

SUMMARY OF
NOTES ON AGENDA FOR THE EXECUTIVE COUNCIL MEETING TO BE
HELD ON 06.09.2014, 11.30 A.M.

Sl.	Agenda Item																																																																																																																														
1.	<p>Perusal and approval of the minutes of Executive Council meeting dated 14.12.2013.</p> <p>Notes:</p> <p>Minutes of Executive Council meeting dated 14.12.2013 are placed for perusal and approval (Page Nos. 12 to 33).</p>																																																																																																																														
2.	<p>Perusal and approval of the minutes of Finance Committee meeting dated 08.08.2014</p> <p>Notes:</p> <p>Minutes of Finance Committee meeting dated 08.08.2014 are placed for perusal and approval (Page Nos. 34 to 38).</p> <p>Brief Summary of the decisions/recommendations of the Finance Committee meeting dated 08.08.2014 are as under:-</p> <p>(a) The Minutes of the Finance Committee meeting dated 26.11.2013 were read and confirmed.</p> <p>(b) The Budget Estimates for the F.Y. 2014-15 and Budget Estimates for 2015-16 (Page Nos. 39 to 67) were placed before the Finance Committee for its consideration. Brief details of the said budget are as under:-</p> <table><tr><th>(a)</th><th>Estimated Revenue Receipts</th><th>Amount (In '000)</th><th>(b)</th><th>Estimated Expenditure under revenue heads</th><th>Total requirement of funds</th><th>Proposed Expenditure</th></tr><tr><td></td><td></td><td></td><td></td><td></td><th>Amount (In '000)</th><th>Amount (In '000)</th></tr><tr><td></td><td>Fee from Students</td><td>109942</td><td>1</td><td>Advertisement Expenses</td><td>1800</td><td>1500</td></tr><tr><td></td><td>State Government Recurring Grant</td><td>30000</td><td>2</td><td>Affiliation/Membership Fees/Charges</td><td>600</td><td>600</td></tr><tr><td></td><td>Grant from UGC XII Plan</td><td>15600</td><td>3</td><td>Audit Fees to auditors & legal expenses</td><td>1800</td><td>1500</td></tr><tr><td></td><td></td><td></td><td>4</td><td>Convocation Expenses</td><td>6500</td><td>5000</td></tr><tr><td></td><td></td><td></td><td>5</td><td>Electricity Expenses/charges</td><td>18000</td><td>11000</td></tr><tr><td></td><td></td><td></td><td>6</td><td>Examination Expenses/ Remuneration</td><td>2000</td><td>1500</td></tr><tr><td></td><td></td><td></td><td>7</td><td>Internet Facility/charges, Website Expenses/Maint.</td><td>9169</td><td>7000</td></tr><tr><td></td><td></td><td></td><td>8</td><td>Library</td><td>21900</td><td>15000</td></tr><tr><td></td><td></td><td></td><td>9</td><td>Labour Charges/Payment</td><td>2600</td><td>2600</td></tr><tr><td></td><td></td><td></td><td>10</td><td>Organizing Justice M. Hidayatullah Memorial National Moot Court Competiton</td><td>2000</td><td>1500</td></tr><tr><td></td><td></td><td></td><td>11</td><td>Student Activities/Welfare</td><td>1200</td><td>1000</td></tr><tr><td></td><td></td><td></td><td>12</td><td>Post & Telegram Expenses</td><td>100</td><td>100</td></tr><tr><td></td><td></td><td></td><td>13</td><td>Printing & Stationery</td><td>1500</td><td>1500</td></tr><tr><td></td><td></td><td></td><td>14</td><td>Purchase of Assets</td><td>45410</td><td>30000</td></tr><tr><td></td><td></td><td></td><td>15</td><td>Repairs & Maintenance</td><td>16600</td><td>10000</td></tr><tr><td></td><td></td><td></td><td>16</td><td>Salary and allowances/honorarium of faculty & staff</td><td>110407</td><td>40000</td></tr></table>	(a)	Estimated Revenue Receipts	Amount (In '000)	(b)	Estimated Expenditure under revenue heads	Total requirement of funds	Proposed Expenditure						Amount (In '000)	Amount (In '000)		Fee from Students	109942	1	Advertisement Expenses	1800	1500		State Government Recurring Grant	30000	2	Affiliation/Membership Fees/Charges	600	600		Grant from UGC XII Plan	15600	3	Audit Fees to auditors & legal expenses	1800	1500				4	Convocation Expenses	6500	5000				5	Electricity Expenses/charges	18000	11000				6	Examination Expenses/ Remuneration	2000	1500				7	Internet Facility/charges, Website Expenses/Maint.	9169	7000				8	Library	21900	15000				9	Labour Charges/Payment	2600	2600				10	Organizing Justice M. Hidayatullah Memorial National Moot Court Competiton	2000	1500				11	Student Activities/Welfare	1200	1000				12	Post & Telegram Expenses	100	100				13	Printing & Stationery	1500	1500				14	Purchase of Assets	45410	30000				15	Repairs & Maintenance	16600	10000				16	Salary and allowances/honorarium of faculty & staff	110407	40000
(a)	Estimated Revenue Receipts	Amount (In '000)	(b)	Estimated Expenditure under revenue heads	Total requirement of funds	Proposed Expenditure																																																																																																																									
					Amount (In '000)	Amount (In '000)																																																																																																																									
	Fee from Students	109942	1	Advertisement Expenses	1800	1500																																																																																																																									
	State Government Recurring Grant	30000	2	Affiliation/Membership Fees/Charges	600	600																																																																																																																									
	Grant from UGC XII Plan	15600	3	Audit Fees to auditors & legal expenses	1800	1500																																																																																																																									
			4	Convocation Expenses	6500	5000																																																																																																																									
			5	Electricity Expenses/charges	18000	11000																																																																																																																									
			6	Examination Expenses/ Remuneration	2000	1500																																																																																																																									
			7	Internet Facility/charges, Website Expenses/Maint.	9169	7000																																																																																																																									
			8	Library	21900	15000																																																																																																																									
			9	Labour Charges/Payment	2600	2600																																																																																																																									
			10	Organizing Justice M. Hidayatullah Memorial National Moot Court Competiton	2000	1500																																																																																																																									
			11	Student Activities/Welfare	1200	1000																																																																																																																									
			12	Post & Telegram Expenses	100	100																																																																																																																									
			13	Printing & Stationery	1500	1500																																																																																																																									
			14	Purchase of Assets	45410	30000																																																																																																																									
			15	Repairs & Maintenance	16600	10000																																																																																																																									
			16	Salary and allowances/honorarium of faculty & staff	110407	40000																																																																																																																									

Sl. Agenda Item

			17	Security Expenses	4000	4000
			18	Sports facilities	15500	10000
			19	Telephone charges/expenses	350	350
			20	Transportation, Petrol & Fuel, Repairs & maintenance of vehicles/Insurance etc.	4000	4000
			21	Travelling Expenses	500	500
			22	University Function Expenses and various statutory/other meetings	2500	2500
			23	Training of Teaching and Non-Teaching Employees	500	0
			24	Housekeeping Expenses	4000	3892
			25	Office and Administrative/Miscellaneous Expenses	500	500
	Total Revenue Receipts	155542		Total Estimated Expenditure	273436	155542
	Deficit	117894				
	Total Requirement	273436		Total Requirement	273436	

The Finance Committee after considering the above mentioned budget estimates has recommended to the Executive Council for approval to the Revised Budget Estimates for the F.Y. 2014-15 and Budget Estimates for 2015-16.

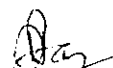
Accordingly, these recommendations are placed before the Executive Council for its decision.

- (c) On the recommendations of the Finance Committee meeting dated 26.11.2013, the Executive Council of the University in its meeting dated 14.12.2013 had accorded approval to the estimates of Rs.7.17 Crores (Rupees Seven Crores Seventeen Lacs) for Extension of New Academic Block by constructing two more floors comprising about twelve standard size classrooms and chambers for teachers.

However, on reassessment, it has been found that construction of only one more floor comprising six classrooms and six chambers for teachers would be sufficient to meet the University's existing requirements.

In lieu of earlier proposed second floor of the new Academic Block, it is proposed to carry out the following works:-

- Construction of One Utility Centre capable of catering to the daily needs of the residents of HNLU campus. The Utility Centre would comprise Saloon, Provision Store, Dispensary and Medical Store, Fruit and Juice centre, Dry Cleaning etc.
- Construction of Boundary walls for new Hostels and Guest House
- Construction of Cement Concrete Approach Road for new Hostels and other buildings not yet connected by roads;
- Construction of One Car shed and Workshop-cum-Store;
- Contribution of University's share as per UGC guidelines towards UGC funded buildings namely Guest House, Academic Building, Canteen, Staff Quarters, Basic Facilities for Women, constructed under UGC Schemes towards XI Plan period.



Sl. Agenda Item

The estimated cost of all these proposed works comes out to Rs.7,17,00,000/- (Rupees Seven Crores Seventeen Lacs) only which has already been approved by the Executive Council in its meeting dated 14.12.2013 for the extension of the new academic block. There shall be no additional financial burden on the University for carrying out the newly proposed works. Details are as under:-

Particulars		Amount (Rs.)
Approval already given by Executive Council in its meeting dated 14.12.2013 for Extension of new Academic Block		7,17,00,000/-
Less Funds required for the following proposed works as per estimates		(-) 7,17,00,000/-
(1) New Academic Block Extension - Construction of First Floor	2,20,22,335/-	
(2) Construction of Boundary walls of new hostels	44,79,200/-	
(3) Construction of Car Shed and Store	26,92,534/-	
(4) Construction of Cement Concrete Road	46,74,290/-	
(5) Construction of Utility Centre (consisting of Saloon, Provision Store, Dispensary and Medical store, Fruit and Juice Centre, Dry Cleaning etc.)	2,41,95,003/-	
(6) Contribution of University's share as per UGC guidelines towards UGC funded buildings namely Guest House, Academic Building, Canteen, Staff Quarters, Basic Facilities for Women constructed under UGC Schemes towards XI Plan period	55,97,000/-	
(7) Construction of Boundary wall for Guest House and other construction works	80,39,638/-	
Total (1) to (7)	7,17,00,000/-	
Balance		NIL

The Finance Committee in its meeting dated 08.08.2014 has recommended to the Executive Council for approval for getting the newly proposed works done out of the amount of Rs.7,17,00,000/- (Rupees Seven Crores Seventeen Lacs) already approved by the Executive Council in its meeting dated 14.12.2013.

Accordingly, these recommendations are placed before the Executive Council for its decision.

- (d) The matter regarding engaging own security guards/personnel on collector rates in place of hiring through agencies was placed before the Finance Committee in its meeting dated 08.08.2014. The Finance Committee once again recommended that the security services may be hired through outsourcing agencies only.
- (e) The University Bus Registration No.CG-04/D-3905 purchased in the year 2003 has become unserviceable warranting heavy repairs, maintenance and frequent breakdowns, hence it is proposed to dispose it off through auction.

The Finance Committee has recommended to the Executive Council to accord approval for auction of the vehicle.

Accordingly, the recommendation is placed before the Executive Council for its decision.

Sl. Agenda Item

- (f) The University has started Ph.D. Programme w.e.f. the academic session 2014-15. The Fee structure for Ph.D. Programme was placed before the Finance Committee for perusal and approval.

The Finance Committee has recommended to the Executive Council for approving the Fee Structure for Ph.D. Programme as proposed.

Accordingly, the recommendation is placed before the Executive Council for its decision.

3. Proposal for the amendment in the existing appointment orders of the Vice-Chancellor, teachers and non-teaching employees of the University.

Notes:

- (a) The Executive Council of the University in its meeting dated 14.12.2013 had decided to

- (i) enhance the age of superannuation of the Vice-Chancellor from 65 (sixty five) years to 70 (seventy) years; and
- (ii) send a request to Hon'ble the Chief Justice, High Court of Chhattisgarh and the Chancellor of the University to amend the relevant provision of the Statute regarding enhancement in the age of superannuation of the Vice-Chancellor from 65 (sixty five) years to 70 (seventy) years.

Accordingly, a request was made and the Hon'ble Chancellor of the University had been pleased to amend the relevant provision of the Statute in consultation with the State Government. The amendment so made has also been published in the State Government Gazette Notification dated 12.04.2014 (copy enclosed – Page Nos.68 to 69).

Section 15(2) of the Hidayatullah National University of Law Chhattisgarh Act, 2003 (No. 10 of 2003) provides as under:-

Quote

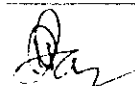
"15(2) The Statutes as contained in the Schedule to this Act as amended from time to time, shall be binding on all authorities, officers, teachers and employees of the University and persons connected with the University."

Unquote

- (b) The Executive Council of the University in the abovesaid meeting had also decided to enhance the age of superannuation
- (i) of teachers from 60 (sixty) years to 65 (sixty five) years; and
 - (ii) of non-teaching employees from 60 (sixty) years to 62 (sixty two) years.

It is proposed that amendments as required under Clause (a) and (b) of agenda item No.3 may be made in the appointment orders of the Vice-Chancellor, teachers and non-teaching employees of the University.

It is also proposed that recommendation may also be made to Hon'ble the Chief Justice, High Court of Chhattisgarh and the Chancellor of the University for amending the existing appointment order of the Vice-Chancellor in view of the State Government Gazette notification to this effect.



