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**FOURTEENTH EXECUTIVE COUNCIL MEETING DATED 27.01.2008**

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**TENTATIVE AGENDA FOR THE FOURTEENTH EXECUTIVE COUNCIL MEETING  
OF HNLU TO BE HELD ON 27.01.2008**

1. Approval of the minutes of thirteenth Executive Council meeting dated 04.09.2007.
2. Placing minutes of Selection Committee meetings for perusal and approval.
3. Placing minutes of the Seventh Academic Council meeting for perusal and approval.
4. Assurance to UGC for teaching posts.
5. Preparation of Regulation for Annual Report as per Section 25 of University Act.
6. Preparation of draft annual report.
7. Discussion regarding First Convocation of the University.
8. Placing minutes of Building Committee meetings dated 11.10.2007 & 13.01.2008 for perusal, approval and decision on various other issues.
9. Placing leave application of Shri Uday Shankar before the Executive Council.
10. Placing the minutes of the Sixth Finance Committee for approval and issue of recovery of dues with relevant documents for perusal and decision of the Executive Council
11. Any other matter with the permission of the chair.

**TENTATIVE NOTES ON AGENDA FOR THE FOURTEENTH EXECUTIVE COUNCIL  
MEETING OF HNLU TO BE HELD ON 27.01.2008**

1. Approval of the minutes of thirteenth Executive Council meeting dated 04.09.2007.

**Notes:**

Minutes of the thirteenth Executive Council meeting dated 04.09.2007 are placed for perusal and approval (Annexure No.A-1 Page No.11-13).

2. Placing minutes of Selection Committee meetings for perusal and approval.

**Notes:**

The University has issued Notification No.F-4/Advt./HNLU dated 23.11.2007, inviting applications for various teaching posts and the interviews and Selection Committee meetings are convened on 22nd, 23rd and 24th of January 2008. The minutes of Selection Committee meetings are to be placed before the Executive Council for perusal and approval.

3. Placing minutes of the Seventh Academic Council meeting for perusal and approval.

**Notes:**

The Seventh Academic Council meeting of the University was held on 26.10.2007, minutes of the meeting with recommendations are placed before the Executive Council for perusal and approval. (Annexure No.A-3 Page No.16-17)

4. Assurance to UGC for teaching posts.

**Notes:**

UGC, New Delhi has sanctioned five teaching posts for HNLU i.e. 2P+2R+1L. To avail the funds/grant for UGC sanctioned posts, concurrence is required to be provided either by the State Government or the Executive Council of the University that after the end of the plan we will bear the expenditure on these posts.

Since the State Government has refused, we have no other option except to place it before the Executive Council for kind consideration and approval so that required concurrence may be given to UGC to avail the funds/grants.

(4)

After the end of Plan period an estimated expenditure of Rs.18,85,176/- per year (Rupees Eighteen Lacs Eighty Five Thousand One Hundred and Seventy Six) shall have to be borne by the University:

Sl.	Post Sanctioned	Pay Scale	Gross Pay per month per person	No. of posts	Gross Pay per month for posts sanctioned by UGC	Gross Pay per year for posts sanctioned by UGC
1	Professor	16400-450-20900	39568	2	79136	949632
2	Associate Professor	12000-420-18300	29146	2	58292	699504
3	Lecturer	8000-275-13500	19670	1	19670	236040
						1885176

Placed before the Executive Council for kind consideration and approval so that required concurrence may be given to UGC to avail the funds/grants.

5. **Preparation of Regulation for Annual Report as per Section 25 of University Act.**

Notes:

The draft regulation for Annual Report is to be placed in the Executive Council meeting on receiving it from Shri Prashant Mishra, Advocate General, Chhattisgarh.

6. **Preparation of draft annual report.**

Notes:

Draft annual report is to be prepared by the Executive Council on receiving regulation for annual report from Shri Prashant Mishra, Advocate General, Chhattisgarh.

7. **Discussion regarding First Convocation of the University.**

Notes:

The first batch of students is going to graduate in the year 2008 and the Convocation Ceremony will have to be performed for conferring degrees to the graduating batch. For holding First Convocation Ceremony it is proposed that:

(1) Following budget provision may be made

S.No.	Particular	Quantity	Rough Estimates
1	Gold/Silver/Bronze Medal for first three rankers (6 gm. each with embossing) 45 Subject wise Gold Medal (4 gm. each with embossing)	48 medals	0.50 Lacs
2	47 Degrees of B.A. LL.B. (Hons.) Other Honorary Causa Degrees @ 500/- each	50 Degrees	0.50 Lacs
3	Convocation Gowns, Caps, Hoods etc. (on rent)	Rental	1.00 Lac



4	Mementos (To maximum 50 Guests) @ 3000/-	50	1.50 Lacs
5	Hall/Tent/Stage/Sound System, Bouquet/Flower arrangement		5.00 Lacs
6	Invitation Cards / Banner (Printing & Stationary)		0.25 Lac
7	Video/Photograph		0.25 Lac
8	Stay Arrangements for Guest/Parents/Students		5.00 Lacs
9	Food arrangements during stay & convocation		4.00 Lacs
10	Vehicle Arrangement/Travel Expenditure & Allowance / Conveyance to Special Invitees and members of various Councils of the University.		10.00 Lacs
11	Other incidental expenditures		2.00 Lacs
	<b>Total</b>		<b>30.00 Lacs</b>

(Rupees Thirty Lacs)

(2) As per Section 7(1)& (2) of the Act, "(1) The Chief Justice of the Supreme Court of India shall be the Visitor of the University (2) The Visitor shall preside over the convocation of the University."

Accordingly, we may make a request to the Hon'ble Visitor to preside over the Convocation of the University. The Executive Council may discuss and recommend name of a distinguished Guest for delivering the Convocation Address. The E.C. may also recommend names of dignitaries for participation in the Convocation Ceremony i.e. Chief guest to deliver Convocation Address, Special Guests and Guests of Honour etc. The Academic Council of the University may recommend award of honorary degree or academic distinction to be conferred on any person, in this convocation.

Put up for discussion and decision by the Executive Council.

8. **Placing minutes of Building Committee meetings dated 11.10.2007 & 13.01.2008 for perusal, approval and decision on various other issues.**

**Notes:**

Minutes of the Building Committee meetings dated 11.10.2007 & 13.01.2008 are placed for perusal and approval by the Executive Council. (Annexure Nos.A-8 & A-9, Page No.88-91)

(2)

10. **Placing leave application of Shri Uday Shankar before the Executive Council.**

**Notes:**

Shri Uday Shankar, Assistant Prof. HNLU has submitted a request application for granting leave due to award of prestigious Fellowship by Max Planck Institute, Heidelberg, Germany for a period of six months for Comparative Public Law and International Law, Heidelberg, Germany. The leave application of Shri Uday Shankar is placed for perusal and approval by the Executive Council. (Annexure No.A-10 Page No.92-95)

11. **Placing the minutes of the Sixth Finance Committee for approval and issue of recovery of dues with relevant documents for perusal and decision of the Executive Council.**

**Notes:**

Being a statutory institution, it is our obligation to comply/rectify the observations made by the auditors and the Finance Committee.

The minutes of the Sixth Finance Committee meeting were placed before the Executive Council meeting dated 04.09.2007 for perusal and approval wherein the following recommendations of Sixth Finance Committee meeting have already been approved by the thirteenth Executive Council:

1. The minutes of the Fifth Finance Committee meeting dated 07.03.2007 were perused and approved by the Finance Committee.
2. The audit reports for the F.Y. 2005-2006 & 2006-2007 were perused and approved by the Finance Committee.
- 3(1) The Finance Committee decided that the advance amount and amount recoverable from Mr. A.K.N. Pillai must be adjusted against his bills.
- 3(4) The Finance Committee recommended that the advance of Rs.25.00 Lacs may be adjusted against the bill and balance Rs.11,65,184/- may be paid to NICSI since the University has received computer items worth Rs.36,65,184/-.
- 3(10) The joint committee has approved writing off petty outstanding amount as recommended by Sixth Finance Committee.

After perusing the recommendations/decision of the Sixth Finance Committee meeting at item No.4 & 5 of the minutes, the thirteen Executive Council meeting decided as under:

(T)

4. The joint Committee has approved the proposal to provide furnishing allowance to teaching and non-teaching employees as recommended by the Sixth Finance Committee.
5. The joint Committee has approved the proposal of enhancement of electrical load as recommended by the Sixth Finance Committee.

Further, the Executive Council meeting dated 04.09.2007 decided that the issue of recovery of dues may be placed in the next Executive Council meeting with relevant documents. Accordingly, the following issues pertaining to recovery of dues are placed before the Executive Council with relevant documents for discussion and further necessary action:

**Issue 3(2)**

As per audit observation, the University had incurred amount on SC/ST students for the purpose of their food, travelling, medical treatment etc. without proper bills, sanction, provision etc. since 2003-04 & 2004-05 and amount shown as recoverable Rs.4,49,300.50 from State Government. No consent letter from State Government in this regard is available. However, these expenditure were not incurred with prior sanction of State Government or Executive Council. The students have also not submitted any undertaking to pay the amount and it is practically not possible to recover the amount from them. Rs.4,49,300.50 were incurred with the permission of the then Vice-Chancellor who is no longer in the services of the University. The matter was placed before the Finance Committee for discussion and decision so that the audit observation may be complied.

**Decision:** The Finance Committee recommended that the above expenditure is misappropriation of the public money, which should be recovered from the then Vice-Chancellor Prof. (Dr.) Jose P. Verghese. A notice may be sent to him in the first instance for depositing the recoverable amount within a specified period of time and if the amount is not deposited, civil & criminal actions may be taken.

**Issue 3(3)**

As per audit observation, an advance of Rs.3,41,216/- is outstanding since 2004 against Mr. A.K. Dubey which should be recovered from him. Mr. A.K. Dubey, the then Reader Govt. Engineering College, Raipur was delegated Project Management Consultant of HNLU and he was advanced Rs.5.00 Lacs in June 2004 for the work of Student Mess, Auditorium/ counselling hall work. Mr. Dubey has subsequently returned Rs.1.50 Lacs. As on 31.03.2005, Mr. Dubey has submitted bills for Rs.3,41,216/- alongwith cheque for Rs.8784/-. On perusal of bills submitted by him, it is found that bills are not proper, nor are there any proper papers or prior sanction of competent authority for incurring the above expenditure. Proper procedure has also not been followed in incurring the expenditure. The matter was placed before the Finance Committee meeting for discussion and decision so that the audit observation may be complied.

**Decision:** The Finance Committee recommended that in the first instance Mr. A.K. Dubey must be asked to submit proper bills, papers having sanction of competent authority for the expenditure or return back the advance amount of Rs.3,41,216/- within a specified time period. If the amount is not recovered, civil & criminal actions may be taken

**Proceedings:**

As per the decision of the Sixth Finance Committee, Shri A.K. Dubey was asked to submit proper bills, papers having sanction of competent authority for expenditure or to return back the advance amount of Rs.3,41,216/- within a specified period. Shri A.K. Dubey through his advocate has replied to the Registrar interalia stating that:

Quote:

"(3) That vide your order dated 10.06.2004 Shri A.K. Dubey, Reader in Civil Engineering, Govt. Engineering College was appointed as Project Management Consultant for construction of University new building and of other constructions including repairs, extension etc. of the University. It is worthwhile noting that question of repairs or extension does not arise for a new building the construction of which has not yet been started. Obviously, as discussed and agreed mutually, the repairs and extension pertaining to the existing century old Commissioner Office Building, where presently the HNLU is located. Therefore, consultancy charges @ 0.5% are leviable on this work also.

(4) Unfortunately, the work of new building could not commence due to certain administrative problems of the University, shifting of sites etc., and as discussed with the then Vice Chancellor, Shri Dubey was requested to start work immediately for the extension building and by his letter dated 10.06.04 the Vice Chancellor authorized Shri Dubey to draw an advance of Rs.2.00 Lacs. By the same letter the Vice Chancellor was pleased to appoint Shri A.K. Dubey as an officer of the University for the work of student mess, auditorium, counselling hall etc., with a request to complete the work within a month and on the same day Shri Dubey requested you to sanction Rs.2.0 Lacs as advance to meet requirements of the labour and material. The University entrusted the work to M/s. Visnath Kurrey, Engineers and Contractors of Avanti Vihar, Raipur. It was also informed that this contractor has been doing petty works of the University in the past and inviting tenders etc. would only mean wastage of time and because the work was to be completed before July and therefore, you, vide your letter dated 12.06.04, requested him to prepare plan and place work order to suitable contractor for construction of steel structure which can be used by students before July, i.e., before the new batch of students arrive and it was in this contingency that you suggested the name of Visnath Kurrey. My client immediately passed on advance of Rs.2.00 Lacs to the Contractor, Visnath Kurrey and directed him to start the work immediately and the work was completed on 30.07.04. My client Shri Dubey submitted accounts to you on the same day i.e. 30.07.04 alongwith bills submitted by the contractor. The contractor had submitted a Bill for Rs.3,06,498/- out of which he was already given an advance of Rs.2.00 Lac and he was to be paid Rs.1,06,498/- which was also paid by you (Rs.1.00 Lac by Cheque No.300260 dated 21.10.2004. Not only this, he also refunded to you Rs.1,50,000/- vide his cheque No.213529 dated 19.06.04 drawn on State Bank of India, Engineering College Branch, Raipur."

The reply received from Shri A.K. Dubey through his advocate is also placed before the Executive Council for perusal and further necessary action in the matter. (Annexure No.A-11 Page No.96-100)

**Issue 3(5)**

As per audit observation, since F.Y. 2004-2005, Rs.25,820/- are outstanding against Mr. Satyender Kujur which should be recovered. Satyender Kujur was appointed as Assistant at HNLU in the year 2003. After audit of accounts it was revealed that he had taken Rs.9500/- & Rs.11500/- as advance on 23.10.2004 & 28.10.2004 respectively. On perusal of records, it is revealed that he was entrusted the work of issuing fuel slips for University vehicles. As per records, it is revealed that he has issued fuel slips worth Rs.11962.50 for a vehicle, which has no relevance with the University. Out of the above amount the University already paid bills worth Rs.4820/- for the vehicle. As such total amount of Rs.25820/- is outstanding against Mr. Satyendra Kujur. Vide letter No.N/129/HNLU/ 2005

dtd.25.02.2005, letter was issued to Mr. Satyendra Kujur for depositing the outstanding amount, under a copy to the SSP, Raipur but till date the account has not been settled. The matter was placed before the Finance Committee for discussion and decision to comply with the audit observation.

**Decision:**

The Finance Committee recommended that in the first instance Mr. Satyender Kujur must be asked to deposit Rs.25820/- outstanding against him, within a specified period of time. If the amount is not recovered, civil & criminal actions may be taken

**Issue 3(6)**

As per audit observation, Rs.1,48,667/- are shown receivable from UGC. Various teams from UGC had visited Raipur to conduct inspection of various newly established Universities in Chhattisgarh. The teams used to stay at the guest house/accommodation arranged by the University. As per books of accounts Rs.1,48,667/- have been debited in the name of UGC however there are no records, acknowledgement by any of the UGC officials regarding the above expenditure. There are no details or records to show that on whom the expenditure has been incurred. Also, there was no provision for incurring the expenditure. The expenditure has been incurred with the sanction of the then Vice-Chancellor who is not in the services of the University. The matter was placed before the Finance Committee for discussion and decision to comply with the audit observation.

**Decision:**

The Finance Committee recommended that the above expenditure is misappropriation of the public money which should be recovered from the then Vice-Chancellor Prof. (Dr.) Jose P. Verghese. A notice may be sent to him in the first instance for depositing the recoverable amount within a specified period of time and if the amount is not deposited, civil & criminal actions may be taken.

**Issue 3(7)**

As per audit observation, Rs.1,00,000/- were advanced to Mr. Visnath Kurrey during the F.Y. 2004-2005 which should be recovered from him. There are no records or file pertaining to payment of this money. During the F.Y. 2004-2005, the then administration had issued cheque for Rs.1,00,000/- in favour of Mr. Visnath Kurrey. There are no details as to why this payment has been made. The matter was placed before the Finance Committee for discussion and decision to comply with the audit observation.

**Decision:**

The Finance Committee recommended that the above expenditure is public money. It should be recovered from Mr. Visnath Kurrey. A notice may be sent to him in the first instance for depositing the recoverable amount within a specified period of time and if the amount is not deposited, civil & criminal actions may be taken.

**Issue 3(8)**

As per audit observation, Rs.5501/- is outstanding against Mr. A. Srinivas Rao which should be recovered from him. Mr. A. Srinivas Rao was paid in advance through cheque for registration and insurance of University vehicle. However, only Mr. Rao carried out the work of insurance of the vehicle but did not carry out the work of registration. As such Rs.5501/- are recoverable from him. But on perusal of payment vouchers, there is no mention of whereabouts and address of Mr. A. Srinivas Rao. Hence the advance is long

outstanding. The matter was placed before the Finance Committee for discussion and decision to comply with the audit observation.

**Decision:**

The Finance Committee recommended that in the first instance we should try to find the whereabouts of Mr. A. Srinivas Rao and recover the outstanding amount. If the amount is not deposited, civil & criminal actions may be taken.

**Issue 3(9)**

As per audit observation, Rs.15000/- are outstanding since 2004, against Warden Girls Hostel Ms. Sapna Varkey which should be recovered from her. In the year 2004, the then Warden Mrs. Sapna Varkey had taken an advance of Rs.15000/- and subsequently resigned from services. The amount advanced is still outstanding which is to be recovered. The matter was placed before the Finance Committee for discussion and decision to comply with the audit observation.

**Decision:**

The Finance Committee recommended that a notice may be sent to her in the first instance for depositing the recoverable amount within a specified period of time and if the amount is not deposited, civil & criminal actions may be taken.

After taking up decisions on the recommendations of the Sixth Finance Committee, the Executive Council may approve the minutes of the Sixth Finance Committee. (Annexure No.A-12 Page No. 101-106)

12. Any other matter with the permission of the chair.

**MINUTES OF THE JOINT MEETING OF GENERAL COUNCIL AND EXECUTIVE COUNCIL HELD ON 04.09.2007 AT 9.30 A.M. AT THE CONFERENCE HALL OF THE UNIVERSITY**

A joint meeting of the fifth General Council and thirteenth Executive Council was held on 04.09.2007 at 9.30 a.m. wherein the following Hon'ble Members were present:

1. Hon'ble Mr. Justice S.B. Sinha, Judge, Supreme Court of India
2. Hon'ble Mr. Justice R.V. Raveendran, Judge, Supreme Court of India
3. Hon'ble Mr. Justice J. Bhalla, Chief Justice, High Court of Chhattisgarh & Chancellor, HNLU
4. Hon'ble Mr. Justice L.C. Bhadoo, Judge, High Court of Chhattisgarh
5. Hon'ble Mr. Justice S.K. Sinha, Judge, High Court of Chhattisgarh
6. Shri Brijmohan Agrawal, Hon'ble Law Minister, Government of Chhattisgarh
7. Dr. Krishnamurti Bandhi, Hon'ble Minister for Higher Education, Government of Chhattisgarh
8. Prof. (Dr.) M.K. Srivastava, Vice Chancellor, Hidayatullah National Law University
9. Shri Arshad Hidayatullah, Senior Advocate, Supreme Court of India
10. Prof. (Dr.) S.C. Srivastava, Former Research Professor, IIL, New Delhi
11. Shri Ravindra Shrivastava, Senior Advocate, Supreme Court of India
12. Shri Prashant Mishra, Advocate General, Chhattisgarh & Chairman, State Bar Council Chhattisgarh
13. Shri T.P. Sharma, Principal Secretary, Law & Legislative Affairs Dept., Government of Chhattisgarh
14. Mrs. Renu G. Pillay, Secretary, Finance Department, Government of Chhattisgarh
15. Shri K.D.P. Rao, Secretary, Higher Education Department, Government of Chhattisgarh
16. Prof. I.P. Massey, Faculty Member, HNLU
17. Prof. V.K. Dixit, Faculty Member, HNLU

The agenda items were taken up as under:

1. **Felicitatation of Hon'ble new members of the General Council and Executive Council**  
**Proceedings:**  
Hon'ble members were felicitated.
2. **Report of the Vice-Chancellor to the General Council & Executive Council of the University.**  
**Proceedings:**  
Report was placed in the meeting. Hon'ble members perused the report.
3. **Approval of the minutes of the fourth General Council meeting.**  
**Decision:**  
Minutes of the fourth General Council meeting were approved.

*[Signature]*  
14/9

VICE CHANCELLOR

Hidayatullah National University of Law  
Chhattisgarh

4. **Compliance report on the decisions taken in fourth General Council meeting.**

**Proceedings:**

(1) Shri Brijmohan Agrawal, Law Minister, Government of Chhattisgarh informed that as per the decision of fourth General Council, he had a meeting with Minister for Tribal Affairs. In their meeting it was informed that there is no provision for paying mess charges to SC/ST students but they are trying to find some solution.

(2) In the meeting, it was informed that the State Government has refused to give assurance to bear the expenditure on salary after the Xth Plan period towards the teaching posts sanctioned by UGC.

5. **Approval of the minutes of the twelfth Executive Council meeting.**

**Decision:** Minutes of the twelfth Executive Council meeting were approved. The Executive Council was apprised of the fact that Principal Secretary Law has scrutinized the reservation issue and after his clearance, appointment letters were issued to Mr. Dinesh Kumar Lalwani, Mr. Anil Singh, Mr. Kailash Sarode, Mr. Satish Pawar, Ms. Neena Rao, Mr. R.R. Sahu, Mr. R. Ganesan, as per the instructions of the Executive Council.

6. **Compliance report on the decisions taken in twelfth Executive Council meeting**

**Proceedings & Decisions:**

(1) The recommendations of the sub-committee on the issue of revision of fee structure have been accepted by the joint meeting.

(2) The Executive Council has recommended that two distinct proposals may be sent to the Government; one on the issue of additional works required and other on the issue of enhancement/increase in the budget of building construction work already covered under the original contract.

(3) Report of Shri Prashant Mishra was perused by the Executive Council. It was resolved that the Building Committee will decide the quantum of escalation claim of NCC; with the help of Shri Prashant Mishra, Advocate General, High Court of Chhattisgarh. The payment of escalation charges may be made in accordance with the decision of the building committee subject to further approval of Executive Council.

(4) The Executive Council has resolved that the matter of giving assurance to UGC; to bear the expenditure on salary of teaching posts sanctioned by UGC may be placed in the next Executive Council meeting since the State Government has refused to give assurance.

(5) The minutes of the Sixth Finance Committee meeting were perused and decisions taken by the Joint Committee are as under:

(i) Issue of recovery of dues may be placed in the next Executive Council meeting with relevant documents.

(ii) The Joint Committee has approved writing off petty outstanding amount as recommended by the Sixth Finance Committee.

(iii) The Joint Committee has approved the proposal to provide furnishing allowance to employees as recommended by the Sixth Finance Committee.

(iv) The joint Committee has approved the proposal of enhancement of electrical load as recommended by the Sixth Finance Committee.

VICE CHANCELLOR

Hidayatullah National University of Law  
Chhattisgarh



7. Preparation of draft annual reports of the University by the E.C. under the provisions of the Hidayatullah National University of Law Chhattisgarh Act, 2003.

Decision:

The joint meeting decided that a committee comprising of Shri Prashant Mishra, Advocate General Chhattisgarh and the Vice-Chancellor, HNLU should prepare draft regulation in regard to preparation of annual report after procuring documents pertaining to procedure followed by other national law Universities.

The General Council directed the E.C. to prepare a report inter alia containing:

1. The Chancellor's report
2. Financial Statement consisting of Income & Expenditure Statement, Balance Sheet, auditor's report for each Financial Year.
3. Report on academic activities of the University consisting of achievements, prepared by the Academic Council.
4. Some of the academic items mentioned in the draft report may be included in consolidated form.


The Executive Council shall place the annual reports before the General Council alongwith with regulation.

8. Request for creation of required teaching and non-teaching posts - Establishing Six Schools of Excellence.

Decision:

The joint meeting in principle approved the proposal of establishing Six Schools of Excellence in HNLU. Detailed report should be placed before the Academic Council and after approval of the Academic Council, it may be placed before the Executive Council.

The meeting concluded with Vote of thanks.

  
VICE CHANCELLOR  
Hidayatullah National University of Law  
Chhattisgarh

### COMPLIANCE REPORT

Compliance report on the decisions taken by the thirteenth Executive Council meeting dated 04.09.2007 is placed for perusal and further necessary action:

1. As per recommendations of the thirteenth Executive Council two distinct proposals have been sent to the State Government vide letter No.HNLU/5024/2007 and HNLU/5025/2007 dated 20.12.2007; one on the issue of additional works required and other on the issue of enhancement/increase in the budget of building construction work already covered under the original contract.
2. As per the decision of the Executive Council, the matter was placed in the Building Committee meeting to decide the quantum of escalation claim of NCC, with the help of Shri Prashant Mishra. As per the decision of the Building Committee, payment of escalation bill Nos.1, 2 & 3 was made to NCC after approval from P.W.D. accounts department. Further escalation bill No.4 of NCC was sent to P.W.D., Govt. of Chhattisgarh alongwith other R.A. bills, wherein S.E. P.W.D. has submitted a report in which a number of subjective clauses have been raised, which have to be decided with regard to payment of escalation charges. The matter has been taken up with the minutes of building committee meeting dated 13.01.2008 at agenda item No.8.
3. The thirteenth Executive Council had resolved that the matter of giving assurance to UGC; to bear the expenditure on salary of teaching posts sanctioned by UGC may be placed in the next Executive Council meeting since the State Government has refused to give assurance. Accordingly, the matter has been taken up in this Executive Council meeting at agenda item No.4
4. In the thirteenth Executive Council meeting dated 04.09.2007, the minutes of the Sixth Finance Committee meeting were perused and decisions taken by the Joint Committee are as under:
  - (i) Issue of recovery of dues may be placed in the next Executive Council meeting with relevant documents.
  - (ii) The Joint Committee has approved writing off petty outstanding amount as recommended by the Sixth Finance Committee.
  - (iii) The Joint Committee has approved the proposal to provide furnishing allowance to teaching and non teaching employees as recommended by the Sixth Finance Committee.
  - (iv) The joint Committee has approved the proposal of enhancement of electrical load as recommended by the Sixth Finance Committee.As per the decision of the thirteenth Executive Council meeting, the matter has been taken up at agenda item No.1
5. The joint meeting decided that a committee comprising of Shri Prashant Mishra, Advocate General Chhattisgarh and the Vice-Chancellor, HNLU should prepare draft regulation in regard to preparation of annual report after procuring documents pertaining to procedure followed by other national law Universities. As per the decision of the joint Committee Shri Prashant Mishra had visited the University and perused the documents containing the procedure followed by various national law Universities. As desired by Shri Prashant Mishra, copies of all the documents have been given to Shri Prashant Mishra for preparation of the draft regulation. The draft regulation for annual report is to be placed in the meeting after receiving it from Shri Prashant Mishra.

6. The General Council directed the E.C. to prepare a report inter alia containing
1. The Chancellor's report
  2. Financial Statement consisting of Income & Expenditure Statement, Balance Sheet, auditor's report for each Financial Year.
  3. Report on academic activities of the University consisting of achievements, prepared by the Academic Council.
  4. Some of the academic items mentioned in the draft report may be included in consolidated form.

Accordingly, request has been made to Hon'ble Chancellor. Report prepared by the Academic Council has been placed alongwith minutes of the Seventh Academic Council meeting for perusal and approval at agenda item No.3.

Annual report is to be placed by the Executive Council before the General Council alongwith with regulation, on receipt of draft regulation from Shri Prashant Mishra.

7. The joint meeting dated 04.09.2007 in principle approved the proposal of establishing Six Schools of Excellence in HNLU and decided that detailed report should be placed before the Academic Council and after approval of the Academic Council; it may be placed before the Executive Council. Accordingly, a detailed report for establishing Six Schools of Excellence in HNLU, was placed before the Seventh Academic Council and the report approved by the Academic Council has been taken up for approval alongwith minutes of Seventh Academic Council meeting at agenda item No.3.

