

FINANCE COMMITTEE MEETING DATED 25.11.2014, 4.30 P.M.

INDEX

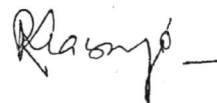
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AGENDA AND NOTES ON AGENDA FOR FINANCE COMMITTEE MEETING TO BE HELD ON
25.11.2014, 4.30 P.M.

Sl.	Particulars
1.	<p>Perusal and approval of Minutes of the Finance Committee meeting dated 08.08.2014.</p> <p>Notes:- Minutes of the Finance Committee meeting dated 08.08.2014 are placed for perusal and approval.</p>
2.	<p><u>Invitation of proposals by University Grants Commission for construction of women's hostel in State Universities during XII Plan</u></p> <p>Notes: University Grants Commission vide email dated 14.11.2014 has sent its letter No. F.8-2/2013 (SU-II) to the State Universities inviting proposals for construction of Women's Hostel in State Universities during the XII Plan period. As per XII Plan Guidelines, the Scheme for construction of Women's Hostel is to be implemented in all Universities and continued as a separate Scheme. State Universities which come within the purview of the UGC, and are fit to receive central assistance under Section 12(B) of the UGC Act, are eligible to receive financial assistance under the scheme. The Universities which have received financial assistance for the construction of women's hostel in the earlier plan period will also be eligible to get the grant during XII Plan period only on completion of the earlier project. The State Universities having enrolment upto 500 students in non-metro cities are eligible to receive UGC grant upto Rs.100.00 Lakhs (Rupees One Hundred Lakhs).</p> <p>The Hidayatullah National Law University, Raipur is a State University which is recognized by UGC under section 2(f) and 12 B of the UGC Act, 1956. The University has constructed Women's Hostel during the XI Plan period and has already submitted the Utilization Certificate and Completion Certificate/documents to UGC. The University is having enrolment upto 500 women students and is in Raipur which is a non-metro city. As such, the University is eligible to apply and receive UGC grant of Rs.100.00 Lakhs (Rupees One Hundred Lakhs) under the Scheme.</p> <p>The University is fully residential, and it has to provide accommodation to all the students (including women) so that they may optimally use the campus infrastructure and modernized library and I.T. facilities for academic purposes. As against the enrolment of 418 women students, 396 women students have been provided hostel accommodation as per availability of rooms in women hostels. Balance women students are yet to be provided hostel accommodation in the campus. In view of this, plans and estimates of Rs.1,00,13,356/- (Rupees One Crore Thirteen Thousand three Hundred and Fifty Six) have been got prepared from the University Architect M/s. Samarth Associates, Bilai, for construction of Women's Hostel.</p>

Sl.	Particulars												
	<p>The University Building Committee in its meeting dated 20.11.2014 has perused and approved plans and estimates of Rs.1,00,13,356/- (Rupees One Crore Thirteen Thousand three Hundred and Fifty Six) for construction of Women's Hostel. The same are placed before the Finance Committee of the University for its approval.</p>												
3.	<p><u>Construction of Boundary Wall, pavement work for pathway and garden development around Women's Hostel.</u></p> <p>Notes: The University is applying to UGC for construction of Women's Hostel during the XII plan period. There is requirement for campus development work around the Women's existing hostels and the proposed hostel. The University hopes to receive financial assistance from UGC for campus development also. Even in case, if it does not receive the UGC grant, the University may use its own resources/funds for carrying out this work as per the requirement. M/s. Samarth Associates, Bhilai, the University architect has prepared plans and estimates for Rs.19,30,224/- (Rupees Nineteen Lacs Thirty Thousand Two Hundred and Twenty Four) for this work.</p> <p>The University Building Committee in its meeting dated 20.11.2014 has perused and approved plans and estimates of Rs.19,30,224/- (Rupees Nineteen Lacs Thirty Thousand Two Hundred and Twenty Four) for campus development work including Construction of Boundary Wall, Pavement Work for pathway and garden development work around Women's Hostel, as proposed above. The same are placed before the Finance Committee of the University for its approval.</p>												
4.	<p><u>Perusal and approval of estimates for (1) Construction of Drains and (2) Construction and Development of Pond Area by Stonework, Pavement, Pathway, Fountains etc.</u></p> <p>Notes: Construction of various new buildings is being carried out in the University campus. There is requirement for construction of drains for these buildings. Apart from this, there is need to raise the height and properly cover the existing drains which are already constructed around the main academic cum administrative building. There is also need for construction and development of pond area by stonework, pavement, pathway, fountains etc. Estimated cost of these works is as under:-</p> <table border="1"> <thead> <tr> <th>Sl.</th> <th>Particulars of Work</th> <th>Estimated Cost (Rs.)</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Construction of Drains</td> <td>59,87,665/-</td> </tr> <tr> <td>2.</td> <td>Construction and Development of Pond Area by Stonework, Pavement, Pathway, Fountains etc.</td> <td>67,70,543/-</td> </tr> <tr> <td></td> <td>Total</td> <td>1,27,58,208/-</td> </tr> </tbody> </table> <p>(Rupees One Crore Twenty Seven Lacs Fifty Eight Thousand Two Hundred and Eight)</p> <p>In anticipation of approval by the Finance Committee and Executive Council of the University, Notice Inviting Tenders for these works have been published alongwith other works already approved by the University authorities.</p>	Sl.	Particulars of Work	Estimated Cost (Rs.)	1.	Construction of Drains	59,87,665/-	2.	Construction and Development of Pond Area by Stonework, Pavement, Pathway, Fountains etc.	67,70,543/-		Total	1,27,58,208/-
Sl.	Particulars of Work	Estimated Cost (Rs.)											
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2.	Construction and Development of Pond Area by Stonework, Pavement, Pathway, Fountains etc.	67,70,543/-											
	Total	1,27,58,208/-											