Sl.	Agenda Item
4.	<p><u>Proposed amendment in the University Statutes regarding extension of tenure as per provisions contained in the HNLU Staff Regulations and similar provisions in Statutes of some other National Law Universities of India.</u></p> <p>Notes:</p> <p>The Executive Council of the University in its meeting dated 18.12.2005 had approved the HNLU Staff Regulations. Section 8.3(1)(b) of these Regulations, specifically provides for extension of tenure of the Vice-Chancellor (Copy enclosed – <u>Page No.70</u>), which reads as under:-</p> <p><i>Quote</i></p> <p>“(b) On the basis of satisfactory services, after the expiry of normal tenure of 5 years, the Executive Council may request the Chancellor to consider extension of the tenure. Such extension of tenure of the Vice-Chancellor can be extended upto the age limit of 65 years”</p> <p><i>Unquote</i></p> <p>This age limit of 65 years has now been substituted by 70 years, by latest amendment to the Statute. (Copy of Statute 19(5) is enclosed – <u>Page Nos. 71 to 72</u>). Similar provisions regarding extension of tenure/second term to Vice-Chancellors are also contained in Statutes of some other National Law Universities of India such as The West Bengal National University of Juridical Sciences, Kolkata; National Law School of India University, Bangalore; NALSAR University of Law, Hyderabad; and Gujarat National Law University, Gandhinagar (copies enclosed – <u>Page Nos. 73 to 79</u>).</p> <p>In order to implement the provisions contained in the HNLU Staff Regulations regarding extension of tenure of the Vice-Chancellor of the University, the following amendment in the Statute 19(5) is proposed:-</p> <p><i>Quote</i></p> <p>In exercise of the powers conferred under section 15(3) of the Hidayatullah National University of Law Chhattisgarh Act 2003 (No. 10 of 2003), the Executive Council of the University recommends the following amendment in Statute 19(5) contained in the Schedule to this Act:-</p> <p><u>AMENDMENT TO THE STATUTE 19(5) CONTAINED IN THE SCHEDULE TO THE HIDAYATULLAH NATIONAL UNIVERSITY OF LAW CHHATTISGARH ACT 2003 (NO. 10 OF 2003) BY ADDING PROVISIO 19(5)(A) AS UNDER:-</u></p> <p>“19(5)(A) On the basis of satisfactory services, after the expiry of normal tenure of 5 (five) years, the Executive Council may recommend to the Chancellor to extend the tenure of the Vice-Chancellor for a period of next 5 (five) years. Provided such extension of tenure of the Vice-Chancellor can be upto the age of 70 (seventy) years only. Provided further, that upon the expiry of his term, the Vice-Chancellor shall continue in office until his successor is appointed and enters upon his office.</p> <p>In order to ensure certainty about the next Vice-Chancellor, such recommendation be made reasonably well before the expiry of the normal tenure of the Vice-Chancellor.”</p> <p><i>Unquote</i></p> <p>Accordingly, the matter is placed before the Executive Council for perusal and decision.</p>



Sl. Agenda Item

5. **Matter regarding Decision dated 20.07.2013 of Hon'ble the Chief Justice, High Court of Chhattisgarh and the Chancellor of the University on the application of Ms. Sheela Rai, Associate Professor, HNLU, Raipur (now resigned) for grant of relieving certificate.**

Notes:

Note regarding the matter of Dr. Sheela Rai alongwith the decision dated 20.07.2013 of the Hon'ble Chief Justice, High Court of Chhattisgarh and the Chancellor, HNLU on the application of Ms. Sheela Rai, Associate Professor, HNLU, Raipur (now resigned) for grant of relieving certificate, was placed before the Executive Council in its meeting dated 14.12.2013 for its decision. The Executive Council of the University in its meeting dated 14.12.2013 constituted a sub-committee comprising Hon'ble Mr. Justice Sunil Kumar Sinha, Judge, High Court of Chhattisgarh as the Chairman; Hon'ble Mr. Justice T.P. Sharma, Judge, High Court of Chhattisgarh and Shri A.K. Samant Ray, Principal Secretary, Law Department, Government of Chhattisgarh as Members, to go through in details/facts regarding the matter relating to Dr. Sheela Rai with regard to her appointment, pay fixation, arrears paid to her, local fund audit objections, her request for issue of relieving certificate and decision of Hon'ble Mr. Justice Yatindra Singh, the Chief Justice of Chhattisgarh High Court and the Chancellor of HNLU, Raipur. The Executive Council decided that the University would make available all the relevant documents in indexed form to the sub-committee, from beginning i.e. from advertisement for the post to resignation of Dr. Sheela Rai. The report of the sub-committee shall be circulated to the members of the Executive Council for its ratification and final decision.

As per the decision of the Executive Council meeting dated 14.12.2013, all the relevant documents were made available in indexed form to the sub-committee, from the very beginning i.e. from advertisement for the post to resignation of Dr. Sheela Rai.

The Sub Committee has submitted its report (Copy enclosed - Page Nos. 80 to 86).

The decision of the Sub-Committee in short is as under:-

"Ms. Sheela Rai has already resigned on 22.09.2012 and she had worked on the post of Associate Professor since the date of her appointment till resignation, it would not be appropriate to disturb her 1st fixation of pay at Rs.22320/- in the Pay Band of 15600-39100/- at this stage, because it was simply based on the fitment table for the employee holding a particular pay scale at that stage.

The Sub-Committee does not approve the 2nd Fixation in the higher Pay Band of Rs.37400-67000/-, because it was not fixed after as per the eligibility conditions which were required to be satisfied as per the Scheme. The excess amount paid to her in consequence of second re-fixation is liable to be recovered from her after making due calculations treating her earlier fixation dated 06.07.2009 at Rs.22,320/- to be principally correct on the basis of pay received at a particular stage."

The decision of the Sub-Committee is placed before the Executive Council for perusal and decision.

Sl. Agenda Item

6. **Representations of Mr. Sujesh Somanathan, Mr. John Adwet Raghav and Ms. Arya Tripathi, for award of Gold Medals – Medals not awarded due to their ineligibility owing to disciplinary proceedings/breach of code of conduct.**

Summary of Notes on Agenda item:

The University is in receipt of representations from Mr. Sujesh Somanathan, Mr. John Adwet Raghav and Ms. Arya Tripathi, for award of Gold Medals – Medals were not awarded to them due to their ineligibility owing to disciplinary proceedings/breach of code of conduct.

(a) Mr. Sujesh Somanathan

The main contentions of the student are as under:-

- He was never issued Warning letter. Hence, natural justice was not followed in his case to provide him opportunity to reply.
- Proper procedure was not followed in issuing warning letter to him.

The facts are as under:-

- The student has made a false statement. He was issued the Warning letter. His signatures as acknowledgement of receipt of Warning letter are available on records. Hence, it is incorrect on his part that natural justice was not followed in his case.
- The Warning letter was issued to him on the basis of prima facie evidence of his unauthorized absence from the hostel during late night. The warning letter was a result of summary proceedings; hence no other procedure was required to be followed in his case.
- Even after receipt of the Warning letter, during the entire period of his stay in the University he had not questioned the issuance of Warning letter.

(b) Mr. John Adwet Raghav and Ms. Arya Tripathi

The main contentions of the students are:-

- By virtue of merit position (first rank holders), they are entitled for award of Gold Medals.
- The students had filed Writ Petitions before the Hon'ble High Court of Chhattisgarh stating that an order imposing penalty by way of disciplinary action was passed against them on 17.02.2010;
- Subsequently another order was passed on 02.03.2010 postponing execution of order dated 17.02.2010 keeping them under observation for the remaining period of their stay in the University. The order dated 02.03.2010 further stated that the execution/waiver of the order dated 17.02.2010 will depend on their conduct during the observation period.
- The students had submitted before the Hon'ble Court that they had not been communicated by the University about any decision with regard to execution/waiver of order dated 17.02.2010.
- The Hon'ble High Court also found from the pleadings and documents filed alongwith the writ petitions that the students had not filed any representation before the University authority ever-since they completed their study in the month of April 2011. Even then, no representation was made by them before the University authority. The Hon'ble High Court further observed that as long as the order of penalty stands, the petitioners cannot claim award of Gold Medal under the rules.
- The Hon'ble High Court disposed off the petitions with liberty to the students to approach the University authorities. Thereafter, the students



Sl. Agenda Item

had submitted representations dated 19.02.2014 to know about the decision of the University regarding execution/waiver of the penalty imposed on them vide order dated 17.02.2010 in view of the subsequent order dated 02.03.2010.

The facts are as under:-

- The students have already graduated from the University in the year 2011 and left the same, hence now it is not possible to execute the order dated 17.02.2010.
- These students have been habitual violators of the University disciplinary/conduct rules and regulations applicable to them. Enough relaxation has already been given to them by not executing the orders of punishment.
- Even the waiver of the order shall not relieve them from the proven charges of misconduct.
- The eligibility criteria for award of Gold Medal inter alia include that "there is no proven charge of misconduct on the ground of violation of rules or breach of any disciplinary rules of the University".
- The report dated 16.02.2010 of the Proctorial Board (Copy enclosed – Page Nos.207 to 210) is sufficient to prove that there is proven charge of misconduct against these students which disentitles them for award of Gold Medals.
- Apart from this punishment order, there are other instances of punishments to these students (Copies enclosed – Page Nos. 211 to 220) which prove beyond doubt that there are other proven charges of misconducts against these students.

There are few other students who have been found ineligible on account of such instances, however, they have not so far represented to the University so as to claim award of Gold Medal/s.

The decision of the Executive Council on this matter may set a precedent for other students for claiming award of Gold Medal. This decision will also substantially influence the state of discipline in the University.

Accordingly, the matter is placed before the Executive Council for perusal and decision.

7. Approval of Confirmation of Employees.

Notes:

As per Regulation No.8.2(i) of Chapter II (Appointments) of the HNLU Staff Regulations; the appointments in teaching as well as non-teaching posts are temporary and the incumbent shall be immediately placed on probation for a period mentioned in the respective recruitment rules. The termination of probation and confirmation in the post is only on approval by the Executive Council by a positive order. As per Regulation No. 9(4)(c) of the HNLU Staff Regulations; well before the termination of the period of probation, the Vice-Chancellor shall call for the report of work and conduct from the immediate superior of the employee; and as per Regulation No.9(4)(e) of HNLU Staff Regulations, as soon as possible after completion of the prescribed period of



Sl. Agenda Item

Quote

CHAPTER - V
MEDICAL BENEFITS TO EMPLOYEES

40. All the employees of the University shall receive a monthly fixed medical allowance (a) 5% of their basic pay but not exceeding the ceiling limit of Rs.600/- per month.
41. However, in exceptional cases such as cancer, heart surgery, kidney transplantation, severe injuries caused by accident etc., the Executive Council on the recommendations of the Vice-chancellor may consider providing a lump sum grant for treatment of the employee concerned.
42. The University may explore the possibility for adopting Group Medi-Claim Insurance Scheme for its employees.

Unquote

Dr. Azimkhan B. Pathan, has been serving this institution since 03.08.2009 as Assistant Lecturer. In March 2014, he suffered from heart problem and needed immediate heart surgery as advised by doctors. Looking to the financial problems faced by him, he has been provided financial assistance of Rs.2,50,000/- (Rupees Two Lacs Fifty Thousand) which includes contribution of Rs.46,165/- (Rupees Forty Six Thousand One Hundred and Sixty Five) made by the faculty members and Rs.2,03,835/- (Rupees Two Lacs Three Thousand Eight Hundred and Thirty Five) provided by the University. As per the bills and vouchers submitted by him, the actual expenditure incurred by him is more than Rs.4.00 Lacs (Four Lacs) towards heart surgery, hospitalization, medicines, checkups etc.

In view of this, the matter is placed before the Hon'ble Executive Council of the University to kindly grant ex-post-facto sanction of Rs.2,03,835/- (Rupees Two Lacs Three Thousand Eight Hundred and Thirty Five) as above.

Mr. M.K. Thakre, has been serving this institution since the year 2005 as Accounts Officer. In May 2014, he has been detected Cancer (oral) and was admitted in Cancer Hospital. He had given an estimate of Rs.1,50,000/- (Rupees One Lac Fifty Thousand) towards operation and treatment. Looking to the financial problems faced by him, he has been provided financial assistance of Rs.75,000/- (Rupees Seventy Five Thousand). He was hospitalized, has been operated and is still undergoing medical treatment at home.

In view of this, the matter is placed before the Hon'ble Executive Council of the University to kindly grant ex-post facto sanction of Rs.75,000/- (Rupees Seventy Five Thousand) as above.



REGISTRAR
HIDAYATULLAH NATIONAL LAW UNIVERSITY
RAIPUR (C.G.)

EXECUTIVE COUNCIL MEETING TO BE HELD
ON 06.09.2014, 11.30 A.M.

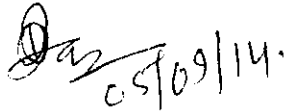
ANY OTHER MATTER WITH THE PERMISSION OF THE CHAIR

Construction of Auditorium

On the recommendations of the Finance Committee, the Executive Council of the University in its meeting dated 14.12.2013 has accorded its approval to the proposal sent to the State Government for construction of Auditorium at an estimated cost of Rs.17.56 Crores (Rupees Seventeen Crores Fifty Six Lacs).

The State Government vide its letter dated July 2014 has informed that provision of Rs.3.00 Crores (Rupees Three Crores) has been made in the State Government Budget for the F.Y. 2014-15 for construction of Auditorium. During meeting with the State Government Officials, it was proposed that the State Government would accord its approval to the estimates for construction of the auditorium. However, the University would be required to obtain loan for this purpose from a Nationalized Bank and all the EMIs (Equated Monthly Instalments) towards the loan would be paid by the State Government on behalf of the University.


In view of this, the matter is placed before the Executive Council for its approval to proceed for obtaining loan from a Nationalized Bank and Construction of the Auditorium subject to the administrative approval of the State Government, as proposed above.


05/09/14.

REGISTRAR
HIDAYATULLAH NATIONAL LAW UNIVERSITY
RAIPUR (C.G.)

**INDEX OF AGENDA FOR THE EXECUTIVE COUNCIL MEETING TO BE
HELD ON 06.09.2014, 11.30 A.M.**

Sl.	Particulars	Page No.
1.	Agenda for the Executive Council Meeting dated 06.09.2014	1
2.	Notes on Agenda for the Executive Council Meeting dated 06.09.2014	2-11
3.	Minutes of the Executive Council meeting dated 14.12.2013	12-33
4.	Minutes of the Finance Committee meeting dated 08.08.2014	34-38
5.	Revised Budget Estimates for the F.Y. 2014-15 & 2015-16	39-67
6.	State Government notification dated 12.04.2014 substituting the age of superannuation of Vice-Chancellor from 65 (sixty five) years to 70 (seventy) years	68-69
7.	Provision in HNLU Staff Regulations regarding extension of tenure	70
8.	Copy of relevant pages of Statute 19(5) of HNUL CG Act, 2003 (No. 10 of 2003)	71-72
9.	Copies of relevant pages of Statutes of some other National Law Universities containing provisions regarding extension of tenure/second term	73-79
10.	Report of the Sub-Committee of the Executive Council	80-86
11.	Representation of Mr. Sujesh Somanathan, reply of the University and subsequent representation of the student	87-100
12.	Copy of HNLU Code of Conduct, 2003	101-131
13.	Copy of (Student Manual) HNLU Rules, 2009	132-170
14.	Copy of receipt/acknowledgement of notice dated 08.02.2010 by Mr. Sujesh Somanathan	171
15.	Copies of W.P. Nos.344 & 345 and decision of Hon'ble High Court of Chhattisgarh on the W.P.s	172-176
16.	Copy of Ordinance for B.A. LL.B. (Honours)	177-178
17.	Copy of Order dated 17.02.2010 imposing punishment on Mr. John Adwet Raghav and Ms. Arya Tripathi	179
18.	Copy of Order dated 02.03.2010	180
19.	Copies of Representations dated 19.02.2014 of Mr. John Adwet Raghav and Ms. Arya Tripathi	181-206
20.	Copy of report dated 16.02.2010 of Proctorial Board	207-210
21.	Copies of other punishment orders passed against Mr. John Adwet Raghav and Ms. Arya Tripathi and relevant reports/proceedings of Proctorial Boards.	211-220



REGISTRAR
HIDAYATULLAH NATIONAL LAW UNIVERSITY
RAIPUR (C.G.)