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A-3

**MINUTES OF THE SEVENTH ACADEMIC COUNCIL MEETING HELD ON**  
**26.10.2007.**

The seventh Academic Council meeting of HNLU was held on 26.10.2007 at 11.00 a.m. at the Conference Hall of the University chaired by Hon'ble Vice-Chancellor, HNLU, Prof. (Dr.) M.K. Srivastava.

The following members were present in the meeting:

1. Prof. (Dr.) M.K. Srivastava, Vice-Chancellor, HNLU
2. Prof. L.N. Mathur, Faculty Member, HNLU
3. Prof. I.P. Massey, Faculty Member, HNLU
4. Prof. V.K. Dixit, Faculty Member, HNLU
5. Dr. Yugal Kishore, Faculty Member, HNLU
6. Mr. S. Shanthkumar, Faculty Member, HNLU
7. Dr. Ajay Kumar, Faculty Member, HNLU
8. Mr. Uday Shankar, Faculty Member, HNLU
9. Mr. V.S. Chowbe, Faculty Member, HNLU
10. Ms. Mikki Agrawal, Faculty Member, HNLU
11. Dr. Vaibhav Goel, Faculty Member, HNLU
12. Mr. Divya Tyagi, Faculty Member, HNLU
13. Mr. Girish K.C., Faculty Member, HNLU
14. Ms. Ritu Sharma, Faculty Member, HNLU
15. Mr. Silla Ramsunder, Faculty Member, HNLU
16. Mrs. P. Lakshmi, Faculty Member, HNLU
17. Ms. Anuradha Nayak, Faculty Member, HNLU
18. Mr. Gaurav Shukla, Faculty Member, HNLU
19. Mr. Prasenjit Kundu, Faculty Member, HNLU

**Agenda items were taken up as under:**

1. **Approval of the minutes of sixth Academic Council meeting dated 22.08.2006.**

**Proceedings:**

The minutes of sixth Academic Council meeting dated 22.08.2006 were placed for perusal and approval.

**Decision:**

The minutes of sixth Academic Council meeting dated 22.08.2006 perused and approved.

2. **Ordinances of the University.**

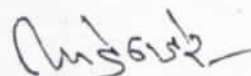
**Proceedings:**

To make the courses global as well as in accordance with the norms of Bar Council of India, the Academic Council recommended incorporation of certain modifications and amendments in the ordinances of the University.

**Decision:**

The Academic Council recommended that the ordinances with proposed amendments may be placed before the next Executive Council.

A-4, p. 18 to 35



REGISTRAR

HIMAYATHI LAH NATIONAL



3. Annual Report.

Proceedings:

The thirteenth Executive Council meeting resolved that the report prepared by the Academic Council might be placed before the next Executive Council.

Decision:

It was resolved that the annual report prepared by the Academic Council may be placed before the next Executive Council meeting. A-5, p. 36-46

4. Establishing Six Schools of Excellence.

Proceedings:

The thirteenth Executive Council meeting in principle approved the proposal of establishing Six Schools of Excellence in HNLU. The thirteenth Executive Council also decided that detailed report should be placed before the Academic Council and after its approval the report may be placed before the Executive Council.

Decision:

The Academic Council perused and approved the detailed report for establishing Six Schools of Excellence in HNLU. (Annexure No.III, Page No.32 to 39) A-6, p. 47-54

5. HNLU Staff Regulations.

Proceedings:

Hidayatullah National Law University is recognised u/s. 2(f) & 12 B of the UGC Act, 1956. Since, it is recognized by UGC, it has to follow the regulations regarding minimum qualifications necessary for various teaching and non-teaching posts. The Academic Council observed that the Staff Regulations are not in accordance with the UGC regulations, hence certain necessary amendments in the staff regulations have been recommended by the Academic Council. Apart from this, to simplify the staff regulations, certain amendments have been suggested by the Academic Council.

Decision:

The Academic Council resolved that the staff regulations with proposed amendments (Annexure No.IV, Page No.40 to 72) might be placed before the next Executive Council. A-7, p. 55-87

6. Any other matter with the permission of the chair.

  
REGISTRAR  
HIDAYATULLAH NATIONAL  
LAW UNIVERSITY RAIPUR



ANNEXURE NO. I**ORDINANCE NO.1**  
**UNDERGRADUATE PROGRAMME****B.A. LL.B. (HONS.)**

*Ordinance*  
This ~~Regulation~~ is made regarding admission to and award of the degree of B.A. LL.B. (Hons.) of the Hidayatullah National Law University, Raipur, under section 16 of the Hidayatullah National University of Law Act, 2003.

- |   |                           |
|---|---------------------------|
| <b>1. TITLE OF THE PROGRAMME:</b>           | <b>B.A. LL.B. (HONS.)</b> |
| <b>2. TENURE DURATION OF THE PROGRAMME:</b> | <b>FIVE YEARS</b>         |
| <b>3. NATURE OF THE PROGRAMME:</b>          | <b>RESIDENTIAL</b>        |
| <b>4. ADMISSION PROCEDURE</b>               |                           |

~~Admission to the B.A. LL.B. (Hons.) Programme is made strictly on the basis of merit as assessed through a National Entrance Test conducted for the purpose by the Admission Committee, appointed by the Vice Chancellor. The test will carry a maximum of 150 marks and a candidate must obtain the minimum 50% marks of the total marks in N.E.T. to qualify for admission to the course. The admission test is for the purpose of testing (a) linguistic ability; (b) analytical skills; (c) level of quantum of information; (d) mathematical aptitude; (e) legal reasoning; and (f) aptitude for learning law. Some preliminary psychological ability test may also be included. The N.E.T. shall be held at such places as the University may notify from time to time. If more than one candidate gets the same rank in the merit list, the order of priority for the selection of the candidate against the available vacancies will be strictly based on the percentage of marks obtained in Standard XII examination. In the case of tie in the Standard XII, the marks of Standard X shall be taken into account. In the case of ties even in Standard X marks, the senior among them would be granted admission on the basis of date of birth as indicated in certificate of marks of Standard X.~~

~~Candidates appearing for Standard XII examination in the year of admission shall also be permitted to take the National Entrance Test, but their admission to the course shall be subject to fulfilling the conditions stipulated in the Regulations at the time of admission and production of documentary evidence of their eligibility. All admissions shall be completed before 15th May of every year.~~

"Admission to the B.A. LL.B. (Hons.) program shall be by merit assessed through Common Admission Test/Common Entrance Test jointly conducted by National Law Universities/ National Law Schools of the country. However the University shall admit candidates to 80 seats on All India Merit basis against all India quota and 80 seats of state quota shall be filled up as per merit of All India Merit List of the candidates belonging to State of Chhattisgarh. The candidates of State of Chhattisgarh shall submit all the documents relating to the requirement of domicile and other necessary documents as per the notification of admission committee.

Reservation norms shall be followed."

[The Common Entrance Test shall be conducted for admitting students in Seven National Law Schools including Hidayatullah National Law University hence in the light of this development, the above changes are suggested]

**5. ELIGIBILITY FOR ADMISSION**

A candidate for admission to the Degree Course shall have:

- a) not completed 20 years of age as on 1st July of the year of admission, provided in the



- case of candidates belonging to SC/ST, the maximum age limit shall be 22 years as on 1st July of the year of admission.
- b) passed the Higher Secondary School Examination (10+2) system or an equivalent examination thereto securing in the aggregate not less than 50% of the total marks in the core subjects and English language put together; and
  - c) obtained at least 50% marks in N.E.T. of the total marks.

CLAT

## 6. INTAKE AND RESERVATIONS

The intake capacity for the Degree Programme shall ordinarily be ~~eighty (80)~~ 160 (One Hundred and Sixty) with the following reservations. However, it shall be at the discretion of the Vice Chancellor to proportionately increase/decrease the total number of seats:

a) Other states	General candidates:	31 62
b) Other states	SC/ST Reserved candidates:	09 18
c) Chhattisgarh State	General candidates:	23 46
d) Chhattisgarh State	SC/ST Reserved candidates:	17 34

[1. The upcoming infrastructure at the new campus will cater the requirements of increased capacity of students. 2. That increased number will also add to the existing source of revenue]

## 7. UNDERGRADUATE COUNCIL:

There shall be an Under-Graduate Council (UGC) constituted by the Vice Chancellor for each year with the Chairperson and not less than five teachers of the University by rotation. The function of UGC shall include: Every teacher will submit to the UGC at the beginning of each Semester, the outline of the course he/she is teaching, a detailed teaching plan, and the plan being adopted for evaluation of student performance. The course outline, the teaching plan as well as the evaluation scheme will be made available to the students at the beginning of the Semester itself. ~~The examination (evaluation) shall be internal/external solely at the discretion of decided by the Vice Chancellor.~~ The Vice-Chancellor shall decide upon the functions and powers of the Undergraduate Council.

## 8. INTEGRATED LAW COURSE DESIGN

I. 1. Total number of semesters: 10

II. 2. Total number of courses: Four in Ist Semester and Five each in subsequent Semesters  $(9 \times 5) + 4 = 49$  courses (excluding the internship and court room exercises)  $(10 \times 5 = 50$  courses)"

(i) Normally students are required to work 40-45 hours in a week.

(ii) Unless otherwise instructed by the Faculty all courses other than Honours courses in the first three years are taught courses having a self-learning and small research project/paper writing and presentation component in it. In a taught course one credit shall mean one class hour and  $\frac{1}{2}$  to 1 hour self learning per week in normal condition. As such a 6-credit course means  $6 \frac{1}{2}$  to 7 hours work per week. Optional and compulsory law courses "8 Credit Course" are first-grade mixed courses requiring 1-hour class with 1-hour self-study. As such, each such course with 6 credits would require 6 class hours and 6 class hours of self-study, i.e., 12 hours of work per week. Honours course is a mixed course of research and teaching. Teaching in honours course is not expected to be more than 25% to 33% of the entire teaching learning system. In Honours course one credit shall mean one class hour and 2 to 3 research hours per week in normal condition. Therefore 10-credit honours course may mean 3 class hours and 7 research hours or as instructed by the faculty per week. Each semester programme is for 15-18 weeks programme.



3. ~~Core Courses: 6 each with 8 credit points: Political Science (2 courses distributed in Political theory; Political Obligations and Public Administration); Economics (1 Course in Economics and law); History (1 Course in History of Law and Institutions,); Psychology (1 Course) and Sociology (1 Course).~~

4. ~~English: 2 courses, each course to have 6 credits.~~

5. ~~Long Law Courses: 4 courses on Constitutional Law (2 courses) and Crime and Punishment (2 courses) each equal to 9 credits.~~

"III. Core Courses: 8 each with 6 credit points:

- (1) Sociology and Research Methodology
- (2) Sociology and Law
- (3) Economics-I (General Principles)
- (4) Economics & Law
- (5) Constitutional & Legal History
- (6) English-I & English-II
- (7) Political Science-I & II
- (8) Legal Method

6. ~~Law courses: 26 courses-~~

i) ~~Compulsory Operational/Functional courses = 8 courses with 8 credit each in Moot court, Internship, Legal Aid and Rules of Courts (continuous process); Drafting and Pleading; Professional Ethics and Law relating to Legal Profession; Jurisprudence I : Interpretation of Statutes; Civil Procedure; Criminal Procedure; Law of Evidence.~~

(ii) ~~Compulsory Substantive law Courses = 18 courses with 8 credit each in Legal Method, Torts, Contract, Family Law I and II, Jurisprudence II, Administrative Law, Company Law I and II, Property Law, Labour Law I and II, Public International Law, Law and Agriculture, Private International Law, Environmental Law, Consumer Protection Law, Commercial Transactions; Equity, Trust and Specific Relief.~~

"IV. Substantive Law Courses (Compulsory): 28 each with 8 credit points.

- (1) Torts & Consumer Protection
- (2) Family Law-I
- (3) Contract-I
- (4) Contract-II
- (5) Public International Law
- (6) Constitutional Law-I
- (7) Constitutional Law-II
- (8) Property Law
- (9) Administrative Law
- (10) Jurisprudence-I
- (11) Jurisprudence-II
- (12) Criminal Law-I
- (13) Labour Law-I
- (14) Environmental Law
- (15) Evidence
- (16) Labour Law-II
- (17) Banking Law
- (18) IPR

(21)

21

- (19) Criminal Law-II (Cr.P.C.)
- (20) Corporate Law-I (Company Law)
- (21) CPC & Limitation
- (22) Land Laws
- (23) Private International Law
- (24) Law, Poverty & Development
- (25) Human Rights
- (26) ADR
- (27) Family Law-II
- (28) Corporate Law-II

**V. Practical (Clinical) Law Course (Compulsory):** 2 each with 8 credit point

- (1) CLE-I (Drafting, Pleading & Conveyancing)
- (2) CLE-II (Professional Ethics & Legal Aid, Paralegal Services & Pre-trial preparation.)

**7. Optional Courses \* : 4 Courses with 9 credit points each:-**

- (i) ~~Forest and Environment~~
- (ii) ~~Law of Mines and Industries~~
- (iii) ~~Law and Tribals~~
- (iv) ~~Law and Agriculture~~
- (v) ~~Law and History~~
- (vi) ~~Alternative Dispute Resolution~~
- (vii) ~~Women and Law~~
- (viii) ~~Child and Law~~
- (ix) ~~WTO Studies~~
- (x) ~~Laws of International Governance~~
- (xi) ~~Welfare and Governance~~
- (xii) ~~Media and Law~~
- (xiii) ~~Medicine and Law~~

\* The list is not exhaustive and subject to revision from time to time in consultation with the Undergraduate Council.

**"VI. Optional Courses: \* 4 Courses with 9 credit points each:**

- (1) Competitive Law
- (2) Law of Mines & Industries
- (3) Law and Tribals
- (4) Law and Agriculture
- (5) Air & Space Law
- (6) Law & Forest
- (7) Child and Law
- (8) WTO Studies
- (9) Maritime Law
- (10) Welfare and Governance
- (11) Media and law
- (12) Medicine and Law
- (13) Taxation
- (14) Cyber Law
- (15) Law of Insurance
- (16) Criminology

**VII. Seminar Courses:** 2 course with 9-credit point each

\* The list is not exhaustive and subject to revision from time to time in consultation with the Undergraduate Council.

**8. Honours Courses: 6 courses each with 10 credit points:-**

- (i) Constitutional Governance
- (ii) Corporate Legal System
- (iii) Financial System
- (iv) Trade and Investment
- (v) Law and Technology
- (vi) Law and Agriculture
- (vii) International Legal Studies
- (viii) Administration of Criminal Justice
- (ix) Human Right Law
- (x) Forensic Science
- (xi) Environmental Law

**"VIII. Honours Courses: 6 courses each with 10 credit points:**

- (1) Constitutional Governance
- (2) Corporate Legal System
- (3) Trade and Investment
- (4) Administration of Criminal Justice
- (5) Environmental Law
- (6) IPR

The list of optional courses and honours courses shall be decided by the Undergraduate Council."

[1. Clerical error has been corrected as regards number of courses. 2. The course design has been simplified and made in accordance with the norms of Bar Council of India. 3. Duplications have been deleted. 4. The credit points and courses have been arranged in mathematical pattern]"

**9. Revision of Courses:** The Faculty may periodically revise the courses of study with the approval of the Vice Chancellor.

**CGPA**

Course Of Study	Number of Courses	Credit Points	Total Credit Points	Maximum Cumulative Grade Point in Ten-Point Scale
Language	2	6	12	120
Core Course	6	8	48	480
Long Compulsory Law Course	4	9	36	360
Clinical/Functional Course	8	8	64	640
Compulsory Law Courses	18	8	144	1440
Optional Course	4	9	36	360
<b>Total</b>	<b>49</b>	<b>-</b>	<b>400</b>	<b>4000</b>

**9. Revision of Courses:** The faculty may periodically revise the courses of study with the approval of the Vice-Chancellor.

**CGPA**

Course Of Study	Number of Courses	Credit Points	Total Credit Points	Maximum Cumulative Grade Point in Ten Point Scale
Core Courses	8	6	48	480
Substantive Law Courses (Compulsory)	28	8	224	2240
Practical (Clinical) Law Courses (Compulsory)	2	7	14	140
Optional Courses	4	9	36	360
Seminar Courses	2	9	18	180
Honours Courses	6	10	60	600
<b>Total</b>	<b>50</b>	<b>-</b>	<b>400</b>	<b>4000</b>

The Vice-Chancellor in consultation with UGC may change the scheme of subject in a Semester.

[The distribution/weightage of credit points has been reworked out as per course design mentioned at Sl. No.8 above]

**Semester-wise Course Structure:**

**Semester-I**

1. Legal Method
2. Political Science-I
3. Economics: General Principles
4. Constitutional & Legal History
5. Legal Language

**Semester-II**

1. Law, Poverty & Development (Law as a tool for social change)
2. Political Science-II
3. Family Law-I
4. Law of Tort and Consumer Protection
5. Sociology

**Semester-III**

1. Law of Contract-I
2. International Law-I (Public)
3. Constitutional Governance-I
4. Administrative Law
5. Family Law-II

**Semester-IV**

1. Crime & Punishment-I (Indian Penal Code)
2. Family Law-II
3. Law of Contract-II (Special Contract, Equity, Trust & Specific Relief)
4. Constitutional Governance-II
5. Jurisprudence-I

**Semester-V**

1. Jurisprudence-II
2. Property Law
3. Labour Law
4. Law of Evidence
5. Environmental Law

**Semester-VI**

1. Corporate Law-I (Company Law)
2. Law of Banking
3. Intellectual Property Law
4. Law of Taxation
5. Clinical Education I (Legal Language including Legal Writing)

**Semester-VII**

1. Corporate Law-II (Government Policies and Security Law and related Regulations)
2. Clinical Education-II (Counselling, Interviewing, Client Care, Communication and other Skills)
3. Land Laws including Ceiling and other local laws and Agriculture Laws
4. Optional Course-I
5. Honours Course-I

**Semester-VIII**

1. International Law-II (Private)
2. Crime & Punishment-III (Cr.P.C.)
3. Clinical Education-III (Drafting, Pleading, Conveyancing and Oral Advocacy)
4. Optional Course-II
5. Honours Course-II

**Semester-IX**

1. Clinical Education-V (Alternative Dispute Resolution and Legal Services)
2. Honours Course-III
3. Honours Course-IV
4. Optional Course-III / Seminar Course-I
5. Civil Procedure Code

**Semester-X**

1. Clinical Education-VI (Professional Ethics and Law Relating to Legal Profession)
2. Honours Course-V
3. Honours Course-VI
4. Optional Course-III
5. Optional Course-IV/Seminar Course-II

**10. EXAMINATION SYSTEM**

The examination system is based on three principles, namely, (1) Measurement of the cognitive information level; (2) Assessment of application of information to a given situation and (3) Evaluation of value perceptions and proactive learning participation. The grades will be shown in the certificate pertaining to each Semester, and also along with the final result; additional attempts for improvement are permitted as per "Examination" Rules. The Vice Chancellor shall have the power to reformulate the promotion rule.



The first level of examination is taken as a continuous process, with two or three tests during the semester as an ongoing evaluation, which may cover one-third of the examination. The ability is to be assessed through problem based tests during the semester as an ongoing process. The proactive learning ability is to be examined through written project assignments and analytical skill, which generally comprise one-fourth of the tests. The faculty, of course, can revise the basis and methodology of examination from time to time. Examination is an ongoing process integrating the teaching and learning system; the examination system is designed to be transparent. The student may sit for repeat tests, only for the purpose of improving the Grade, in whole or in part, of the course as indicated above in the scheme of examination. Repeat tests for improvement are to be taken alongwith the students of the previous Semester, whenever that particular subject comes up for final examination. If the candidate fails to improve in the repeat test, he/she shall not be permitted to attend repeat tests any further. (In case some improvement is shown, he may be permitted to sit in the second repeat in any subject).

The final result of a student shall be based on cumulative grade points in a ten-point scale as classified below:

Score	Grade		Grade Point
Above 80%	Outstanding	O	10
Above 75% to 80%	High Distinction	D+	9
Above 70% to 75%	Distinction	D	8
Above 65% to 70%	High First Class	A+	7
Above 60% to 65%	First Class	A	6
Above 55% to 60%	High Second Class	B+	5
Above 50% to 55%	Second Class	B	4
Above 45% to 50%	High Average	C+	3
Above 40% to 45%	Average	C	2
Above 30% to 40%	Poor	E+	1
Below 30%	Very Poor	E	0

#### 11. RULES OF PROMOTION:

1. No automatic promotion to the students.
2. The students are required to obtain 3 "4" CGPA to pass their semester examination.
3. The students will be promoted to second year even if they have not secured the minimum CGPA in the 1st year but they will not be promoted to fifth semester unless they have secured minimum 3 "4" CGPA in the "every" subjects of first and second semesters "as well as cumulatively".
4. The students will be admitted to the ninth Semester only if they secure 3 "4" CGPA in their subjects of first, second, third, fourth, fifth and sixth semesters "as well as cumulatively".
5. If the students fail to secure 3 "4" CGPA even after appearing two times (one initially & second improvement), they will be treated as year back students.

[The Academic Council is of the opinion that the passing grade should be made 50% to meet the academic challenges of global level]

**12. GOLD MEDAL:** There shall be a University Gold medal to be awarded to First Rank Holder in B.A. LL.B. (Hons.) on the basis of CGPA taking the programme as a whole.

Eligibility Criteria for Gold Medal: Eligibility Criteria for any Gold Medal to be awarded is as follows:

- (a) The student must have completed all courses under the Programme in one chance i.e. without any repeat or improvement in any course.

- (b) Improvement shall not be considered for the purpose of gold medal.  
 (e) There is no proved charge of misconduct on the ground of violation of rules or breach  
 (b) of code of conduct.

[The point no. (b) has already been covered in point No.(a), hence not required]

### **13. ATTENDANCE**

The five-year Course being fully residential, attendance is compulsory; and the student should have minimum 85% attendance for appearing in the end term examination. However, if the student fails to have 85% attendance but more than 75% attendance, he/she can appear in the end term, but the same will be treated as repeat examination. For further details, such as permissible absence on medical grounds, attendance Regulation may be referred.

### **14. AWARD OF THE DEGREE**

A candidate shall be eligible for the award of B.A. LL.B. (Hons.) degree only when he/she has successfully completed all the prescribed courses, by securing at least the minimum C+ "B" grade in all courses and a minimum grade point average of 03 "4" out of 10.

A candidate admitted to B.A. LL.B. (Hons.) degree programme shall have to complete all the prescribed requirements within a maximum period of seven years from the date of enrollment to be eligible for the award of the degree.

If the candidate is not successful to complete all the prescribed requirements within the stipulated period of five years, he/she will have to pay the ~~semester fees for the additional semesters of his/her continuation in the degree programme.~~ "examination fees for re-appear examination unless he qualifies for the award of degree"

[Since the student will only appear in the repeat examination hence the change has been suggested]

**15. EMERGENCY POWERS:** Notwithstanding anything contained in the Ordinance, the Vice Chancellor is empowered to revise/update the ordinance as and when required in accordance with course/syllabus and other conditions from time to time.



**ORDINANCE NO.2**  
**POSTGRADUATE PROGRAMME**  
**LL.M.**

*Ordinance*  
 This Regulation is made regarding admission to and award of LL.M. degree of the Hidayatullah National Law University, Raipur, under section 16 of the Hidayatullah National University of Law Act, 2003.

1. **TITLE OF THE PROGRAMME:** LL.M.
2. **TENURE "DURATION" OF THE PROGRAMME:** TWO YEARS
3. **NATURE OF THE PROGRAMME:** RESIDENTIAL
4. **ADMISSION PROCEDURE**

Admission to LL.M. Programme is made strictly on the basis of merit as assessed through an Admission Test conducted for the purpose by the Admission Committee, appointed by the Vice Chancellor. Candidates for LL.M. Course shall be selected by the Admission Committee, based on a combined assessment of:

- a) the performance at the admission test conducted by HNLU"/Common Admission Test";
- and b) performance at the interview to determine the aptitude for higher studies and research

Candidates appearing for the qualifying examination in the year of admission shall also be permitted to take the Admission Test, but their admission to the course shall be subject to fulfilling the conditions stipulated in the Regulations at the time of admission and production of documentary evidence of their eligibility. ~~All admissions shall be completed before 30th June of every year.~~ "by such date as may be decided by the Vice-Chancellor"

**"5. INTAKE** : 30 students per year"

**5. 6. ELIGIBILITY FOR ADMISSION**

A candidate for admission to LL.M. Course should have passed LL.B./B.A. LL.B. (Hons.) Degree or its equivalent from a recognized University and should have secured at least 55% 50% of marks in aggregate of the maximum marks prescribed.

**6. 7. POSTGRADUATE COUNCIL:**

There shall be a Post Graduate Council (PGC) constituted by the Vice Chancellor for each year with the Chairperson and not less than five teachers of the University. Every teacher will submit to the UGC at the beginning of each Semester, the outline of the course he/she is teaching; "and" a detailed teaching plan; ~~and the plan being adopted for evaluation of student performance.~~ The course outline; "and" the teaching plan ~~as well as the evaluation scheme~~ will be made available to the students at the beginning of the Semester itself. ~~The examination (evaluation) shall be internal/external solely at the discretion of the Vice Chancellor.~~ The Vice-Chancellor shall decide upon the functions and powers of Postgraduate Council.

**7. 8. COURSE DESIGN**

~~The LL.M. course is a two-year programme consisting of four Semesters. The LL.M. course at HNLU is reorganized based on the report of the Curriculum Development Committee (CDC) of UGC (University Grants Commission). All the candidates have to undergo the prescribed compulsory courses. The University may periodically revise the courses of study.~~  
 "The LL.M. course is a two-year programme consisting of four Semesters. All the candidates have to undergo the prescribed compulsory courses. The University may periodically revise the courses of study. The LL.M. course is designed to inculcate research skill and analytical



ability in a student. The course shall be focused on self-learning and teaching alongwith innovative teaching methodology."

[The above suggestions have been made to simplify the contents]

### 8. 9. COURSES OF STUDY

#### Semester-I

1. Core Course: Law and Social Transformation in India	100
2. Core Course: Indian Constitutional Law: The New Challenges	100
3. Optional Course: Paper-I	100
	<u>300</u>

#### Semester-II

1. Core Course: Judicial Process	100
2. Optional Course: Paper-II	100
3. Optional Course: Paper-III	100
4. Optional Course: Paper-IV	100
	<u>400</u>

#### Semester-III

1. Core Course: Legal Education and Research Methodology	100
2. Optional Course: Paper-V	100
3. Optional Course: Paper-VI	100
4. Practical Training	50
	<u>350</u>

#### Semester-IV

1. Law Teaching	50
2. Dissertation	150
3. Viva-voce	50
	<u>250</u>
	<u>1300</u>

### TOTAL MARKS FOR FOUR SEMESTERS:

#### Optional Courses \*

1. International Trade & Investment Law
2. Intellectual Property Rights Law
3. Corporate Law
4. Environmental Law
5. International Law and Organization
6. Labour, Capital and Law
7. Constitution and Legal Order
8. Human Rights Law
9. Administrative Law

\* The optional courses will be offered subject to the availability of faculty members. The University reserves the right to increase/decrease the number of optional courses.

### "10. FEE STRUCTURE FOR LL.M.:

Admission Fees	Rs.5000/-
Tuition Fees	Rs.24000/- annual
Library Fees	Rs.5000/- annual
Halls of Residence Charges	Rs.12000/- annual
Internet Charges	Rs.5000/- annual
Campus Development Charge	Rs.1000/- annual
Student Welfare Fund	Rs.2000/- annual
Transportation Charges	Rs.2000/- annual
Examination Fee for thesis evaluation	Rs.10000/-
Caution Money/Refundable deposit	Rs.10000/-

"

**9. 11. EVALUATION/EXAMINATION:**

The Examination papers and the dissertation would be evaluated by an internal (course teacher) as well as an external examiner. However, if the difference between the internal and external examiners is more than 15%, then it would be sent to a third examiner, who shall be an external examiner, and whose evaluation shall be final. The total marks for the entire course would be 1300.

