4223	2886	1720	722	40576	486912	1	486912	37230	524142
Boys Hostel Manager	14430	16595	4223		1720	722	37690	452280	1	452280	37230	489510
Girls Hostel Manager	14430	16595	4223		1720	722	37690	452280	1	452280	37230	489510
Security Officer	14430	16595	4223		1720	722	37690	452280	1	452280	37230	489510
Middle Ministerial Staff	13500	15525	3950	2700	1720	675	38070	456840	4	1827360	34830	1862190
Lower Ministerial Staff	9840	11316	2879	1968	860	492	27355	328260	12	3939120	25387	3964507
Sub Engineer (Civil)	9840	11316	2879	1968	860	492	27355	328260	1	328260	25387	353647
Sub Engineer (Electrical)	9840	11316	2879	1968	860	492	27355	328260	1	328260	25387	353647
Assistant (Sports)	9840	11316	2879	1968	860	492	27355	328260	1	328260	25387	353647
Outsourcing Supervisor	9840	11316	2879	1968	860	492	27355	328260	1	328260	25387	353647
Driver-cum-Office Assistant	7730	8890	2262	1546	860	387	21675	260100	9	2340900	19944	2360844
Motor Mechanic Cum Driver	7000	8050	2048	1400	860	350	19708	236496	1	236496	18060	254556
Library Attendant	7000	8050	2048	1400	860	350	19708	236496	9	2128464	18060	2146524
Field Assistant	7000	8050	2048	1400	860	350	19708	236496	1	236496	18060	254556
Office Assistant/Peon/Class IV	6043	6949	1768	1209	860	302	17131	205572	12	2466864	15590	2482454
Caretaker-cum-Office Assistant	6043	6949	1768	1209	860	302	17131	205572	2	411144	15590	426734
Cook-cum-Attendant	6043	6949	1768	1209	860	302	17131	205572	4	822288	15590	837878
Gardener-cum-Attendant	6043	6949	1768	1209	860	302	17131	205572	4	822288	15590	837878
	931072	984484	250498	150158	90300	25140	2431652	29179824	166	108108132	2298665	110406797

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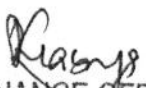
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RAIPUR (C.G.)

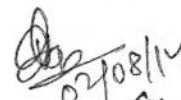
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ANNEXURE TO REVISED BUDGET FOR THE F.Y. 2014-15

Security Expenses (Payment to Security Guards)

<u>Sl. Particulars</u>	<u>Amount</u>
1 Payment to Security Guards and Armed Guards for security of boys hostels, girls hostels, guest houses, University campus	4000000
	<hr/>
	4000000
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ANNEXURE TO REVISED BUDGET FOR THE F.Y. 2014-15

Sports Facilities

<u>Sl. Particulars</u>	<u>Amount</u>	<u>Remarks</u>
1 Sports Facilities/Fest	1000000	As per requirement
2 Gym. & Sports Equipment	2500000	As per requirement
3 Preparation of Lawn Tennis Courts (Two Nos.)	5000000	As per requirement
4 Preparation of Football Ground	5000000	As per requirement
5 Maintenance of various sports grounds	2000000	As per requirement
	15500000	

Riamp
FINANCE OFFICER
Hidayatullah National Law University
Uparwara, Abhanpur, Raipur (C.G.)
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HIDAYATULLAH NATIONAL LAW UNIVERSITY, RAIPUR (C.G.)
ANNEXURE TO REVISED BUDGET FOR THE F.Y. 2014-15

Telephone Charges

<u>Sl. Particulars</u>	<u>Amount</u>	<u>Remarks</u>
1 Telephone Charges	350000	As per requirement
	<u>350000</u>	

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Uparwara, Abhanpur, Raipur (C.G.)

Dr

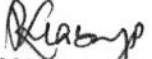
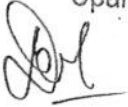
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Dr
02/08/14
REGISTRAR (C/G-)
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RAIPUR (C.G.)