AGENDA FOR THE EXECUTIVE COUNCIL MEETING TO BE HELD ON
06.09.2014, 11.30 A.M.

Sl.	Agenda Item
1.	Perusal and approval of the minutes of Executive Council meeting dated 14.12.2013.
2.	Perusal and approval of the minutes of Finance Committee meeting dated 08.08.2014.
3.	Proposal for the amendment in the existing appointment orders of the Vice-Chancellor, teachers and non-teaching employees of the University.
4.	Proposed amendment in the University Statutes regarding extension of tenure as per provisions contained in HNLU Staff Regulations and similar provisions in the Statutes of some other National Law Universities of India.
5.	Matter regarding Decision dated 20.07.2013 of Hon'ble the Chief Justice, High Court of Chhattisgarh and the Chancellor of the University on the application of Ms. Sheela Rai, Associate Professor, HNLU, Raipur (now resigned) for grant of relieving certificate.
6.	Representations of Mr. Sujesh Somanathan, Mr. John Adwet Raghav and Ms. Arya Tripathi, for award of Gold Medals – Medals not awarded due to their ineligibility owing to disciplinary proceedings/breach of code of conduct.
7.	Approval of Confirmation of Employees.
8.	Amendments/Updations to HNLU Staff Regulations.
9.	Any other matter with the permission of the Chair.



REGISTRAR
HIDAYATULLAH NATIONAL LAW UNIVERSITY
RAIPUR (C.G.)

**NOTES ON AGENDA FOR THE EXECUTIVE COUNCIL MEETING TO BE
HELD ON 06.09.2014, 11.30 A.M.**

Sl.	Agenda Item
1.	<p><u>Perusal and approval of the minutes of Executive Council meeting dated 14.12.2013.</u></p> <p><u>Notes:</u> Minutes of Executive Council meeting dated 14.12.2013 are placed for perusal and approval (Page Nos. 12 to 33).</p>
2.	<p><u>Perusal and approval of the minutes of Finance Committee meeting dated 08.08.2014</u></p> <p><u>Notes:</u> Minutes of Finance Committee meeting dated 08.08.2014 are placed for perusal and approval (Page Nos. 34 to 38).</p> <p>Brief Summary of the decisions/recommendations of the Finance Committee meeting dated 08.08.2014 are as under:-</p> <p>(a) The Minutes of the Finance Committee meeting dated 26.11.2013 were read and confirmed.</p> <p>(b) The Finance Committee recommends to the Executive Council for approval to the Revised Budget Estimates for the F.Y. 2014-15 and Budget Estimates for 2015-16 (Page Nos. 39 to 67).</p> <p>(c) On the recommendations of the Finance Committee meeting dated 26.11.2013, the Executive Council of the University in its meeting dated 14.12.2013 had accorded approval to the estimates of Rs.7.17 Crores (Rupees Seven Crores Seventeen Lacs) for Extension of New Academic Block by constructing two more floors comprising about twelve standard size classrooms and chambers for teachers.</p> <p>However, on reassessment, it has been found that construction of only one more floor comprising six classrooms and six chambers for teachers would be sufficient to meet the University's existing requirements.</p> <p>In lieu of earlier proposed second floor of the new Academic Block, it is proposed to carry out the following works:-</p> <ul style="list-style-type: none"> • Construction of One Utility Centre capable of catering to the daily needs of the residents of HNLU campus. The Utility Centre would comprise Saloon, Provision Store, Dispensary and Medical Store, Fruit and Juice centre, Dry Cleaning etc. • Construction of Boundary walls for new Hostels and Guest House • Construction of Cement Concrete Approach Road for new Hostels and other buildings not yet connected by roads; • Construction of One Car shed and Workshop-cum-Store; • Contribution of University's share as per UGC guidelines towards UGC funded buildings namely Guest House, Academic Building,

Sl.	Agenda Item																								
	<p>Canteen, Staff Quarters, Basic Facilities for Women, constructed under UGC Schemes towards XI Plan period.</p> <p>The estimated cost of all these proposed works comes out to Rs.7,17,00,000/- (Rupees Seven Crores Seventeen Lacs) only which has already been approved by the Executive Council in its meeting dated 14.12.2013 for the extension of the new academic block. There shall be no additional financial burden on the University for carrying out the newly proposed works. Details are as under:-</p> <table border="1"> <tr> <th>Particulars</th><th>Amount (Rs.)</th></tr> <tr> <td>Approval already given by Executive Council in its meeting dated 14.12.2013 for Extension of new Academic Block</td><td>7,17,00,000/-</td></tr> <tr> <td>Less Funds required for the following proposed works as per estimates</td><td>(-) 7,17,00,000/-</td></tr> <tr> <td>(1) New Academic Block Extension – Construction of First Floor</td><td>2,20,22,335/-</td></tr> <tr> <td>(2) Construction of Boundary walls of new hostels</td><td>44,79,200/-</td></tr> <tr> <td>(3) Construction of Car Shed and Store</td><td>26,92,534/-</td></tr> <tr> <td>(4) Construction of Cement Concrete Road</td><td>46,74,290/-</td></tr> <tr> <td>(5) Construction of Utility Centre (consisting of Saloon, Provision Store, Dispensary and Medical store, Fruit and Juice Centre, Dry Cleaning etc.)</td><td>2,41,95,003/-</td></tr> <tr> <td>(6) Contribution of University's share as per UGC guidelines towards UGC funded buildings namely Guest House, Academic Building, Canteen, Staff Quarters, Basic Facilities for Women constructed under UGC Schemes towards XI Plan period</td><td>55,97,000/-</td></tr> <tr> <td>(7) Construction of Boundary wall for Guest House and other construction works</td><td>80,39,638/-</td></tr> <tr> <td>Total (1) to (7)</td><td>7,17,00,000/-</td></tr> <tr> <td>Balance</td><td>NIL</td></tr> </table> <p>Accordingly, in view of the above, the Finance Committee in its meeting dated 08.08.2014 has recommended to the Executive Council for approval for getting the newly proposed works done out of the amount of Rs.7,17,00,000/- (Rupees Seven Crores Seventeen Lacs) already approved by the Executive Council in its meeting dated 14.12.2013.</p>	Particulars	Amount (Rs.)	Approval already given by Executive Council in its meeting dated 14.12.2013 for Extension of new Academic Block	7,17,00,000/-	Less Funds required for the following proposed works as per estimates	(-) 7,17,00,000/-	(1) New Academic Block Extension – Construction of First Floor	2,20,22,335/-	(2) Construction of Boundary walls of new hostels	44,79,200/-	(3) Construction of Car Shed and Store	26,92,534/-	(4) Construction of Cement Concrete Road	46,74,290/-	(5) Construction of Utility Centre (consisting of Saloon, Provision Store, Dispensary and Medical store, Fruit and Juice Centre, Dry Cleaning etc.)	2,41,95,003/-	(6) Contribution of University's share as per UGC guidelines towards UGC funded buildings namely Guest House, Academic Building, Canteen, Staff Quarters, Basic Facilities for Women constructed under UGC Schemes towards XI Plan period	55,97,000/-	(7) Construction of Boundary wall for Guest House and other construction works	80,39,638/-	Total (1) to (7)	7,17,00,000/-	Balance	NIL
Particulars	Amount (Rs.)																								
Approval already given by Executive Council in its meeting dated 14.12.2013 for Extension of new Academic Block	7,17,00,000/-																								
Less Funds required for the following proposed works as per estimates	(-) 7,17,00,000/-																								
(1) New Academic Block Extension – Construction of First Floor	2,20,22,335/-																								
(2) Construction of Boundary walls of new hostels	44,79,200/-																								
(3) Construction of Car Shed and Store	26,92,534/-																								
(4) Construction of Cement Concrete Road	46,74,290/-																								
(5) Construction of Utility Centre (consisting of Saloon, Provision Store, Dispensary and Medical store, Fruit and Juice Centre, Dry Cleaning etc.)	2,41,95,003/-																								
(6) Contribution of University's share as per UGC guidelines towards UGC funded buildings namely Guest House, Academic Building, Canteen, Staff Quarters, Basic Facilities for Women constructed under UGC Schemes towards XI Plan period	55,97,000/-																								
(7) Construction of Boundary wall for Guest House and other construction works	80,39,638/-																								
Total (1) to (7)	7,17,00,000/-																								
Balance	NIL																								
(d)	<p>The matter regarding engaging own security guards/personnel on collector rates in place of hiring through agencies was placed before the Finance Committee in its meeting dated 08.08.2014. The Finance Committee once again recommended that the security services may be hired through outsourcing agencies only.</p>																								

Sl.	Agenda Item
	<p>(e) The University Bus Registration No.CG-04/D-3905 purchased in the year 2003 has become unserviceable warranting heavy repairs, maintenance and frequent breakdowns, hence it is proposed to dispose it off through auction. The Finance Committee has recommended to the Executive Council to accord approval for auction of the vehicle.</p> <p>(f) The University has started Ph.D. Programme w.e.f. the academic session 2014-15. The Fee structure for Ph.D. Programme was placed before the Finance Committee for perusal and approval. The Finance Committee has recommended to the Executive Council for approving the Fee Structure for Ph.D. Programme as proposed.</p>
3.	<p><u>Proposal for the amendment in the existing appointment orders of the Vice-Chancellor, teachers and non-teaching employees of the University.</u></p> <p><u>Notes:</u></p> <p>(a) The Executive Council of the University in its meeting dated 14.12.2013 had decided to</p> <ol style="list-style-type: none"> (i) enhance the age of superannuation of the Vice-Chancellor from 65 (sixty five) years to 70 (seventy) years; and (ii) send a request to Hon'ble the Chief Justice, High Court of Chhattisgarh and the Chancellor of the University to amend the relevant provision of the Statute regarding enhancement in the age of superannuation of the Vice-Chancellor from 65 (sixty five) years to 70 (seventy) years. <p>Accordingly, a request was made and the Hon'ble Chancellor of the University had been pleased to amend the relevant provision of the Statute in consultation with the State Government. The amendment so made has also been published in the State Government Gazette Notification dated 12.04.2014 (copy enclosed – Page Nos.68 to 69).</p> <p>Consequent upon the abovesaid Notification, a request may also be made to Hon'ble the Chief Justice, High Court of Chhattisgarh and the Chancellor of the University for amending the existing appointment order of the Vice-Chancellor.</p> <p>(b) The Executive Council of the University in the abovesaid meeting had also decided to enhance the age of superannuation</p> <ol style="list-style-type: none"> (i) of teachers from 60 (sixty) years to 65 (sixty five) years; and (ii) of non-teaching employees from 60 (sixty) years to 62 (sixty two) years. <p>Accordingly, it is proposed that amendments may be made in the appointment orders of the teachers and non-teaching employees of the University, if required.</p>

4



REGISTRAR
HIDAYATULLAH NATIONAL LAW UNIVERSITY
RAIPUR (C.G.)

Sl.	Agenda Item
4.	<p data-bbox="276 230 1362 376"><u>Proposed amendment in the University Statutes regarding extension of tenure/second term as per provisions contained in the HNLU Staff Regulations and similar provisions in Statutes of some other National Law Universities of India.</u></p> <p data-bbox="276 376 1362 409"><u>Notes:</u></p> <p data-bbox="276 409 1362 555">The Executive Council of the University in its meeting dated 18.12.2005 had approved the HNLU Staff Regulations. Section 8.3(1)(b) of these Regulations, specifically provides for extension of tenure of the Vice-Chancellor (Copy enclosed – Page No.70), which reads as under:-</p> <p data-bbox="276 555 1362 589"><i>Quote</i></p> <p data-bbox="276 589 1362 734">“(b) On the basis of satisfactory services, after the expiry of normal tenure of 5 years, the Executive Council may request the Chancellor to consider extension of the tenure. Such extension of tenure of the Vice-Chancellor can be extended upto the age limit of 65 years”</p> <p data-bbox="276 734 1362 768"><i>Unquote</i></p> <p data-bbox="276 768 1362 981">This age limit of 65 years has now been substituted by 70 years, in view of the amendment to the Statute. (Copy of Statute 19(5) is enclosed – Page Nos. 71 to 72). Similar provisions regarding extension of tenure/second term to Vice-Chancellors are also contained in Statutes of some other National Law Universities of India (copies enclosed – Page Nos. 73 to 79).</p> <p data-bbox="276 1003 1362 1115">In order to implement the provisions contained in the HNLU Staff Regulations regarding extension of tenure of the Vice-Chancellor of the University, the following amendment in the Statute 19(5) is proposed:-</p> <p data-bbox="276 1115 1362 1149"><i>Quote</i></p> <p data-bbox="276 1149 1362 1283">In exercise of the powers conferred under section 15(3) of the Hidayatullah National University of Law Chhattisgarh Act 2003 (No. 10 of 2003), the Executive Council of the University makes the following amendment in Statute 19(5) contained in the Schedule to this Act:-</p> <p data-bbox="276 1283 1362 1429"><u>AMENDMENT TO THE STATUTE 19(5) CONTAINED IN THE SCHEDULE TO THE HIDAYATULLAH NATIONAL UNIVERSITY OF LAW CHHATTISGARH ACT 2003 (NO. 10 OF 2003) BY ADDING PROVISION 19(5)(A) AS UNDER:-</u></p> <p data-bbox="276 1429 1362 1709">“19(5)(A) On the basis of satisfactory services, after the expiry of normal tenure of 5 (five) years, the Executive Council may recommend to the Chancellor to extend the tenure of the Vice-Chancellor for a period of next 5 (five) years. Provided such extension of tenure of the Vice-Chancellor can be upto the age limit of 70 (seventy) years. Provided further, that upon the expiry of his term, the Vice-Chancellor shall continue in office until his successor is appointed and enters upon his office.</p> <p data-bbox="276 1709 1362 1809">In order to ensure certainty about the next Vice-Chancellor, such recommendation be made reasonably well before the expiry of the normal tenure of the Vice-Chancellor.”</p> <p data-bbox="276 1809 1362 1843"><i>Unquote</i></p> <p data-bbox="276 1877 1362 1910">Accordingly, the matter is placed for perusal and decision.</p>

(5)


 REGISTRAR
 HIDAYATULLAH NATIONAL LAW UNIVERSITY
 RAIPUR (C.G.)