However, the marks obtained by the candidates in these courses would be indicated through a seven point scale with their Grades and Values indicated as given below:

i)	70% and above	O [Outstanding]	7
ii)	65% to less than 70%	A+	6
iii)	60% to less than 65%	A	5
iv)	55% to less than 60%	B+	4
v)	50% to less than 55%	B	3
vi)	Below 50%	F	0

Students shall have to secure "B" grade in five papers in order to be eligible for promotion to the next year. The students who fail to secure "B" grade shall be declared Ex-student and will continue the courses of first year as non-residential student.

Those who secure at least "B" grade in every course shall be declared successful. Those who secure 'F' shall be deemed to have failed. Such failed candidates may take the same course again and complete all the requirements as indicated above in the corresponding semesters. However the candidates failing in the dissertation may resubmit the dissertation on such date as may be fixed by the Post-Graduate Council.

**10. 12. ATTENDANCE**

No candidate shall be permitted to take the examination in any of the courses if he/she has not attended at least 75% of the classes in every course.

**11. 13. AWARD OF THE DEGREE**

A candidate shall be eligible for the award of the LL.M. degree only when he/she has completed all the prescribed courses, including the dissertation, by securing at least the minimum B grade in all courses and a minimum grade point average of 3.00 out of 7.00 within a maximum period of five years from the date of enrollment. But after passing of first two years, he/she will have to pay semester fee for additional semesters of his/her continuation in this programme. "examination fee for additional semesters of his/her continuation in this programme."

[Since the student will only appear in the repeat examination hence the change has been suggested]

**12. 14. EMERGENCY POWERS:** Notwithstanding anything contained in the Ordinance, the Vice Chancellor is empowered to revise/update the ordinance as and when required in accordance with course/syllabus and other conditions from time to time.

**ORDINANCE NO.4**  
**RULES FOR DOCTOR OF PHILOSOPHY**  
**Ph.D. (LAW)**

This Regulation is made regarding admission to and award of the degree of Doctor of Philosophy (Ph.D.) of the Hidayatullah National Law University, Raipur, under section 16 of the Hidayatullah National University of Law Act, 2003.

**1. ELIGIBILITY**

The candidate for the degree of Doctor of Philosophy (Law) who is having any one of the following qualifications:

- (i) An applicant holding a Masters Degree in Law from a recognised University with 55% marks in the qualifying examination or a degree approved by Association of Indian Universities, or any other equivalent qualification recognized by the University, in the relevant field, with 55% marks.
- (ii) Any Masters Degree in Law obtained from any of the Universities outside India, and that has been so recognized by the Indian Association of "Indian" Universities, New Delhi.
- (iii) For applicants belonging to SC/ST category a relaxation of 5% in marks shall be admissible under eligibility conditions prescribed under sub-clauses 1(i) and (ii).

**2. CATEGORIES OF PH.D. CANDIDATES AND PLACE OF RESEARCH**

There shall be two categories of Ph.D. candidates.

(i) Full Time Candidates; (ii) Faculty Members of HNLU

(i) Full Time Candidates.

All approved candidates registered for Ph.D. who pursue the full time study in this University shall belong to this category.

(ii) Faculty Members of HNLU

All approved candidates who are employed in Law teaching departments of this University.

(iii) Research outside the University.

During the course of Ph.D. Programme for reasons approved by the Doctoral Committee"/Research Advisory Committee", the candidates may be permitted by the University to spend upto one year in the Institution or on project approved for the purpose outside the University for carrying out research in areas related to the subject of investigation.

(iv) The duration of all programmes in Ph.D. including residential requirement and the time limits for the submission of thesis for these categories of candidates shall be stipulated under Clause 5 below.

**3. REGISTRATION PROCEDURE:**

(i) The candidate desirous of registering for Ph.D. degree shall pay an application fee of Rs.2000/- and submit an application in the prescribed Form.

(ii) The application shall be scrutinized by the Doctoral Committee"/Research Advisory Committee" constituted by the Vice Chancellor who shall determine the suitability of the eligible candidates to do Doctoral work in any one of the approved categories and fields and recommend, giving due consideration of the entire disciplinary fields of research.

(iii) For approved candidates the date of provisional registration shall be the reckoning date for all purposes, which the Doctoral Committee"/Research Advisory Committee" has recommended. Such date shall be 1<sup>st</sup> of a calendar month.

(iv) Every approved candidate shall register by paying the Registration Fee of

Rs.20,000/- at the time of enrolling as a Ph.D. student. However the faculty member of HNLU will have to pay a Registration fee of Rs.10,000/-.

If the candidate fails to do so within the permissible dates of payment of fees, the registration will automatically lapse and the candidate's name will be removed from the rolls. The candidate other than faculty member of HNLU shall have to pay fees for all other heads except the tuition fee as is applicable to other Postgraduate Courses of the University.

#### 4. SUPERVISORS AND NUMBER OF CANDIDATES

##### 4.1 Nomination

All Ph.D. candidates shall be required to work under a recognized Supervisor who is a member of the faculty of the University.

##### 4.2 Recognition

Recognition of Supervisor will be considered by the Doctoral Committee"/Research Advisory Committee" constituted by the Vice Chancellor.

The supervisor must possess:

a) A Ph.D. Degree in Law.

And any one of the following

~~b(i) A minimum of two technical publications in the relevant or allied areas of research in the referred Journals and referred Conference proceedings within a period of 3 years preceding his date of application for recognition.~~

b(ii) Professor"/Associate Professor" of Law with teaching and research experience.

##### 4.3 Number of Candidates Guided

A Supervisor shall not normally guide more than four doctoral candidates at any time. However, an addition of two candidates under Joint Supervision may be permitted "by the Research Advisory Committee."

#### 5. DURATION OF PROGRAMME

5.1 The duration of the programme and the time for submission of thesis are counted from the date of provisional registration vide Clause 3(iv). The minimum and maximum time for submission of thesis and the minimum duration of the programme are given below: will be 2 and 5 years respectively.

No.	Category	Minimum and Maximum time for submission of thesis
(i)	Full-time	Minimum of 2 years and maximum of 5 years
(ii)	Faculty member of HNLU:	Minimum of 3 years and maximum of 6 years

##### 5.2 Extension of maximum duration

(i) In exceptional circumstances if the Vice Chancellor deems it fit, a maximum grace period of 2 years beyond the normal maximum period may be granted, six months at a time, to enable the candidate to submit the thesis.

"In case of extension of maximum duration, there shall be re-registration of the candidate."

(ii) If the candidate fails to submit the thesis within the extended period of two years, the registration will be cancelled and the name removed from the rolls.



6. **DOCTORAL COMMITTEE"/RESEARCH ADVISORY COMMITTEE"**  
"There shall be a Research Advisory Committee comprising of three Professors and two Associate Professors, nominated by the Vice-Chancellor"  
(i) The Supervisor shall furnish through Vice Chancellor, the application of every candidate a panel of names of 6 specialists in the field of proposed research from the faculty of the University and other recognized institutions of whom two will be recommended for nomination to the Doctoral Committee"/Research Advisory Committee" by the Vice Chancellor.  
Provided that if found necessary members from outside this panel may be recommended.  
(ii) These members along with the Supervisor from the University shall constitute the Doctoral Committee.  
(iii) The Vice Chancellor's nominee, Chairman of the Doctoral Committee"/Research Advisory Committee".  
(iv) The Supervisor from the University shall be the Convener of the Doctoral Committee"/Research Advisory Committee".
7. **PRESCRIPTION OF COURSE/FIELD WORK AND COMPREHENSION EXAMINATION**
  - 7.1 **Course Work**  
(i) The Doctoral Committee"/Research Advisory Committee" of a candidate shall meet within 2 months from the date of communication of provisional registration to prescribe course work for the candidate.  
(ii) No change in the courses prescribed shall be made without the approval of the Vice Chancellor.  
(iii) Only courses taken after the date of provisional registration shall count towards this requirement.
  - 7.2 **Field Work**  
(i) Besides course work, the Doctoral Committee"/Research Advisory Committee" may prescribe for the candidate, laboratory work, field work and participation in seminars relevant to the research project.  
(ii) The prescribed course field work shall normally be completed within one year from the date of provisional registration in the case of full-time candidates and two years in the case of ~~Part-Time candidates~~ "faculty members of HNLIJ"
  - 7.3 **Comprehension Examination**  
(i) On the successful completion of the prescribed course work, the Doctoral Committee"/Research Advisory Committee" shall conduct for every candidate a qualifying/comprehension examination which will comprise oral examination to test the background knowledge of the candidate in the broad area of specialization. Based on the result of this examination the Doctoral Committee"/Research Advisory Committee" shall report to the University the fitness of the candidate to proceed further with Ph.D. work.  
(ii) If, based on the results of the comprehension examination, a candidate is not approved by the Doctoral Committee"/Research Advisory Committee", then a grace period of upto a maximum of six months shall be given at the end of which the candidate shall be re-examined. If found fit, the candidate shall be permitted to proceed

with doctoral work. Otherwise, the candidate's provisional registration may be cancelled.

#### 8. MONITORING PROGRESS OF CANDIDATES

(i) Every six months commencing from the date of provisional initial registration the candidate shall submit progress reports in the prescribed format to the supervisor who shall forward it to the P-G-Council "Doctoral Committee/Research Advisory Committee" for review.

(ii) The Supervisor shall arrange for the candidate to make a presentation of his/her work once a year before the P-G-Council "Doctoral Committee/Research Advisory Committee" at a meeting, which is open to faculty members and research scholars.

#### 9. CANCELLATION OF REGISTRATION

The registration of a candidate whose progress is either not satisfactory or who has exceeded the maximum period stipulated for the Ph.D. programme shall be cancelled by the Academic Council "Doctoral Committee/Research Advisory Committee".

#### 10. CHANGE OF RESEARCH GUIDE

(a) The Vice Chancellor shall have power to consider the request of a candidate to change his/her Guide or to have an additional guide or a Co-Guide, provided that the request of the candidate is supported by the prospective guide and is recommended by the Doctoral Committee"/Research Advisory Committee".

(b) ~~However, such requests for change of Guide or for Co-Guide shall be made at least six months prior to the candidate giving notice for submission of the thesis for adjudication by examiners, provided further that this limitation shall not be applicable in the case of the death of the Research Guide or in case where the present Guide is unable to continue supervision due to reasons of health or shifting of residence to a distant place etc.~~

#### 11. CHANGE OF AREA OF RESEARCH OR TITLE OF THESIS

(i) ~~A candidate who is registered for research shall be eligible to apply for change of the topic or area of research on payment of the prescribed fees and the Committee shall be competent to give assent to the request, if it has been duly supported by the Research Guide and the Doctoral Committee"/Research Advisory Committee" and the Institute has been accordingly informed provided, however, that such an application for change of topic or area of research is made only once during the period of registration and further that the application by the candidate for submission of thesis for adjudication by examiners is made at least six months after the change of topic or area of research has been effected.~~

(ii) A candidate who is registered as a research student shall be eligible to request for approval or a change in the title of his/her thesis and the Committee shall be competent to give assent to the request, provided that in the case of change in the title of thesis, the request shall be made at least one month prior to the submission of thesis after making payment of the fees prescribed for the purpose.

#### 10. SYNOPSIS OF THESIS

12.

(i) On satisfactory conclusion of the research work after successful completion of all prescribed course/field/laboratory work and the comprehension examination the candidate shall submit to the P-G-Council "Doctoral Committee/Research Advisory Committee" through the Supervisor, nine copies of the synopsis of the Ph.D. work carried out.

(ii) If the P-G Council "Doctoral Committee/Research Advisory Committee" approved the research work reported in the synopsis, it shall forward six copies of the approved synopsis to the University along with a panel of at least six names of thesis examiners from India and three from abroad jointly by the Supervisor and Joint supervisor.

#### 11. SUBMISSION OF THESIS

13.

(i) The thesis shall report, in an organized and scholarly fashion, an account of original research work of the candidate leading to the discovery of new aspects and demonstrating a quality as to make a definitive contribution to the advancement of knowledge and the candidate's ability to undertake sustained research and present the findings in an appropriate manner.

(ii) Five copies of thesis shall be prepared in accordance with the format and specification prescribed. Three shall be submitted within 3 months of the approval of the synopsis by the P.G. Council, two embodying the results of the investigation along with three copies of the abstract of the thesis in about 400 words.

(iii) Publication of the results of the investigation before the submission of the thesis is permissible. Such publications may be included as supplementary material while submitting the thesis.

(iv) The thesis shall include a certificate of the supervisor from the University as prescribed, to the effect that the thesis is a record of the bonafide research work carried out by the candidate under his/her supervision and guidance and that the work reported in the thesis has not been submitted elsewhere for a degree or diploma.

#### 12. THESIS EVALUATION

14.

(i) The thesis shall be referred to two "three" examiners nominated by the Vice-Chancellor from the panel recommended by the P-G Council. "Doctoral Committee/Research Advisory Committee". Provided that the Vice-Chancellor, if he deems it necessary, may also nominate the examiners from outside the panel.

The examiners are expected to send in the prescribed form their reports within 2 months from the date of receipt of the thesis.

(ii) The examiner shall include in his report an overall assessment placing the thesis in one of the following categories:

(a) Recommended for the award of the degree of Doctor of Philosophy:  
~~Commended/Highly Commended~~

(b) Revision required

(c) Rejected

The examiner shall enclose a report of ~~200 to 300 words~~, indicating the standard attained in case (a), the nature of revision in case (b) and the reasons in case (c).

(iii) The Doctoral Committee"/Research Advisory Committee" based on the reports of the examiners will either provisionally accept the thesis in which case the candidate is subjected to an oral examination or reject the thesis. The following criteria shall be adopted for this purpose.

(a) If both the examiners recommend the award of the degree, the thesis shall be provisionally accepted. Any minor revision, modification etc. suggested by the examiners shall be carried out before the oral examination is arranged.

(b) If both the examiners recommend rejection, the thesis shall be rejected and the registration of the candidate cancelled.

(c) If one examiner recommends the award of the degree while the other recommends rejection, then the thesis shall be referred to a third examiner to be nominated by the Vice-Chancellor as in 12(i). If two of the three examiners recommend the award, the



thesis shall be provisionally accepted. If two of the examiners recommend rejection, the thesis shall be rejected and the registration of the candidate cancelled.

(d) If any examiner recommends revision of the thesis of the candidate shall be permitted only once to revise and resubmit the thesis within 6 months and the revised thesis shall be referred to the same examiner who suggested revision for offering his final recommendation on the thesis which should only be either recommended for the award or rejected.

(e) ~~When the commendation is contrary to the comments offered by an examiner, the Vice-Chancellor, if he deems it necessary, shall refer the thesis and the comments to a committee constituted by the Academic Council for this purpose.~~

(f) ~~Individual cases not covered by the above regulations shall be referred to the P-G Council "Doctoral Committee/Research Advisory Committee" for its recommendation. The decision of the Academic Council on such recommendation shall be final.~~

### 13. ORAL EXAMINATION

15.

(i) If the P-G Council "Doctoral Committee/Research Advisory Committee" accepts the thesis provisionally it shall recommend to the University a panel of three examiners from recognized institutions within India to enable constitution of an Oral Examination Board.

(ii) The Oral Examination Board shall be constituted by the Vice-Chancellor as follows:

- |    |   |          |
|----|---|----------|
| a) | Examiner of the thesis in India or a specialist in the subject from the panel | Member   |
| b) | A specialist from a recognized institution from the panel                     | Member   |
| c) | Supervisor of the candidate in the University                                 | Convener |

Provided that the Vice-Chancellor, if he deems it necessary, may nominate the members from outside the panel and the Joint Supervisor as an additional member.

(iii) The Oral Examination shall be conducted as "Open Defence Type" examination.

(iv) If the performance of the candidate at the Oral Examination is reported by the Oral Examination Board to be NOT SATISFACTORY, the candidate may opt to reappear for the Oral Examination at a later date (not later than 6 months from the date of the first Oral Examination). On the second occasion, the Oral Examination Board shall include one more examiner nominated by the Vice-Chancellor.

(v) If the performance of the candidate on the oral examination on the second occasion also is reported to be NOT SATISFACTORY the Vice-Chancellor, if he deems it necessary, shall refer the remarks of the Oral Examination Board, along with the thesis and comments of the Examiners, to a Committee constituted by the Academic Council for this purpose and the decision of the Academic Council shall be final.

### 14. AWARD OF Ph.D. DEGREE

16.

If the report of the Oral Examination Board is SATISFACTORY, the candidate will be awarded the Ph.D. Degree with the approval of the Academic Council.

### 15. PUBLICATION OF THESIS

17.

Papers arising out of the thesis may be published by the candidate. However, the thesis as a whole shall not be published by the candidate without the specific approval of the Academic Council.



**ANNEXURE NO.II****REPORT PREPARED BY THE ACADEMIC COUNCIL**

Hidayatullah National Law University has been established by enactment of "Hidayatullah National University of Law Chhattisgarh Act 2003 (No. 10 of 2003)". From its modest beginning in 2003, HNLU had been making rapid strides to become unus unorum (first among equals) and a centre of excellence.

Dharmasansthapanartham (for the sake of establishing the primacy of the laws of eternal value) is the motto of HNLU, Raipur, established by the Government of Chhattisgarh under the Hidayatullah National University of Law, Chhattisgarh Act (Act No. 10 of 2003).

HNLU had been included under the list of the Universities maintained by the University Grants Commission under Section 2(f) of the UGC Act, 1956 and had been declared fit to receive Central assistance in terms of the rules framed under Section 12 (B) of the UGC Act 1956. The University is also recognized by the Bar Council of India under Section 7(1) of the Advocates Act, 1961. Hon'ble Mr. Justice K.G. Balakrishnan, Chief Justice of India is the visitor of the University, Hon'ble Mr. Justice Jagdish Bhalla, Chief Justice of the High Court of Chhattisgarh is the Chancellor and Prof. (Dr.) M.K. Srivastava is the Vice-Chancellor of the University.

**ACADEMICS**

HNLU envisages a diverse curriculum in terms of the subjects, course design and the evaluation pattern. This carefully designed structure coupled with the teaching methodology prepares the students to adapt to and take on the legal environment in a rationalized and critical manner rather than plaintive application of law.

**TEACHING METHODOLOGY**

Spirit superseding the formal content, the Institution for teaching purposes has meticulously designed a scheme where the critical appraisals and the retrospective formulations nudge the traditional teaching methodology, paving the way towards the evolution of a rebellious lawyer. The institution further adheres vigorously to the importance of precedents and by way of the incorporation of the case law through the availability of databases like Westlaw and Manupatra provides the necessary impetus to the academic paraphernalia.

**EVALUATION, GRADING AND CLASS PARTICIPATION**

The Institution aims to evaluate students over a continuous period. For this, each subject evaluated out of 100 marks is broken up into components of moot courts, project writing, mid and end semester examinations, continuing evaluation that may be marked on either class performance or based on snap tests as per the discretion of the faculty concerned and attendance. This ensures fairness in evaluating the true potential of students in an environment that furthers critical thinking. The scheme of evaluation essentially ordains consistent performance from the students.

**OPTIONAL COURSES**

Apart from the compulsory papers of law, the students are required to study two honours subjects (six papers) and four optional / seminar papers in their last two years of the degree programme. The students can choose from a range of twenty optional papers.

Forest and Environment Law of Mines and Industries

Law and Tribes Law and Agriculture

Law and History Alternative Dispute Resolution

Women and Law Child and Law

WTO Studies Laws of International Governance

Welfare and Governance Media and Law

Medicine and Law Cyber law

Law of Insurance Law of Insolvency

Criminology International Space Law  
International Criminal Law Maritime Law

### **THE HONOURS PAPER SYSTEM**

The honours course of the University is its distinguishing feature from other national law schools of the country as it offers the student to specialize in two subject areas of his choice. The honours course differentiates itself from the honours paper system, wherein a student opting for a stream, is enriched with intensive knowledge through three exhaustive papers. The method of teaching is the 'Socratic dialogue' with 'power-point' as a prominent tool of imparting knowledge. The course is designed with a near resemblance to a postgraduate course in the particular subject. Coupled with the compulsory papers as prescribed by the University, the honours course provides a comprehensive five-paper study on the chosen subject, on completion of the exercise.

### **THE HONOURS COURSES OFFERED**

Constitutional Governance Corporate Legal System  
Financial System International Trade and Investment  
Law and Technology Law and Agriculture  
International Legal Studies Administration of Criminal Justice  
Human Right Law

### **DISTINGUISHED VISITORS**

HNLU subscribes to the universality of wisdom and hence aims at maximum utilization of the academic minds and their experiences, transcending the state and national boundaries. We believe experience and not only logic being law's life; it cannot and should not be confined to the availability of academicians in the University. Hence, we invite legal luminaries, jurists and people from various spheres to impart knowledge and their experiences to the students at the University.

Justice A.S. Anand (For CJI and Chairman, NHRC)  
Justice J.S. Verma (Former CJI and Former Chairperson, NHRC)  
Justice R.C. Lahoti (Former CJI)  
Justice Rajendra Babu (Former CJI)  
Justice A.K. Patnaik (CJ, Madhya Pradesh)  
Justice S.R. Nayak (CJ, Chhattisgarh)  
Justice Venkatachelliah Murthy (Former CJ, Chhattisgarh)  
Justice Gulab Gupta (Former CJ, Guwahati and Chairperson M.P.H.R.C)  
Justice A.R. Lakshmanan (Judge, SC)  
Justice S.B. Sinha (Judge, SC)  
Justice K. Ramaswami (Former Judge, SC)  
Justice D. K. Basu (Retd. Judge, Kolkata)  
Justice T.V. Ramakrishnan (Retd. Judge, Kerala)  
Mr. Anand Desai (DSK Legal)  
Mr. Ghayur Alam (Asst. Professor, National Law of India University, Bhopal)  
Mr. Indrajeet Dubey (Asst. Professor, Indian Institute of Technology, Kharagpur)  
Mr. L. Alexander (Former Chief Secretary, State of Karnataka)  
Mr. K. K. Venugopal (Sr. Advocate, SC)  
Mr. Kumaraswamy (MBA, Switzerland, Corporate Management Expert)  
Mr. M.P. Singh (Vice Chancellor, NUJS)  
Mr. P. P. Rao (Sr. Advocate, SC)  
Mr. Ravindra Shrivastava (Sr. Advocate, SC)  
Mr. Roberto Rando (Member, European Public Law Centre)  
Mr. Rostam Newrith (Member, European Public Law Centre)  
Mr. S. K. Mishra (Retd. Chief Secretary, Govt. of Chhattisgarh)  
Mr. Subhash Kashyap (Secretary, General, Lok Sabha)  
Mr. Vasilios Paschos (Member, European Public Law Centre)  
Mr. Vivek Dhand (Principal Secretary, Govt. of Chhattisgarh)

Ms. Dimple Mohan (International Moot & Tax Practitioner)  
 Ms. Maja Daruwala (Chairperson, Commonwealth Human Rights Initiative)  
 Ms. Marlyna Pacyna (Research Scholar, University of Poland)  
 Prof. (Dr.) H. J. F. Silva (Principal, Sri Lanka Law College, Colombo)  
 Prof. A K. Kaul (Vice Chancellor, National Law School of India University, Bangalore)  
 Prof. B.B. Pandey (Retd. Professor, Delhi University)  
 Prof. Byron Matrangas (Member, European Public Law Centre)  
 Prof. Chandrasekharan Pillai (Director, Indian Law Institute, New Delhi)  
 Prof. Jane E. Schukozke (Executive Director of United States Education Foundation in India, New Delhi)  
 Prof. Madhav Menon (Padma Vibhushan) (Former Director, National Judicial Academy, Bhopal)  
 Prof. Jayagovind A.T.  
 Dr. Balraj Chauhan  
 Prof. Ranbir Singh  
 Prof. (Dr.) B.S. Chimni  
 Sri Jagnath Patnaik  
 Mr. P.P. Rao  
 Mr. Chandrashekarani  
 Mr. Zariwala  
 Mr. Mahendra P. Singh  
 Dr. N.L. Mitra  
 Mr. Arshad Hidayatullah  
 Mr. Colin Gonzalves  
 Mr. Henry Tiffagne  
 Prof B.B. Pandey

## ACADEMIC RESOURCES

### THE LIBRARY

The HNLU Library during its short term subsequent to its formal inauguration by the former Chief Justice of India, **Justice V.N. Khare**, who has also been a Visitor of the University, the library has grown manifold. Our library has to its advantage a rare collection of books of former Chief Justice / Vice-President / Acting President **M. Hidayatullah** after whom the University has been named. This collection is enviable for other law libraries.

The Library has books on a wide area of laws including books on **European Union Law, International Trade and Investment, WTO laws, Patents, Copyright and Trade Marks' laws,, Business Laws, Environmental law, Cyber law, Medicine and Law, Media and Law and Biotechnology Law, Insurance Law**. Law apart, given the interdisciplinary course that the University offers, the Library also houses books from other fields that have overlapping areas with legal studies. These include **Sociology, History, Political Science, Economics, Women and Law, Law and Tribes** among others. The Library also boasts of a good collection of books on **Philosophy (Sacred Books of the East and History of Dharmashastra** among others), **English language and literature** including contemporary English literature. **The current resources of the library include:** Sizeable collection of authoritative and classic titles on Indian and International Law Subscription to several scholarly leading international law journals such as **Harvard Law Review, Modern Law Review, Law Quarterly Review, Cambridge Law Journal, Yale Law Journal, Journal of World Trade, Journal of Peasant Studies, Law and Society Review** etc. Complete sets of **All England Law Reports, Butterworths Company Cases, The Digest, All India Reports, Supreme Court Cases, Cr.Law Journal, Labour & Industrial Cases, Labour Law Journal, Company Cases, Income Tax Reports, Divorce & Matrimonial Cases, Moor's Indian Appeals, and Indian Appeals** etc. Latest set of **Halsbury's Laws of England** E-library resources several CD ROM databases including **Grand Jurix** and on-line resources such as **Westlaw, Manupatra**. The library has switched over to automation



services using the most up-to date package designed by the **National Informatics Centre, Gol.**

In the traditional sense of the word, a library is construed to be a collection of books and periodicals. However, a law library goes beyond its common definition and is considered as a laboratory for law scholars where they derive results using apparatuses like case law reports, law journals and authoritative books and commentaries. However, present day libraries have now expanded to include information and knowledge databases beyond the physical confines of a library room. Our library has catered to this newly acquired definition by law library.

### **PUBLICATIONS**

HNLU publishes a bi-annual **Student Bar Journal of Law**. The inaugural issue of which carried a foreword by **Prof. (Dr.) IP Massey** and Messages from eminent legal luminaries viz. former Chief Justices of India, **Justice YK Sabbarwal**, **Justice RC Lahoti**, Supreme Court Judge, **Justice SB Sinha** and Supreme Court Senior Advocate, **PP Rao**. This journal is in totality a students' journal and its editorial board includes students from the present graduating batch. This apart the University also publishes a **Journal on Law and Social Policy** to give writing space to the distinguished faculty members. The journal has a distinguished panel of editors.

### **SCHOOL AND CENTRES**

One of the features of HNLU is its six schools as Centres of Excellence in their respective fields and Six Units/ Centres under each School with a total of thirty six units. The six schools are :

1. The School of Juridical & Social Science (SJSS)
2. The School of Constitutional & Administrative Governance (SSTSD)
3. The School of International Legal Studies (SILS)
4. The School of Science , Technology & Sustainable Development (SSTDS).
5. The School of Business & Global Trade Laws Development (SBGTLD).
6. The School of Administration of Justice, Continuing & Clinical Legal Education (SAJCCLE)

### **EVENTS**

#### **International Seminar on Legal Challenges to Modern Polity**

HNLU organized an international seminar on "Legal Challenges to Modern Polity" on October 12 and 13, 2006 at HNLU, Raipur. The seminar was organized as a series of programmes under 'Poros Project' (undertaken in collaboration with the European Public Law Centre). The seminar

presented a unique opportunity to the participants and the students to learn the new challenges to human rights jurisprudence and administration of justice.

