

HIDAYATULLAH NATIONAL LAW UNIVERSITY, RAIPUR (C.G.)
MINUTES OF THE FINANCE COMMITTEE MEETING DATED 08.08.2014

A meeting of the Finance Committee of the Hidayatullah National Law University took place at the Board Room of the University on 08.08.2014 at 11.00 a.m. The following members were present in the meeting:


1. Prof. (Dr.) Sukh Pal Singh, Hon'ble Vice-Chancellor, HNLU - Chairman
2. Shri A.K. Samant Ray, Principal Secretary, Law & Legislative Affairs Department, Government of Chhattisgarh - Member
3. Shri S.K. Chakravarty, Joint Secretary, Finance Department, Government of Chhattisgarh - Member
4. Shri R.L. Masiya, Finance Officer, HNLU - Member
5. Prof. Hanumant Yadav, Faculty Member, HNLU - Member
6. Dr. Dipak Das, Registrar Incharge, HNLU - Member Secretary.

After verifying the quorum, the following agenda items were taken up as under:

Sl.	Particulars of Agenda Item
1.	<u>Perusal and approval of minutes of the Finance Committee meeting dated 26.11.2013.</u> Notes: Minutes of the Finance Committee meeting dated 26.11.2013 are placed for perusal and approval. Decision: The Minutes of the Finance Committee meeting dated 26.11.2013 were read and confirmed.
2.	<u>Placing Revised Budget Estimates of the University for the F.Y. 2014-15 and Budget Estimates for the F.Y. 2015-16 for perusal and approval.</u> Notes: The Revised Budget Estimates of the University for the F.Y. 2014-15 and Budget Estimates for the F.Y. 2015-16 are placed for perusal and approval. Decision: The Finance Committee recommends to the Executive Council for approval to the Revised Budget Estimates for the F.Y. 2014-15 and Budget Estimates for 2015-16.
3.	<u>Extension of Academic Block by constructing more floors and classrooms - New works proposed in lieu of the approved amount.</u> Notes: On the recommendations of the Finance Committee meeting dated 26.11.2013, the Executive Council of the University in its meeting dated 14.12.2013 had accorded approval to the estimates of Rs.7.17Crores (Rupees Seven Crores Seventeen Lacs) for Extension of Academic Block by constructing more floors and classrooms.

Sl.	Particulars of Agenda Item	
	<p>However, on reassessment, it has been felt that while carrying out the extension of the academic block, construction of one floor and some classrooms would be sufficient to meet the University's requirements. Apart from this work, there is need for Construction of boundary wall and Cement Concrete approach road for new hostels; One car shed and store; One Utility Centre; Contribution of University's share as per UGC guidelines towards buildings constructed under UGC Schemes; and Boundary wall for Guest House and other construction works.</p> <p>The details of source and requirement of funds for these works are as under:-</p>	
	Particulars	Amount (Rs.)
	Approval already given by Executive Council in its meeting dated 14.12.2013 for Extension of Academic Block	7,17,00,000/-
	Less Funds required for the following proposed works as per estimates	(-) 7,17,00,000/-
	(1) Academic Block Extension – Construction of First Floor with some Classrooms	2,20,22,335/-
	(2) Boundary walls of new hostels	44,79,200/-
	(3) Car Shed and Store	26,92,534/-
	(4) Cement Concrete Road	46,74,290/-
	(5) Utility Centre	2,41,95,003/-
	(6) University's share towards UGC buildings Guest House, Academic Building, Canteen, Staff Quarters, Basic Facilities for Women	55,97,000/-
	(7) Boundary wall for Guest House and other construction works	80,39,638/-
	Total (1) to (7)	7,17,00,000/-
	Balance	NIL
	<p>Accordingly, the matter is placed before the Finance Committee for perusal and for making recommendations to the Executive Council for getting the newly proposed works done out of the amount of Rs.7,17,00,000/- (Rupees Seven Crores Seventeen Lacs) already approved by the Executive Council in its meeting dated 14.12.2013.</p> <p>Decision: The Finance Committee recommends to the Executive Council for approval for getting the newly proposed works done out of the amount of Rs.7,17,00,000/- (Rupees Seven Crores Seventeen Lacs) already approved by the Executive Council in its meeting dated 14.12.2013.</p>	