Sl.	Agenda Item
5.	<p><u>Matter regarding Decision dated 20.07.2013 of Hon'ble the Chief Justice, High Court of Chhattisgarh and the Chancellor of the University on the application of Ms. Sheela Rai, Associate Professor, HNLU, Raipur (now resigned) for grant of relieving certificate.</u></p> <p><u>Notes:</u></p> <p>Note regarding the matter of Dr. Sheela Rai alongwith the decision dated 20.07.2013 of the Hon'ble Chief Justice, High Court of Chhattisgarh and the Chancellor, HNLU on the application of Ms. Sheela Rai, Associate Professor, HNLU, Raipur (now resigned) for grant of relieving certificate, was placed before the Executive Council in its meeting dated 14.12.2013 for its decision.</p> <p>The Executive Council of the University in its meeting dated 14.12.2013 constituted a sub-committee comprising Hon'ble Mr. Justice Sunil Kumar Sinha, Judge, High Court of Chhattisgarh as the Chairman; Hon'ble Mr. Justice T.P. Sharma, Judge, High Court of Chhattisgarh and Shri A.K. Samant Ray, Principal Secretary, Law Department, Government of Chhattisgarh as Members, to go through in details/facts regarding the matter relating to Dr. Sheela Rai with regard to her appointment, pay fixation, arrears paid to her, local fund audit objections, her request for issue of relieving certificate and decision of Hon'ble Mr. Justice Yatindra Singh, the Chief Justice of Chhattisgarh High Court and the Chancellor of HNLU, Raipur. The Executive Council decided that the University would make available all the relevant documents in indexed form to the sub-committee, from beginning i.e. from advertisement for the post to resignation of Dr. Sheela Rai. The report of the sub-committee shall be circulated to the members of the Executive Council for its ratification and final decision.</p> <p>As per the decision of the Executive Council meeting dated 14.12.2013, all the relevant documents were made available in indexed form to the sub-committee, from the very beginning i.e. from advertisement for the post to resignation of Dr. Sheela Rai.</p> <p>The Sub Committee has submitted its report (Copy enclosed - Page Nos. 80 to 86) which is placed before the Executive Council for perusal and decision.</p>
6.	<p><u>Representations of Mr. Sujesh Somanathan, Mr. John Adwet Raghav and Ms. Arya Tripathi, for award of Gold Medals – Medals not awarded due to their ineligibility owing to disciplinary proceedings/breach of code of conduct.</u></p> <p><u>Notes:</u></p> <p>The University is in receipt of representations from Mr. Sujesh Somanathan, Mr. John Adwet Raghav and Ms. Arya Tripathi, for award of Gold Medals – Medals were not awarded to them due to their ineligibility owing to disciplinary proceedings/breach of code of conduct.</p>

⑥



REGISTRAR
HIDAYATULLAH NATIONAL LAW UNIVERSITY
RAIPUR (C.G.)

Sl.	Agenda Item
	<p>(a) <u>Mr. Sujesh Somanathan</u> The student has submitted his representations (Pages Nos. 87 to 100) against the decision of the University for non-award of Gold Medals to him/treating him ineligible.</p> <p>The main contention of the student is that</p> <ul style="list-style-type: none"> (i) he was not aware of the HNLU (Code of Conduct) Rules, 2003 disentitling him from award of Gold Medals owing to breach of Code of Conduct Rules; (ii) being first rank holder, he is eligible for award of Gold Medal as per rule 13.1(a) of Examination Rules, 2009 of the University; (iii) proper procedure was not followed in issuing warning letter in his name as per Rule No.7 prescribed under Disciplinary Code of Conduct Rules, 2009; (iv) he has never been served a copy of the warning letter dated 08.02.2010 issued by Disciplinary Committee on 08.02.2010 for gross violation of HOR and other University rules; he has no idea as to how the warning letter was put in his personal file without any intimation to him; and (v) The warning letter, if any, ought to have been issued by the Vice-Chancellor/Registrar of the University; <p><u>However, the facts are as under:-</u></p> <ul style="list-style-type: none"> (i) HNLU Code of Conduct Rules, 2003 (Copy enclosed – Page Nos. 101 to 131) are in force in the University w.e.f. the year 2003 and since its provisions have been continuously made applicable to nearly all the matters related to the students, they are supposed to be well aware about it. (ii) Apart from being first Rank Holder, the Code of Conduct Rules, 2003 provide that the eligibility criteria for any Gold Medal to be awarded is that there is no charge or misconduct, violation of rules or breach of code of ethics, that is, the student concerned must not have been served with a memo, warning or any punishment on account of the above charge during the entire programme being pursued by them. The HNLU Examination Rules, 2009 also provide that to be eligible for award of Gold Medal it is essential that there is no proven charge of misconduct on the ground of violation of rules or breach of any disciplinary rules of the University. Copy of (Student's Manual) HNLU Rules, 2009 is enclosed – Page Nos. 132 to 170. (iii) The student has stated that proper procedure as prescribed in the

(7)



REGISTRAR
HIDAYATULLAH NATIONAL LAW UNIVERSITY
RAIPUR (C.G.)


Sl.	Agenda Item
	<p>Disciplinary Code of Conduct Rules, 2009 was not followed in his case before issuing the warning letter. If he was not satisfied he would have questioned the issue of warning letter then and there when the notice dated 08.02.2010 was served to him. Moreso, from the warning letter it is clear that he had violated the HOR and other University rules by being unauthorizedly absent from the hostel in odd late night hours and was found out of hostel at Rajdhani Dhaba by the Hostel Inspection Committee and as such since the violation of rules or breach of disciplinary rules of the University was evident on the face, no separate procedure was required to be adopted. The Disciplinary Code of Conduct Rules, 2009 specifies that punishment includes issuance of warning letter with a copy to personal file of the student. (Copy enclosed – <u>Page No. 170</u>). On perusal of the personal file of the student, it was found that he was issued notice dated 08.02.2010 (Copy enclosed – <u>Page No.94</u>) by the Disciplinary Committee of the University stating that the Hostel Inspection Committee while surprise visit of hostel on 05.02.2010 at night found him absent from HOR but he was seen at Rajdhani Dhaba at around 12:15 a.m. That the Committee has considered this act as gross violation of HOR and other University rules, issues a warning for the last time seeking an undertaking from him not to repeat it again during rest of his stay in HOR. In case of repeat of the act, disciplinary action will be taken.</p> <p>(iv) His contention that he was never served with the warning letter and that he has no idea as to how the warning letter was put in his personal file without any intimation to him is false. The receipt/acknowledgement of the student receiving the Warning letter is enclosed herewith (Copy enclosed – <u>Page No.171</u>).</p> <p>(v) He has also stated that the warning letter, if any, ought to have been issued by the Vice-Chancellor/Registrar of the University. The faculty advisor of Disciplinary Committee under whose signature the Warning letter has been issued was Dr. Anand Pawar who was also the Incharge Vice-Chancellor of the University during that period. Further, the Warning letter has been issued jointly by Mr. K.K. Chandrakar, the then Registrar of the University alongwith Dr. Anand Pawar.</p> <p><u>(b) Mr. John Adwet Raghav and Ms. Arya Tripathi</u> The students had filed Writ petition Nos. 344 and 345 in the Hon'ble High Court of Chhattisgarh at Bilaspur (Copies enclosed – <u>Page Nos. 172 to 176</u>) stating that by virtue of merit position (first rank holder), they are entitled to award of Gold Medal as provided under Rule 14 of HNLU Rules, 2009 (Copy enclosed – <u>Page No.147</u>). However, the same Rule 14 also provides that in addition to virtue by merit position (first rank holder), to be eligible for award of Gold Medal, there should not be any proven charge of misconduct on the ground of violation of rules or breach of any disciplinary rules of the University. The Ordinance of the University for B.A. LL.B. (Honours) (Copy enclosed – <u>Page Nos.177 to 178</u>) also inter alia provides that eligibility for any Gold Medal to be</p>




Sl.	Agenda Item
	<p>awarded includes that there is no proven charge of misconduct on the ground of violation of rules or breach of code of conduct.</p> <p>These students in their W.P. Nos. 344 and 345 have submitted that though an order of imposing penalty by way of disciplinary action was passed against them on 17.02.2010 (Copy enclosed – <u>Page No. 179</u>), another order was passed on 02.03.2010 (Copy enclosed - <u>Page No. 180</u>), postponing execution of order dated 17.02.2010 till further orders and the order further stated that the students are kept under observations for the remaining period of their stay in the University.</p> <p>However, till date, the students have not been communicated any decision with regard to execution/waiver of order dated 17.02.2010. The Hon'ble High Court also found from the pleadings and documents filed alongwith the writ petitions that the students had not filed any representation before the University authority ever-since they completed their study in the month of April 2011. Even then, no representation was made by them before the University authority. The Hon'ble High Court further observed that as long as the order of penalty stands, the petitioners cannot claim award of Gold Medal under the rules.</p> <p>The Hon'ble High Court disposed off the petitions with liberty to the students to approach the University authorities. Thereafter, the students had submitted representations dated 19.02.2014 (Copies enclosed – <u>Page Nos. 181 to 206</u>) seeking decision of the University regarding execution/waiver of the penalty imposed on them vide order dated 17.02.2010 in view of the subsequent order dated 02.03.2010.</p> <p>The report dated 16.02.2010 of the Proctorial Board (Copy enclosed – <u>Page Nos. 207 to 210</u>) is sufficient to prove that there is proven charge of misconduct against these students which disentitles them for award of Gold Medals. However the matter is placed before the Executive Council for decision regarding the execution/waiver or otherwise of the order dated 17.02.2010.</p> <p>Apart from this, the students have concealed material fact in their Writ Petitions before the Hon'ble High Court of Chhattisgarh as well as their representation that the order dated 17.02.2010 is the only penalty/punishment imposed on them.</p> <p>The fact is that other punishments were also imposed on them in other incidents (Copies enclosed – <u>Page Nos. 211 to 220</u>) which prove beyond doubt that there are other proven charges of misconducts against these students.</p> <p>Accordingly, the matter is placed before the Executive Council for perusal and decision.</p>

Sl.	Agenda Item																																	
7.	Approval of Confirmation of Employees.																																	
	<p>Notes: As per Regulation No.8.2(i) of Chapter II (Appointments) of the HNLU Staff Regulations; the appointments in teaching as well as non-teaching posts are temporary and the incumbent shall be immediately placed on probation for a period mentioned in the respective recruitment rules. The termination of probation and confirmation in the post is only on approval by the Executive Council by a positive order. As per Regulation No. 9(4)(c) of the HNLU Staff Regulations; well before the termination of the period of probation, the Vice-Chancellor shall call for the report of work and conduct from the immediate superior of the employee; and as per Regulation No.9(4)(e) of HNLU Staff Regulations, as soon as possible after completion of the prescribed period of probation, orders of declaration of probation shall be issued by the Registrar based on the report of the certifying officer and approved by the Vice-Chancellor. The certifying officers shall base their decisions on the evaluation reports and such other additional evidence as may be available to them.</p> <p>Accordingly, the following teaching and non-teaching employees have successfully completed their probation period of two years. The matter is placed for their confirmation as per the above provisions of HNLU Staff Regulations:</p> <table border="1"> <thead> <tr> <th>Sl.</th><th>Name</th><th>Designation</th><th>Date of Completion of Probation period</th><th>Date of Confirmation</th></tr> </thead> <tbody> <tr> <td>1.</td><td>Mr. Rana Navneet Roy</td><td>Assistant Professor (Law)</td><td>21.12.2013</td><td>22.12.2013</td></tr> <tr> <td>2.</td><td>Dr. Uttam Kumar Panda</td><td>Assistant Professor (Sociology)</td><td>25.12.2013</td><td>26.12.2013</td></tr> <tr> <td>3.</td><td>Ms. Shraddha Rajput Bhausingh</td><td>Assistant Professor (Law)</td><td>16.01.2014</td><td>17.01.2014</td></tr> <tr> <td>4.</td><td>Dr. Swati Mehta</td><td>Assistant Professor (Law)</td><td>01.03.2014</td><td>02.03.2014</td></tr> <tr> <td>5.</td><td>Mr. Bhisham Sonkar</td><td>Technical Assistant</td><td>30.06.2014</td><td>01.07.2014</td></tr> </tbody> </table> <p>The matter is placed for approval for their confirmation as above.</p>				Sl.	Name	Designation	Date of Completion of Probation period	Date of Confirmation	1.	Mr. Rana Navneet Roy	Assistant Professor (Law)	21.12.2013	22.12.2013	2.	Dr. Uttam Kumar Panda	Assistant Professor (Sociology)	25.12.2013	26.12.2013	3.	Ms. Shraddha Rajput Bhausingh	Assistant Professor (Law)	16.01.2014	17.01.2014	4.	Dr. Swati Mehta	Assistant Professor (Law)	01.03.2014	02.03.2014	5.	Mr. Bhisham Sonkar	Technical Assistant	30.06.2014	01.07.2014
Sl.	Name	Designation	Date of Completion of Probation period	Date of Confirmation																														
1.	Mr. Rana Navneet Roy	Assistant Professor (Law)	21.12.2013	22.12.2013																														
2.	Dr. Uttam Kumar Panda	Assistant Professor (Sociology)	25.12.2013	26.12.2013																														
3.	Ms. Shraddha Rajput Bhausingh	Assistant Professor (Law)	16.01.2014	17.01.2014																														
4.	Dr. Swati Mehta	Assistant Professor (Law)	01.03.2014	02.03.2014																														
5.	Mr. Bhisham Sonkar	Technical Assistant	30.06.2014	01.07.2014																														

(10)


REGISTRAR
HIDAYATULLAH NATIONAL LAW UNIVERSITY
RAIPUR (C.G.)