#### **Justice Hidayatullah Memorial National Moot Court Competition**

'Justice Hidayatullah Memorial National Moot Court Competition' was organized from January 26 to 28, 2007. The moot problem laid an emphasis on the highly topical issues of advancement in the field of biotechnology and its impact on various life forms. Teams from reputed law universities

#### **Client Counseling Competition**

The University organized the National Rounds for the International Louis M. Brown Client Counseling Competition in January 2004. Around 15 teams from all over the country participated in the competition and National Law University, Jodhpur was adjudged the best team.

#### **Justice Hidayatullah Birth Centenary Celebrations**

The University owing allegiance to Justice Hidayatullah for its name, organized Justice Hidayatullah Birth Centenary Celebrations at the behest of the State Government. It comprised of a series of lectures covering the life, times and contributions of Justice

Hidayatullah and other aspects of the legal system encompassing in its ambit the changing dimensions of the Indian Supreme Court. A year long celebration commenced on December 17, 2005 in the august presence of His Excellency the Governor of Chhattisgarh. Among other events, were organized the Justice M.Hidayatullah Memorial Lecture on July 8, 2006, delivered by Hon'ble Justice A.R. Lakshmanan, Judge Supreme Court of India and a two day Seminar on Access to Justice. The valedictory function of the Centenary Celebrations took place on December 16 and 17 2006.

#### **Conference on Criminal Justice Administration**

A round table on criminal justice was held on administration in February 2004. The first session of the conference was presided over by Hon'ble Justice K.G. Balakrishnan (presently CJI). Presentations were made by the Judges of Chhattisgarh HC, Judge of Sessions' Courts and various legal luminaries from all over the country.

#### **Poros Project**

The University collaborated with European Public Law Centre (EPLC), Athens as a part of the 'Poros Project' initiated by the latter under which a student and faculty exchange programme took place. Faculty members from EPLC Prof. Matarangas, Mr. Roberto Rando, Mr. Rostam Neuirth and Mr. Vasileios Paschos visited the University and conducted courses on European

Union Law for the students. The faculty members from HNLU, Mr. Uday Shankar, Mr. C.V. Srikrushna, Ms Mikki Agrawal and Mrs. P. Laxmi attend seminars at Athens, Greece and presented papers. Four students attended a certificate course on European Public Law at the sixth session of the academy of the European Public Law, European Public Centre, Athens, Greece.

#### **Symposium on Draft Notification 2005**

For contributing to law and law reform the students of the Second Batch organized a symposium on draft EIA Draft Notification, 2005 in Raipur on October 22 and 23, 2005. The Ministry of Environment and Forests, Government of India was notified suggestions. The students of Environmental Law of HNLU felt it a responsibility to offer their comment and suggestion for the betterment of the EIA process in India.

#### **Human Right Education**

The National Programme on Human Rights Education was launched for ten States of the Country; at Madurai, Tamil Nadu by the Institute of Human Rights Education of People's Watch, Tamil Nadu and the Program was inaugurated by Prof. (Dr.) M.K. Srivastava, Vice Chancellor

HNLU on November 26, 2005.

#### **Special Lectures**

The University organized lectures on the 'Right to Freedom of Religion' under the Indian Constitution, which was delivered by Prof. M.P.Singh in July 2004. Prof. B.B. Pandey delivered lectures on Indian Criminal Law in July 2003, December 2003, July 2004 and October 2006. Special lectures were also delivered to the students by Prof. Indrajit Dube of IIT Kharagpur and Prof. N. Manohar of Dr. Ambedkar Law University.

#### **Teachers' Training Program**

HNLU in association with British Council, New Delhi and Cardiff Law School, Cardiff University, Wales, U.K. has conducted a training program on law teaching and legal research skills for three days from October 29 to 31, 2006.

#### **Human Rights Education Programme**

HNLU in association with the Institute of Human Rights Education of People's Watch Tamil Nadu is executing the Human Rights Education in schools of Chhattisgarh. It is a program with the noble object of promoting human rights culture in the society. A teacher training program was conducted for middle schools in Chhattisgarh for five days.

### **THE INTERNSHIP PROGRAMME**

To give effective professional training as per the Bar Council of India's regulation regarding Legal Education, emphasis is laid on the need to expose the students to the practical facets of law. In furtherance, students of HNLU have acquired skills for court practice and chamber work through rigorous internships. This dynamics of the profession and practical application of law is structured in such a manner that the first internship is to be undergone with a Trial Court Advocate, the second in a NGO. In the third year at Appellate Courts (High Court/ Supreme Court), while after fourth year at law firms and companies.

The internship programme for one annual year is for duration of twelve (12) weeks spread over the months of April to June in the summers and the months of November and December in the winters.

### **LAW FIRMS**

#### **International**

Cocks Macnish (Australia)  
Gabriel Law Corporation (Singapore)  
Rajah & Tann (Singapore)  
Tan Kok Quan (Singapore)  
Michael Chai & Co. (Kuala Lumpur)

#### **National**

A.R.A. Law advocates and solicitors  
ALMT Legal Advocates and Solicitors  
Amarchand Mangaldas & Suresh A. Shroff & Co.  
AP&J Chambers  
ARA Law  
AZB & Partners  
Bhasin & Bhasin Associates  
Chadda & Co. Law Offices  
Corporate Law Group  
Crawford Bailey & Co.  
D.M. Harish & Co.  
DSK Legal  
Dua Associates  
Fox Mandal Little  
Francis & George  
H.S. Thangkhiew & Associates  
Hathi & Partners  
Holla & Holla  
International Law Group  
J. Sagar Associates  
Jafa & Javali Law Offices  
John & John  
Junnarkar Associates  
K.G. Bansal & Co.  
K.J. John & Co.  
K.P. John & Co.  
Kaden Boris Corporate & Commercial Lawyers  
Kanga & Co.  
Kesardas Batra & Associates  
Khaifan & Co.  
Kim & Co. Advocates and Corporate Consultants  
King & Partridge  
Kini & Co.

Lakshmi Kumaran & Sridharan  
 Lall & Sethi  
 Lex Orbis  
 Link Legal  
 Luthra & Luthra Law Offices  
 Marcos & Co.  
 Nirwani Associates  
 Nishith Desai Associates  
 P.H. Parekh & Co.  
 Paras Kuhad and Associates  
 PriceWaterhouse Coopers India Pvt. Ltd.  
 S&R Associates  
 Sandersons & Morgans  
 Seth Dua & Associates  
 Singhania & Co.  
 Sisodia & Balia Associates  
 Suman Khaitan & Co.  
 Suri & Co.  
 Titus & Co.  
 Tradesafe  
 Trilegal  
 V.K. Munshi & Associates  
 Victor Moses & Co.  
 Wadia Gandhi & Co.  
 Zeus Law Associates

#### **JUDGES**

##### **Supreme Court**

Justice Balakrishnan, Chief Justice of India  
 Justice Dalveer Bhandari, Judge, Supreme Court

##### **High Court**

Justice A.K. Patnaik, Judge Chhattisgarh High Court  
 Justice D.R.S. Deshmukh, Judge Chhattisgarh High Court  
 Justice Deepak Mishra, Judge Madhya Pradesh High Court  
 Justice Dharendra Mishra, Judge Chhattisgarh High Court  
 Justice Dinesh Maheshwar, Judge High Court of Rajasthan  
 Justice Fakruddin, Judge Chhattisgarh High Court  
 Justice G.K. Vyas, Judge High Court of Rajasthan  
 Justice Gopal Krishna Vyas, Judge Jodhpur High Court  
 Justice H.N. Sarma, Judge Guwahati High Court  
 Justice Kurien Joseph, Judge High Court of Kerala  
 Justice L.C. Bhadoo, Judge Chhattisgarh High Court  
 Justice Muralidhar, Judge Delhi High Court  
 Justice S.K. Agnihotri, Judge Chhattisgarh High Court  
 Justice S.K. Sinha, Judge Chhattisgarh High Court  
 Justice Shiva Kirti Singh, Judge Patna High Court  
 Justice Sunil Kumar Sinha, Judge Chhattisgarh High Court  
 Justice V.K. Srivastava, Judge Chhattisgarh High Court  
 Justice Vijay Kumar Shrivastava, Judge C.G. High Court

#### **ADVOCATES**

##### **Supreme Court Advocates**

Abhijit Sengupta  
 Abishek Manu Singhvi  
 Amarendra Sharan  
 Arun Jaitley  
 D.M. Harish  
 G. Prakash



Gaurab Banerji  
Harish Salve  
Indu Malhotra  
K.K. Venugopal  
K.S. Chauhan  
Mahabir Singh  
Mohan Parasaran  
O.P. Agrawal  
P.H. Parekh  
P.P. Rao  
Paras Kuhad  
Prakash Shrivastava  
Prashant Bhushan  
R. Satish  
R.K. Jain  
R.S. Suri  
Rajendra Singhvi  
Ram Jehmalani  
Naresh Kaushik  
Ram Jethmalani  
Shashi B. Upadhyay  
S u r e n d r a Mohan Sharma  
Vikas Singh  
Vishwajit Singh  
Vivek K. Tankha  
High Court Advocates.  
A.G.Pandit, Mumbai  
Aditya Jha, Raipur  
Ajay Gupta, Madhya Pradesh  
Amrish Agarwal, Raipur  
Bimalesh Kumar, Patna  
Birendra Prasad Verma, Patna  
Gyan Singh Chauhan, Lucknow  
H.S. Thangkhiew, Gauhati  
Hastimal Saraswat, Rajasthan  
J M Chaudhuri, Gauhati  
J.S.Rathore, Rajasthan  
K. Ravikumar, Kerala  
Kanak Tiwari, Bilaspur  
Kishore Ranga, Rajasthan  
M.M. Ranjan, Jaipur  
M.S. Singhvi, Jodhpur  
Manas Mohapatra, Orissa  
Manindra Srivastava, Bilaspur  
Nilesh Thakur, Raipur  
Nirmal Shukla, Bilaspur  
O P Joshi, Rajasthan  
P.K. Lala, Ranchi  
P.K.C. Tiwari, Bilaspur  
P.P. Chaudhary, Jodhpur  
Pandey Pradip Nath Roy, Ranchi  
Prashant Mishra, Bilaspur  
R.S. Mahala, Jaipur  
Raghunandan Lal Khandelwal, Rajasthan  
Rajendra Sharma, Jaipur  
S. K.Joshi, Delhi  
S.K. Farhan, Raipur



Sadasivan Nair, Jabalpur  
 Sanjay Kumar Agrawal, Bilaspur  
 Santanu Mukherjee, Kolkata  
 V. Narendran, Kerala  
 Yashwant Tiwari, Bilaspur  
 Zubeda Begum, Delhi

#### LPOs

Globiz Acumen  
 Lexadigm Solutions India Pvt. Ltd.  
 QuisLex Legal Services Pvt. Ltd.

#### COMPANIES

Bajaj Allianz General Insurance Company  
 Coca-Cola Ltd.  
 Ernst & Young  
 Essar House  
 HDFC Bank  
 Hindalco-Aditya Brila Group  
 Housing & Urban Development Corporation  
 Jamshedpur Utilities and Services Co. Ltd.  
 Mahindra & Mahindra Co. Ltd.  
 New India Assurance Company Ltd.  
 Reliance Energy Ltd.  
 Reliance Power Ltd.  
 Tata Steel  
 TATA Teleservices Limited  
 The New India Assurance Company  
 The New Indian Express  
 United India Insurance Company  
 Wipro

#### NON-GOVERNMENTAL ORGANISATIONS

Action Aid, India  
 Amnesty International  
 Bal Sakha, Patna  
 Behavioural Science Centre, Ahmedabad  
 CARE India, Jaipur  
 Chhattisgarh Action and Research Team  
 Chhattisgarh Human Rights Commission  
 Commonwealth Human Rights Initiative (CHRI)  
 Gramodya, Bihar  
 Human Rights Law Network (HRLN)  
 Indian Social Institute, New Delhi (ISI)  
 Institute for Development of Youth, Women and Child (IDYWC)  
 Madhya Pradesh Human Rights Commission  
 People's Action for People In Need  
 People's Union for Civil Liberties (PUCL)  
 People's Watch, Tamil Nadu  
 PRATHAM Mumbai Education Initiative  
 Pravah, New Delhi  
 Rural Litigation Entitlement Kendra (RLEK)  
 Socio Legal Information Centre  
 Socio-Legal Information Centre  
 Socio-Legal Aid Research & Training Centre, Kolkata  
 Mine Labour Protection Campaign, Jodhpur

#### GOVERNMENT DEPARTMENTS

Dr. A.V. Baliga Memorial Trust, New Delhi  
 Institute of Applied Manpower Research, Delhi

Law Ministry, Mumbai  
 Securities & Exchange Board of India (SEBI)  
 Telecom Dispute Settlement Administrative Tribunal (TDSAT)  
 Telecom Regulatory Authority of India (TRAI)  
 The Indian Society of International Law  
 WWF, India Secretariat

### PUBLICATIONS

Journals have long been witness to the developments that have often changed the world. The students have been quite active in contributing to the academia through research papers in various international and Indian journals.

- 1) All India Reporter
- 2) Asian Journal of Comparative Law
- 3) Calcutta Criminology Law Journal
- 4) Calcutta Law Times
- 5) Chartered Accountants Today
- 6) Chhattisgarh Law Times
- 7) Chhattisgarh Law Judgments
- 8) Consolidated Commercial Digest
- 9) Corporate Law Adviser
- 10) Criminal Law Journal
- 11) Current Judicial Decisions
- 12) Current Tax Reporter
- 13) Delhi Law Review
- 14) Delhi Law Times
- 15) European Public Law Series
- 16) Gujarat Current Decisions
- 17) International Journal of Human Rights
- 18) International Journal of Liability and Inquiry
- 19) Journal for Sociological Studies
- 20) Journal of Law and Policy
- 21) Journal of Law and Social Policy
- 22) Kerala High Court Case Journal
- 23) Kerala Law Journal
- 24) Labour and Industrial Cases
- 25) Madras Law Journal
- 26) Manupatra Law Reports
- 27) Rajasthan Law Weekly Journal
- 28) SCC Journal
- 29) SEBI and Corporate Journal
- 30) SEBI and Corporate Laws- Business Laws Supplement
- 31) Student Bar Journal of Law, HNLU

### DEBATES

The students have been equally good in displaying their elocution skills. They have successfully flagged various competitions at eminent fora like **SRCC Debating Festival 2007, Shri Ram College of Commerce, New Delhi** (finalists), **Ram Krishna Mission Annual Debate, 2006** (best speaker), **inter-college debate competition organized by Chattisgarh Administrative Academy Secretariat** (winners) and others.

### SPORTING, CULTURAL AND OTHER ACTIVITIES

The students actively participated in sporting, cultural and other co-curricular activities both at the University level and beyond.

### OTHER CONTRIBUTIONS

- 1) Book published by student on 'VAT 2005 Commodity cum Index Referencer', published by Shivnath Stationery Publication, Raipur, Chattisgarh.

- 2) Editor of the 'Edict' magazine
- 3) Paper published in the Handbook of 'Critical Legal Conference', 2006.
- 4) Paper titled "Court of First Instance: A Missed Opportunity to Clear Dockets" published in the book "EU-India Cross-Cultural Programme", (ESPERA Publications, London). The book is part of "European Law Series".
- 5) Student associated and certified as a Research Team Member for a Canada based Research Project titled "Cyberbullying: A project to address the policy vacuum and develop international guidelines for schools" funded by Social Sciences and Humanities Research Council (SSHRC), Canada. Student contributed in publication of book, 'From Hopes to Despair' by an NGO, People's Watch. General Information For Prospective Recruiters The University has constituted a five member student committee comprising students other than that from the graduating batch. This ensures indirect participation of the beneficiaries in the recruitment process and provides for a launch pad for subsequent batches of students. The Committee acts in consultation with two faculty advisors. The primary task of the GBRC is to explore the career placement opportunities for the final year students.

**ANNEXURE NO.III****DETAILED REPORT REGARDING SIX SCHOOLS OF EXCELLENCE**

The thirteenth Executive Council meeting dated 04.09.2007 has in principle agreed to establish Six Schools of Excellence. As decided by the thirteenth Executive Council, a detailed report regarding establishing Six Schools of Excellence is placed before the Seventh Academic Council for perusal and approval: The proposed Schools of Excellence with Six Centres in each school are as under:

**I. SCHOOL OF EXCELLENCE IN JURIDICAL AND SOCIAL SCIENCES**

1. Centre for Studies in Jurisprudence
2. Centre for Studies in Sociology of Law
3. Centre for Studies in Policy Studies & Political Science
4. Centre for Studies in Law and the Language
5. Centre for Studies in Legal & Constitutional History
6. Centre for Studies in Law and Economics

**II. SCHOOL OF EXCELLENCE IN CONSTITUTIONAL GOVERNANCE**

1. Centre for Studies in Constitutional Governance
2. Centre for Studies in Administrative Process
3. Centre for Studies in Human Rights in Governance
4. Centre for Women Studies
5. Centre for Studies in Local Self Governance
6. Centre for Studies on Tribal Laws and Welfare

**III. SCHOOL OF EXCELLENCE IN INTERNATIONAL LEGAL STUDIES**

1. Centre for Studies in Public International Law
2. Centre for Studies in Private International Law
3. Centre for Studies in International Settlement of Disputes
4. Centre for Studies in International Institutions
5. Centre for Studies in International Humanitarian Law
6. Centre for Studies Law of the Sea, Air and Space

**IV. SCHOOL OF EXCELLENCE IN CORPORATE LAW & WORLD TRADE**

1. Centre for Studies in Corporate Governance
2. Centre for Studies in Legal Regulation of Economic Enterprises
3. Centre for Studies in Export-Import Regulations
4. Centre for WTO Studies
5. Centre for Studies in International Trade and Investment
6. Centre for Studies in Labour Law & Policy

**V. SCHOOL OF EXCELLENCE IN SCIENCE, TECHNOLOGY, SUSTAINABLE DEVELOPMENT & LAW**

1. Centre for Studies in Environment & Sustainable Development
2. Centre for Studies in Biotechnology and Law
3. Centre for Studies in Information Technology and Law
4. Centre for Studies in Law, Ethics and Medicine
5. Centre for Studies in Intellectual Property Rights
6. Centre for Studies in Agriculture and the Law

**VI. SCHOOL OF EXCELLENCE IN ADMINISTRATION OF JUSTICE, CONTINUING & CLINICAL LEGAL EDUCATION**

1. Centre for Continuing Legal Education
2. Centre for Clinical Legal Education
3. Centre for Research and Education on Arbitration and Mediation
4. Centre for Studies in Criminal Justice Administration
5. Centre for Studies in Administration of Justice & Access to Justice
6. Centre for Legal Support Services

### OBJECTS OF ESTABLISHING SCHOOLS OF EXCELLENCE AND CENTRES:

The Schools of Excellence may be established to attain among others the following objectives:

1. To create Centres of Excellence in various branches of Law.
2. To conduct Certificate/Diploma/Postgraduate Diploma courses in the specialized branches of Law.
3. To conduct training programs/workshops/capacity building programs in the respective subjects.
4. To offer consultancy services to various stakeholders in the respective subjects.
5. To implement other programs as decided by the authorities of the University from time to time.

### ORGANIZATIONAL STRUCTURE FOR SCHOOL OF EXCELLENCE

HEAD OF THE SCHOOL (1 PROFESSOR)



DIRECTORS OF SIX CENTERS (02 ASSOCIATE PROFESSORS,  
02 ASSISTANT PROFESSORS & 02 LECTURERS)



02 RESEARCH ASSOCIATES



02 ADMINISTRATIVE ASSISTANTS



02 OFFICE ASSISTANTS/PEON



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**REQUIREMENT OF FUNDS FOR PAY AND ALLOWANCES OF TEACHING AND NON-TEACHING STAFF FOR SIX SCHOOLS OF EXCELLENCE IS AS UNDER:**

Sl.	Name of the Post	Pay Scale	Pay	Posts reqd. for One School	Posts reqd. for six schools	Funds Required for One month Pay	Funds Required for Twelve Months Pay	Funds required for Five Years i.e. for XI Plan
1	Professor	16400-450-20900	39568	1	6	237410	2848919	14244595
2	Associate Professor	12000-420-18300	29146	2	12	349747	4196966	20984832
3	Assistant Professor	10000-325-15200	24408	2	12	292896	3514752	17573760
4	Lecturer	8000-275-13500	19670	2	12	236045	2832538	14162688
5	Research Associate (T&R)	10000/- consolidated	10000	2	12	120000	1440000	7200000
					<b>Sub Total</b>	<b>1236098</b>	<b>14833175</b>	<b>74165875</b>

Sl.	Name of the Post	Pay Scale	Pay	Posts reqd. for One School	Posts reqd. for six schools	Funds Required for One month Pay	Funds Required for Twelve Months Pay	Funds required for Five Years i.e. for XI Plan
6	Administrative Assistant	5000-150-8000	13409	2	12	160908	1930896	9654480
7	Office Assistant/Peon	2,550-55-2,600-60-3,200	6840	2	12	82085	985023	4925117
					<b>Sub Total</b>	<b>242993</b>	<b>2915919</b>	<b>14579597</b>
					<b>GRAND TOTAL</b>	<b>1479091</b>	<b>17749094</b>	<b>88745472</b>

The funds required for pay and allowances of teaching and non-teaching staff for Six Schools of Excellence for the above set up comes to Rs.1,77,49,094/- per annum.

(RUPEES ONE CRORE SEVENTY SEVEN LACS FORTY NINE THOUSAND NINETY FOUR)

**SOURCES OF FUNDS FOR PAY AND ALLOWANCES OF TEACHING AND NON-TEACHING STAFF FOR SIX SCHOOLS OF EXCELLENCE SHALL BE AS UNDER:**

The main sources of funds for pay and allowances of teaching and non-teaching posts for Six Schools of Excellence shall be as under:

1. Tuition fee received from students of B.A. LL.B. (Hons.)
2. Financial support received for the posts sanctioned by UGC
3. Fees to be received from Certificate/Diploma/Postgraduate Diploma & Postgraduate Degree programmes through Distance Education mode in specialized branches of Law.

**(i) Tuition fee received from students of B.A. LL.B. (Hons.)**

For the five-year course the maximum number of students that the University can have during a year is 80 x 5 batches = 400.

The tuition fee receivable per annum from a student is Rs.44000/-

Hence the annual income from tuition fee per year is estimated at

400 x 44000/- = Rs.1,76,00,000/-

**(RUPEES ONE CRORE SEVENTY SIX LACS)**

**(ii) Financial support received for the posts sanctioned by UGC.**

The University is recognized by UGC u/s. 12B of UGC Act. The University has applied for sanctioning grant for teaching posts for the XI Plan period. During the X Plan period UGC had sanctioned posts of 2 Professors, 2 Readers and 1 Lecturer. We have requested UGC to sanction various teaching posts for Schools of Excellence. Looking to the posts sanctioned by UGC during the X Plan period, it is hoped that UGC may sanction atleast 12 posts of Professor, 12 Posts of Readers and 12 posts of Lecturer during the XI Plan period. The expected funds to be received from UGC for these posts are estimated as under:

Sl.	Name of the Post	Pay Scale	Gross Pay	No. of posts	Grant expected to be received for one month	Grant expected to be received for 12 months	Grant expected to be received for XI Plan period
1	Professor	16400-450-20900	39568	6	237410	2848919	14244595
2	Associate Professor	12000-420-18300	29146	12	349747	4196966	20984832
3	Lecturer	8000-275-13500	19670	12	236045	2832538	14162688
					823202	9878423	49392115

**THUS, IT IS EXPECTED THAT THE UNIVERSITY WILL RECEIVE RS.98,78,423/- PER ANNUM FROM UGC FOR THE ABOVE TEACHING POSTS.**

**(RUPEES NINETY EIGHT LACS SEVENTY EIGHT THOUSAND FOUR HUNDRED TWENTY THREE)**

- (iii) Fees to be received from Certificate/Postgraduate Diploma & Postgraduate Degree programmes through Distance Education mode in specialized branches of Law.

**(I) SCHOOL OF EXCELLENCE IN JURIDICAL AND SOCIAL SCIENCES**

**P.G. Diploma in Law and Economics**

Target Group: Lawyers, Paralegals, Judicial Officers, NGOs, Economists etc.

Course Duration:	One year
Target No. of students:	1000
Course Fee:	6000/-
Revenue Generation:	60.00 Lacs
Estimated Expenditure in conducting the Diploma:	30.00 Lacs
Estimated Surplus.	30.00 Lacs

**(II) SCHOOL OF EXCELLENCE IN CONSTITUTIONAL GOVERNANCE**

**P.G. Diploma in Human Rights Law.**

Target Group: Lawyers, Paralegals, Judicial Officers, NGOs etc.

Course Duration:	One year
Target No. of students:	1000
Course Fee:	6000/-
Revenue Generation:	60.00 Lacs.
Estimated Expenditure in conducting the Diploma:	30.00 Lacs.
Estimated Surplus.	30.00 Lacs.

**(III) SCHOOL OF EXCELLENCE IN INTERNATIONAL LEGAL STUDIES**

**(a) P.G. Diploma in International Humanitarian Law**

Target Group: Lawyers, Paralegals, Judicial Officers, NGOs

Course Duration:	One year
Target No. of students:	1000
Course Fee:	6000/-
Revenue Generation:	60.00 Lacs.
Estimated Expenditure in conducting the Diploma:	30.00 Lacs.
Estimated Surplus.	30.00 Lacs.

**(b) Postgraduate Degree in International Law**

Target Group: Lawyers, Paralegals, Judicial Officers, NGOs

Course Duration:	Two years
Target No. of students:	1000
Course Fee:	40000/-
Revenue Generation per year:	2.00 Crores.
Estimated Expenditure in conducting the Degree:	1.00 Crore
Estimated Surplus.	1.00 Crore

**(IV) SCHOOL OF EXCELLENCE IN CORPORATE LAW & WORLD TRADE**

**(a) Postgraduate Degree in Trade Law (Master of Trade Law)**

Target Group: Lawyers, Paralegals, Business Executives, Officials of Central Excise and Customs Department, Corporate Legal Personnel, Chartered Accountants etc.

Course Duration:	Two years
Target No. of students:	1000
Course Fee:	40000/-
Revenue Generation per year:	2.00 Crores.
Estimated Expenditure in conducting the Degree:	1.00 Crore
Estimated Surplus.	1.00 Crore

**(b) Postgraduate Degree in Corporate Law (Master of Corporate Law)**

Target Group: Lawyers, Paralegals, Business Executives, Officials of SEBI, RBI, BSE, NSE, Corporate Legal Personnel, Chartered Accountants etc.

Course Duration:	Two years
Target No. of students:	1000
Course Fee:	40000/-
Revenue Generation per year:	2.00 Crores.
Estimated Expenditure in conducting the Degree:	1.00 Crore
Estimated Surplus.	1.00 Crore

**(V) SCHOOL OF EXCELLENCE IN SCIENCE, TECHNOLOGY, SUSTAINABLE DEVELOPMENT & LAW**

**(a) Postgraduate Degree in I.P.R. Law (Master of Intellectual Property Rights Law)**

Target Group: Lawyers, Paralegals, Judicial Officers, NGOs, Officers of HRD, Patent Office, Copyright Board, Geographical indications registry etc.

Course Duration:	Two years
Target No. of students:	1000
Course Fee:	40000/-
Revenue Generation per year:	2.00 Crores.
Estimated Expenditure in conducting the Degree:	1.00 Crore
Estimated Surplus.	1.00 Crore

**(b) Postgraduate Diploma in Cyber Law.**

Target Group: Lawyers, Police Officials, Software Professionals and Judicial Officers.

Course Duration:	One year
Target No. of students:	1000
Course Fee:	6000/-
Revenue Generation:	60.00 Lacs.
Estimated Expenditure in conducting the Diploma:	30.00 Lacs.
Estimated Surplus.	30.00 Lacs.

**(c) Postgraduate Diploma in Environmental Law.**

Target Group: Lawyers, Paralegals, Judicial Officers, NGOs, Officers of Central and State Pollution Control Boards, Forest Officials etc.