Sl.	Particulars of Agenda Item
4.	<p data-bbox="300 232 1362 298"><u>Engaging own security guards/personnel on collector rates in place of hiring through agencies.</u></p> <p data-bbox="300 305 1362 338"><u>Notes:</u></p> <p data-bbox="300 342 1362 475">The subject matter had already been placed before the Finance Committee in its meeting dated 26.11.2013 wherein the Finance Committee had recommended that the services may be hired through outsourcing agencies only to avoid future complications.</p> <p data-bbox="300 519 1362 1183">However, the University is facing a lot of problems. Despite repeated instructions, warnings & change of security agencies through tender, the services provided by each of the outsourcing agencies have been/are extremely poor and not upto the mark which poses constant threat to the security and safety of the residents & property of the University in the campus. Since the guards are hired through outsourcing agencies, the University does not have any direct control on them. The University is left with no other option except to issue warning to them or deduct amount from the monthly bills of the outsourcing agencies for poor services or absence/non-availability of security guards at the required places. One of the reasons of poor services is that the proprietors of the security agencies are not paying proper remuneration to the security guards engaged by them. They are also not providing them other statutory benefits like P.F. etc. although claimed from the University. Due to this reason, good security guards/personnel decline to work through outsourcing agencies and the University being principal employer is receiving notices from labour department for non-compliance of statutory liabilities by the outsourcing agencies.</p> <p data-bbox="300 1227 1362 1537">If we engage our own security guards, the gross expenditure incurred thereon shall be considerably lower than the expenditure being incurred through outsourcing agencies. The University will save Service Tax @ 12.36% (at the rate of Twelve Point Three Six Percent) on wage bills which is now being paid for hiring services through outsourcing agencies. The University will also be in a position to directly remit the statutory payments to EPFO; ensure proper & full payment; and have direct control over the security guards/personnel to ensure safety and security in the campus.</p> <p data-bbox="300 1581 1362 1714">In view of this, the matter is placed before the Finance Committee for perusal and making recommendations to the Executive Council for engaging own security guards/personnel on collector rates to ensure proper security in the campus.</p> <p data-bbox="300 1747 1362 1780"><u>Decision:</u></p> <p data-bbox="300 1787 1362 1853">The Finance Committee once again recommended that the security services may be hired through outsourcing agencies only.</p>

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Sl. Particulars of Agenda Item

5. Auction of one Unserviceable Bus

Notes:

The University Bus Registration No.CG-04/D-3905 purchased in the year 2003 has become unserviceable warranting heavy repairs and maintenance; frequent breakdowns, hence it is proposed to dispose it off through auction.

The brief particulars of the vehicle are as under:-

Sl.	Particulars of vehicle	Date of Purchase	Total Kms. Run till date	Unserviceable since	Average Mileage
1.	32-seater Tata Bus Reg.No. CG-04/D-3905	30.09.2003	216835	June 2014	3.12 Km./Ltr.

Accordingly, the matter is placed for perusal and approval for auction of the vehicle.

Decision:

The Finance Committee recommends to the Executive Council for auction of the vehicle.

6. Any other matter with the permission of the Chair.

Perusal and approval of Fee Structure for Ph.D. Programme

The University is starting Ph.D. Programme w.e.f. the academic session 2014-15. The following Fee structure for Ph.D. Programme is placed for perusal and approval:-

Sl. No.	Particulars	Amount (in Rs.)
1.	Application form fee	1500.00
2.	Admission fee (one time)	1000.00
3.	Tuition fee (per annum)	15000.00
4.	Ph.D. submission, evaluation & viva-voce fee (payable at the time of submission of thesis) (one time)	15000.00
5.	Course work examination fee	2500.00
6.	Hostel charges (for six months)	6000.00
7.	Computer Lab & Library Deposit (per annum)	2000.00
8.	Refundable Charges (one time)	
	a) Caution Money	5000.00
	b) Hostel Deposit	5000.00
9.	Development Fee (per annum)	1000.00
	Total	54000.00

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Sl. Particulars of Agenda Item		
Sl. No.	Particulars	Amount (in Rs.)
1.	Mess charges (for six months)	14400.00
Total		14400.00

Note :-

- The above fee structure will be only for the Academic Year 2014-15 and will be subject to revision from time to time by the university authorities.
- In case of selection of any faculty member in Ph.D. Entrance Test / Interview the faculty member will be exempted from Hostel Charges, Mess Charges, Computer Lab, Library Deposits and Refundable Charges (Caution Money & Hostel Deposit), so long as they remain in service of HNLU, Raipur (C.G.). In case of leaving service of HNLU they will be treated as an outside candidate and they will be charged the same fees as is applicable to outside candidates.

Decision:
The Finance Committee recommends to the Executive Council for approval of the Fee Structure for Ph.D. Programme as above.

Das
02/08/14

REGISTRAR
HIDAYATULLAH NATIONAL LAW UNIVERSITY
RAIPUR (C.G.)