Sl.	Agenda Item
8.	<p data-bbox="276 241 1101 275"><u>Amendments/Updations to HNLU Staff Regulations.</u></p> <p data-bbox="276 286 379 320"><u>Notes:</u></p> <p data-bbox="276 309 1348 533">Owing to implementation/adoption of recommendations of Sixth Pay Commission, UGC Rules and Regulations, State Government rules and regulations in the University; creation of various posts in the University and decisions taken by the Executive Council from time to time, it has become essential to amend/update the HNLU Staff Regulations.</p> <p data-bbox="276 555 1348 701">The matter regarding amendments/updations to HNLU Staff Regulations was placed before the Executive Council of the University in its meeting dated 12.03.2011 wherein the Executive Council had accorded its approval for amending/updating HNLU Staff Regulations.</p> <p data-bbox="276 723 1348 880">Accordingly, draft amended/updated HNLU Staff Regulations are being prepared. It is proposed that once they are prepared, they may be got approved from the Hon'ble Members of the Executive Council by circulation.</p>
9.	<p data-bbox="276 929 1101 974"><u>Any other matter with the permission of the Chair.</u></p>


 REGISTRAR
 HIDAYATULLAH NATIONAL LAW UNIVERSITY
 RAIPUR (C.G.)

HIDAYATULLAH NATIONAL LAW UNIVERSITY, RAIPUR (C.G.)
MINUTES OF THE EXECUTIVE COUNCIL MEETING DATED 14.12.2013

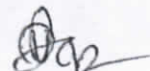
A meeting of the Executive Council of Hidayatullah National Law University under the Chairmanship of Hon'ble Mr. Justice H.L. Dattu, Judge, Supreme Court of India and the Visitor of the University, took place on 14.12.2013 at 11.00 a.m. in the Board Room of the University at Raipur, wherein the following Hon'ble Members were present:

1. Hon'ble Mr. Justice H.L. Dattu, Judge, Supreme Court of India and the Visitor, Hidayatullah National Law University.
2. Hon'ble Mr. Justice Sunil Kumar Sinha, Judge, High Court of Chhattisgarh
3. Hon'ble Mr. Justice Satish K. Agnihotri, Judge, Madras High Court
4. Hon'ble Mr. Justice T.P. Sharma, Judge, High Court of Chhattisgarh
5. Prof. (Dr.) Sukh Pal Singh, Vice-Chancellor, Hidayatullah National Law University
6. Shri Kishore Bhaduri, Addl. Advocate General, Chhattisgarh
7. Shri A.K. Samant Ray, Principal Secretary, Law and Legislative Affairs Department, Government of Chhattisgarh
8. Dr. Dipak Das, Associate Professor, HNLU
9. Dr. Avinash Samal, Assistant Professor, HNLU.

The Vice-Chancellor welcomed all the members. After verifying the quorum, the agenda items were taken up and decided as under:

Sl.	Agenda Item
1.	<p><u>Perusal and approval of the minutes of Executive Council meeting dated 22.09.2012.</u></p> <p><u>Notes:</u> Minutes of Executive Council meeting dated 22.09.2012 are placed for perusal and approval.</p> <p><u>Decision:</u> Minutes of Executive Council meeting dated 22.09.2012 were read and confirmed.</p>
2.	<p><u>Perusal and approval of the minutes of Finance Committee meeting dated 26.11.2013</u></p> <p><u>Notes:</u> Minutes of Finance Committee meeting dated 26.11.2013 are placed for perusal and approval.</p> <p><u>THE RECOMMENDATIONS OF THE FINANCE COMMITTEE MEETING DATED 26.11.2013 AND DECISIONS TAKEN BY EXECUTIVE COUNCIL IN ITS MEETING DATED 14.12.2013 ARE AS UNDER:-</u></p> <p><u>(1) Issue of Balance Payment to M/s. NCCL.</u> The issue of balance payment to M/s. NCCL was placed in the E.C. meeting dated 22.09.2012 wherein the E.C. inter alia had decided that the claim/bill of M/s. NCCL for work done upto 30.09.2009 (23rd R.A. Bill), and also bills for subsequent work done which are yet to be raised by M/s. NCCL before final handing over, may be got</p>

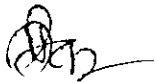
(12)



REGISTRAR
HIDAYATULLAH NATIONAL LAW UNIVERSITY
RAIPUR (C.G.)

Sl.	Agenda Item
	<p>verified/certified by a three member Committee consisting of the University Engineer, Executive Engineer, NRDA who is also a member of the Building Committee of the University and one more Engineer of the Government Department/government undertaking. Based on the verification of this committee, payment towards R.A. Bill No. 23, and subsequent work, may be released to M/s. NCCL.</p> <p>M/s. NCCL vide its letter dated 07.01.2013 had submitted R.A. Bill No. 24(R) for Rs.1,76,61,727/- (Rupees One Crore Seventy Six Lakhs Sixty One Thousand Seven Hundred Twenty Seven Only) for work done from 01.10.2009 to 31.12.2012, towards all the withheld and balance quantities. The bill has been checked and verified by the above committee for Rs.1,76,61,727/- (Rupees One Crore Seventy Six Lacs Sixty One Thousand Seven Hundred and Twenty Seven) wherein one member of the Committee has verified it on the basis of verification by the other two members.</p> <p>The Finance Committee has treated his verification equivalent to verification of bills by the other two members and recommended that this may be informed to the person concerned. The Finance Committee recommended that in case he does not own the responsibility of verification then the Vice-Chancellor may nominate any other person not below the rank of Executive Engineer for the purpose. The Finance Committee recommended that after compliance of the above, payment of the bill may be made.</p> <p>Recommendations of the Finance Committee meeting dated 26.11.2013 are placed before the Executive Council for perusal and approval.</p> <p>Decision 2(1): The Executive Council approved the recommendations of the Finance Committee meeting dated 26.11.2013.</p> <p><u>(2) Construction of Vice-Chancellor's Bungalow</u> The matter of construction of Vice-Chancellor's Bungalow and other allied works was placed before the Finance Committee in its meeting dated 06.09.2012 and the Executive Council meeting dated 22.09.2012. As per the recommendations of the Finance Committee, the estimates of Rs.273.87 Lacs for construction of Vice-Chancellor's Bungalow and other allied works were approved by the Executive Council in its meeting dated 22.09.2012.</p> <p>These estimates were submitted by M/s. Nagarjuna Construction Company Ltd. (NCC Limited), which had carried out construction of academic-cum-administrative block, boys' and girls' hostels, staff quarters and other buildings. The company had also started construction of the Vice-Chancellor's Bungalow alongwith other</p>

13


REGISTRAR
HIDAYATULLAH NATIONAL LAW UNIVERSITY
RAIPUR (C.G.)

Sl.	Agenda Item
	<p>buildings but the construction work is incomplete and has been pending for want of finalization of estimates.</p> <p>The matter was placed before the Finance Committee in its meeting dated 26.11.2013 wherein the Finance Committee recommended that since the construction company had already started the construction of the Vice-Chancellor's Bungalow and the estimates submitted for construction of the Vice-Chancellor's Bungalow and other allied works have already been approved by the Finance Committee and Executive Council in their last meetings, the work may be got done from the Construction Company itself.</p> <p>However, the Finance Committee observed that the above mentioned estimates were submitted by the construction company more than one year ago, therefore, confirmation may be sought from the construction company as to whether it is still willing and ready to carry out the work as per the estimates already submitted by it for the purpose. And if the construction company is willing and ready to complete the construction work as per the estimates, work order may be issued to it accordingly.</p> <p>Further, via letter dated December 13, 2013, M/s. NCC Limited confirmed that it is willing and ready to carry out the construction of Vice-Chancellor's Bungalow and other allied works as per the estimated value already submitted by it for Rs.3.37 Crores in totality (and not in parts/reduced quantum) as per its letter dated August 31, 2012. It also stated that the item head basic interiors is an integral part of construction work and not a separate work.</p> <p>Recommendations of the Finance Committee meeting dated 26.11.2013 alongwith letter of M/s. NCC Limited, were placed before the Executive Council for perusal and approval.</p> <p><u>Decision 2(2)</u> The Executive Council approved construction of Vice-Chancellor Bungalow and other allied works from M/s. NCC Limited for the estimated value of Rs.3.37 Crores (Rupees Three Crores Thirty Seven Lacs) in totality (and not in parts/reduced quantum) as per the firm's letter dated August 31, 2012.</p> <p><u>(3) Placing Revised Budget Estimates of the University for the F.Y. 2013-14 and 2014-15 for perusal and approval.</u> The Revised Budget Estimates of the University for the F.Y. 2013-14 and 2014-15 have been placed before the Finance Committee for approval. The Finance Committee recommended approval to the Revised Budget Estimates for the F.Y. 2013-14 and Budget Estimates for 2014-15.</p>

Sl.	Agenda Item
	<p>The Finance Committee also recommended that estimated expenditure under the head salary may be reduced by 85.18 Lacs for the F.Y. 2013-14 so as to bring the revised budget estimates for the F.Y. 2013-14 at par with the earlier budget estimates for the F.Y. 2013-14.</p> <p>Recommendations of the Finance Committee meeting dated 26.11.2013 are placed before the Executive Council for perusal and approval.</p> <p><u>Decision 2(3)</u> The Executive Council approved the revised budget estimates for the F.Y. 2013-14 and Budget Estimates for 2014-15 as were initially placed before the Finance Committee.</p> <p>The Executive Council did not approve the recommendations of the Finance Committee for reduction of Rs.85.18 Lacs under the salary head for the F.Y. 2013-14.</p> <p><u>(4) Audit report of C.A. for the F.Y. 2012-13 for perusal.</u> Audit report of the Chartered Accountant for the F.Y. 2012-13 is placed for perusal.</p> <p>The Finance Committee in its meeting dated 26.11.2013 has perused the Audit Report of the Chartered Accountant for the F.Y. 2013-14. The matter is placed before the Executive Council for information.</p> <p><u>Decision 2(4)</u> The Executive Council in its meeting dated 14.12.2013 perused the Audit Report of the Chartered Accountant for the F.Y. 2013-14.</p> <p><u>(5) Intimation regarding UGC Grant received for the XII Plan period.</u> The University has received UGC communication D.O. No. 87-1/2012 (SU-1) dated 25.06.2013, conveying UGC's sanction of Rs.9.22 Crores (Rupees Nine Crore Twenty Two Lacs only) for the XII Plan allocation, including the Plan grant already released by it on adhoc basis. So far the University has received Rs.3.72 Crores (Rupees Three Crores Seventy Two Lacs) towards allocation for XII Plan period. Out of this Rs.1.25 Crores has been utilized and Utilization Certificate has been submitted to UGC as per UGC guidelines. Further, as per UGC's communication dated 25.06.2013, item-wise re-priorities of the University have been intimated to UGC vide letter dated 11.09.2013. UGC's sanction letter dated 25.06.2013 and University's letter dated 11.09.2013 are placed for perusal.</p>

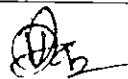
15



REGISTRAR
HIDAYATULLAH NATIONAL LAW UNIVERSITY
RAIPUR (C.G.)

Sl.	Agenda Item
	<p>The Finance Committee in its meeting dated 26.11.2013 noted the above developments. The matter is placed before the Executive Council for information.</p> <p><u>Decision 2(5)</u> The Executive Council in its meeting dated 14.12.2013 noted the above developments.</p> <p><u>(6) Intimation regarding State Government's sanction for construction of One Boys' Hostel and One Girls' Hostel in the University.</u> The student strength of the University is increasing every year since the intake has enhanced and admission to all the seats of B.A. LL.B. (Honours) and LL.M. has been going full since 2011. In view of it, need had been felt to have additional Boys' and Girls' Hostel for accommodating the increasing student strength. Accordingly, proposal was sent to the State Government for providing approval and funds for construction of One Boys' and One Girls Hostel. Government accepting the University's proposal gave administrative and financial approval of Rs.26.75 Crores for the purpose.</p> <p>Through tender process, the work of construction of the hostels has commenced w.e.f. 25.09.2013 as per State Government's approval dated 12.09.2013 and necessary funds received from the State Government. The hostels are to be constructed within a period of fifteen months.</p> <p>The Finance Committee its meeting dated 26.11.2013 noted the above developments. The matter is placed before the Executive Council for information.</p> <p><u>Decision 2(6)</u> The Executive Council in its meeting dated 14.12.2013 noted the above developments.</p> <p><u>(7) Street Lighting of the Campus</u> On the recommendations of the Finance Committee meeting dated 17.08.2012, the Executive Council in its meeting dated 22.09.2012 had accorded approval of Rs.109.00 Lakhs for setting up of Solar Photovoltaic Power Plant (SPVPP) of 100 KWp as per proposal of CREDA (Chhattisgarh State Renewable Energy Development Agency). The Vice-Chancellor further negotiated with the CREDA authorities for reducing the cost/share of the University for setting up the Power Plant. Accordingly, CREDA vide its letter dated 29.12.2012 substantially reduced the University's share from Rs.109.00 Lacs to Rs.50.00 Lacs with cost free maintenance of the plant for five years.</p>

(16)


 REGISTRAR
 HIDAYATULLAH NATIONAL LAW UNIVERSITY
 RAIPUR (C.G.)