Course Duration:	One year
Target No. of students:	1000
Course Fee:	6000/-
Revenue Generation:	60.00 Lacs.
Estimated Expenditure in conducting the Diploma:	30.00 Lacs.
Estimated Surplus.	30.00 Lacs.

**(d) Postgraduate Diploma in Intellectual Property Rights Law.**

Target Group: Lawyers, Paralegals, Judicial Officers, NGOs, Officers of HRD, Patent Office, Copyright Board, Geographical indications registry etc.

Course Duration:	One year
Target No. of students:	1000
Course Fee:	6000/-
Revenue Generation:	60.00 Lacs.
Estimated Expenditure in conducting the Diploma:	30.00 Lacs.
Estimated Surplus.	30.00 Lacs.

**(VI) SCHOOL OF EXCELLENCE IN ADMINISTRATION OF JUSTICE,  
CONTINUING & CLINICAL LEGAL EDUCATION**

**Postgraduate Diploma in A.D.R.**

Target Group: Lawyers, Paralegals, Judicial Officers, NGOs etc.

Course Duration:	One year
Target No. of students:	1000
Course Fee:	6000/-
Revenue Generation:	60.00 Lacs.
Estimated Expenditure in conducting the Diploma:	30.00 Lacs.
Estimated Surplus.	30.00 Lacs.

THUS, BY CONDUCTING THE ABOVE COURSES THROUGH DISTANCE EDUCATION MODE THE UNIVERSITY CAN HAVE SURPLUS OF RS. 5.47 CRORES PER ANNUM. (RUPEES FIVE CRORES FORTY SEVEN LACS)



**SOURCES OF FUNDS AND FUNDS REQUIRED FOR PAY AND ALLOWANCES  
FOR ESTABLISHING SIX SCHOOLS OF EXCELLENCE**

**FINANCIAL VIABILITY**

FUND TO BE RECEIVED PER ANNUM FROM THE : 7,24,78,423/-  
FOLLOWING SOURCES

Tuition fee from students of B.A. LL.B. (Hons.) 1,76,00,000/-

Anticipated Grant from UGC for teaching posts 98,78,423/-

Conducting Postgraduate Courses 4,50,00,000/-

FUNDS REQUIRED PER ANNUM FOR TEACHING AND : 1,77,49,094/-  
NON-TEACHING POSTS FOR THE SIX SCHOOLS OF  
EXCELLENCE

**SURPLUS : 5,47,29,329/-**

On receipt of revenue from the above sources, there shall be a surplus of Rupees Five Crores Forty Seven Lacs Twenty Nine Thousand Three Hundred Twenty Nine. Hence it is financially viable.

**REQUEST TO THE HON'BLE EXECUTIVE COUNCIL.**

As per the organisational structure, there is requirement of the following teaching and non-teaching posts for Six Schools of Excellence:

Name of the post	Pay Scale/ Consolidated Pay	Post required for one School	Posts required for Six Schools	Post created by the Executive Council in its meeting dated 03.09.2005	Balance posts required to be created for establishing Six Schools of Excellence
Professor	16400-450- 20900	1	6	2	4
Associate Professor	12000-420- 18300	2	12	2	10
Assistant Professor	10000-325- 15200	2	12	4	8
Lecturer	8000-275- 13500	2	12	6	6
Research Associate (T&R) / Assistant Lecturer	10000/- consolidated	2	12	6	6
Administrative Assistant	5000-150-8000	2	12	8	4
Office Assistant/Peon	2,550-55-2,600- 60-3,200	2	12	-	12

It is therefore requested that Hon'ble Executive Council may create the following posts:

Professor	:	04
Associate Professor	:	10
Assistant Professor	:	08
Lecturer	:	06
Research Associate	:	06
Administrative Assistant	:	04
Office Assistant/Peon	:	12

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ANNEXURE NO.IV

**Hidayatullah National Law University**

**Raipur, Chhattisgarh**

REGULATION FOR ADMINISTRATION OF AFFAIRS OF THE UNIVERSITY

# HIDAYATULLAH NATIONAL LAW UNIVERSITY STAFF REGULATIONS 2005

## CHAPTER I Title and Definitions

### 1. Title:

These Regulations shall be called "Hidayatullah National Law University Staff Regulations 2005".

### 2. Definitions:

In these Regulations unless the context requires otherwise, the following words and phrases have meanings hereby assigned to them:

- (1) 'Absentee' means an employee who absents from duty being either on leave or on deputation to another appointment whether permanent or temporary or on special duty, unconnected with his own appointment or on joining time during transfer to another appointment or under suspension and an employee on suspension if the suspension is confirmed.
- (2) 'Academic Council' means the Academic Council of HNLU.
- (3) 'Act' means the Hidayatullah National University of Law Chhattisgarh, Act 2003 (No. 10 of 2003).
- (4) 'Average Pay' means the average monthly pay earned during the 12 completed months immediately preceding the month in which the event occurs which necessitates the calculation of the average pay.
- (5) 'Chancellor' means the Chancellor of the University.
- (6) 'Competent Authority' in relation to exercise of any power, means the Executive Council or any authority to which the power is delegated by or under these Regulations.
- (7) 'Completed years of service' or 'one year's continuous service' means continuous service of specified duration under the University and includes the period spent on duty as well as absence on leave including extraordinary leave on Medical Certificate.
- (8) 'Date of Retirement' or 'date of his retirement' means the afternoon of the last day of the month in which the University employee attains the age prescribed by or under the terms and conditions governing his service.
- (9) 'Day' means a calendar day, beginning and ending at midnight, but an absence from headquarters which does not exceed 24 hours shall be reckoned for all purposes as one day, at whatever hours the absence begins or ends.
- (10) 'Duty' includes (i) services as a probationer provided such service is followed by confirmation; and (ii) joining time.
- (11) 'Employee' means a person employed in connection with the work of the University on temporary, adhoc or permanent basis for academic or non-academic purposes. Provided that persons who are appointed on adhoc basis for implementing approved research projects shall not be deemed to be employees of the University.
- (12) 'Executive Council' means the Executive Council of the University.
- (13) 'Family' means employee's wife or husband, as the case may be, residing with the employee and legitimate children and step children residing with and wholly dependent upon the employee. It includes, in addition, parents, sisters and minor brothers, if residing with and wholly dependent upon the employee.  
Note: Not more than one wife is included in the term 'family' for the purpose of these Regulations.
- (14) 'Holiday' means: Holiday as declared by the competent authority of the University.

- (15) 'Joining time' means the time allowed to an employee in which to join a new post or to travel to or from a station to which he is posted.
- (16) 'Leave Salary' means the monthly amount paid by the University to an employee on leave.
- (17) 'Lien' means the title of University employee to hold substantively, either immediately or on the termination of a period or periods of absence, a permanent post, including a tenure post to which he has been appointed substantively.
- (18) 'Pay' means the amount drawn monthly by a University employee as -
  - (i) the pay, other than special pay or pay granted in view of his personal qualifications, which has been sanctioned for a post held by him substantively or in an officiating capacity, or to which he is entitled by reason of his position in a cadre, and
  - (ii) Overseas pay, special pay and personal pay, and
  - (iii) any other emoluments which may be specially classed as pay by the Executive Council.
- (19) 'Permanent post' means a post carrying a definite rate of pay sanctioned without limit of time.
- (20) 'Personal Pay' means additional pay granted to an employee:
  - (a) to save him from a loss of substantive pay in respect of a permanent post other than a tenure post due to a revision of pay or to any reduction of such substantive pay otherwise than as a disciplinary measure, or
  - (b) in exceptional circumstances, on other personal considerations.
  - (c) The personal pay will be absorbed in subsequent increase of pay.
- (21) 'School' means a Department or a specialized centre established under the University.
- (22) 'Special Pay' means an addition, of the nature of pay, to the emoluments of a post or of an employee, granted in consideration of:
  - (a) the specially arduous nature of the duties; or
  - (b) a specific addition to the work or responsibility, and includes non-practicing allowance sanctioned to a practicing professional.
- (23) 'Temporary post' means a post carrying a definite rate of pay sanctioned for a limited period.
- (24) 'Tenure Post' means a permanent post which an individual may not hold for more than a limited period without re-appointment or extension.
- (25) 'Time-Scale of Pay' means scale of pay which rises by periodical increments from a minimum to a maximum.
- (26) 'University employee in permanent employment' means an employee who holds substantively a permanent post or who holds a lien on a permanent post or who would have held a lien or permanent post had the lien not been suspended.
- (27) 'University' means the Hidayatullah National Law University, Chhattisgarh.
- (28) 'Vice-chancellor' means the Vice-chancellor of the Hidayatullah National Law University.
- (29) 'Visitor' means the Visitor of Hidayatullah National Law University.
- (30) 'Year':
  - (i) Academic year: A 12 month period during which a cycle of academic work is to be completed.
  - (ii) Financial year: A 12 month period commencing from 1<sup>st</sup> April of a year and ending on 31<sup>st</sup> March of the succeeding year.



## **CHAPTER – II** **APPOINTMENTS**

**3. Number of Posts:**

Subject to Statute 9 read with Section 12 of the Act, the number of posts under each category of employees of the University shall be such as may be determined by the Executive Council from time to time on the recommendations of the Vice-Chancellor.

**4. Posts, Grade of pay and other allowances/facilities:**

(1) **Posts:** The posts of Vice-Chancellor, Registrar, Finance Officer & Controller of Examinations are statutory posts and all the remaining posts are to be created by the Executive Council from time to time on the recommendations of the Vice-Chancellor.

(2) **Pay of Vice-Chancellor:** The grade of pay of the Vice-Chancellor shall be Rs.25000/- p.m. fixed with D.A. and other allowances as per Central Government norms alongwith complete medical bill reimbursement to him and his dependants. Also free furnished housing accommodation maintained by the University is to be provided to the Vice-Chancellor with telephone, transport facilities etc. etc. which are usually provided to the Head of any national institution. The Executive Council shall however have the power to revise pay & perks or grant some other facilities so as to attract eminent personalities to the post of Vice-Chancellor, looking to the constraints of Raipur.

(3) **Grades of Pay of employees other than teachers:** The grades of pay of all other employees other than the teachers shall be determined by the Executive Council on the recommendations of the Vice-Chancellor. While doing so, pay scales recommended by the Central Government with corresponding Central Government allowances shall be adopted.

(4) **Grades of Pay of teachers:** In respect of teachers, the grades of pay shall be determined by the Vice-Chancellor in conformity with the UGC pay scales prevalent from time to time.

Provided that the Executive Council may at any time, revise the sanctioned grade of pay of any post.

Provided further that such revision shall not prejudicially affect the interest of any employee.

All the employees shall get a monthly fixed medical allowance @ 5% of their basic pay but not exceeding the ceiling limit of Rs.600/- per month. However, in cases such as cancer, heart surgery, kidney transplantation, severe injuries caused by accident etc., the Executive Council on the recommendations of the Vice-Chancellor may consider providing a lump sum grant for treatment of the employee concerned.

**5. Qualifications for Posts:**

- a. The Executive Council in consultation with the Chancellor may determine the qualifications for the post of Vice-Chancellor.
- b. The qualifications for the post of other officers, administrative and ministerial staff shall be determined by the Executive Council based on the recommendations of the Vice-Chancellor.
- c. The qualifications for the posts of teachers shall be as prescribed by the UGC from time to time.

**6. Tenure of Appointments:**

In keeping with the UGC norms prescribed from time to time in this regard instead:

- a. "Appointments shall be" either for a specific period on contract basis, which shall be on such terms as may be agreed upon by the Executive Council"/Vice-Chancellor" and the



person concerned and the same may, at the discretion of the Executive Council"/Vice-Chancellor", be renewed any number of times, each such renewal being for a period ranging between two to five years: or

- b. On a permanent basis till the age of superannuation against a substantive post.

~~Provided that no appointment on a permanent basis till the age of superannuation against a substantive post shall be made unless the person concerned has served the University at least for a period of 2 years on contract. (\*)~~

7. **Age of Appointment:**

~~The age of a person at the time of appointment to the service of the University shall ordinarily be not less than 18 years and not more than 40 years in respect of administrative and ministerial staff and 60 years in respect of officers and teachers provided that the Executive Council shall have the discretion to relax or waive these limits whenever it considers necessary in the interest of the University.~~

8. **8.1. Selection Committee:**

Appointments of the teaching and non-teaching staff, on tenure or non-tenure basis, shall be made on the basis of the recommendations of the Selection Committee constituted in such manner as prescribed under these Regulations.

Selection Committee constituted for appointment of teaching staff of the University shall consist of the following members:

- (i) Vice-Chancellor, the Chairman
- (ii) One member nominated by the Vice-Chancellor.
- (iii) Two subject experts from outside the University, nominated by the Vice-Chancellor.

Selection Committee constituted for appointment of non-teaching staff of the University shall consist of the following members:

- (i) Vice-Chancellor; the Chairman
- (ii) One member nominated by the Vice-Chancellor
- (iii) The Registrar of the University.

**8.2 Appointments:**

(i) The appointments in teaching as well as non-teaching posts are temporary and the incumbent shall be immediately placed on probation for a period mentioned in the respective recruitment rules. The termination of probation and confirmation in the post is only on approval by the Executive Council by a positive order.

(ii) All posts shall be advertised in the official website of the University and in addition, advertisement may also be issued in the 'Employment News' and Two National Newspapers having wide circulation.

(iii) Notwithstanding anything contained in Clause above and in view of the provisions contained in Statute 19(7)(d) read with Sec. 22 of the Act, the Vice-Chancellor may, for efficient and timely discharge of the functions of the University, appoint any eligible persons to any existing post or vacancy for a period not exceeding one academic year, at a time and the same shall be reported to the Executive Council as soon as may be.

**8.3 Mode of Appointment**

**(1) The Vice-Chancellor**

(a) The Vice-Chancellor shall be appointed by the Chancellor as per the provisions of Hidayatullah National University of Law Act, 2003.

(b) On the basis of satisfactory services, after the expiry of normal tenure of 5 years, the Executive Council may request the Chancellor to consider extension of the tenure. Such

extension of tenure of the Vice-Chancellor can be extended upto the age limit of 65 years.

(\*) Typing/clerical mistake crept in while preparation of the Staff Regulations rectified by the Vice-Chancellor as authorized by the Executive Council in its meeting dated 18.12.2005.

**(2) Registrar**

(a) The Executive Council shall constitute a Selection Committee of which the Vice-Chancellor shall be the Chairman and two experts from outside the University nominated by the Vice-Chancellor from amongst a panel of names approved by the Executive Council.

(b) A person having requisite qualifications specified in Schedule shall be appointed by the Executive Council upon recommendations of the Selection Committee.

(c) The Selection Committee shall submit a panel of not more than three persons suitable for the post by order of merit from out of whom the Executive Council shall appoint one as "Registrar" either on a permanent basis or for a specified term of not less than 5 years at a time.

Provided further that the Executive Council shall have the power to appoint a person of proven administrative and academic experience as Registrar on a contract basis for a specified period on such terms as may be mutually agreed upon; or on deputation from other Universities or Institutes without going through the advertisement and selection process.

Provided further that the Executive Council on recommendation of Vice-Chancellor may appoint for specified period not exceeding three years a Professor of the University as the Registrar.

(\*) Notwithstanding anything contained above, if required, the Chancellor may appoint any Additional District Judge or above as Registrar of the University.

(d) The Post of Registrar shall carry the same pay as that of a Professor in the University. If he is required to take up classes in addition there to, he may be paid extra allowances as may be fixed by Executive Council.

**(3) Finance Officer**

There shall be a Finance Officer who shall be appointed by in the same manner as in the case of the Registrar having such qualifications as may be prescribed in the Schedule.

Provided the First Finance Officer shall be appointed by the Executive Council in consultation with the State Government

**(4) Controller of Examinations**

The Controller of Examinations having qualifications prescribed in the schedule shall be appointed by the Executive Council on recommendation of the Selection Committee. Controller of Examinations may be a serving member of teaching staff who may be assigned the duties of Controller of Examinations on part time basis.

**(5) Chief Librarian**

The Chief Librarian having qualifications as prescribed in the Schedule shall be appointed by the Executive Council on recommendation of the Selection Committee.

**(6) Librarian**

The Librarian having qualifications as prescribed in the Schedule shall be appointed by the Vice-Chancellor.

**(7) Assistant Librarian**

The Assistant Librarian having qualifications as prescribed in the Schedule shall be appointed by the Vice-Chancellor.

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**(8) Deputy Registrar**

A Deputy Registrar having qualifications as prescribed in the Schedule shall be appointed by the Executive Council on recommendations of the Selection Committee.

(\*) Enabling clause added in the Staff Regulations as per decision of the Seventh Executive Council meeting dated 18.12.2005.

**(9) Assistant Registrar**

The Assistant Registrar having qualifications as prescribed in the Schedule shall be appointed by the Vice-Chancellor.

**(10) Wardens of Halls of Residence of the University:** The Vice-Chancellor shall assign the duty of Warden to any suitable member of faculty as additional duty.

**(11) Protocol Officer cum Public Relations Officer** shall be appointed by the Vice-Chancellor and the duties of the Protocol Officer may be assigned by the Vice-Chancellor as an additional duty to any suitable member of faculty/non-teaching staff.

~~**(12) Staff:** The following staff of the University shall be appointed by the Vice-Chancellor and report to the Executive Council at the earliest:~~

- ~~i) System Manager/Documentation Officer~~
- ~~ii) Section Officer~~
- ~~iii) Steno/P.A.~~
- ~~iv) Assistant (General)~~
- ~~v) Assistant (Accounts)~~
- ~~vi) Library Assistant~~
- ~~vii) Driver cum attendant~~
- ~~viii) Library Caretaker~~
- ~~ix) Matron for the Halls of Residence (Ladies)~~

~~For the posts, qualifications and experience shall be similar to those prescribed for Central Government Employees for similar posts as stated in the schedule to these regulations.~~

**(12) Staff:** The staff of the University shall be appointed in the manner as prescribed in the Staff Regulations. Details regarding qualifications, pay scale are as per schedule to the Staff Regulations. (\*)

**9(1) Proof of Date of Birth**

Every person newly appointed in the University shall produce SSLC or Matriculation Certificate, for proving his date of birth.

On the acceptance of the date of birth, it shall be entered in the service records of the person concerned to be authenticated both by the employer and person concerned and shall not be altered under any circumstances.

**9(2) Agreement of Service:**

Every employee of the University, other than the Vice-Chancellor and those who are appointed on specific terms and conditions appointed to any substantive post "or on regular basis" ~~the minimum pay scale attached to which is not less than Rs.1000/- p.m. or to such other posts~~ as may be determined by the Executive Council from time to time shall sign an agreement of service in the prescribed ~~form~~ form (\*) accepting in writing the terms and conditions of appointment before joining duty.

**9(3) Commencement of Service:**



All appointments shall take effect from the dates on which the appointee reports himself for duty at the University or the place prescribed in his order.

(\*) Typing/clerical mistake crept in while preparation of the Staff Regulations rectified by the Vice-Chancellor as authorized by the Executive Council in its meeting dated 18.12.2005.

**9(4) Probation:**

- (a) Every person appointed in the University against substantive posts, other than those appointed by invitation, unless otherwise provided for in the appointment order of the person concerned, shall be on probation for a period of ~~one year~~ **two years (\*)** which may be extendable. In computing the period of probation, extraordinary leave, if any, granted to an employee on probation shall be excluded.
- (b) There will be no automatic confirmation. It can only be done by specific order.
- (c) Well before the termination of the period of probation, the ~~Registrar~~ **Vice-Chancellor (\*)** shall call for the report of work and conduct from the immediate superior of the employee. If, at the end of the period of probation, the work and conduct of the employee continues to be unsatisfactory, ~~a report to the Vice-Chancellor shall be made by the immediate superior of the employee as certifying officer as to whether (\*)~~ the services of the employee ~~should~~ **may (\*)** be terminated or the period of probation extended "by the Vice-Chancellor". Immediate superior means:
  - (i) Heads of Departments or Schools in respect of all teachers and service personnel, if any, working in their respective Schools or departments;
  - (ii) Chief Librarian/Librarian (\*) in respect of all employees working in the Library.
  - (iii) Registrar in respect of clerical and ministerial staff.
  - (iv) The Vice-Chancellor in respect of all officers.
- (d) Any extension of the period of probation shall not be longer than one year and there shall be only one such extension "granted by the Vice-Chancellor" except as provided under clause (f) below:
- (e) As soon as possible after completion of the prescribed period of probation, orders of declaration of probation shall be issued by the Registrar based on the report of the certifying officer and approved by the Vice-Chancellor. The certifying officers shall base their decisions on the evaluation reports and such other additional evidence as may be available to them.
- (f) If the work of an employee is found to be unsatisfactory even after the extended period of probation, the Executive Council may terminate the services of the employee on the recommendations of the Vice-Chancellor. The Executive Council may give one more chance to the employee recommended by the Vice-Chancellor for termination of his service, the Executive Council shall for reasons to be recorded, cause the issue of a final warning while extending probation for a period not exceeding six months. If after this extension, his performance is still not satisfactory as reported by the "immediate superior" ~~certifying officer~~, the Vice-Chancellor shall terminate his services.
- (g) Any delay in the issue of an order either extending the period of probation or discharging a probationer shall not entitle an employee to claim that he has satisfactorily completed such probation.
- (h) An employee shall be eligible for the grant of first increment in the time scale after satisfactory completion of one year.
- (i) Notwithstanding anything contained in the foregoing, if a probationer's work or conduct is found unsatisfactory, his services can be terminated by the appointing authority by serving one month's notice.

**9(5) Career Advancement of Teachers:**

The UGC rules amended from time to time for Career Advancement shall be applicable to the



teachers working in the University.

(\*) Typing/clerical mistake crept in while preparation of the Staff Regulations rectified by the Vice-Chancellor as authorized by the Executive Council in its meeting dated 18.12.2005.

**9(6) Career Advancement of Law Teachers:**

~~The University shall advertise for various faculty positions in law from time to time and it shall be open to the law teachers to apply for the higher positions that concerned persons may choose and are eligible under the rules.~~

~~Provided that such advertisements shall ordinarily be made at least once in five years.~~

~~Provided further that where there is no substantive vacancy available or no advertisement for faculty position has been made for over five years, the norms laid down under Section 9(5) shall become applicable to Law teachers as well.~~

**10. Confirmation:**

No person shall be confirmed, in accordance with these regulations, unless a medical certificate of fitness from the University Medical Officer, or from a Registered Medical Practitioner approved by the Executive Council is filed by the employee concerned.

**11. Superannuation:**

(1) The age of superannuation of non-teaching staff shall be 60 62 years.

(2) The age of superannuation of University teachers shall be 62 65 years. However, it will be open to a University to re-employ a superannuated teacher according to the existing guidelines framed by the UGC upto the age of 65 70 years.

(3) The University shall make arrangements to provide post retiral benefits to its former employees.

**12. Agreement:**

All teaching and non-teaching staff except those holding the statutory post shall enter into a written agreement with the University. The form of agreement to be executed is given in the annexure and the same may be adopted as per the requirement of the respective posts.

**13. Other Facilities:**

(1) The pay scales and other remunerations applicable to each post is given in the recruitment rules enclosed with these Regulations. Besides in addition to such remuneration, housing facilities may also be given to the staff coming from outside Raipur, according to norms prescribed.

(2) No employee of the University shall apply directly or indirectly for any post outside the University except through the Vice-chancellor. Not more than three such applications shall be forwarded in one calendar year.

(3) No employee of the University shall take up any job or assignment without written permission from the Vice-Chancellor of the University.

**14. Resignation:**

The employees of the University may resign from their posts only after giving three months prior notice to the University or upon depositing three months salary in lieu thereof. Relaxation to this rule may be made at the discretion of the Vice-Chancellor.

### CHAPTER - III LEAVE

**15. General**

All employees of the University other than those paid out of contingencies shall be governed by the following leave regulations.

**16. Right to Leave:**

No leave can be claimed as a matter of right. Leave is earned by duty only. If the exigencies of University services require, discretion to refuse or revoke leave already sanctioned rests with the authority concerned.

**17. Kinds of Leave:**

- (A) Earned Leave
- (B) Half-Pay Leave
- (C) Commuted Leave
- (D) Extraordinary Leave Without Pay
- (E) Maternity Leave/Paternity Leave
- (F) Casual Leave.

**(A) EARNED LEAVE:**

- (i) A non-vacation employee shall earn thirty days leave in one calendar year. The leave account of every employee shall be credited with earned leave in advance, in instalments of 15 days Earned Leave on the first day of January and July. Earned Leave shall accrue at the rate of 2½ days for each completed calendar month of service.
- (ii) The leave at the credit of an employee at the close of previous half year shall be carried forward to the following years subject to the condition that the leave so accumulated shall not exceed the maximum limit of 300 days.
- (iii) Period spent in foreign service shall count as duty for purpose of this rule only if contribution towards leave salary had been made for such period.
- (iv) The maximum earned leave that may be allowed at a time to an employee shall not exceed 120 days. ~~Provided that it may be extended for a further period not exceeding 120 days.~~ (\*) Any further extension may be allowed by the Executive Council only in deserving cases.
- (v) A non-vacation employee shall be entitled to an equal number of compensatory leave if he is required to work on holidays.
- (vi) A non-vacation employee shall be entitled to Maternity/Paternity leave as prescribed.
- (vii) A non-vacation employee shall be granted Extraordinary leave without pay only under exceptional circumstances.

**(B) HALF PAY LEAVE**

- (i) The half-pay leave shall be credited at the rate of 10 days each, on the first day of January and July in every calendar year.
- (ii) (a) The leave shall be credited to the said leave account at the rate of 5/3 days for each completed calendar month of service.
- (b) When an employee is removed or dismissed from service or dies in service, credit of half-pay leave shall be allowed at the rate of 5/3 days per completed calendar month upto the end of the calendar month in which he is removed or dismissed from service or dies in service.
- (iii) The leave under this rule may be granted on medical certificates or on personal grounds.

(\*) Typing/clerical mistake crept in while preparation of the Staff Regulations rectified by the Vice-Chancellor as authorized by the Executive Council in its meeting dated 18.12.2005.

- (iv) While affording credit of half-pay leave, fraction of a day shall be rounded off to the nearest day.  
 Provided that in the case of an employee not in permanent employ or quasi-permanent employ, no half-pay leave shall be granted unless the authority competent to grant leave has reasons to believe that the employee would return to duty on its expiry except in the case of an employee who has been declared completely and permanently incapacitated for further service by a medical authority.

**(C) COMMUTED LEAVE:**

Commutated leave not exceeding half the amount of half-pay leave due may be granted on medical certificate to an employee subject to the following conditions:

- (a) The authority competent to grant leave is satisfied that there is reasonable prospect of the employee returning to duty on its expiry.
- (b) When commuted leave is granted, twice the amount of such leave shall be debited against the half-pay leave due.
- (c) Commuted leave during the entire service should be limited to a maximum of 240 days. The maximum commuted leave on personal ground that may be granted at a time shall not exceed 120 days. If commuted leave is combined with earned leave the total period should not exceed 180 days.
- (d) The total duration of earned leave and commuted leave on personal grounds taken in conjunction shall not exceed 240 days.
- (e) An employee on half-pay leave or on commuted leave is entitled to leave salary equal to half the pay or full pay as the case may be on the basis of last pay drawn by him before proceeding on leave he would be entitled to had he not gone on leave. An employee on half-pay leave is entitled to salary equal to half of the pay he would be entitled to had he not gone on leave and an employee on commuted leave will be entitled to pay he would be entitled to had he not gone on leave.
- (f) Where an employee has been granted commuted leave resigns from service or at his request permitted to retire voluntarily without returning to duty, the commuted leave shall be treated as half-pay leave and the difference between the leave salary in respect of commuted leave and half-pay leave shall be recovered.  
 Provided that no such recovery shall be made if the retirement is by reason of ill-health incapacitating the employee for further service or in the event of his death.

Note: Commuted leave shall be granted only on the grounds of ill health.