Sl.	Particulars
	Accordingly, the matter is placed before the Finance Committee of the University for approval of estimates of Rs.1,27,58,208/- (Rupees One Crore Twenty Seven Lacs Fifty Eight Thousand Two Hundred and Eight) for the works proposed as above.
5.	<p><u>Sitting Fee to Members of University authorities attending University body meetings and to Members of Selection Committees.</u></p> <p><u>Notes:</u></p> <p>At present, members of University authorities are being paid sitting fee Rs.1000/- for attending a meeting of the University body meeting and the same sitting fee is being paid to the members of Selection Committees. The sitting fee has not been revised since quite a long time. However, in other Universities, sitting fees are being paid at higher rates befitting the status of the Hon'ble Members participating in these meetings.</p> <p>It is, therefore, proposed that sitting fee for such Hon'ble Members may be enhanced to Rs.2500/- (Rupees Two Thousand Five Hundred) per day. Accordingly, the matter is placed for perusal and approval please.</p>
6.	<u>Any other matter with the permission of the Chair.</u>



REGISTRAR
HIDAYATULLAH NATIONAL LAW UNIVERSITY
RAIPUR (C.G.)

HIDAYATULLAH NATIONAL LAW UNIVERSITY, RAIPUR (C.G.)
MINUTES OF THE FINANCE COMMITTEE MEETING DATED 08.08.2014

A meeting of the Finance Committee of the Hidayatullah National Law University took place at the Board Room of the University on 08.08.2014 at 11.00 a.m. The following members were present in the meeting:

1. Prof. (Dr.) Sukh Pal Singh, Hon'ble Vice-Chancellor, HNLU - Chairman
2. Shri A.K. Samant Ray, Principal Secretary, Law & Legislative Affairs Department, Government of Chhattisgarh - Member
3. Shri S.K. Chakravarty, Joint Secretary, Finance Department, Government of Chhattisgarh - Member
4. Shri R.L. Masiya, Finance Officer, HNLU - Member
5. Prof. Hanumant Yadav, Faculty Member, HNLU - Member
6. Dr. Dipak Das, Registrar Incharge, HNLU - Member Secretary.

After verifying the quorum, the following agenda items were taken up as under:

Sl.	Particulars of Agenda Item
1.	<p><u>Perusal and approval of minutes of the Finance Committee meeting dated 26.11.2013.</u></p> <p>Notes: Minutes of the Finance Committee meeting dated 26.11.2013 are placed for perusal and approval.</p> <p>Decision: The Minutes of the Finance Committee meeting dated 26.11.2013 were read and confirmed.</p>
2.	<p><u>Placing Revised Budget Estimates of the University for the F.Y. 2014-15 and Budget Estimates for the F.Y. 2015-16 for perusal and approval.</u></p> <p>Notes: The Revised Budget Estimates of the University for the F.Y. 2014-15 and Budget Estimates for the F.Y. 2015-16 are placed for perusal and approval.</p> <p>Decision: The Finance Committee recommends to the Executive Council for approval to the Revised Budget Estimates for the F.Y. 2014-15 and Budget Estimates for 2015-16.</p>
3.	<p><u>Extension of Academic Block by constructing more floors and classrooms - New works proposed in lieu of the approved amount.</u></p> <p>Notes: On the recommendations of the Finance Committee meeting dated 26.11.2013, the Executive Council of the University in its meeting dated 14.12.2013 had accorded approval to the estimates of Rs.7.17Crores (Rupees Seven Crores Seventeen Lacs) for Extension of Academic Block by constructing more floors and classrooms.</p>