Sl.	Agenda Item
	<p>Constant need has been felt for street lighting of the campus. CREDA vide its letters dated 17.06.2013 and 11.09.2013 has submitted following two separate project proposals for supply and installation of streetlights in the campus.</p> <p>(i) Supply and installation of 60W LED Street Lights at various buildings in the campus – 150 Nos. alongwith mounting pipes and cables (Cost Rs.17,13,075/-) with CREDA's subsidy of Rs. and Rs.7,44,188/- (Rupees Seven Lacs Forty Four Thousand One Hundred and Eighty Eight) and University's share being Rs.9,68,887/- (Rupees Nine Lacs Sixty Eight Thousand Eight Hundred and Eighty Seven); for which work order has been placed with CREDA;</p> <p>(ii) Supply and installation of Street lights (Main Gate to Academic Block/All around boundary wall/street light near Boys Hostel with Play Ground/Street light Near Girls Hostel) costing Rs.19,00,000/- (Rupees Nineteen Lacs)</p> <p>Thus, as against the residual approved amount of Rs.59,00,000/- (Rs.109.00 Lacs - Rs.50.00 Lacs), the University has received proposals for street lighting of the campus for Rs.28,68,887/- (Rupees Twenty Eight Lacs Sixty Eight Thousand Eight Hundred and Eighty Seven) which are placed for perusal and approval.</p> <p>The Finance Committee in its meeting dated 26.11.2013 recommended approval of Rs.28,68,887/- (Rupees Twenty Eight Lacs Sixty Eight Thousand Eight Hundred and Eighty Seven) for getting the work of street lighting of the campus to be done from CREDA as per its proposals.</p> <p>Recommendations of the Finance Committee meeting dated 26.11.2013 are placed before the Executive Council for perusal and approval.</p> <p><u>Decision 2(7):</u> The Executive Council approved the recommendations of the Finance Committee meeting dated 26.11.2013.</p> <p><u>(8) Extension of Academic Block by constructing more floors and classrooms.</u></p> <p>As per requirement, the University proposes extension of Academic Block (by constructing first & second floors and classrooms) in the UGC building, ground floor of which is already nearing completion with UGC's financial assistance towards the XI Plan period.</p> <p>The extension of academic block is very much required because the existing classrooms in the main academic cum administrative building, are of smaller size (40 to 45 students per class). The number of</p>

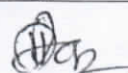
(17)



REGISTRAR
HIDAYATULLAH NATIONAL LAW UNIVERSITY
RAIPUR (C.G.)

Sl.	Agenda Item
	<p>students has increased substantially and hence for accommodating bigger sections, bigger classrooms are required as per BCI guidelines (to accommodate 60 students per room). This is essential to address larger number of students at a time with standard classrooms and to organize the classes properly.</p> <p>The extension of the academic building (first floor, second floor including classrooms and one lift) is estimated to cost Rs.7.17 Crores (Rupees Seven Crores Seventeen Lacs).</p> <p>It is proposed that this expenditure is to be met out partially from the XII Plan Allocation made by UGC vide its letter dtd. 25.06.2013 and as per the repriorities communicated to UGC by the University vide its letter dated 11.09.2013 for Rs.4.61 Crores (Rupees Four Crores Sixty One Lacs) towards construction.</p> <p>It is also proposed that the balance Rs.2.56 Crores (Rupees Two Crores Fifty Six Lacs) may be met out from Rs.2.62 Crores (Rupees Two Crores Sixty Two Lacs) generated as net revenue from CLAT 2013 as University's share.</p> <p>It is proposed that looking to the requirement, extension of academic block (construction of first floor, second floor and classrooms) may be commenced by the University, initially, from its funds.</p> <p>The Finance Committee in its meeting dated 26.11.2013 recommended approval to the estimates of Rs.7.17Crores (Seven Crores Seventeen Lacs) for extension of the academic block by constructing two more floors and classrooms with UGC Share of Rs.4.61 Crores (Four Crores Sixty One Lac) and University's CLAT share of Rs.2.56 Crores (Rupees Two Crores Fifty Six Lacs).</p> <p>Recommendations of the Finance Committee meeting dated 26.11.2013 are placed before the Executive Council for perusal and approval.</p> <p><u>Decision 2(8):</u> The Executive Council approved the recommendations of the Finance Committee meeting dated 26.11.2013.</p> <p><u>(9) White Washing/colour wash of the existing Buildings.</u> Need is felt for white washing/colour wash of existing buildings in the campus. There has also been continuous demand from students for white wash/colour wash of the hostels and the main building. Looking to the requirement, expression of interest was invited for the work. For external and internal painting of existing buildings constructed by M/s. NCC Ltd. (Academic Block, Boys' Hostel, Girls' Hostel, 2-Bedded Staff Quarters, 3-Bedded Staff Quarters, Class IV Staff Quarters, Sub-</p>

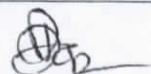
18



REGISTRAR
 HIDAYATULLAH NATIONAL LAW UNIVERSITY
 RAIPUR (C.G.)

Sl.	Agenda Item
	<p>station control room, Over Head Tank, Pump Rooms, Sewage Treatment Plant), the University has received estimates of Rs.1.44 Crores (Rupees One Crore Forty Four Lacs).</p> <p>The Finance Committee in its meeting dated 26.11.2013 recommended approval to the estimates of Rs.1.44Crores (One Crore Forty Four Lacs) for white washing/colour wash of the above buildings.</p> <p>Recommendations of the Finance Committee meeting dated 26.11.2013 are placed before the Executive Council for perusal and approval.</p> <p><u>Decision 2(9):</u> The Executive Council approved the recommendations of the Finance Committee meeting dated 26.11.2013 and decided that the work of painting the buildings may be taken up on priority basis in view of the Convocation Ceremony proposed to be held in the month of February 2014/beginning of March 2014 and Hon'ble Chief Justice of India as the Chief Guest of the Ceremony.</p> <p><u>(10) Construction of Store-cum-Workshop.</u> Looking to the requirement, expression of interest was invited for the work. For construction of store-cum-workshop, the University has received estimates of Rs.30.54 Lacs (Rupees Thirty Lacs Fifty Four Thousand).</p> <p>The Finance Committee in its meeting dated 26.11.2013 recommended approval to the estimates of Rs.30.54 Lacs (Rupees Thirty Lacs Fifty Four Thousand) for construction of Store-cum-Workshop. Recommendations of the Finance Committee meeting dated 26.11.2013 are placed before the Executive Council for perusal and approval.</p> <p><u>Decision 2(10):</u> The Executive Council approved the recommendations of the Finance Committee meeting dated 26.11.2013.</p> <p><u>(11) Construction of 60-Bedded Barracks for Security personnel and workers of the University Mess.</u> The University had shifted to its new Uparwara campus in the year 2009. As per requirement the University engages security personnel and mess personnel for the purpose of security arrangements and mess arrangements for the students. The student strength is increasing substantially due to increase in intake and filling up of all the seats of B.A. LL.B. (Honours) and LL.M. since the year 2011. For the purpose of maintaining security arrangements round the clock and</p>

(19)




REGISTRAR
HIDAYATULLAH NATIONAL LAW UNIVERSITY
RAIPUR (C.G.)

Sl.	Agenda Item
	<p>also to smoothly run the mess services for the students, it is essential that the workers engaged in maintaining these services reside in the campus itself. Looking to the requirement, expression of interest was invited for the work. It is, therefore, proposed to construct 60-bedded barrack for their stay in the campus. The estimated cost for construction of the barracks is Rs.60.00 Lacs (Rupees Sixty Lacs) as per the estimates received.</p> <p>The Finance Committee in its meeting dated 26.11.2013 recommended approval to the estimates of Rs.60.00Lacs (Rupees Sixty Lacs) for construction of 60-Bedded Barracks.</p> <p>Recommendations of the Finance Committee meeting dated 26.11.2013 are placed before the Executive Council for perusal and approval.</p> <p><u>Decision 2(11):</u> The Executive Council approved the recommendations of the Finance Committee meeting dated 26.11.2013.</p> <p><u>(12) Construction of Over Head Tank of Three Lakh Litres capacity with underground sump of Two Lakh Litres capacity</u></p> <p>The University had shifted to its new Uparwara campus in the year 2009. The student strength is increasing substantially due to increase in intake and filling up of all the seats of B.A. LL.B. (Honours) and LL.M. since the year 2011. Various buildings have been constructed and others are under construction. Due to increase in number of students and buildings, the University is facing severe problems with regard to storage and distribution of water. Need is felt to construct one Over Head Tank of the capacity of Three Lakh litres capacity with underground sump of Two Lakh Litres capacity towards Boys Hostel. Looking to the requirement, expression of interest was invited for construction of the Over Head Tank for which the University has received estimates of Rs.1.20 Crores (One Crore Twenty Lakhs).</p> <p>The Finance Committee in its meeting dated 26.11.2013 recommended approval to the estimates of Rs.1.20Crores (Rupees One Crore Twenty Lacs) for construction of the Over Head Tank with underground sump.</p> <p>Recommendations of the Finance Committee meeting dated 26.11.2013 are placed before the Executive Council for perusal and approval.</p> <p><u>Decision 2(12):</u> The Executive Council approved the recommendations of the Finance Committee meeting dated 26.11.2013.</p>

Sl.	Agenda Item
	<p><u>(13) Installation of Fire-fighting system at various buildings in the University.</u></p> <p>The University is having fixed assets worth Rs.49.77 Crores. These assets include books, journals, equipment, furniture, various buildings etc.</p> <p>It is felt essential to have a proper and efficient fire-fighting system in various buildings of the University to prevent any unforeseen incident of loss due to fire. The University has received estimates of Rs.4.48 Crores (Rupees Four Crores Forty Eight Lacs) for supply and installation of Fire Fighting System and Fire Alarm System to Five Buildings i.e. Existing Boys Hostel, Girls Hostel, Existing Academic Block-2, newly under construction Boys and Girls Hostel in HNLU campus.</p> <p>The Finance Committee in its meeting dated 26.11.2013 recommended that agencies expert in installation of Fire-Fighting System may be consulted and thereafter the matter may be placed before the Finance Committee.</p> <p>Recommendations of the Finance Committee meeting dated 26.11.2013 are placed before the Executive Council for perusal and approval.</p> <p><u>Decision 2(13):</u></p> <p>The Executive Council perused the recommendations of the Finance Committee. However, looking to the urgency of the matter and legal requirements, the Executive Council in its meeting dated 14.12.2013 accorded approval to the estimates of Rs.4.48 Crores (Rupees Four Crores Forty Eight Lacs) for installation of Fire Fighting System at various buildings in the University. The Executive Council decided that this work must be done at the earliest.</p> <p><u>(14) One Time Service/Maintenance of Fire Fighting and Fire Alarm System at Existing Academic-cum-Administrative block</u></p> <p>The University has one Fire Fighting and Fire Alarm System installed in the existing Academic-cum-administrative block which was installed by M/s. NCCL prior to August 2009. Service/Maintenance of the system is required to make it operational/functional. The University has received proposal for One Time Service/Maintenance of the System from M/s. NCCL for Rs.13.29 Lacs (Rupees Thirteen Lacs Twenty Nine Thousand).</p> <p>The Finance Committee in its meeting dated 26.11.2013 recommended approval of Rs.13.29 Lacs (Rupees Thirteen Lacs Twenty Nine Thousand) for getting the work done from the company.</p>

(21)


 REGISTRAR
 HIDAYATULLAH NATIONAL LAW UNIVERSITY
 RAIPUR (C.G.)

Sl.	Agenda Item
	<p>Recommendations of the Finance Committee meeting dated 26.11.2013 are placed before the Executive Council for perusal and approval.</p> <p><u>Decision 2(14):</u> The Executive Council approved the recommendations of the Finance Committee meeting dated 26.11.2013.</p> <p><u>(15) Completion/Construction of Class IV Staff quarters near Boys Hostel.</u> M/s. Nagarjuna Construction Company Ltd. (NCC Limited), had carried out construction of academic-cum-administrative block, boys' and girls' hostels, staff quarters and other buildings. The company had also started construction of Four Class IV Staff Quarters (work done upto plinth beams and columns) but the construction work remained incomplete for settlement of issue of balance payment. M/s. NCC Ltd. has submitted proposal for completing the incomplete Four Class IV Staff Quarters and for construction of Four more Class IV Staff quarters on a total cost of Rs.55.72 Lacs (Rupees Fifty Five Lacs Seventy Two Thousand).</p> <p>The Finance Committee in its meeting dated 26.11.2013 recommended that the matter may be re-examined and thereafter may be placed before the Finance Committee. Recommendations of the Finance Committee meeting dated 26.11.2013 are placed before the Executive Council for perusal and approval.</p> <p><u>Decision 2(15):</u> The Executive Council perused the recommendations of the Finance Committee. However, looking to the urgency of the matter, the Executive Council in its meeting dated 14.12.2013 accorded approval of Rs.55.72 Lacs (Rupees Fifty Five Lacs Seventy Two Thousand) for completion/construction of Class IV Staff Quarters towards Boys Hostel, by the construction company.</p> <p><u>(16) Construction of Auditorium in the campus.</u> Need has been felt since long for construction of auditorium in the campus. The auditorium is required for organizing big events like Convocation Ceremonies, Seminars, Conferences and various important functions in which the participation may range from 1000 persons to 1500 persons at a time. Expression of interest was invited for the work. The University has received estimates for Rs.17.56 Crores (Rupees Seventeen Crores Fifty Six Lacs). Since, the work is essential and involves huge amount, the estimates have been sent to the State Government for approval and allocation of funds.</p>

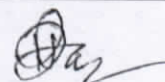
Sl.	Agenda Item
	<p>The Finance Committee in its meeting dated 26.11.2013 recommended approval to the proposal sent to the State Government for Construction of Auditorium.</p> <p>Recommendations of the Finance Committee meeting dated 26.11.2013 are placed before the Executive Council for perusal and approval.</p> <p><u>Decision 2(16):</u> The Executive Council approved the recommendations of the Finance Committee meeting dated 26.11.2013.</p> <p>The Executive Council decided that the proposed auditorium should be a Class Auditorium just like the Auditorium of Rashtrapati Bhawan. The Vice-Chancellor should visit Rashtrapati Bhawan to see the auditorium and the features/facilities provided in it.</p> <p><u>(17) Campus Development – Landscaping and beautification of the campus</u> Need has been felt since long for landscaping and beautification of the campus so as to develop it as a premier Law University of the country in terms of infrastructure. This is very much essential for the name and fame of the University as well as to attract recruiters to the campus for placements. Expression of interest was invited for the work. The University has received proposal for the work, estimated cost of which is Rs.19.30 Crores (Rupees Nineteen Crores Thirty Lacs). Since, the work is essential and involves huge amount, the estimates have been sent to the State Government for approval and allocation of funds.</p> <p>The Finance Committee in its meeting dated 26.11.2013 recommended approval to the proposal sent to the State Government for Landscaping and beautification of the campus. Recommendations of the Finance Committee meeting dated 26.11.2013 are placed before the Executive Council for perusal and approval.</p> <p><u>Decision 2(17):</u> The Executive Council approved the recommendations of the Finance Committee meeting dated 26.11.2013.</p> <p><u>(18) Insurance of University's assets</u> The University is having assets worth Rs.49.77 Crores. These assets include books, journals, equipment, furniture, various buildings etc. It is felt essential to have comprehensive insurance of the assets to safeguard them from probable risks of theft, damages and losses etc.</p>

23


 REGISTRAR
 HIDAYATULLAH NATIONAL LAW UNIVERSITY
 RAIPUR (C.G.)