**(D) EXTRAORDINARY LEAVE WITHOUT PAY:**

- (I) Extraordinary leave may be granted to an employee under special circumstances-
  - (a) when no other leave is admissible.
  - (b) when other leave is admissible but the employee applied in writing for the grant of extraordinary leave.
- (II) The authority competent to grant leave may commute retrospectively periods of absence without leave into extraordinary leave.
- (III) An employee on extraordinary leave is not entitled to any leave salary.

**(E) MATERNITY LEAVE/PATERNITY LEAVE:**

- (I) A female employee may be granted maternity leave by the authority competent to grant leave for a period of 135 days from the date of its commencement. During such period, she shall be paid leave salary equal to the pay drawn immediately before proceeding on leave.



- (II) Maternity leave may also be granted in case of miscarriage, including abortion, subject to the conditions that-
  - (a) the leave does not exceed six weeks;
  - (b) the application for the leave is supported by a medical certificate of an approved medical authority.
- (III) Maternity leave may be combined with leave of any other kind.
- (IV) Maternity leave shall not be debited against the leave account.
- (V) A male employee may be granted paternity leave by the authority competent to grant leave for a period of 15 days. During the period, he shall be paid leave salary equal to the pay being drawn by him. The paternity leave may also be granted for cases as mentioned at (II) above. The paternity leave may be combined with leave of any other kind. Paternity leave shall not be debited against the leave account. Provided that no maternity or paternity leave shall be granted if the spouses have two or more children alive.

**(F) CASUAL LEAVE:**

Casual leave may be granted to all employees of the University for 8 (eight) days in each calendar year. Casual leave to temporary staff will be granted in the same manner as to those holding permanent appointments.

Casual leave shall be granted only for casual purposes when it can be given without inconvenience to University services.

It shall not be combined with other leave but may be prefixed or suffixed with holidays. Not more than three days casual leave exclusive of such Sundays and holidays shall be taken during one period of absence and also provided that such period of absence shall not exceed six days in all. There is no provision for half-day Casual leave.

**18. Leave to Probationer - a person on probation:**

- (a) A person appointed to a post on probation shall be entitled to leave only to the extent of leave at his credit.
- (b) If, for any reason, it is proposed to terminate the services of a probationer, any leave which may be granted to him shall not exceed -
  - (i) beyond the date on which the probationary period lasts or extended expires, or
  - (ii) beyond any earlier date on which his services are likely to be terminated by an authority competent to appoint him.
  - (iii) A person appointed to a post on probation shall be entitled to leave under these rules as a temporary or a permanent employee according as his appointment is against a temporary or a permanent post.  
Provided that where such a person already holds a lien on a permanent post before such appointment, he shall be entitled to leave under these rules as a permanent employee.

**19. Persons re-employed after retirement:**

In the case of a person re-employed after retirement, the provisions of these rules shall apply, as if he had entered the University services on the day of his re-employment.

**20. Leave preparatory to retirement:**

An employee may be permitted by the authority competent to grant leave to take leave preparatory to retirement to the extent of earned leave due, not exceeding 300 days together with half-pay leave due, subject to the condition that such leave extends upto and includes the date of retirement.

Note: The leave granted as leave preparatory to retirement shall not include extraordinary leave.



21. Leave/Cash payment in lieu of leave beyond the date of retirement or quitting of service:

- (i) No leave shall be granted to an employee beyond -
  - (a) the date of his retirement, or
  - (b) the date of his final cessation of duties, or
  - (c) the date on which he retires by giving notice to the University or he is retired by the University by giving him notice or pay and allowances in lieu of such notice, in accordance with the terms and conditions of his service or
  - (d) the date of resignation from service.
- (ii) (a) Where an employee retires on attaining the normal age prescribed for retirement under the terms and conditions governing his service, the authority competent to grant leave shall suo motu issue an order granting cash equivalent of leave salary for earned leave if any, at the credit of the employee on the date of his retirement, subject to a maximum of 300 days.
- (b) The cash equivalent under Clause (a) shall be calculated as follows and shall be payable in one lump sum as a one-time settlement. No House Rent Allowance or City Compensatory Allowance shall be payable.

$$\text{Cash Equivalent} = \frac{\text{Pay admissible on the date of retirement plus dearness allowance admissible on that date}}{30} \times \text{Number of days of unutilized earned leave at credit on the date of retirement subject to a maximum of 300 days}$$

- (iii) The authority competent to grant leave may withhold whole or part of cash equivalent of earned leave in the case of an employee who retires from service on obtaining the age of retirement while under suspension or while discipline or criminal proceedings are pending against him, if in the view of such authority there is a possibility of some money becoming recoverable from him, on conclusion of the proceedings against him. On conclusion of the proceedings, he will become eligible to the amount so withheld after adjustment of University dues, if any.
- (iv) Where the services of an employee have been extended, in the interest of the University, beyond the date of his retirement, he may be granted -
  - (a) during the period of extension, any earned leave due in respect of the period of such extension plus the earned leave which was at his credit on the date of his retirement subject to a maximum of 120 days/240 days, as the case may be as prescribed in regulations 18-A.
  - (b) after the expiry of the period of extension, cash equivalent in the manner provided in sub-rule 21(ii) in respect of earned leave at credit on the day of retirement plus the earned leave earned during the period of extension, reduced by the earned leave availed of during such period, subject to a maximum of 240 days.
- (v) A University employee who retires or is retired from service in the manner mentioned in Clause (c) of sub-rule 21(i), may be granted, suo motu, by the authority competent to grant leave, cash equivalent of the leave salary in respect of earned leave at his credit provided this period does not exceed the period between the date on which he so retires or is retired from service and the date on which he would have retired in the normal course after attaining the age prescribed for retirement under the terms and conditions governing his service. The cash equivalent shall be equal to leave salary as admissible for earned leave and/or equal to the leave salary as admissible for half-pay leave plus dearness allowance

admissible on that leave salary for the first 240 days, at the rates in force on the date the employee so retires or is retired and ad-hoc relief/granted shall be deducted from the leave salary paid for the period of half-pay leave, if any, for which the cash equivalent is payable. The amount so calculated shall be paid in one lump sum as a one-time settlement. No House rent Allowance or City Compensatory Allowance shall be payable:

Provided that if leave salary for the half-pay leave component falls short of pension and other pensionary benefits, cash equivalent of half-pay leave shall not be granted.

- (vi) (a) (i) Where the services of an employee are terminated by notice or by payment of pay and allowances in lieu of notice, or otherwise in accordance with the terms and conditions of his appointment, he may be granted, suo motu by the authority competent to grant leave, cash equivalent in respect of earned leave at his credit on the date on which he ceases to be in service subject to a maximum of 300 days.
- (ii) If an employee resigns or quits service, he may be granted, suo motu, by the authority competent to grant leave, cash equivalent in respect of earned leave at his credit on the date of cessation of service, to the extent of half of such leave at his credit, subject to a maximum of 120 days.
- (iii) An employee, who is re-employed after retirement, may on termination of his re-employment, be granted suo motu, by the authority competent to grant leave cash equivalent in respect of earned leave at his credit on the date of termination of re-employment subject to a maximum of 300 days (including the period for which encashment was allowed at the time of retirement).
- (b) The cash equivalent payable under Clause (a) shall be calculated in the manner indicated in Clause (b) of sub-rule 21(ii) and for the purpose of computation of cash equivalent under sub-clause (iii) of Clause (vi)(a), the pay on the date of the termination of re-employment shall be the pay fixed in the scale of post of re-employment before adjustment of pension equivalent of other retirement benefits and the dearness allowance appropriate to that pay.

**22. Leave Rules for vacation enjoying employees:**

- (1) All teachers of the University other than those appointed on adhoc and consolidated salary basis shall be treated as those enjoying vacation and as such they are not entitled to any kind of Earned Leave in respect of duty performed in any academic year.
  - (2) A teacher coming under the above category is entitled to not less than six weeks of vacation in an academic year during the periods so declared by the University.
  - (3) One week before the closure of the semester, the Registrar shall notify the commencement and the ending of the vacation between the semesters.
  - (4) If in any academic year a teacher is required by a general or special order of the Vice-Chancellor to forego such vacation or a portion of a vacation in the interest of the University work, he/she shall be entitled to:
    - (a) an earned leave at the rate of one day for every three days of vacation, and such earned leave could be accumulated upto a maximum of 300 days in one's period of service in the University or
    - (b) a 'compensatory leave' of equal number of days foregone which shall however, be utilized within one year from the date of refusal of leave.
    - (c) An employee enjoying vacation is entitled to 7 days Medical Leave on half pay on medical grounds in each year.
- Provided that such leave shall be obtained on production of medical certificates and fitness certificates.

On the same basis as are applicable to other employees of the University.

23. "Ad-hoc leave rules for temporary employees in the University":

- A. These rules shall apply to employees who are appointed on temporary and consolidated salary basis.
- B. The kinds of leave and leave entitlement shall be as follows:
  - (a) For employees who have completed one year of service
    - (i) Casual Leave : 8 days in a calendar year.
    - (ii) Earned Leave : 15 days to be credited in advance on 1st January
    - (iii) Compensatory : If an employee is required to work on  
Leave Sundays/general holidays, compensatory leave to  
the extent of the number of such days shall be  
credited to his leave account.
  - (b) For employees during the first year of service:
    - (i) Casual leave : 8 days in a calendar year.

**Note:**

If an employee leaves the services of the University or if an employee's services are terminated by the University, the Earned Leave entitlement will be regulated at the rate of  $2\frac{1}{2}$  days per calendar month completed and the salary to the extent of excess availment of earned leave if any as on the date of relief, shall be deducted from the salary due to him.

C. **General:**

- 1. Leave cannot be claimed as a matter of right and the leave sanctioning authority may refuse and revoke leave.
- 2. No encashment is permitted for any accumulated Earned Leave during continuation of service.

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**CHAPTER - IV**  
**CONTRIBUTORY PROVIDENT FUND-CUM-GRATUITY SCHEME**

[In compliance of the decision of the Executive Council and applicability of the mandatory provisions, the University has adopted the scheme of EPF as per the provisions of the Employees' Provident Funds and Miscellaneous Provisions Act, 1952]

**24. Provident Fund:**

Every whole time employee, on confirmation, shall subscribe monthly to the University Provident Fund. The rate of subscription may not be less than 10% of his emoluments and not more than his total emoluments, the amount so calculated being rounded off to the nearest rupee, provided that in the case of subscription at the minimum or maximum rates, the rounding off will be to the next higher or the next lower rupee respectively. The Provident Fund deductions will be made after confirmation with effect from the date of appointment.

The University shall contribute to this fund 10% of pay from the date of subscription. No subscription or contribution shall be made in the Provident Fund of an employee who is on leave without pay.

Subject to the condition that no deduction be made which reduces the credit by more than the amount of any contribution by University with interest thereon credited before the amount standing to the credit of the subscriber in the fund is paid out of the Fund.

The Vice-Chancellor may direct the deduction therefrom and payment to University of -

- (i) All amounts representing such contribution and interest, if the subscriber within five years of commencement of his service as such, resigns from the service or ceases to be an employee of the University otherwise than by reason of death, superannuation, or a declaration by a competent medical authority that he is unfit for further service, or the abolition of the post or the reduction of establishment or under a contract.
- (ii) Any amount due under a liability incurred by a subscriber to University.
- (iii) All amounts representing such contribution and interest, if the subscriber is dismissed from service due to misconduct, insolvency or inefficiency:  
Provided that where the Vice-Chancellor is satisfied that such deduction would cause exceptional hardship to the subscriber, he may, by order, exempt from such deduction an amount not exceeding two-third of the amount of such contribution and interest which would have been payable to the subscriber, if he had retired on medical grounds.  
Provided further that if any such order of dismissal is subsequently cancelled, the amount so deducted shall on his reinstatement in the service be replaced to his credit in the Fund.

Note: For the purpose of Sub-Clause (i) of this regulation the period of five years shall be reckoned from the commencement of the subscriber's continuous service under University.

Notwithstanding the foregoing provisions and the provisions of Clause (3) persons who have retired from State/Central Government, Universities of National Institutes, if re-employed in the University may be permitted to subscribe to the Provident Fund, provided that where the term of re-employment is initially for a year or less but is later extended so as to exceed one year the contribution with interest will be credited only after the completion of one year's re-employed service. The contribution with interest shall be payable for the entire period for which the re-employed person is allowed to contribute to the Provident Fund if such period exceeds one year.

**25. Entitlement:**



- (i) No employee of the University shall be entitled to the benefits of Contributory Provident Fund whose services in the University entitle him to a pension or on whose account the University contributes towards his pension or who has been appointed by the University on a consolidated salary on special terms or on a part-time or daily wage basis.
- (ii) If an employee admitted to the benefit of the Fund was previously a subscriber to any contributory/non-contributory Provident Fund of the Central/State Government, or of a body corporate, owned or controlled by Government or Universities/Colleges or Institutions of University status or an autonomous organisation registered under the Societies Registration Act of 1860 immediately before his appointment in the University, the amount of his accumulations in such contributory or non-contributory Provident Fund shall be transferred to his credit in the Fund.

**26. Payment:**

When the amount of Provident Fund becomes payable to a subscriber, the Accounts Officer of the University will be entitled to deduct therefrom any amount due under any liability incurred by the subscriber to the University but not exceeding the total amount of contributions credited to the account of the subscriber by the University and of any interest which accrued on such contributions.

Notwithstanding anything contained in the preceding clauses of these Regulations, a subscriber who ceases to be in service of the University by reason of his taking upon appointment with another University or College or a national institute without any break and with prior permission, may be declared to be entitled to the contribution of the University in accordance with the rules framed by the Executive Council.

**27. Management:**

The management of the Provident Fund shall vest in the Executive Council which may from time to time make regulations or issue such general or special directions as may be consistent with the Regulations as to the conduct of the business of the Fund, or its management or the privileges of the depositors, not herein expressly provided for, or vary or cancel any regulations made or directions given.

Provided that there shall be a Provident Fund Committee, consisting of the Vice-Chancellor, the Treasurer, the Registrar and one member nominated by the Executive Council from amongst its own members for the purpose of advising the Executive Council in the matters relating to investments, payments and other matters in respect of the Provident Fund. All members of the Provident Fund Committee, other than ex-officio members, shall hold office for a term of three years.

**28. Nominee:**

Every employee of the University admitted to the benefits of the Provident Fund shall be required to sign a written declaration in the prescribed form that he has read the regulations and agrees to abide by it, and shall hand in for registration in the University Office, the names of the person or persons to whom he wishes the balance at his credit to be paid in the event of his death.

Provided that if at the time of making the nomination the subscriber has a family, the nomination shall not be in favour of any person or persons other than a member of his family.

Provided further that the nomination made by the subscriber in respect of any other Provident Fund to which he was subscribing before joining the Fund shall, if the amount to his credit in such other fund has been transferred to his credit in the Fund, be deemed to be a nomination under this Regulation until he makes a nomination in accordance with these

Regulations.

The subscriber may, from time to time, add or change his nominee by written application to the Vice-Chancellor.

A register of such nominees shall be kept in the University office.

**29. Provident Fund Account:**

- (i) The amounts accruing to the Fund shall be deposited in such bank or banks as may be approved, from time to time, by the Executive Council, or invested in securities authorized by the Indian Trust Act, 1882 (II of 1882) at the discretion of the Executive Council.
- (ii) The subscription paid by the subscriber and the contribution by the University shall be entered monthly in a separate account for each subscriber.
- (iii) The accounts of the Fund shall be audited once a year and a statement of the total amount to the credit of each subscriber shall be furnished to him.

**30. Interest:**

Subject to provisions, a subscriber, at the termination of his service, shall be entitled to receive the amount which accumulates to his credit, viz. his subscription with interest and contribution by the University with interest thereon.

**31. Payment on death:**

On the subscriber's death, the amount at the credit of the subscriber shall be paid to the person or persons duly nominated by him or when no such nomination is made, to his legal heir or heirs on production of succession certificate or probate, as the case may be.

**32. Advance from Provident Fund:**

- (i) No final withdrawal shall be allowed until the termination of the subscriber's service or his death. But in case of necessity, the Vice-Chancellor may allow a subscriber part final withdrawal of sum not exceeding the total amount subscribed by him.
- (ii) Recoveries towards the amount shall be made in equal monthly instalments not exceeding twenty as may be decided by the Vice-Chancellor commencing from the first payment of a full month salary after the advance is granted, but no recovery shall be made from a subscriber when he is on leave otherwise than on full pay.
- (iii) When an advance is sanctioned under clause (2) before repayment of last instalment or any previous advance not recovered shall be added to the advance so sanctioned and the instalments for recovery shall be fixed with reference to the consolidated amount.
- (iv) **Withdrawal from the fund:**  
Subject to the conditions specified hereunder, the withdrawals from the Fund may be sanctioned by the Vice-Chancellor at any time:
  - 1. After completion of twenty years of service (including broken periods of service, if any) of a subscriber or within ten years before the date of his retirement on superannuation, whichever is earlier for one or more of the following purposes:
    - a. meeting the cost of higher education, including where necessary the travelling expenses of any child of the subscriber actually dependent on him in the following cases:
      - i. for education outside India for academic, technical, professional or vocational course beyond the High School stage; and
      - ii. for any medical, engineering or other technical or specialized course in India beyond the High School stage provided that the course of study is for not less than three years.
    - b. meeting the expenditure in connection with the marriage of subscriber's



- son or daughter and of any other female relation dependent on him;
    - c. meeting the expenditure in connection with the illness, including where necessary, the traveling expenses of the subscriber of any person actually dependent on him;
    - d. building or acquiring a suitable house for his residence including the cost of site or reconstructing or for making additions and alterations to a house already owned or acquired by a subscriber.
    - e. Purchasing a house site;
    - f. for constructing a house on a site purchased, utilizing the sum withdrawn under sub-clause(s).
  2. Any sum withdrawn by a subscriber at any one-time for one or more of the purposes specified in clause 32(iv)(1), from the amount standing to his credit in the Fund shall not ordinarily exceed one-half of such amount or six months' pay of the subscriber whichever is less. The Vice-Chancellor, however, sanction the withdrawal of an amount in excess of these limits upto three-fourths of the balance at his credit in the Fund, having due regard to (i) the object for which the withdrawal is being made, (ii) the status of the subscriber and (iii) the amount to his credit in the fund.
  3. A subscriber who has been permitted to withdraw money from the Fund shall satisfy the Vice-Chancellor within a reasonable period as may be specified by him that the money has been utilized for the purpose for which it was withdrawn and if he fails to do so, the whole of the sum so withdrawn or so much thereof as has not been applied for the purpose for which it was withdrawn shall forthwith be repaid in one lump sum and in default of such payment it shall be ordered by the Vice-Chancellor to recover from his emoluments either in a lump sum or in such number of monthly instalments as may be determined by the Executive Council.
  4. A subscriber who has already drawn or may draw in future an advance under for any purposes, may convert at his discretion by written request to the sanctioning authority, the balance outstanding into a final withdrawal on his satisfying the conditions laid down in this regard.
33. **Life Insurance Premia:**  
On a written application from a subscriber to the Provident Fund and with the approval of the Vice-Chancellor, the University may allow premia on the Life Insurance Policy of the subscriber to be paid out of the subscriber's share in his Provident Fund, in all such cases the Life Insurance Policy for which the premia are so paid shall be assigned in favour of the University. On the retirement of the subscriber from the service of the University, the Policy shall be reassigned to him by the University.  
In case of the maturity of the Policy during the service of the subscriber in the University, the full amount of the Policy shall be credited to the Provident Fund of the subscriber. In case of the death of the subscriber, during the service of the University, the full amount of the Policy shall be paid to the nominee, or in the absence of nomination, to the legal representative of the deceased entitled to the Provident Fund.
34. **Subscription:**  
The word "subscription", wherever it occurs in these Regulations means the amount paid by the subscriber and similarly the word "contribution" means the amount contributed by the University.
35. **Gratuity:**  
(i) An employee who has completed five years of qualifying service at the University shall be granted Death-cum-Retirement Gratuity in accordance with the scale. This gratuity shall be payable on his retirement from the service of the University. In the

event of his demise this gratuity shall be payable to the nominee or nominees of the deceased in the manner prescribed in this regard.

(ii) If there is no such nomination or if the nomination made does not subsist, the gratuity shall be paid in the manner indicated below.

(a) If there are one or more surviving members of the family as in the following sub-clauses (aa), (bb), (cc) and (dd) to all such members in equal shares:

(aa) Wife or wives, in case of male employee:

(bb) husband, in the case of a female employee

(cc) sons including step-sons and adopted sons:

(dd) unmarried daughters including step-daughters and adopted daughters.

(b) If there are no such surviving members of the family as in Clause (a) above, but there are one or more members as in the following sub-clauses (aa), (bb), (cc), (dd), (ee), (ff) and (gg) to all such members in equal shares:

(aa) widowed daughters including step-daughters and adopted daughters.

(bb) father including adoptive parents in the case of individuals whose personal law permits adoption

(cc) mother

(dd) brothers below the age of eighteen years including step-brothers:

(ee) unmarried sisters and a widowed sisters including step-sisters:

(ff) married daughters, and

(gg) children of pre-deceased son.

Note 1: The right of a female member of a family, or that of a brother of an employee who dies while in service or after retirement, to receive the share of gratuity shall not be affected if the female member marries or remarries, or the brother attains the age of eighteen years after the death of the employee and before receiving her or his share of the gratuity.

Note 2: Where gratuity is granted under this rule to a minor member of the family of the deceased employee, it shall be payable to the guardian on behalf of the minor.

Note 3: Where an employee dies while in service, or after retirement without receiving the amount of gratuity and-

(a) leaves behind no family; or

(b) has made no nomination; or

(c) the nomination made by him does not subsist.

The amount of death-cum-retirement gratuity payable to him under this rule shall lapse to the University.

(iii) No gratuity shall be payable on resignation from service of the University or dismissal or removal from it for misconduct, insolvency, inefficiency not due to age.

### 36. Eligibility:

If a person who has become eligible for payment of University's share of contribution to the Contributory Provident Fund under the rules of the University dies within a period of 5 years after he retires from the service of the University, and the sums actually received by him at the time of death on account of University's share of contribution to the Contributory Provident Fund, together with a gratuity under the above clause is less than the amount equal to 12 times the emoluments, a gratuity equal to the deficiency shall be granted to the person or persons nominated by him.

### 37. Death of Permanent employee:

If a person in permanent employment dies before becoming eligible for the University's share of the contribution to the Contributory Provident Fund of the Universities, his family will be eligible for a gratuity equal to six times his emoluments at the time of his death,



except in cases in which death occurs in the first year of service, when the gratuity admissible shall be equal to two months' emoluments.

**38. Persons in Temporary Employment:**

**(i) TERMINAL GRATUITY:**

A person in temporary employment upon superannuation or is retrenched or is declared invalid for further service will be eligible for a gratuity at the rate of one-third of a month's pay for each completed year of service, provided that he has completed not less than five years of continuous service at the time of retirement, discharge or invalidment.

**Note:** As decided by the Executive Council in its meeting held on 01.07.2006 (\*), these benefits are also extended to the Administrative Staff appointed on consolidated salary.

(\*) For decision by E.C. in its meeting dtd.01.07.2006.

**(ii) DEATH GRATUITY:**

The family of a person in temporary employment who dies while in service shall be eligible for a death gratuity on the scale and subject to the conditions specified below:

- (a) On death after completion of less than one year : A gratuity equal to two months pay.
- (b) On death after completion of one year of service but before completion of five years of service : A gratuity equal to six months pay.
- (c) On death after completion of five years service but less than 20 years : A gratuity equal to 12 months (twelve months) pay.
- (d) On death after completion of 20 years service or more : A gratuity equal to  $\frac{1}{2}$  of emoluments for every six months of service.

**39. Amount of Gratuity:**

For the purpose of determining the amount of terminal or death gratuity will mean only basic pay at the time of relinquishing service or death, as the case may be. It will not include special pay, personal pay and other emoluments as pay. In case the person concerned was on leave with or without allowance immediately before retirement, discharge, invalidment or death, pay for this purpose will be pay which he would have drawn had he not proceeded on such leave.

**CHAPTER - V**  
**MEDICAL BENEFITS TO EMPLOYEES**

40. All the employees of the University shall receive a monthly fixed medical allowance @ 5% of their basic pay but not exceeding the ceiling limit of Rs.600/- per month.
41. However, in exceptional cases such as cancer, heart surgery, kidney transplantation, severe injuries caused by accident etc., the Executive Council on the recommendations of the Vice-chancellor may consider providing a lump sum grant for treatment of the employee concerned.
42. The University may explore the possibility for adopting Group Medi-Claim Insurance Scheme for its employees.

**CHAPTER - VI**  
**TRAVELLING AND DAILY ALLOWANCES**

**43. For Officers, Teachers and other employees of the University:**

1. For purpose of travelling and daily allowance the employees of the University are classified as follows:

a.	All Officers, Teachers (including Visiting Professors, Adjunct Professors and Research Associates)	GROUP A
b.	Other employees with a basic pay of Rs.6500/- and above	GROUP B
c.	All other employees with basic pay of less than Rs.6500/-	GROUP C

2. Entitlement of travel shall be as follows:

a.	Vice-Chancellor	Air fare/A.C. First Class Train Fare or by A.C. Coach
b.	Group A and Group B Employees	First Class or 2nd Class AC 2-tier Train fare.
c.	Group C Employees	Sleeper Class Train fare.

3. Daily Allowances:

	Category	University work
a.	Group A Employees	Rs.400/-
b.	Group B Employees	Rs.350/-
c.	Group C Employees	Rs.220/-

The D.A. should be calculated for the period from the time of arrival at the outstation to the time of departure from the outstation and as under:

For absence not exceeding 6 hours	50%
For absence between 6-12 hours	70%
For absence above 12 hours	100%

4. Students who undertake tours on official work:

Students who are on authorized official tours outside the University are treated on par with the Group 'C' employees of the University for the purpose of T.A. & D.A. with the modification that they may be eligible for a II Class sleeper fare whenever they have to travel by that category.

**44. General:**

- a. The Air/Train Fares payable shall be by the shortest route.
- b. The daily allowance for journey periods shall be restricted for the minimum possible time absolutely required to complete the journeys to and fro by the shortest route.
- c. An employee who takes casual leave while on tour on University work or extends stay for non-availability of accommodation in train etc. is not entitled for any daily allowance for such extended stay.

**45. Powers of Vice-Chancellor:**

Notwithstanding anything contained in the above Regulations the Vice-Chancellor shall have power to authorize Air Travel of an employee only in cases of extreme urgency:

**46. T.A. and D.A. for attending Conferences, Seminars, Workshops etc.**

Notwithstanding anything contained above, Teachers and other employees sponsored by the University to attend Conferences, Seminars, Workshops etc. shall be entitled for the payment of only A.C. II Train fare to and fro and a Daily allowance of Rs.100/- for the conference days, besides the registration fee, if any.

## CHAPTER - VII DISCIPLINARY RULES

47. (1) Every employee of the University shall devote himself/herself diligently and honestly to the University's work and his/her services shall be available whole time at the disposal of the University, which is a residential University. He/she shall not without previous sanction of the University engage in any trade or undertake any employment during his service either directly or indirectly or carry on any business/ trade/private tuitions etc. etc.  
(2) Nothing in Clause (1) shall preclude him/her from writing books or engaging in a work of literary or scientific or artistic nature or social service provided his/her regular duties do not suffer thereby.  
(3) While engaged in matters referred to in Clauses (1) & (2) every employee of the University shall intimate any remuneration received to the Registrar of the University.
48. No employee of the University shall be a member of any association, whose primary aims are contrary to the objects of University.
49. **SUSPENSION, PENALTIES & DISCIPLINARY AUTHORITY:**  
(1) The appointing authority may by an order place an employee under suspension:  
(a) when disciplinary proceedings against him are contemplated or pending, or  
(b) where a case against him in respect of any criminal offence is under investigation, inquiry or trial.  
(2) An employee shall be deemed to have been placed under suspension by an order of the appointing authority.  
(a) with effect from the date of his detention, if he is detained in custody, whether on a criminal charge or otherwise for a period exceeding forty eight hours.  
(b) with effect from the date of his conviction for an offence, and sentenced to a term of imprisonment exceeding forty eight hours and is not forthwith dismissed or removed or compulsorily retired consequent upon such conviction.  
(3) An order of suspension made or deemed to have been made shall continue to remain in force until it is modified or revoked by the appointing authority.  
(4) Where an employee is suspended or is deemed to have been suspended (whether in connection with any disciplinary proceeding or otherwise) and any other disciplinary proceeding is recommended against him during the continuance of the suspension, the authority competent to place him under suspension may, for reasons to be recorded by him in writing, direct that the employee shall continue to be under suspension until the termination of all or any of such proceedings.
50. (1) The appointing authority may, for good and sufficient reasons, impose on an employee the following penalties:-  
(a) Censure  
(b) Recovery from his pay of the whole or part of any pecuniary loss caused by him to the University by negligence or breach of orders.  
(c) Withholding of increment of pay.  
(d) Reduction to lower time scale of pay, grade or post.  
(e) Compulsory Retirement.  
(f) Removal from service.  
(g) Dismissal from service which shall ordinarily be a disqualification for future employment in the University.