HIDAYATULLAH NATIONAL LAW UNIVERSITY, RAIPUR (C.G.)
ANNEXURE TO REVISED BUDGET FOR THE F.Y. 2014-15

Transportation, Petrol & Fuel, Repairs & Maintenance of vehicles

<u>Sl. Particulars</u>	<u>Amount</u>
1 Petrol, Diesel & other fuel (Average consumption Rs.235000/- per month)	2820000
2 Repair & Maintenance of vehicles	700000
3 Insurance of vehicles	300000
4 Road Tax, Permit, Fitness, RTO Charges etc.	180000
	<hr/>
	4000000
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HIDAYATULLAH NATIONAL LAW UNIVERSITY, RAIPUR (C.G.)
ANNEXURE TO REVISED BUDGET FOR THE F.Y. 2014-15

Travelling Expenses

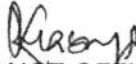
Sl. Particulars

Amount

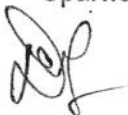
- 1 Travel expenditure for visiting UGC authorities, BCI, Other National Level Institutions, Hon'ble Judges of the Supreme Court, High Courts etc.

500000

500000


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02/08/14
REGISTRAR (CI/ci)

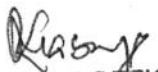
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RAIPUR (C.G.)

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HIDAYATULLAH NATIONAL LAW UNIVERSITY, RAIPUR (C.G.)
ANNEXURE TO REVISED BUDGET FOR THE F.Y. 2014-15


University Function Expenses

<u>Sl. Particulars</u>	<u>Amount</u>
1 Organizing various University functions, conferences, seminars, workshops etc.	1500000
2 GC/EC/AC/FC, SC & other meetings	1000000
	<u>2500000</u>


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HIDAYATULLAH NATIONAL LAW UNIVERSITY, RAIPUR (C.G.)
ANNEXURE TO REVISED BUDGET FOR THE F.Y. 2014-15

Training of Teaching/Non-Teaching employees

Sl. Particulars

- 1 Training of Teaching/Non-teaching employees as per requirement, sending to workshops, training programmes etc.

Amount

500000

500000

Ranjan
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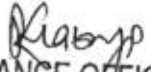

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REGISTRAR (T.C.)
HIDAYATULLAH NATIONAL LAW UNIVERSITY
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HIDAYATULLAH NATIONAL LAW UNIVERSITY, RAIPUR (C.G.)
ANNEXURE TO REVISED BUDGET FOR THE F.Y. 2014-15

Housekeeping Expenses

<u>Sl.</u>	<u>Particulars</u>	<u>Amount</u>
1	Payment to Housekeeping Agency, for housekeeping work of hostels, academic and administrative block, and other buildings and places in the University campus as per requirement	4000000

4000000


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RAIPUR (C.G.)

HIDAYATULLAH NATIONAL LAW UNIVERSITY, RAIPUR (C.G.)
ANNEXURE TO REVISED BUDGET FOR THE F.Y. 2014-15

Office & other Administrative/Miscellaneous Expenses

<u>Sl.</u>	<u>Particulars</u>	<u>Amount</u>
1	Office & other Administrative/Miscellaneous Expenses	500000
		<u>500000</u>

Rabindra
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RAIPUR (C.G.)

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Finance Committee Meeting Dated – 08/08/2014

Any other matter with the permission of the chair.

Subject: Regarding Ph.D. Programme Fee Structure:-

Sl. No.	Particulars	Amount (in Rs.)
1.	Application form fee	1500.00
2.	Admission fee (one time)	1000.00
3.	Tuition fee (per annum)	15000.00
4.	Ph.D. submission, evaluation & viva-voce fee (payable at the time of submission of thesis) (one time)	15000.00
5.	Course work examination fee	2500.00
6.	Hostel charges (for six months)	6000.00
7.	Computer Lab & Library Deposit (per annum)	2000.00
8.	Refundable Charges (one time) a) Caution Money b) Hostel Deposit	5000.00 5000.00
9.	Development Fee (per annum)	1000.00
Total		54000.00

Sl. No.	Particulars	Amount (in Rs.)
1.	Mess charges (for six months)	14400.00
Total		14400.00

Note :-

1. The above fee structure will be only for the Academic Year 2014-15 and will be subject to revision from time to time by the university authorities.
2. In case of selection of any faculty member in Ph.D. Entrance Test / Interview the faulty member will be exempted from Hostel Charges, Mess Charges, Computer Lab, Library Deposits and Refundable Charges (Caution Money & Hostel Deposit), so long as they remain in service at HNLU, Raipur (C.G.). In case of leaving service of HNLU they will be treated as an outside candidate and they will be charged same fees as applicable to outside candidates.



Registrar (I/c)
REGISTRAR

Hidayatullah National Law University
Raipur (C.G.)