Sl.	Agenda Item
	<p>The Finance Committee in its meeting dated 26.11.2013 recommended approval for insurance of University's assets. The Finance Committee recommended that proposals may be obtained from Insurance Companies for the purpose.</p> <p>Recommendations of the Finance Committee meeting dated 26.11.2013 are placed before the Executive Council for perusal and approval.</p> <p><u>Decision 2(18):</u> The Executive Council approved the recommendations of the Finance Committee meeting dated 26.11.2013.</p> <p><u>(19) Employee Welfare Measure - Grant of some token amount as financial incentive on festive occasions to Class IV employees working on collector rates.</u> The University is having about 50 Class IV employees working on collector rates. We do not provide bonus or other incentives to these employees like other organizations. Our Class IV employees face financial difficulties on festive occasions. Hence, as an Employee Welfare Measure, it is proposed that we may provide them financial incentives @ Rs.1000/- per person on two festive occasions a year. Thus for 50 employees, the financial implication will be Rs.1.00 Lac a year. As an Employee Welfare Measure, it is proposed that this may be approved and accordingly, the same may be included in the University's budget every year.</p> <p>The Finance Committee in its meeting dated 26.11.2013 recommended for creation of a Staff Welfare Fund with initial allocation of Rs.10.00 Lacs for the purpose. The Finance Committee also recommended that rules regarding creation and operation of the Fund may be prepared and placed before the next Finance Committee.</p> <p>Recommendations of the Finance Committee meeting dated 26.11.2013 are placed before the Executive Council for perusal and approval.</p> <p><u>Decision 2(19):</u> The Executive Council did not approve the recommendations of the Finance Committee meeting dated 26.11.2013.</p> <p><u>(20) Engaging own security guards/personnel and housekeeping workers on collector rates in place of hiring through agencies.</u> The University has been availing the services of security and housekeeping personnel through outsourcing agencies from time to</p>

24

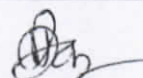


REGISTRAR

 HIDAYATULLAH NATIONAL LAW UNIVERSITY
 RAIPUR (C.G.)

Sl.	Agenda Item
	<p>time. However, the agencies are providing only local and untrained/incompetent persons despite continuous instructions, advices and reminders. The persons engaged are also not carrying out their duties properly and since they are under the control of the agencies, they do not give proper heed to the instructions of University authorities/officials.</p> <p>It is therefore, proposed that in place of availing services through outsourcing agencies, the University must engage on its own suitable persons as security guards/personnel and housekeeping workers on collector rates. The University will save Service Tax @ 12.36% (at the rate of Twelve Point Three Six Percent) on wage bills which is now being paid for hiring services through outsourcing agencies.</p> <p>The Finance Committee in its meeting dated 26.11.2013 recommended that the services may be hired through outsourcing agencies only to avoid future complications.</p> <p>Recommendations of the Finance Committee meeting dated 26.11.2013 are placed before the Executive Council for perusal and approval.</p> <p><u>Decision 2(20):</u> The Executive Council approved the recommendations of the Finance Committee meeting dated 26.11.2013.</p> <p><u>(21) Creation of a post of Administrative-cum-Protocol Officer</u> Requirement is felt to have an Administrative-cum-Protocol Officer in the University to make necessary arrangements for dignitaries, delegates visiting the University and officials of the University from time to time as per protocol requirements. It is, therefore, proposed that a post of Administrative-Cum-Protocol Officer in the Pay Band 15600-39100 with Grade Pay of Rs.5400 may be created.</p> <p>The Finance Committee in its meeting dated 26.11.2013 recommended for the creation of a post of <u>Administrative-cum-Liaison Officer</u> in the Pay Band 15600-39100 with Grade Pay of Rs.5400 in place of the proposed post of Administrative-cum-Protocol Officer.</p> <p>Recommendations of the Finance Committee meeting dated 26.11.2013 are placed before the Executive Council for perusal and approval.</p> <p><u>Decision 2(21):</u> The Executive Council approved the recommendations of the Finance Committee meeting dated 26.11.2013.</p>

25


 REGISTRAR
 HIDAYATULLAH NATIONAL LAW UNIVERSITY
 RAIPUR (C.G.)

Sl.	Agenda Item
	<p><u>(22) Information Technology Audit (I.T. Audit)</u> The student strength, student intake and number of buildings has increased substantially. Internet and Wi-Fi facility is provided in the entire campus in various buildings as per requirement. However, there has been a continuous problem of internet connectivity round the clock and the required bandwidth despite purchasing the required equipments and subscribing to internet service providers. Thus, need is felt for Information Technology Audit to check and rectify the problems related to internet connectivity and proper distribution in the campus. Accordingly, the matter is placed for perusal and approval for getting the I.T. Audit done in the University campus and to take necessary remedial steps based on the I.T. Audit.</p> <p>The Finance Committee in its meeting dated 26.11.2013 recommended for getting the I.T. Audit work done as per requirement. Recommendations of the Finance Committee meeting dated 26.11.2013 are placed before the Executive Council for perusal and approval.</p> <p><u>Decision 2(22):</u> The Executive Council approved the recommendations of the Finance Committee meeting dated 26.11.2013.</p> <p><u>(23) Requirement for Repairs & Maintenance/Selling the Building located at Avanti Vihar, Raipur</u> The University is having one Building (containing 10 flats) located at Avanti Vihar, Raipur. Initially it was purchased in the year 2003-04 to use it as girls' hostel of the University. Later on, when bigger buildings were hired for the purpose of hostels, the building was being used as residential quarters for faculty and staff members of the University. During the audit for the F.Y. 2003-04, the office of the Accountant General, Chhattisgarh had raised objections that when the University is in the process of constructing its own campus which will have hostels and staff quarters, the purchase of the building was unwarranted. The then administration had replied that the building will be sold off, once the University shifts to its campus. The building was purchased by the University in the year 2003-04 for Rs.62.00 Lacs (Rupees Sixty Two Lacs). At present, the building is being used as residential quarters for staff members. Since the building is old, it requires white washing/colour wash, repairs and maintenance from time to time. The University has shifted to its campus in the year 2009-10 and is having hostels as well as sufficient residential quarters for faculty and staff members. In view of the above, it is proposed that either the building may be maintained/renovated properly by white washing/colour wash, repairs etc. as per requirement or the same may be sold out.</p>

26



REGISTRAR

HIDAYATULLAH NATIONAL LAW UNIVERSITY
RAIPUR (C.G.)

Sl.	Agenda Item																												
	<p>The Finance Committee in its meeting dated 26.11.2013 recommended for the sale of the building since the University has already shifted to its own campus.</p> <p>Recommendations of the Finance Committee meeting dated 26.11.2013 are placed before the Executive Council for perusal and approval.</p> <p><u>Decision 2(23):</u> The Executive Council did not approve the recommendations of the Finance Committee meeting dated 26.11.2013. The Executive Council decided that the repairs and maintenance of the building may be carried out as per requirement and the building may be converted into University's City Guest House.</p> <p><u>(24) Auction of unserviceable One Bus, One Bolero and One Indica Car.</u></p> <p><u>Notes:-</u> The University's following vehicles are unserviceable warranting heavy repairs and maintenance; frequent breakdowns, hence it is proposed to dispose them off through auction. The brief particulars of the vehicles are as under:-</p> <table border="1"> <tr> <th>Sl.</th><th>Particulars of vehicle</th><th>Date of Purchase</th><th>Book Value as on the date of purchase</th><th>Total Kms. Run till date</th><th>Unserviceable since</th><th>Average Milcage</th></tr> <tr> <td>1.</td><td>25-seater Mahindra Bus Reg.No. CG-04/D-7782</td><td>06.01.2005</td><td>Rs.6,65,000/-</td><td>121930</td><td>01.08.2011</td><td>5.01</td></tr> <tr> <td>2.</td><td>7-Seater Mahindra Bolero Diesel Jeep Reg. No. CG-04/H-0334</td><td>14.02.2005</td><td>Rs.4,85,000/-</td><td>101899</td><td>29.12.2010</td><td>-</td></tr> <tr> <td>3.</td><td>5-Seater Indica Car Reg. No. CG-04/B-6422</td><td>16.02.2004</td><td>Rs.3,43,160/-</td><td>106680</td><td>01.06.2013</td><td>9.61</td></tr> </table> <p>The Finance Committee in its meeting dated 26.11.2013 recommended for auction of the vehicles.</p> <p>Recommendations of the Finance Committee meeting dated 26.11.2013 are placed before the Executive Council for perusal and approval.</p>	Sl.	Particulars of vehicle	Date of Purchase	Book Value as on the date of purchase	Total Kms. Run till date	Unserviceable since	Average Milcage	1.	25-seater Mahindra Bus Reg.No. CG-04/D-7782	06.01.2005	Rs.6,65,000/-	121930	01.08.2011	5.01	2.	7-Seater Mahindra Bolero Diesel Jeep Reg. No. CG-04/H-0334	14.02.2005	Rs.4,85,000/-	101899	29.12.2010	-	3.	5-Seater Indica Car Reg. No. CG-04/B-6422	16.02.2004	Rs.3,43,160/-	106680	01.06.2013	9.61
Sl.	Particulars of vehicle	Date of Purchase	Book Value as on the date of purchase	Total Kms. Run till date	Unserviceable since	Average Milcage																							
1.	25-seater Mahindra Bus Reg.No. CG-04/D-7782	06.01.2005	Rs.6,65,000/-	121930	01.08.2011	5.01																							
2.	7-Seater Mahindra Bolero Diesel Jeep Reg. No. CG-04/H-0334	14.02.2005	Rs.4,85,000/-	101899	29.12.2010	-																							
3.	5-Seater Indica Car Reg. No. CG-04/B-6422	16.02.2004	Rs.3,43,160/-	106680	01.06.2013	9.61																							

27



REGISTRAR
HIDAYATULLAH NATIONAL LAW UNIVERSITY
RAIPUR (C.G.)

Sl.	Agenda Item
	<p><u>Decision 2(24):</u> The Executive Council approved the recommendations of the Finance Committee meeting dated 26.11.2013.</p> <p><u>(25) Auction of suitcases used in CLAT-2013 examination.</u> CLAT-2013 was conducted by the University, this year. For smooth conduct of the test and to ensure proper security and safety of the examination material 100 Nos. suitcases were purchased from CLAT 2013 Account. The opportunity of conducting the CLAT examination is given to the member University by rotation which decides modalities and makes arrangements on its own. The next opportunity for conducting the CLAT may be available to HNLU atleast after 14-15 years. The University is not having any other use of these suitcases. Hence it is proposed that the suitcases may be auctioned.</p> <p>The Finance Committee in its meeting dated 26.11.2013 recommended for auction of the suitcases.</p> <p>Recommendations of the Finance Committee meeting dated 26.11.2013 are placed before the Executive Council for perusal and approval.</p> <p><u>Decision 2(25):</u> The Executive Council did not approve the recommendations of the Finance Committee meeting dated 26.11.2013.</p> <p>The Executive Council decided that instead of auction of the suitcases, the same may be gifted to the employees who were actively involved in the conduct of CLAT Examination as may be decided by the Vice-Chancellor. Thereafter, the remaining suitcases may be gifted to other employees of the University on the basis of their seniority. However, no employee shall be gifted more than one suitcase.</p> <p><u>(26) Discussion and decision regarding arrangements for Second Convocation Ceremony.</u> As decided by the Executive Council of the University, the Second Convocation Ceremony is to be organized in a grand way since convocation of seven graduated batches is to be held. Expression of interests was invited from Event Management Firms/companies for organizing the Convocation Ceremony in a grand way in the campus itself. The University has received proposals/estimates ranging from Rs.35.54 Lacs, Rs.37.52 Lacs to Rs.42.52 Lacs. The comparative chart of the proposals received for making necessary arrangements for organizing the Convocation Ceremony in the campus is placed for perusal. Profiles/Proposals of the firms/companies for organizing</p>

28



REGISTRAR
 HIDAYATULLAH NATIONAL LAW UNIVERSITY
 RAIPUR (C.G.)

Sl.	Agenda Item
	<p>Convocation Ceremony are also placed for perusal. Accordingly, the matter is placed for discussion and decision regarding arrangements to be made for Second Convocation Ceremony.</p> <p>The Finance Committee in its meeting dated 26.11.2013 recommended that the arrangements for the Second Convocation Ceremony may be made through the Event Management Firms/Companies as per the estimates submitted by them. But the firm/company may be finalized only after their presentation and negotiation with them.</p> <p>Recommendations of the Finance Committee meeting dated 26.11.2013 are placed before the Executive Council for perusal and approval.</p> <p>Decision 2(26): The Executive Council decided that the Convocation Ceremony shall be graced by prominent dignitaries, hence the event should be memorial one with good arrangements of Shamiyana, seating and Platform. There should be good arrangements for Lunch etc. also.</p> <p>The Executive Council noted that the estimates received are meant for making arrangements for participation of about 1500 persons in the Convocation Ceremony which it considered to be insufficient since the strength may substantially increase.</p> <p>Hence, the Executive Council decided that keeping in view the increased number, fresh estimates may be obtained and necessary arrangements may be made accordingly.</p>
3.	<p><u>UGC Regulations 2010 regarding enhancement in age of superannuation of Vice-Chancellor & Teaching Staff and State Government Gazette Notifications regarding enhancement in age of superannuation of Vice-Chancellor, Teaching Staff and non-teaching officers/employees.</u></p> <p>Notes: The University Grants Commission, New Delhi vide its notification No.F.3-1/2009 dated 30 June 2010 has issued UGC Regulations 2010 wherein in order to meet the situation arising out of shortage of teachers in Universities and other teaching institutions and the consequent vacant positions therein, the age of superannuation of teachers has been enhanced to 65 years (sixty five years) and the age of superannuation of Vice-Chancellors has been enhanced to 70 years (seventy years).</p> <p>As per the notification these UGC Regulations have come into force with immediate effect i.e. w.e.f. 30 June, 2010 and shall apply to every University established or incorporated by or under a Central,</p>


29



REGISTRAR
HIDAYATULLAH NATIONAL LAW UNIVERSITY
RAIPUR (C.G.)