Besides the above, the penalty of fine not exceeding Rupees five may be imposed on class IV employee for petty carelessness, non-observance of punctuality, idleness or similar misconduct of minor nature.



- (2) The appointing authority may institute disciplinary proceeding against an employee of the University.
- (3) No order imposing any of the penalties specified in subparagraph (1) above other than fine shall be made except in accordance with the procedure for imposing penalties on Government Servant prescribed by Government of India and in force at the time when the appointing authority orders an inquiry against the employee concerned.
51. (1) Where any penalty is imposed on an employee by the Registrar, the employee concerned may prefer an appeal to the Executive Council within thirty days from the date on which a copy of the order appealed against is delivered to the appellant.
- (2) Where any penalty is imposed on an employee by the Executive Council, he may prefer an appeal to the ~~Kuladhipati~~ Chancellor (\*) within thirty days from the date on which a copy of the order appealed is delivered to the appellant.
- (3) The memo of appeal shall accompany a copy of the order appealed against. It shall contain all material statements and arguments on which the appellant proposes to prefer appeal.
- (4) The authority which made the order appealed against shall on receipt of a copy of the appeal, forward the same with its comments thereon together with the relevant record to the appellate authority, without any avoidable delay and without waiting for any direction from appellate authority.
- (5) (i) The appellate authority may confirm, enhance, reduce or set aside the penalty or remit the case to the authority which imposed the penalty with such direction as it may deem fit in the circumstances of the case.
- (ii) The authority which made the order appealed against shall give effect to the orders passed by the appellate authority.
52. A University employee under suspension shall not be entitled to any leave.
53. (a) An employee under suspension shall be entitled during the first year of suspension to subsistence allowance at the rate of half of the amount of salary and D.A. which he is drawing on the date of suspension provided that where the period of suspension extends beyond one year, the authority shall increase the amount of subsistence allowance to 75% of pay and D.A. If the period of suspension had been prolonged for reasons not attributable to the delinquent, the subsistence allowance shall be increased to 100% of the pay last drawn by him.
- (b) He shall also be entitled to D.A. and Medical allowances as payable to serving employees.
54. When a University employee who has been dismissed, removed or suspended, is reinstated, the authority competent to order reinstatement shall make a specific order.
- (a) regarding the pay and allowance to be paid to the period of suspension, and
- (b) whether or not the said period shall be treated as period spent on duty for all purposes.
55. Every employee shall at all times:
- (a) Maintain absolute integrity
- (b) show devotion to duty, and
- (c) do nothing which is unbecoming of an employee of the University.
56. No employee shall join or continue to be a member of such association, the objects or activities of which are prejudicial to the interests of the University or public order, or morality.

57. No employee shall:
- (i) Change himself or participate in any demonstration which is prejudicial to the interests of the University, public decency or morality or which involves contempt of Court, defamation or incitement to an offence.
- OR
- (ii) Resort to or, in any way, abet any form of violence in connection with any matter pertaining to his service or the service of an employee.
58. (i) No employee shall except with the previous sanction of the University or any prescribed authority or in contribute any article or write any letter either in his own name or anonymously, pseudonymously in any newspaper or period or write a book. Provided that such sanction shall be required if such broadcast or contribution or writing is of a purely literary, artistic or scientific character.
59. No employee shall except in accordance with any general or special order of the University or in the performance in good faith of the duties assigned to him communicate directly or indirectly, an official document or any part thereof or information to any other employee or any other person to whom he is not authorized to communicate such document of information.
60. No employee shall bring or attempt to bring any political or other influence to bear upon any superior authority to further his interest in respect of matters pertaining to his service under the University.
61. No University employee shall, except with the previous written sanction of the University, join any college/school or appear at any examination conducted by the University or in any other University or Board.  
Permission to attend classes or take an examination will be granted only, if it is consistent with University's interest and it cannot be claimed as a matter of right.
62. No University employee except those specifically employed on a part-time basis shall without the previous permission of the University, apply for any post outside the University.
63. Any infringement of the provisions of above paras shall be regarded as subversive of good discipline and misconduct and will well justify the initiation of disciplinary action against such employee.

(\*) Typing/clerical mistake crept in while preparation of the Staff Regulations rectified by the Vice-Chancellor as authorized by the Executive Council in its meeting dated 18.12.2005.

**I. SCHEDULE FOR OFFICERS (STATUTORY AS WELL AS POSTS TO BE CREATED BY THE EXECUTIVE COUNCIL):**

Sl.	Post	Qualification		Experience
		Essential	Desirable	
1.	Registrar 16400-450-20900"-500-22400"	A Master's Degree; Administrative & Management - E-Governance/ Administration /Teaching Experience  As per UGC norms	Ph.D. in Law/ Management & consistently having good academic record.  As per UGC norms	10 years teaching experience/working in 12000-420-18300/ Ten years Administrative Experience in State/Central or University Service in the scale of pay 12000-420-18300 or experiences of six years as Deputy Registrar As per UGC norms
2.	Finance Officer 12000-420-18300	A Master's Degree in Finance/ Accounts or equivalent E-Governance/ Administration  As per UGC norms	C.A./Internal Audit, Finance Officer of a University/ Central Govt. /State Govt." As per UGC norms	8 years experience or persons working in same position in scale not below 10000-325-15200 As per UGC norms
3.	Controller of Examinations 12000-420-18300	A Master's Degree in Law; Examination Management Experience with E-Governance As per UGC norms	Law school Examination Experience and good academic record. As per UGC norms	8 years experience or persons working in same position in scale not below 10000-325-15200 As per UGC norms
4.	Chief Librarian 16400-450-20900	A Master's Degree in Library Science with 55% and e-friendly.	Ph.D. in Library Science or holding same post "/Good Academic Record"	10 years experience or person working in scale not below 10000-325-15200 and experience in law library or any international institution.
5.	Librarian 12000-420-18300	A Master's Degree in Library Science with 55% with Diploma in Computers or knowledge & working experience of e-library consistently. As per UGC norms	Ph.D. in Library Science or holding same post "/Good Academic Record"  As per UGC norms	8 years experience or person working in scale not below 10000-325-15200 and experience in law library or any international institution.  As per UGC norms
6.	Assistant Librarian 8000-275-13500	A Master's Degree in Library Science with 55% As per UGC norms	Ph.D. in Library Science or holding same post As per UGC norms	Experiences in law library or any international institution. As per UGC norms
7.	Deputy Registrar 12000-420-18300	A Master's Degree; Administrative & Management - E-Governance/ Administration /Teaching Experience  As per UGC norms	Good academic record  As per UGC norms	8 years experience in Administration/ Management/ in the pay scale of 8000-275-13500.  As per UGC norms
8.	Assistant Registrar 8,000-275-13,500	First Class Bachelor's Degree; Administrative & Management - E-Governance/ Administration /Teaching Experience As per UGC norms	Good academic record  As per UGC norms	5 years experience in Administration/ Management/ Supervisory.  As per UGC norms
9.	System Manager/ Documentation Officer 8,000-275-13,500	An Engineering Degree of Computer Science or MCA or an equivalent degree	Good academic record	5 years experience in System Administration/ Management/ Teaching.
10.	Estate-cum-Administrative Officer 8,000-275-13,500	First Class Bachelor's Degree with 5 years Administrative and Estate management experience	An Engineering Degree.	5 years Administrative and Estate Management Experience.



**SCHEDULE I-A**  
**OTHER STAFF OF THE UNIVERSITY**

Sl.	Post	Qualification		Experience
		Essential	Desirable	
11.	Section Officer 6,500-200-10,500	Bachelor's Degree; Administrative & Management, E-Governance experience.	Good academic record	3 years experience in Administration/ Management
12.	P.A./ Steno/ Secretary to Vice-chancellor 6,500-200-10,500	Bachelor's Degree and Stenography with E-Governance experience	Computer knowledge and experience	Person working in same position
13.	Sub-Engineer (Civil) 4,000-100-6,000	Diploma in Civil Engineering, 3 years Experience.	Three years experience on a similar post.	Person working in same position
14.	Sub-Engineer (Electrical) 4,000-100-6,000	Diploma in Electrical Engineering, 3 years Experience.	Three years experience on a similar post.	Person working in same position
15.	Assistant Grade-I (*) (General) 5,500-175-9,000	Bachelor's Degree and Computer knowledge	Office work experience	Person working in same position
16.	Assistant Grade-II (*) (General) 5,000-150-8,000	Bachelor's Degree and Computer knowledge	Office work experience	Person working in same position
17.	Assistant Grade-III (*) (General) 4,000-100-6,000	Bachelor's Degree and Computer knowledge	Office work experience	Person working in same position
18.	Assistant Grade-I (*) (Accounts) 5,500-175-9,000	Bachelor's Degree with accountancy or equivalent and Computer knowledge	Accounts work experience	Person working in same position
19.	Assistant Grade-II (*) (Accounts) 5,000-150-8,000	Bachelor's Degree with accountancy or equivalent and Computer knowledge	Accounts work experience	Person working in same position
20.	Assistant Grade-III (*) (Accounts) 4,000-100-6,000	Bachelor's Degree with accountancy or equivalent and Computer knowledge	Accounts work experience	Person working in same position
21.	Assistant Grade-I (*) (Library) 5,500-175-9,000	Bachelor's Degree in Library Science with Computer knowledge	Systems and Computer work experience	Person working in same position
22.	Assistant Grade-II (*) (Library) 5,000-150-8,000	Bachelor's Degree in Library Science with Computer knowledge	Systems and Computer work experience	Person working in same position
23.	Assistant Grade-III (*) (Library) 4,000-100-6,000	Bachelor's Degree in Library Science with Computer knowledge	Systems and Computer work experience	Person working in same position
24.	Assistant Grade-I (*) (Computer Lab Technician/Assistant) 5,500-175-9,000	Diploma in Computers (Hardware/Networking)/ PGDCA	Actual work experience in service centres of reputed computer dealers.	Two years experience in authorized service centres of reputed computer dealers.
25.	Assistant Grade-II (*) (Computer Lab Technician/Assistant) 5,000-150-8,000	Diploma in Computers (Hardware/Networking)/ PGDCA	Actual work experience in service centres of reputed computer dealers.	Two years experience in authorized service centres of reputed computer dealers.
26.	Assistant Grade-III (*) (Computer Lab Technician/Assistant) 4,000-100-6,000	Diploma in Computers (Hardware/Networking)/ PGDCA/DCA	Actual work experience in service centres of reputed computer dealers.	Two years experience in authorized service centres of reputed computer dealers.
27.	Care Taker/ Attendant 2,550-55-2,600-60-3,200	Higher Secondary School Certificate.	Two years working experience on similar post.	Person working in same position



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28. (*)	Driver 2,550-55-2,600-60-3,200	Driving Licence for four wheelers/heavy vehicles. High School Certificate. Proper eye-sight and vision.	Two years working experience on similar post.	Person working in same position
29. (*)	Electrician 2,550-55-2,600-60-3,200	Certificate in Electrician trade from recognized ITI with two years of Experience in domestic wiring/Electrical works.	Two years working experience on similar post.	Person working in same position
30. (*)	Plumber 2,550-55-2,600-60-3,200	Certificate in Plumbing trade from recognized ITI with three years of <i>plumbing</i> Experience in domestic wiring/Electrical works.	Two years working experience on similar post.	Person working in same position
31. (*)	Scavenger 2,550-55-2,600-60-3,200	Two working experience on similar post.	Two years working experience on similar post in an educational institution.	Person working in same position

(\*) Typing/clerical mistake crept in while preparation of the Staff Regulations rectified by the Vice-Chancellor as authorized by the Executive Council in its meeting dated 18.12.2005.

*S. Suresh*  
*Warden*

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## II. SCHEDULE FOR FACULTY MEMBERS

Sl.	Post	Qualification		Experience Desirable
		Essential	Desirable	
1.	Professor-Director 18400-500-22400	Master of Law Degree with 55%. Ph.D. in Law. Prof. of Law with good academic record 15 years teaching experience and 2 years research experience		PG & UG Teaching, Research and Law School Experiences
2.	Professor 16400-450-20900"-500-22400"	<del>Master of Law Degree with 55% marks. Ph.D. in Law. Reader in Law or Associate Professor with good academic record</del>  As per UGC norms	PG & UG Teaching, Research and Law School Experiences  As per UGC norms	10 years Research experience  As per UGC norms
3.	Associate Professor 12000-420-18300	<del>Master of Law Degree with 55% marks. Ph.D. in Law/equivalent published work with good academic record</del>  As per UGC norms.	PG & UG Teaching, Research and Law School Experiences As per UGC norms	8 years Experience  As per UGC norms
4.	Assistant Professor 10000-325-15200	Master's Degree in concerned subject with 55% marks. "Ph.D. in same subject/ Equivalent published work. Two years teaching experience as Lecturer In lieu of Ph.D., 5 years teaching experience is required."	<del>Ph.D. in same subject/ Equivalent published work.</del>	In lieu of Ph.D., 2 years teaching experience "is required." in Law University.
5.	Lecturer 8000-275-13500	Master's Degree in concerned subject with 55% marks & N.E.T. qualified  As per UGC norms	Ph.D. in same subject/Equivalent published work. As per UGC norms	Research/Teaching Experience & N.E.T.  As per UGC norms
6.	Assistant Lecturer 10000/- consolidated 8000/- fixed plus all other admissible allowances	Master's Degree in concerned subject with 55% marks. Research/Teaching Experience	Ph.D. in same subject/Equivalent published work.	Ph.D. in same subject/ Equivalent Published work.
7.	Research Associate 10000/- consolidated	Master's Degree in concerned subject with 55% marks. Research/Teaching Experience	Ph.D. in same subject/Equivalent published work.	Ph.D. in same subject/ Equivalent Published work.

SCHEDULE III - AGREEMENT

# HIDAYATULLAH NATIONAL UNIVERSITY OF LAW

## CHHATTISGARH

HNLU BHAWAN, CIVIL LINES, RAIPUR (C.G.) - 492001

### MEMORANDUM OF AGREEMENT

Memorandum of Agreement made this the \_\_\_\_\_ day of \_\_\_\_\_ between Mr./Ms./Dr. \_\_\_\_\_ (hereinafter called 'Teacher' 'Employee' (\*) of the First Part and the Hidayatullah National University of Law Chhattisgarh, being a University enacted under the Hidayatullah National University of Law Chhattisgarh Act 2003 (No. 10 of 2003) (hereinafter called the 'University') of the Second Part.

1. That the University hereby appoints Mr./Ms./Dr. \_\_\_\_\_ as \_\_\_\_\_ in the University with effect from the date the said \_\_\_\_\_ hereby accepts the engagement and undertakes to take such part and perform such duties in the University as may be required by and in accordance with the Act, the Schedule and Regulations, for the time being in force, of the University, whether the same relate to organization of instruction or the examination of students or their discipline or their welfare and generally to act under the direction of the officers and authorities of the University.
2. That the ~~teacher/teaching/non-teaching~~ employee (\*) shall be appointed placed on probation for two years. After the period of probation and that the ~~teacher/teaching/non-teaching~~ employee(\*) shall not have any automatic claim for confirmation in this appointment. At the end of the two years period, the University may renew and continue the ~~contract/probation for another a term of two years one year (\*) or for a further period till the age of superannuation, as decided by the Executive Council.(\*)~~ The age of superannuation for teaching staff shall be 62 years which may, at the discretion of the University extend till the age of 65 years;
3. That the said \_\_\_\_\_ shall be a whole-time ~~teacher teaching/non-teaching~~ employee(\*) of the University and is liable to be transferred or assigned other duties under the University, if necessary;
4. That the University shall pay the said \_\_\_\_\_ a basic pay of Rs. \_\_\_\_\_ in the pay scale of Rs. \_\_\_\_\_ besides the Dearness Allowance, House Rent Allowance and City Compensatory Allowance at rates as determined by the Executive Council from time to time;

~~Provided that no increment shall be withheld or postponed by a resolution of the Executive Council on a reference by the Vice-chancellor to it, and after the teacher has been given sufficient opportunity to make his/her written representation;~~

5. That the said \_\_\_\_\_ agrees to be bound by the provisions of the Act, the Regulations and Rules in force from time to time in the University and in particular by those relating to the service conditions as indicated in the order of appointment;
6. That the ~~teacher teaching/non-teaching~~ employee(\*) shall devote his/her whole time to the service of the University, and shall not without the permission of the University, engage, directly or indirectly, in any trade or business whatsoever, or in any private tuition or other work to which any emolument or honorarium is attached; but this prohibition shall not

apply to work undertaken with prior permission of the Vice-chancellor, in connection with the examinations of Universities, or Public Service Commissions or any other examination of literary and academic/research work and publications thereof.

7. (1) Notwithstanding anything hereinbefore contained, the Executive Council of the University shall be entitled summarily to terminate the employment of the ~~teacher~~ **teaching/non-teaching employee(\*)** on the ground of misconduct in accordance with the provisions hereinafter set forth.

(2) The Vice-chancellor may, when he finds it necessary in the interest of the University, suspend the ~~teacher~~ **teaching/non-teaching employee(\*)** on the ground of misconduct. When he suspends the ~~teacher~~ **teaching/non-teaching employee(\*)**, he shall report it to the next meeting of the Executive Council.

(3) The Executive Council shall investigate all matters reported to it by the Vice-Chancellor about the misconduct of the ~~teacher~~ **teaching/non-teaching employee(\*)** whether he has been suspended or not. The Executive Council may appoint a Committee for the purpose. The ~~teacher~~ **teaching/non-teaching employee(\*)** shall be notified in writing of the charges against him and shall be given not less than two weeks time to submit his explanation in writing.

The Executive Council or the Committee may hear the ~~teacher~~ **teaching/non-teaching employee(\*)** and take such evidence as it may consider necessary. The Executive Council may thereafter determine the continued engagement of the ~~teacher~~ **teaching/non-teaching employee(\*)** where it deems that the misconduct of the ~~teacher~~ **teaching/non-teaching employee(\*)** deserves to be dealt with in that manner, after it has considered the explanation and the evidence, if any, and/or the report of the Committee if one has been appointed.

8. The engagement under this agreement shall not be terminated, save as provided for in the appointment order for termination during the period of probation, except by a two-thirds majority of the Executive Council members present at the meeting, provided that the two-third majority is not less than half the total number of members of the Executive Council. The resolution shall state the reasons for the termination. Before a resolution under this clause is passed the Executive Council shall give notice to the ~~teacher~~ **teaching/non-teaching employee(\*)** of the proposal to determine the engagement and not less than two weeks' time to make such representation as the ~~teacher~~ **teaching/non-teaching employee(\*)** may like to make. Every resolution terminating the services under this clause shall be passed only after consideration of representation, if any, of the teacher.

9. The ~~teacher~~ **teaching/non-teaching employee(\*)** may, at anytime, terminate his/her engagement by giving the Vice-Chancellor three months' notice in writing or by payment of an amount equal to three months' salary in lieu of notice.

10. On the termination of this engagement under whatever clause, the ~~teacher~~ **teaching/non-teaching employee(\*)** shall deliver to the University all books, equipments, records and such other articles belonging to the University as may be due from him/her.

-----  
Registrar's Full Name, Signature and Date  
(on behalf of the University)

SEAL

-----  
Teacher's Employee's (\*) Full Name, Signature  
and Date

(\*) Typing/clerical mistake crept in while preparation of the Staff Regulations rectified by the Vice-Chancellor as authorized by the Executive Council in its meeting dated 18.12.2005.



**REGULATIONS DEALING WITH TRAVELLING AND DAILY ALLOWANCES OF  
PERSONS WHO ARE NOT MEMBERS OF THE STAFF**

**1. TRAVELLING ALLOWANCE:**

Members of the General Council, Executive Council, Academic Council, Finance Committee, Selection Committees, External Examiners or any of their sub-committees, shall be paid travelling allowance as follows:

- i. Where the journeys are made by Air: Return Air fare by the economy class not exceeding the rates of Indian Airlines.
- ii. Travel by Train: A.C. First Class or 2nd Class A.C., 2-tier return fare or the actual fare paid, whichever is less, together with the reservation charges paid.
- iii. Journey by Taxi/Own Car: When the journey is performed by taxi/own car, the T.A. shall be limited to the road mileage for such travel or portion thereof at the rate of Rs.5/- per k.m. (Except otherwise decided by the Executive Council).

**2.(\*) DAILY ALLOWANCE:**

Payment of daily allowance to members of the General Council, Executive Council, Academic Council, Finance Committee etc. shall be as follows:

- |                                |                  |
|--------------------------------|------------------|
| 1. Meeting days - sitting-fees | Rs.400/- per day |
| 2. Journey period              | Rs.100/- per day |

**NOTE:**

- (a) If the members arrive one day prior to the date of the meeting or depart one day after the meeting, they would be entitled for D.A. of Rs.150/- per day.
- (b) Local experts/members will be entitled to the reimbursement of actual conveyance charges in addition to the sitting fee/honorarium of Rs.300/- per day, when the University has not provided its conveyance.
- (c) Travel to/from airport/railway stations: Conveyance hire charges incurred by the member/expert for travel from/to residence/Head Quarters to/from the airport/railway station as the case may be and from airport/railway station to the place of meeting/stay and back at the Station of meeting will be reimbursed a sum not exceeding Rs.300/- each way.
- (d) If the University does not provide accommodation to the outstation members in its guest house, it shall reimburse actual expenses incurred by him for lodging.

**3.(\*) SITTING FEES:**

1. Sitting Fees to members attending various meetings such as Selection Committees etc. shall be paid sitting fee @ Rs.1000/- per day.

2. External Examiners/Evaluators shall be paid sitting fee @ Rs.500/- per day.

"3. Hon'ble Vice Chancellor is authorized to sanction travel of various dignitaries/visitors by Air since the fares of train (by A.C. coach) are almost parallel to that of Air and the fact that the outsiders are not ready to come to Raipur by train owing to its locational & time constraints."

(\*) Typing/clerical mistake crept in while preparation of the Staff Regulations rectified by the Vice-Chancellor as authorized by the Executive Council in its meeting dated 18.12.2005.

**MINUTES OF THE BUILDING COMMITTEE MEETING DATED 11.10.2007**  
**HELD AT MANTRALAYA, RAIPUR (C.G.)**

A Building Committee meeting of Hidayatullah National Law University was held on 11.10.2007 at 5.00 p.m. at Mantralaya, Raipur under the Chairmanship of Hon'ble Law Minister, Government of Chhattisgarh, Mantralaya, Raipur (C.G.). The following were present in the meeting:

1. Shri Brijmohan Agrawal, Hon'ble Law Minister, Govt. of Chhattisgarh
2. Prof. (Dr.) M.K. Srivastava, Vice-Chancellor, HNLU
3. Shri Prashant Mishra, Advocate General, Chhattisgarh
4. Shri J.P. Gupta, Superintending Engineer, P.W.D., Raipur Circle, Raipur
5. Mr. S. Shanthakumar, Faculty Member, HNLU
6. Mr. Uday Shankar, Faculty Member, HNLU
7. Shri P.C. Deharjee, Accounts Officer-II, HNLU

The agenda items were taken up as under:

1. **Approval of the minutes of Building Committee meeting dated 10.08.2007**

**Notes:**

The minutes of the building committee meeting dated 10.08.2007 placed in the meeting for perusal and approval.

**Decision:**

Minutes of the building committee meeting dated 10.08.2007 perused and approved.

2. **Discussion and decision on Escalation bill/charges claimed by the contractor – As per decision of the joint meeting of 5<sup>th</sup> General Council and 13<sup>th</sup> Executive Council meeting dated 04.09.2007.**

**Notes:**

As per the decision of the joint meeting of G.C. & E.C. dated 04.09.2007, the matter was discussed by the building committee in consultation with Shri Prashant Mishra, Advocate General Chhattisgarh & Hon'ble member of G.C. & E.C.

**Decision:**

Shri Prashant Mishra, Advocate General has informed that the provisions relating to escalation charges are given at two different places in the contract agreement. As per General Conditions of the contract agreement, compensation for material, labour and POL shall be worked out as per the formula given at page Nos.40 & 41. As per the special conditions, in the provision for escalation charges, it has been mentioned about escalation of prices of steel and cement. As per the contract agreement, the special conditions shall be read in conjunction with general conditions of contract agreement and if there are any provisions in Special Conditions, which are at variance with the general conditions, the provisions of the special conditions shall take precedence. The Building Committee is therefore approving the escalation bills of NCC, in principle, subject to approval of calculation etc. by the Accounts Department/P.W.D. as per formula given in the contract and as per price indices notified by RBI.

*[Signature]*

REGISTRAR

3. **Discussion and decision for carrying out the additional construction work.**  
**Decision:** The Building Committee discussed the issue. Shri Brijmohan Agrawal, Hon'ble Law Minister, Government of Chhattisgarh opined that going for a new agency may cause further delay in completion of the construction work. The total work of additional construction may cross expenditure of more than Rs.10.00 Crores hence following tender procedure is a must. In that process if the proposal of NCC is found reasonable, the additional construction work may be got completed from NCC.
4. **Any other matter with the permission of the Chair**  
The meeting concluded with vote of thanks.

*W/Gist*  
REGISTRAR  
HIDAYATULLAH NATIONAL  
LAW UNIVERSITY RAIPUR

**MINUTES OF THE BUILDING COMMITTEE MEETING DATED 13.01.2008**

A meeting of the Building Committee took place on 13.01.2008 at the residence of Hon'ble Law Minister, Government of Chhattisgarh wherein the following members were present:

1. Shri Brijmohan Agrawal, Hon'ble Law Minister, Govt. of Chhattisgarh, Chairman
2. Prof. (Dr.) M.K. Srivastava, Vice-Chancellor, Hidayatullah National Law University
3. Shri J.P. Gupta, Superintending Engineer, P.W.D., Raipur Circle, Raipur

The Chairman of the Building Committee specially invited Shri Samant Ray, Deputy Secretary, Law Department, Government of Chhattisgarh and representatives of NCC were also called.

1. **Approval of the minutes of Building Committee meeting dated 11.10.2007**

**Proceedings/Decision:**

The minutes of the building committee meeting dated 11.10.2007 perused and approved.

2. **Discussion and decision on the letter of C.S.E.B., Raipur for sanction of 1500 KVA HT Power supply on 33 KV.**

**Proceedings/Decision:**

The Building Committee meeting decided that since C.S.E.B. is a government institution and the amount is essentially required to be paid for electricity supply, the amount should be paid from the additional grant of Rs.10.00 Crores disbursed to the University during the year 2006-2007. Since, the demand note has been sent by C.S.E.B. subsequent to the proposal of additional work, State Government may be requested for necessary funds.

3. **Discussion and decision on proposal of Forest Department for intensive plantation.**

**Proceedings/Decision:**

The Building Committee meeting decided that since Forest Department is department of the government initially we should give work order for plantation activities for the first two years, as per the project report of Forest Department i.e. intensive plantation of 22200 plants on an area of 20 Hectares with estimated expenditure of Rs.26.93 Lacs in the first year on plantation and estimated expenditure of Rs.10.40 Lacs in the second year for maintenance. The amount should be paid from the additional grant of Rs.10.00 Crores disbursed to the University during the year 2006-2007. Since, the proposal of Forest Department has come subsequent to the proposal of additional work, State Government may be requested for necessary funds.