Sl.	Particulars of Agenda Item
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However, on reassessment, it has been felt that while carrying out the extension of the academic block, construction of one floor and some classrooms would be sufficient to meet the University's requirements. Apart from this work, there is need for Construction of boundary wall and Cement Concrete approach road for new hostels; One car shed and store; One Utility Centre; Contribution of University's share as per UGC guidelines towards buildings constructed under UGC Schemes; and Boundary wall for Guest House and other construction works.

The details of source and requirement of funds for these works are as under:-


Particulars		Amount (Rs.)
Approval already given by Executive Council in its meeting dated 14.12.2013 for Extension of Academic Block		7,17,00,000/-
Less Funds required for the following proposed works as per estimates		(-) 7,17,00,000/-
(1) Academic Block Extension - Construction of First Floor with some Classrooms	2,20,22,335/-	
(2) Boundary walls of new hostels	44,79,200/-	
(3) Car Shed and Store	26,92,534/-	
(4) Cement Concrete Road	46,74,290/-	
(5) Utility Centre	2,41,95,003/-	
(6) University's share towards UGC buildings Guest House, Academic Building, Canteen, Staff Quarters, Basic Facilities for Women	55,97,000/-	
(7) Boundary wall for Guest House and other construction works	80,39,638/-	
Total (1) to (7)		7,17,00,000/-
Balance		NIL

Accordingly, the matter is placed before the Finance Committee for perusal and for making recommendations to the Executive Council for getting the newly proposed works done out of the amount of Rs.7,17,00,000/- (Rupees Seven Crores Seventeen Lacs) already approved by the Executive Council in its meeting dated 14.12.2013.

Decision:

The Finance Committee recommends to the Executive Council for approval for getting the newly proposed works done out of the amount of Rs.7,17,00,000/- (Rupees Seven Crores Seventeen Lacs) already approved by the Executive Council in its meeting dated 14.12.2013.

Sl.	Particulars of Agenda Item
4.	<p data-bbox="225 264 1283 342"><u>Engaging own security guards/personnel on collector rates in place of hiring through agencies.</u></p> <p data-bbox="225 342 325 376"><u>Notes:</u></p> <p data-bbox="225 376 1283 521">The subject matter had already been placed before the Finance Committee in its meeting dated 26.11.2013 wherein the Finance Committee had recommended that the services may be hired through outsourcing agencies only to avoid future complications.</p> <p data-bbox="225 555 1299 1227">However, the University is facing a lot of problems. Despite repeated instructions, warnings & change of security agencies through tender, the services provided by each of the outsourcing agencies have been/are extremely poor and not upto the mark which poses constant threat to the security and safety of the residents & property of the University in the campus. Since the guards are hired through outsourcing agencies, the University does not have any direct control on them. The University is left with no other option except to issue warning to them or deduct amount from the monthly bills of the outsourcing agencies for poor services or absence/non-availability of security guards at the required places. One of the reasons of poor services is that the proprietors of the security agencies are not paying proper remuneration to the security guards engaged by them. They are also not providing them other statutory benefits like P.F. etc. although claimed from the University. Due to this reason, good security guards/personnel decline to work through outsourcing agencies and the University being principal employer is receiving notices from labour department for non-compliance of statutory liabilities by the outsourcing agencies.</p> <p data-bbox="225 1261 1299 1574">If we engage our own security guards, the gross expenditure incurred thereon shall be considerably lower than the expenditure being incurred through outsourcing agencies. The University will save Service Tax @ 12.36% (at the rate of Twelve Point Three Six Percent) on wage bills which is now being paid for hiring services through outsourcing agencies. The University will also be in a position to directly remit the statutory payments to EPFO; ensure proper & full payment; and have direct control over the security guards/personnel to ensure safety and security in the campus.</p> <p data-bbox="225 1608 1299 1753">In view of this, the matter is placed before the Finance Committee for perusal and making recommendations to the Executive Council for engaging own security guards/personnel on collector rates to ensure proper security in the campus.</p> <p data-bbox="225 1798 395 1832"><u>Decision:</u></p> <p data-bbox="225 1832 1299 1899">The Finance Committee once again recommended that the security services may be hired through outsourcing agencies only.</p>

 08/08/14

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5.	<p>Auction of one Unserviceable Bus</p> <p>Notes: The University Bus Registration No.CG-04/D-3905 purchased in the year 2003 has become unserviceable warranting heavy repairs and maintenance; frequent breakdowns, hence it is proposed to dispose it off through auction.</p> <p>The brief particulars of the vehicle are as under:-</p> <table border="1"> <thead> <tr> <th>Sl.</th> <th>Particulars of vehicle</th> <th>Date of Purchase</th> <th>Total Kms. Run till date</th> <th>Unserviceable since</th> <th>Average Mileage</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>32-seater Tata Bus Reg.No. CG-04/D-3905</td> <td>30.09.2003</td> <td>216835</td> <td>June 2014</td> <td>3.12 Km./Ltr.</td> </tr> </tbody> </table> <p>Accordingly, the matter is placed for perusal and approval for auction of the vehicle.</p> <p>Decision: The Finance Committee recommends to the Executive Council for auction of the vehicle.</p>					Sl.	Particulars of vehicle	Date of Purchase	Total Kms. Run till date	Unserviceable since	Average Mileage	1.	32-seater Tata Bus Reg.No. CG-04/D-3905	30.09.2003	216835	June 2014	3.12 Km./Ltr.																											
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6.	<p>Any other matter with the permission of the Chair.</p> <p>Perusal and approval of Fee Structure for Ph.D. Programme</p> <p>The University is starting Ph.D. Programme w.e.f. the academic session 2014-15. The following Fee structure for Ph.D. Programme is placed for perusal and approval:-</p> <table border="1"> <thead> <tr> <th>Sl. No.</th> <th>Particulars</th> <th>Amount (in Rs.)</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Application form fee</td> <td>1500.00</td> </tr> <tr> <td>2.</td> <td>Admission fee (one time)</td> <td>1000.00</td> </tr> <tr> <td>3.</td> <td>Tuition fee (per annum)</td> <td>15000.00</td> </tr> <tr> <td>4.</td> <td>Ph.D. submission, evaluation & viva-voce fee (payable at the time of submission of thesis) (one time)</td> <td>15000.00</td> </tr> <tr> <td>5.</td> <td>Course work examination fee</td> <td>2500.00</td> </tr> <tr> <td>6.</td> <td>Hostel charges (for six months)</td> <td>6000.00</td> </tr> <tr> <td>7.</td> <td>Computer Lab & Library Deposit (per annum)</td> <td>2000.00</td> </tr> <tr> <td>8.</td> <td>Refundable Charges (one time)</td> <td></td> </tr> <tr> <td></td> <td> a) Caution Money</td> <td>5000.00</td> </tr> <tr> <td></td> <td> b) Hostel Deposit</td> <td>5000.00</td> </tr> <tr> <td>9.</td> <td>Development Fee (per annum)</td> <td>1000.00</td> </tr> <tr> <td></td> <td>Total</td> <td>54000.00</td> </tr> </tbody> </table>					Sl. No.	Particulars	Amount (in Rs.)	1.	Application form fee	1500.00	2.	Admission fee (one time)	1000.00	3.	Tuition fee (per annum)	15000.00	4.	Ph.D. submission, evaluation & viva-voce fee (payable at the time of submission of thesis) (one time)	15000.00	5.	Course work examination fee	2500.00	6.	Hostel charges (for six months)	6000.00	7.	Computer Lab & Library Deposit (per annum)	2000.00	8.	Refundable Charges (one time)			a) Caution Money	5000.00		b) Hostel Deposit	5000.00	9.	Development Fee (per annum)	1000.00		Total	54000.00
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[Signature] 08/02/14

(8)

<u>Sl. Particulars of Agenda Item</u>		
<u>Sl. No.</u>	<u>Particulars</u>	<u>Amount (in Rs.)</u>
1.	Mess charges (for six months)	14400.00
Total		14400.00

Note :-

1. The above fee structure will be only for the Academic Year 2014-15 and will be subject to revision from time to time by the university authorities.
2. In case of selection of any faculty member in Ph.D. Entrance Test / Interview the faculty member will be exempted from Hostel Charges, Mess Charges, Computer Lab, Library Deposits and Refundable Charges (Caution Money & Hostel Deposit), so long as they remain in service of HNLU, Raipur (C.G.). In case of leaving service of HNLU they will be treated as an outside candidate and they will be charged the same fees as is applicable to outside candidates.

Decision:
The Finance Committee recommends to the Executive Council for approval of the Fee Structure for Ph.D. Programme as above.

Das
08/08/14

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RAIPUR (C.G.)