4. **Discussion on letter of the State Government regarding placing balance budget requirement for additional work in the 3rd supplementary budget in place of 2nd supplementary budget.**

**Proceedings/Decision:**

Hon'ble Law Minister stated that letter from the State Government is part of a routine process informing that provision of Rs.10.00 Crores has been made in the 2nd supplementary budget and the balance budget requirement is to be submitted in the 3rd supplementary for making budget provision.

*[Signature]*  
6.1.82



(91)

5. Discussion regarding bills submitted by NCC.

Proceedings/Decision:

The Building Committee felt concerned about the report of the Superintending Engineer, P.W.D. and report of the Assistant Engineer, HNLU. The Building Committee decided that a committee should be constituted to review these reports, actual situation and demand of NCC so that there should not be violation of established norms nor there should be excess payment on any reason or without construction. Report of the Committee may be placed before the Executive Council.

6. Discussion regarding progress of work

Proceedings/Decision:

The slowing down of the work by the contractor was discussed in the building committee meeting. Hon'ble Law Minister has called representatives of the construction company. They have informed that because of pendency of payment of bills, the slowing down is quite obvious. Hon'ble Law Minister was of the view that let us wait for report of the committee and after that we may review it once again.

7. Discussion regarding tender form and tender process for additional work

Proceedings/Decision:

The Building Committee resolved that this matter should be placed before the Executive Council for their decision.

8. Any other matter with the permission of the Chair.

Proceedings:

The meeting concluded with vote of thanks.

  
REGISTRAR  
HIDAYATULLAH NATIONAL  
LAW UNIVERSITY RAIPUR

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To  
The Vice-Chancellor  
Hidayatullah National Law University  
Raipur

Date: 14.12.07

Sub: Reg- Leave for research fellowship for the period of six months.

Respected Sir,

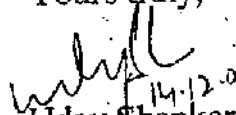
I am pleased to inform you that I have been awarded a fellowship by the Max Planck Institute for Comparative Public Law and International Law, Heidelberg, Germany for the period of six months. The letter of fellowship is attached herewith.

The opportunity to work in a reputed research institute like Max Planck will enhance my academic understanding. I firmly believe that this will in turn improve my academic contributions to the institution.

Therefore, I request you to grant me leave from 17 January 2008 to 18 July 2008 i.e., six months.

I will be thankful to you for this kindness.

Yours truly,

  
14.12.07  
Uday Shankar  
Assistant Professor of Law

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MAX-PLANCK-INSTITUT  
FÜR AUSLÄNDISCHES ÖFFENTLICHES RECHT  
UND VÖLKERRECHT

Direktoren: Professor Dr. Armin von Bogdandy · Professor Dr. Dr. h.c. Rüdiger Wolfrum

Der Geschäftsführende Direktor

Assistant Professor  
Dr. Uday Shankar  
Hidayatullah National Law University  
HNLU Bhawan, Civil Lines  
Raipur-492001 (C.G.)  
India  
Fax: 0091-771-4080118

D-69120 HEIDELBERG  
Im Neuenheimer Feld 535  
Telefon 0 62 21 / 482-1,  
Durchwahl 0 62 21 / 482601 / 602  
Telefax 0 62 21 / 48 26 03

7 December 2007

Dear colleague

In reply to your inquiry, I am pleased to tell you that Prof. Wolfrum and I agreed to grant you a scholarship for 6 months. The fellowship will amount to 2.300,00 €/month. This will allow you to pursue your research project at the Institute.

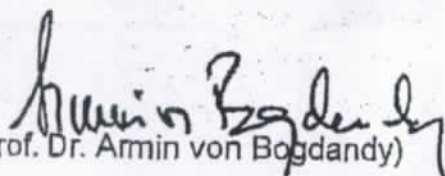
The fellowship will also cover your costs of living here. Please note that the Institute can pay the grant only for days of physical presence in Heidelberg. You will – if possible – get a desk in an office and have access to the facilities of the library. Furthermore, you will have the opportunity to discuss your topic with the academic staff and other visiting fellows of the Institute.

We also inform you that we found an accommodation from 17.01.08 until 17.07.08 at our Max-Planck-Guesthouse which is close to the Institute (Humboldtstr. 13, 69120 Heidelberg, Tel.: 0049-6221-486 428, Ms. Lang).

You may also sign a contract with one of the health insurance companies offering special rates for Max Planck fellows for the time of your stay.

In order to start your work quickly, please bring with you your own laptop computer. A connection to the Internet is provided.

Yours sincerely

  
(Prof. Dr. Armin von Bogdandy)

commuted leave shall be granted under these rules unless the authority competent to sanction leave has reason to believe that the teacher will return to duty on its expiry.

✓ **8. Extraordinary Leave**

(i) A permanent teacher may be granted extraordinary leave when:

- (a) No other leave is admissible; or
- (b) No other leave is admissible and the teacher applies in writing for the grant of extraordinary leave.

(ii) Extraordinary leave shall always be without pay and allowances. Extraordinary leave shall not count for increment except in the following cases:

- (a) Leave taken on the basis of medical certificates;
- (b) Cases where the Vice Chancellor/Principal is satisfied that the leave was taken due to causes beyond the control of the teacher, such as inability to join or rejoin duty due to civil commotion or a natural calamity, provided the teacher has no other kind of leave to his credit;

✓ (c) Leave taken for pursuing higher studies; and

✓ (d) Leave granted to accept an invitation to a teaching post or fellowship or research-cum-teaching post or on assignment for technical or academic work of importance.

(iii) Extraordinary leave may be combined with any other leave except casual leave and special casual leave, provided that the total period of continuous absence from duty on leave (including periods of vacation when such vacation is taken in conjunction with leave) shall not exceed three years except in cases where leave is taken on



medical certificate. The total period of absence from duty shall in no case exceed five years in the full working life of the individual.

- (iv) The authority empowered to grant leave may commute retrospectively periods of absence without leave into extraordinary leave.

#### 9. Leave Not Due

- (i) Leave not due, may, at the discretion of the Vice Chancellor/Principal, be granted to a permanent teacher for a period not exceeding 360 days during the entire period of service, out of which not more than 90 days at a time and 180 days in all may be otherwise than on medical certificate. Such leave shall be debited against the half-pay leave earned by him/her subsequently.
- (ii) 'Leave not due' shall not be granted unless the Vice Chancellor/Principal is satisfied that as far as can reasonably be foreseen, the teacher will return to duty on the expiry of the leave and earn the leave granted.
- (iii) A teacher to whom 'leave not due' is granted shall not be permitted to tender his/her resignation from service so long as the debit balance in his/her leave account is not wiped off by active service, or he/she refunds the amount paid to him/her as pay and allowances for the period not so earned. In a case where retirement is unavoidable on account of reason of ill health, incapacitating the teacher for further service, refund of leave salary for the period of leave still to be earned may be waived by the Executive Council.

Provided further that the Executive Council may, in any other exceptional case waive, for reasons to be recorded, the refund of leave salary for the period of leave still to be earned.

#### 10. Study Leave

- (i) Study leave may be granted after a minimum of 3 years of continuous service, to pursue a special line of study or research directly related to his/her work in the university or to make a special study of the various aspects of university organisation and methods of education.

**H.N. Vyas**  
**R.N. Vyas**  
**N.K. Vyas**

Advocates

VCC/070  
IR/7-9-07

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01.09.07  
Date .....

To,

The Registrar,  
Hidaytulla National Law University,  
H.N.L.U. Bhawan,  
Civil Lines,  
Raipur.

Dear Sir,

Your threatening letter No. HNLU/4506 dated 25-8-07 to Shri A.K. Dubey, Reader, NIT, Raipur has been handed over to me by Shri A.K. Dubey for reply which I hereby do as under:-

(1) At the outset I have to inform you that your demand for Rs. 3,41,215/- is totally false and illegal. My Client Shri A.K. Dubey has nothing to pay to the University but has to recover Rs. 7,500/- from the University, being the consultancy charges for repairs and extension work done in the existing building of the University, the cost of which is estimated at about 15.00 lacs., the exact amount of the work done as may be available in your records be taken as correct and consultancy charges at 0.5% of the cost be paid to my Client immediately, as explained hereafter.

(2) The University was contemplating to construct a new University Building at Village Tuta in the new Capital Area of Raipur. The Vice Chancellor of HNLU requested the Principal, Govt. Engineering College, Raipur vide his letter dated nil received in the College on 5-2-04, if it could take up the responsibility of Project Management, which included preparation of the guidelines for

management of the Project with sound planning and networking of the interlinked activities and preparation of standard contract clauses etc., and the Principal, Engineering College vide his letter of the same date i.e., 5-2-04, accepted the proposal and the consultancy charges for the Project Management Consultancy was demanded @ 1% of the estimated project cost, but you, vide your letter dated 12-2-04 entrusted the work to the Government Engineering College, reducing the consultancy charges @ 0.5% and on the request of the then Vice-Chancellor, Shri A.K. Dubey was nominated to attend Tender Committee Meeting etc.

- (3) That vide your order dated 10-6-2004 Shri A.K. Dubey, Reader In Civil Engineering, Govt. Engineering College was appointed as Project Management Consultant for construction of University new building and of other constructions including repairs, extension etc., of the University. It is worthwhile noting that question of repairs or extension does not arise for a new building the construction of which has not yet been started. Obviously, as discussed and agreed mutually, the repairs and extension pertain to the existing century old Commissioner office Building, where presently the HNLU is located. Therefore, consultancy charges @ 0.5% are leviable on this work also.
- (4) Unfortunately, the work of new building could not commence due to certain administrative problems of the University, shifting of sites etc., and as discussed with the then Vice Chancellor, Shri Dubey was requested to start work immediately for the extension building and by his letter dated 10-6-04 the Vice Chancellor authorized Shri Dubey to draw an advance of Rs. 2.0 lacs. By the same letter the Vice Chancellor was pleased to appoint Shri A.K. Dubey as an officer of the University for the work of student mess, auditorium, counseling hall etc., with a request to complete the work within a month and on the same day Shri Dubey requested you to sanction Rs. 2.0 lacs as advance to meet requirements of the labour and material. The

University entrusted the work to M/s Visnath Kurrey, Engineers and Contractors of Avanti Vihar, Raipur. It was also informed that this Contractor has been doing petty works of the University in the past and inviting tenders etc. would only mean wastage of time and because the work was to be completed before July and therefore, you, vide your letter dated 12-6-04, requested him to prepare plan and place work order to suitable contractor for construction of steel structure which can be used by students before July i.e., before the new batch of students arrive and it was in this contingency that you suggested the name of Visnath Kurrey. My Client immediately passed on advance of Rs. 2.00 lacs to the Contractor, Visnath Kurrey and directed him to start the work immediately and the work was completed on 30-7-04. My Client Shri Dubey submitted accounts to you on the same day i.e., 30-7-04 along with bills submitted by the Contractor. The Contractor had submitted a Bill for Rs. 3,06,498/- out of which he was already given an advance of Rs. 2.00 lacs and he was to be paid Rs. 1,06,498/- which was also paid by you (Rs. 1.00 lac by Cheque No. 300260 dated 21-10-04. Not only this, he also refunded to you Rs. 1,50,000/- vide his cheque No. 213529 dated 19-6-04 drawn on State Bank of India, Engineering College Branch, Raipur.

- (5) Shri Dubey further submitted the accounts on 14-3-05 and also refunded to you Rs. 8,784/- vide his cheque No. 796741 of U.W. Bank along with a detailed account of Rs. 1,41,216/-. Thus the break up of the total Rs. 5.00 lacs is as under:-

1. Account submitted on 30-7-04 for	Rs. 3,06,498/-
Out of which advance given	Rs. 2,00,000/-
2. Refund on 19.06.04	Rs. 1,50,000/-
3. Account submitted on 14-3-05	Rs. 1,41,216/-
4. Cheque submitted on 14-3-05	Rs. 8,784/-

Thus total payment made as under:

I.	Rs. 2,00,000/-
ii.	+ Rs. 1,50,000/-
iii.	+ Rs. 1,41,216/-



iv. + Rs. 8,784/-

Total Rs. 5,00,000/-

- (6) Thus, it is clear that he has already submitted complete account. In your letter dated 25-8-07, you have admitted that bills have been submitted but have stated that the said expenditure is not in conformity with the rules. I hereby call on you to explain which of the expenditure is not in conformity with which rule and whether such specification or rules were communicated to him in writing when he was requested to complete these works in time? It is, in fact the Vice Chancellor, who violated the rules in getting the work done hurriedly because of the emergency of the University.
- (7) As explained in Para No. 3 above, the consultancy charges of 0.5% are leviable and payable by you on the cost of this repairs and extension work also which is estimated at about 15.00 lacs, and therefore, you are required to pay Rs. 7,500/- to my Client for and on behalf of the Govt. Engineering College, Raipur within 15 days of the receipt of the reply.
- (8) The question of accounting etc. has also been investigated by the Office of the Economic Offences and probably on your complaint and nothing wrong has been found against my Client's conduct.
- (9) Please note that in case you fail to comply with the terms of this notice, I have instructions of my Client to proceed legally against you and the University for a civil as well as criminal action. You are also required to pay Rs. 5,000/- towards my charges for this reply along with consultancy charges of Shri A.K. Dubey. Please take notice and act accordingly.
- (10) It will really be a matter of shame for all of us, including me who is a student of Law, if the HNLU is dragged in Court with the celebrated name of Ex Chief Justice of erstwhile M.P. and

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Vice President of the Country for a petty matter like this, but then it is my professional duty to protect the interest of my Client and I do hope that you will try to avert such a situation.

Please take notice and act accordingly.

  
H.N. Vyas  
Advocate

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MINUTES OF THE SIXTH FINANCE COMMITTEE MEETING  
DTD.04.08.2007

1. Approval of minutes of Fifth Finance Committee meeting dated 07.03.2007.

**Decision:**

The minutes of the Fifth Finance Committee meeting dated 07.03.2007 were perused and approved by the Finance Committee.

2. Perusal and approval of audit reports of the Chartered Accountant for the F.Y. 2005-2006 & 2006-2007

**Decision:**

The audit reports for the F.Y. 2005-2006 & 2006-2007 were perused and approved by the Finance Committee.

3. Audit objections of audit reports of C.A. for the F.Y. 2005-2006, explanations and decision for future course of action.

On the basis of audit observation made in the audit report for the F.Y. 2005-2006 & 2006-2007, the following issues pertaining to year 2003-2004, 2004-2005 were discussed and decided as under:

**Issue (1)**

As per audit observation, Mr. A.K.N. Pillai, the then mess contractor was given advance of Rs.69,148/- during the F.Y. 2003-04 & 2004-2005 for running the mess for students of HNLU. Apart from this, on stock verification of mess it was found that mess items worth Rs.1,00,750/- handed over to Mr. Pillai are missing. It was also informed to that few mess bills of Mr. Pillai are outstanding against which the advance amount and recoverable amount may be adjusted.

**Decision:**

The Finance Committee decided that the advance amount and amount recoverable from Mr. A.K.N. Pillai must be adjusted against his bills.

**Issue (2)**

As per audit observation, the University had incurred amount on SC/ST students for the purpose of their food, travelling, medical treatment etc. without proper bills, sanction, provision etc. since 2003-04 & 2004-05 and amount shown as recoverable Rs.4,49,300.50 from State Government. No consent letter from State Government in this regard is available. However, these expenditure were not incurred with prior sanction of State Government or Executive Council. The students have also not submitted any undertaking to pay the amount and it is practically not possible to recover the amount from them. Rs.4,49,300.50 were incurred with the permission of the then Vice-Chancellor who is no longer in the services of the University. The matter was placed before the Finance Committee for discussion and decision so that the audit observation may be complied.

**Decision:** The Finance Committee recommended that the above expenditure is misappropriation of the public money which should be recovered from the then Vice-Chancellor Prof. (Dr.) Jose P. Verghese. A notice may be sent to him in the first instance for depositing the recoverable amount within a specified period of time and if the amount is not deposited, civil & criminal actions may be taken.

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**Issue (3)**

As per audit observation, an advance of Rs.3,41,216/- is outstanding since 2004 against Mr. A.K. Dubey which should be recovered from him. Mr. A.K. Dubey, the then Reader Govt. Engineering College, Raipur was delegated Project Management Consultant of HNLU and he was advanced Rs.5.00 Lacs in June 2004 for the work of Student Mess, Auditorium/ counselling hall work. Mr. Dubey has subsequently returned Rs.1.50 Lacs. As on 31.03.2005, Mr. Dubey has submitted bills for Rs.3,41,216/- alongwith cheque for Rs.8784/-. On perusal of bills submitted by him, it is found that bills are not proper, nor are there any proper papers or prior sanction of competent authority for incurring the above expenditure. Proper procedure has also not been followed in incurring the expenditure. The matter was placed before the Finance Committee meeting for discussion and decision so that the audit observation may be complied.

**Decision:** The Finance Committee recommended that in the first instance Mr. A.K. Dubey must be asked to submit proper bills, papers having sanction of competent authority for the expenditure or return back the advance amount of Rs.3,41,216/- within a specified time period. If the amount is not recovered, civil & criminal actions may be taken

**Issue (4)**

As per audit observation, work of establishing IT Infrastructure at a cost of Rs.49.91 Lacs was awarded to National Informatics Centre Services Inc. (NICS), New Delhi. The work was almost completed, the cost of work was not taken in assets. But Rs.25.00 Lacs has been shown as advance in Balance Sheet. However, as per records, the University received invoices and computer items for Rs.36,65,184/-. Subsequently HNLU has received bill dated 19.03.2007 from NICS for Rs.36,65,184/- in which Rs.25.00 Lacs have been shown as adjusted as part payment and balance Rs.11,65,184/- has been claimed. The matter was placed before the Finance Committee for discussion and decision to comply with the audit observation and to settle the liabilities of the University.

**Decision:**

The Finance Committee recommended that the advance of Rs.25.00 Lacs may be adjusted against the bill and the balance Rs.11,65,184/- may be paid to NICS since the University has received computer items worth Rs.36,65,184/-.

**Issue (5)**

As per audit observation, since F.Y. 2004-2005, Rs.25,820/- are outstanding against Mr. Satyender Kujur which should be recovered. Satyender Kujur was appointed as Assistant at HNLU in the year 2003. After audit of accounts it was revealed that he had taken Rs.9500/- & Rs.11500/- as advance on 23.10.2004 & 28.10.2004 respectively. On perusal of records, it is revealed that he was entrusted the work of issuing fuel slips for University vehicles. As per records, it is revealed that he has issued fuel slips worth Rs.11962.50 for a vehicle which has no relevance with the University. Out of the above amount bills worth Rs.4820/- for the vehicle were already paid by the University. As such total amount of Rs.25820/- is outstanding against Mr. Satyendra Kujur. Vide letter No.N/129/HNLU/ 2005 dtd.25.02.2005, letter was issued to Mr. Satyendra Kujur for depositing the outstanding amount, under a copy to the SSP, Raipur but till date the account has not been settled. The matter was

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**REGISTRAR**

**HIDAYATULLAH NATIONAL**  
JAWAHAR UNIVERSITY RAIPUR



placed before the Finance Committee for discussion and decision to comply with the audit observation.

**Decision:**

The Finance Committee recommended that in the first instance Mr. Satyender Kujur must be asked to deposit Rs.25820/- outstanding against him, within a specified period of time. If the amount is not recovered, civil & criminal actions may be taken

**Issue (6)**

As per audit observation, Rs.1,48,667/- are shown receivable from UGC. Various teams from UGC had visited Raipur to conduct inspection of various newly established Universities in Chhattisgarh. The teams used to stay at the guest house/accommodation arranged by the University. As per books of accounts Rs.1,48,667/- have been debited in the name of UGC however there are no records, acknowledgement by any of the UGC officials regarding the above expenditure. There are no details or records to show that on whom the expenditure has been incurred. Also, there was no provision for incurring the expenditure. The expenditure has been incurred with the sanction of the then Vice-Chancellor who is not in the services of the University. The matter was placed before the Finance Committee for discussion and decision to comply with the audit observation.

**Decision:**

The Finance Committee recommended that the above expenditure is misappropriation of the public money which should be recovered from the then Vice-Chancellor Prof. (Dr.) Jose P. Verghese. A notice may be sent to him in the first instance for depositing the recoverable amount within a specified period of time and if the amount is not deposited, civil & criminal actions may be taken.

**Issue (7)**

As per audit observation, Rs.1,00,000/- were advanced to Mr. Visnath Kurrey during the F.Y. 2004-2005 which should be recovered from him. There are no records or file pertaining to payment of this money. During the F.Y. 2004-2005, the then administration had issued cheque for Rs.1,00,000/- in favour of Mr. Visnath Kurrey. There are no details as to why this payment has been made. The matter was placed before the Finance Committee for discussion and decision to comply with the audit observation.

**Decision:**

The Finance Committee recommended that the above expenditure is public money. It should be recovered from Mr. Visnath Kurrey. A notice may be sent to him in the first instance for depositing the recoverable amount within a specified period of time and if the amount is not deposited, civil & criminal actions may be taken.

**Issue (8)**

As per audit observation, Rs.5501/- is outstanding against Mr. A. Srinivas Rao which should be recovered from him. Mr. A. Srinivas Rao was paid in advance through cheque for registration and insurance of University vehicle. However, only Mr. Rao carried out the work of insurance of the vehicle but did not carry out the work of registration. As such Rs.5501/- are recoverable from him. But on perusal of payment vouchers, there is no mention of whereabouts and address of Mr. A. Srinivas Rao. Hence the advance is long

outstanding. The matter was placed before the Finance Committee for discussion and decision to comply with the audit observation.

**Decision:**

The Finance Committee recommended that in the first instance we should try to find the whereabouts of Mr. A. Srinivas Rao and recover the outstanding amount. If the amount is not deposited, civil & criminal actions may be taken.

**Issue (9)**

As per audit observation, Rs.15000/- are outstanding since 2004, against Warden Girls Hostel Ms. Sapna Varkey which should be recovered from her. In the year 2004, the then Warden Mrs. Sapna Varkey had taken an advance of Rs.15000/- and subsequently resigned from services. The amount advanced is still outstanding which is to be recovered. The matter was placed before the Finance Committee for discussion and decision to comply with the audit observation.

**Decision:**

The Finance Committee recommended that a notice may be sent to her in the first instance for depositing the recoverable amount within a specified period of time and if the amount is not deposited, civil & criminal actions may be taken.

**Issue(10)**

As per audit observation, Rs.65/- towards newspaper bill, Rs.300/- towards bag and Rs.100/- towards fine paid for wrong parking of Univ. vehicle are shown as recoverable from Major Aby T. Varkey, Mr. A.K. Doshi and Dr. S.K. Verma respectively. Similarly, Rs.5000/- are shown as recoverable due to dishonour of cheques/D.D. submitted by students for N.E.T.

**Decision:**

The Finance Committee recommended that the above amount must be written off since the chances of recovery are meager and the recoverable amount is less in which the cost of recovery itself may be more.

4. **Any other matter with the permission of the Chair.**

**(1) Compliance of decision of seventh Executive Council meeting dated 18.12.2005 regarding furnishings to be provided to the faculty members.**

The seventh Executive Council meeting dated 18.12.2005 was of the view that norms should be set regarding furnishing of houses for faculty members by fixing some ceiling limit. The Executive Council was also of the view that those teachers who have already retired and went back to their respective places, should not be charged for furnishing. It was proposed that slabs should be fixed for furnishing.

**Decision:**

The Finance Committee discussed in detail the issue for setting norms for furnishing. It was discussed that it would be difficult for the University to provide furnishing and maintaining the furnishing. The Finance Committee recommended that instead of providing furnishing, furnishing allowance must be given to all the employees. The allowance per year would be equal to the minimum basic pay of the pay scale in which the employee is working. For the Assistant Lecturers who are getting Rs.10000/- p.m. consolidated pay, their basic pay should be determined as Rs.7000/- p.m. for this purpose. On the basis of present strength of employees, Rs.3,41,492/- would be payable as furnishing allowance. However, if all the statutory posts like Registrar,



Finance Officer, Controller of Examinations, Professors and other vacant posts are filled up then Rs.5,67,292/- would be payable as furnishing allowance per annum.

This would reduce the problem of maintaining records, transportation of furnishing, mishandling and other similar problems. Those faculty members who are having furniture/furnishings from University, they may purchase those furniture/furnishings by paying depreciated cost of those furniture or if they are not willing to purchase they may return back to the University. Payment of furnishing allowance would start only after clearing purchase or return of furniture/furnishing already provided.

## **(2) Requirement of infrastructural facilities at HNLU.**

### **Notes & description:**

The matter of requirement of infrastructural facilities was placed before the Finance Committee meeting. Prior to this, in faculty meeting dated 03.08.2007, the following points had been discussed in detail and requirement for infrastructural facilities was assessed as under:

From next academic year onwards, admissions to the National Law Universities would be through Common Admission Test. Through this process, the meritorious students would be opting for the National Law Universities having better academic facilities. For attracting good students we ought to have world class infrastructure to compete with institutions like GATS etc. Infrastructural facilities are very important to generate confidence to innovate and also to build a reputation to attract potential employers for our students, to attract best talents in teaching & research.

For this purpose:

- We need to have a better library
- We need to have better Computer Lab with Hi-Speed Internet Connectivity
- We need to subscribe for online legal database
- We cannot compromise on Quality of legal education imparted

### **It is also worth mentioning that:**

1. Since inception the students of Hidayatullah National Law University are enjoying facilities of air conditioned class rooms, air conditioned library, air conditioned computer lab, air conditioned conference room etc.

2. Local temperature at Raipur is touching 50°C due to which during summer we are compelled to close the University for about 2-3 months; that is the reason that we are finding it difficult to go parallel with other national and international institutions and we are losing a lot of teaching days and human days. We cannot compromise with this issue, there is no other way except to enhance our air-conditioning facilities in the class rooms, library, computer lab, conference room etc.

3. This is the age of competition and several International and National institutions and law schools are providing best facilities. To compete with them and to attract good students to Raipur which is locationally disadvantaged, having poor connectivity and poor state of development; it is necessary to enhance infrastructural facilities and it is quite obvious to go for raising air-conditional facilities which is ultimately increasing the electrical load and charges for transformer, A.C. tonnage, provision of additional facilities, electrical cables and panels due to enhancement of load. The total load capacity would therefore increase from 750 KVA to 1250 KVA and increased cost burden of Rs.1.63 Crores.

*M. S. Singh*

**REGISTRAR**

HIDAYATULLAH NATIONAL

NCC vide their letter No.NCC/HNLU-R/003/2007-08 dated 13.04.2007 have submitted statement showing difference between earlier requirement as per Contract Agreement and revised requirement for additional electrical works and also submitted summary of cost analysis which is estimated at Rs.1,63,04,788/- (Rupees One Crore Sixty Three Lacs Four Thousand Seven Hundred and Eighty Eight) which may be considered for payment.

NCC was asked to share 50% of the additional cost.

The matter was placed before the Finance Committee for perusal, discussion and decision so that the required necessary infrastructural facilities may be made available in the campus to be at par with National and International educational institutions.

**Decision:**

The Finance Committee has recommended that for required electrical facilities enhancement of electrical load from 750 KVA to 1250 KVA is required. For this enhancement NCC has submitted the additional cost of Rs.1.63 Crores. The University will negotiate infrastructural facilities are necessary for which enhancement from 750 KVA to 1250 KVA will be required. NCC has estimated additional cost of Rs.1.63 Crores for this purpose. As far as enhancement and budget of electrical gadgets/loads/expenditure is concerned, the University will negotiate with NCC so that 50% of the additional cost will be borne by the construction company and the remaining 50% additional cost will be borne by the University.

*h. g. a. d.*  
**REGISTRAR**  
HIDAYATULLAH NATIONAL  
LAW UNIVERSITY, RAIPUR