Sl.	Agenda Item
	<p>Provincial or State Act.</p> <p>Hidayatullah National Law University, Raipur has been established by the State Act namely, "Hidayatullah National University of Law, Chhattisgarh Act 2003 (No. 10 of 2003)". The University is also recognized u/s. 2(f) & 12B of the UGC Act, 1956. Accordingly, the above UGC regulations are applicable to Hidayatullah National Law University, Raipur. Since HNLU is a State University and recognized u/s. 2(f) & 12B of the UGC Act, 1956, as per applicability of the above UGC Regulations the age of superannuation of teachers has to be enhanced from 60 years (sixty years) to 65 years (sixty five years) and the age of superannuation of Vice-Chancellor has to be enhanced from 65 years (sixty five years) to 70 years (seventy years).</p> <p>The age of superannuation has already been enhanced as above in all other Central/State Universities of Chhattisgarh State as per UGC Regulations. The age of superannuation of Vice-Chancellor has also been enhanced in the Chhattisgarh Vishwavidyalaya Adhiniyam, 1973 from 65 years to 70 years through Chhattisgarh Vishwavidyalaya (Sanshodhan) Adhiniyam, 2010 vide Gazette Notification dated 15.06.2010.</p> <p>Similarly, the State Government of Chhattisgarh vide its Gazette Notification dated 23.08.2013 has enhanced the age of superannuation of non-teaching officers and employees from 60 years (sixty years) to 62 years (sixty two years).</p> <p>Accordingly, in compliance with the above UGC Regulations applicable to HNLU and in view of the State Government Gazette Notification, it is proposed to enhance the age of superannuation of Vice-Chancellor from 65 years (sixty five years) to 70 years (seventy years), the age of superannuation of teachers from 60 years (sixty years) to 65 years (sixty five years) and to enhance the age of superannuation of the non-teaching officers/employees from 60 years (sixty years) to 62 years (sixty two years).</p> <p>It is also proposed that necessary amendments may be made in HNLU Staff Regulations and the University Statute for enhancement of age of superannuation as per UGC Regulations 2010 and the Chhattisgarh Vishwavidyalaya Adhiniyam, 1973 as amended upto date.</p> <p><u>PROPOSED RESOLUTION FOR THE PURPOSE IS AS UNDER:</u></p> <p>In view of the enhancement in the age of superannuation of Teaching Staff to 65 years and enhancement in the age of superannuation of Vice-Chancellor to 70 years as per UGC Regulations 2010 applicable to the University and also amendments made in the Chhattisgarh Vishwavidyalaya Adhiniyam, 1973 through Chhattisgarh Vishwavidyalaya (Sanshodhan) Adhiniyam, 2010 vide Gazette Notification dated 15.06.2010; and enhancement in the age of</p>


30



REGISTRAR
HIDAYATULLAH NATIONAL LAW UNIVERSITY
RAIPUR (C.G.)

Sl.	Agenda Item
	<p>superannuation of non-teaching staff from 60 to 62 years as per State Government Gazette Notification dated 23.08.2013; the Executive Council in exercise of its powers conferred on it under Section 9 of the Hidayatullah National University of Law Chhattisgarh Act 2003 (No. 10 of 2003), unanimously decides and resolves that in the HNLU Staff Regulations, Appointment Orders and wherever referred in the University documents, for all purposes for teaching staff the age of superannuation shall be read as 65 (sixty five years), the age of superannuation shall be read as 70 years (seventy years) for Vice-Chancellor and the age of superannuation shall be read as 62 years (sixty two years) for non-teaching officers and employees.</p> <p>Further, in exercise of the powers conferred under section 15(3) of the Hidayatullah National University of Law Chhattisgarh Act 2003 (No. 10 of 2003), the Executive Council of the University makes the following amendment in Statute 19(5) contained in the Schedule to this Act:-</p> <p><u>PROPOSED AMENDMENT TO THE STATUTE 19(5) CONTAINED IN THE SCHEDULE TO THE HIDAYATULLAH NATIONAL UNIVERSITY OF LAW CHHATTISGARH ACT 2003 (NO. 10 OF 2003)</u></p> <p>The words “sixty-five years” shall be read as “seventy years”</p> <p>Accordingly, the matter is placed for perusal and decision.</p> <p><u>Decision:</u></p> <p>The Executive Council unanimously decided that the age of superannuation of the Vice-Chancellor and teaching staff should be enhanced to 70 years (seventy years) and 65 years (sixty five years) respectively in accordance with UGC Regulations 2010 and Chhattisgarh Vishwavidyalaya (Sanshodhan) Adhiniyam, 2010 as amended and updated from time to time and the age of superannuation of non-teaching staff should be enhanced to 62 years (sixty two years) in accordance with State Government Gazette notification as amended and updated from time to time.</p> <p>The Executive Council also decided that in order to implement the abovesaid decision, necessary amendments should be made in the University Statutes and Regulations, as the case may be, as per the procedure laid down for the purpose. The Executive Council also decided that a request be made to the Hon'ble Chief Justice, High Court of Chhattisgarh and the Chancellor, HNLU for amendment of the Statute as under:-</p> <p style="text-align: center;">AMENDMENT</p> <p>In the said statute:-</p> <p>In Sub Clause (5) of Statute 19, the words “sixty-five years” shall be substituted by “seventy years”.</p>

31


 REGISTRAR
 HIDAYATULLAH NATIONAL LAW UNIVERSITY
 RAIPUR (C.G.)

Sl.	Agenda Item
4.	<p><u>Panel of Experts for interview/Selection Committee for appointment on teaching posts – UGC notification.</u></p> <p><u>Notes:</u> The University Grants Commission, New Delhi vide its notification No.F.3-1/2009 dated 30 June 2010 has issued UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and measures for the Maintenance of Standards in Higher Education 2010. As per the UGC's guidelines, in the selection committee for appointment on teaching posts, inter alia, three subject experts in the concerned subject are to be nominated by the Vice-Chancellor from the University panel of experts. This University panel of experts is to be the panel of names approved by the relevant statutory body (Executive Council, HNLU) of the University concerned. Hence, the matter is placed for approving the panel of names.</p> <p><u>Decision:</u> The Executive Council approved the University panel of Experts as proposed by the Vice-Chancellor. The Executive Council also decided that the Vice-Chancellor may further add names of experts in the panel as per requirement. However, The Executive Council was of the view that as far as possible one female expert and one expert belonging to SC/ST/OBC category shall also be included in the Selection Committees where there is participation of candidates belonging to these categories.</p>
5.	<p><u>Convocation – Finalization of Date & Invitation of Chief Guest.</u></p> <p><u>Notes:</u> The University is going to organize the Second Convocation Ceremony. Accordingly, the matter is placed for finalization of date & invitation of Chief Guest for the Ceremony.</p> <p><u>Decision:</u> The Executive Council unanimously decided to invite the Chief Justice of India as the Chief Guest for the Convocation Ceremony proposed to be organized towards the end of February 2014/ beginning of March 2014.</p> <p>The Executive Council decided that invitations may be sent to His Excellency the Governor of Chhattisgarh, Hon'ble Chief Minister, State of Chhattisgarh; Hon'ble the Chief Justice, High Court of Chhattisgarh and the Chancellor, HNLU. Mr. Arshad Hidayatullah S/o. Late Justice M. Hidayatullah may also be invited with family to attend the Convocation Ceremony. Invitation must also be sent to former Vice-Chancellors of the University and members of the University authorities. The University may take the help of Hon'ble Mr. Justice T.P. Sharma, Judge, High Court of Chhattisgarh in finalizing the list of invitees.</p>

Sl.	Agenda Item
6.	<p>Placing Audit report of Local Fund Audit for the F.Y. 2011-12 for perusal.</p> <p>Notes: Audit report of the Local Fund Audit for the F.Y. 2011-12 is placed for perusal.</p> <p>Decision: The Executive Council decided that needful may be done at the University level with regard to the objections raised by Local Fund Audit and thereafter the report may be placed before the Executive Council with comments.</p>
7.	<p><u>Decision dated 20.07.2013 of Hon'ble the Chief Justice, High Court of Chhattisgarh and the Chancellor on the application of Ms. Sheela Rai, Associate Professor, HNLU, Raipur (now resigned) for grant of relieving certificate.</u></p> <p>Notes: Note regarding the matter of Dr. Sheela Rai alongwith the decision dated 20.07.2013 of the Hon'ble Chief Justice, High Court of Chhattisgarh and the Chancellor, HNLU on the application of Ms. Sheela Rai, Associate Professor, HNLU, Raipur (now resigned) for grant of relieving certificate, is placed before the Executive Council for its decision.</p> <p>Decision: The Executive Council of the University constituted its sub-committee comprising of Hon'ble Mr. Justice Sunil Kumar Sinha, Judge, High Court of Chhattisgarh as the Chairman; Hon'ble Mr. Justice T.P. Sharma, Judge, High Court of Chhattisgarh and Shri A.K. Samant Ray, Principal Secretary, Law Department, Government of Chhattisgarh as Members; to go through in details/facts regarding the matter relating to Dr. Sheela Rai with regard to her appointment, pay fixation, arrears paid to her, local fund audit objections, her request for issue of relieving certificate and decision of Hon'ble Mr. Justice Yatindra Singh, the Chief Justice of Chhattisgarh High Court and the Chancellor of HNLU, Raipur. The Executive Council decided that the University will make available all the relevant documents in indexed form to the sub-committee, from beginning i.e. from advertisement for the post to resignation of Dr. Sheela Rai. The report of the sub-committee shall be circulated to the members of the Executive Council for its ratification and final decision.</p>
8.	Any other matter with the permission of the Chair.



REGISTRAR
HIDAYATULLAH NATIONAL LAW UNIVERSITY
RAIPUR (C.G.)

33

HIDAYATULLAH NATIONAL LAW UNIVERSITY, RAIPUR (C.G.)
MINUTES OF THE FINANCE COMMITTEE MEETING DATED 08.08.2014

A meeting of the Finance Committee of the Hidayatullah National Law University took place at the Board Room of the University on 08.08.2014 at 11.00 a.m. The following members were present in the meeting:

1. Prof. (Dr.) Sukh Pal Singh, Hon'ble Vice-Chancellor, HNLU - Chairman
2. Shri A.K. Samant Ray, Principal Secretary, Law & Legislative Affairs Department, Government of Chhattisgarh - Member
3. Shri S.K. Chakravarty, Joint Secretary, Finance Department, Government of Chhattisgarh - Member
4. Shri R.L. Masiya, Finance Officer, HNLU - Member
5. Prof. Hanumant Yadav, Faculty Member, HNLU - Member
6. Dr. Dipak Das, Registrar Incharge, HNLU - Member Secretary.

After verifying the quorum, the following agenda items were taken up as under:

Sl.	Particulars of Agenda Item
1.	<u>Perusal and approval of minutes of the Finance Committee meeting dated 26.11.2013.</u> <u>Notes:</u> Minutes of the Finance Committee meeting dated 26.11.2013 are placed for perusal and approval. <u>Decision:</u> The Minutes of the Finance Committee meeting dated 26.11.2013 were read and confirmed.
2.	<u>Placing Revised Budget Estimates of the University for the F.Y. 2014-15 and Budget Estimates for the F.Y. 2015-16 for perusal and approval.</u> <u>Notes:</u> The Revised Budget Estimates of the University for the F.Y. 2014-15 and Budget Estimates for the F.Y. 2015-16 are placed for perusal and approval. <u>Decision:</u> The Finance Committee recommends to the Executive Council for approval to the Revised Budget Estimates for the F.Y. 2014-15 and Budget Estimates for 2015-16.
3.	<u>Extension of Academic Block by constructing more floors and classrooms - New works proposed in lieu of the approved amount.</u> <u>Notes:</u> On the recommendations of the Finance Committee meeting dated 26.11.2013, the Executive Council of the University in its meeting dated 14.12.2013 had accorded approval to the estimates of Rs.7.17Crores (Rupees Seven Crores Seventeen Lacs) for Extension of Academic Block by constructing more floors and classrooms.

Sl.	Particulars of Agenda Item																								
	<p>However, on reassessment, it has been felt that while carrying out the extension of the academic block, construction of one floor and some classrooms would be sufficient to meet the University's requirements. Apart from this work, there is need for Construction of boundary wall and Cement Concrete approach road for new hostels; One car shed and store; One Utility Centre; Contribution of University's share as per UGC guidelines towards buildings constructed under UGC Schemes; and Boundary wall for Guest House and other construction works.</p> <p>The details of source and requirement of funds for these works are as under:-</p> <table> <tr> <th>Particulars</th><th>Amount (Rs.)</th></tr> <tr> <td>Approval already given by Executive Council in its meeting dated 14.12.2013 for Extension of Academic Block</td><td>7,17,00,000/-</td></tr> <tr> <td>Less Funds required for the following proposed works as per estimates</td><td>(-) 7,17,00,000/-</td></tr> <tr> <td>(1) Academic Block Extension – Construction of First Floor with some Classrooms</td><td>2,20,22,335/-</td></tr> <tr> <td>(2) Boundary walls of new hostels</td><td>44,79,200/-</td></tr> <tr> <td>(3) Car Shed and Store</td><td>26,92,534/-</td></tr> <tr> <td>(4) Cement Concrete Road</td><td>46,74,290/-</td></tr> <tr> <td>(5) Utility Centre</td><td>2,41,95,003/-</td></tr> <tr> <td>(6) University's share towards UGC buildings Guest House, Academic Building, Canteen, Staff Quarters, Basic Facilities for Women</td><td>55,97,000/-</td></tr> <tr> <td>(7) Boundary wall for Guest House and other construction works</td><td>80,39,638/-</td></tr> <tr> <td>Total (1) to (7)</td><td>7,17,00,000/-</td></tr> <tr> <td>Balance</td><td>NIL</td></tr> </table> <p>Accordingly, the matter is placed before the Finance Committee for perusal and for making recommendations to the Executive Council for getting the newly proposed works done out of the amount of Rs.7,17,00,000/- (Rupees Seven Crores Seventeen Lacs) already approved by the Executive Council in its meeting dated 14.12.2013.</p> <p>Decision: The Finance Committee recommends to the Executive Council for approval for getting the newly proposed works done out of the amount of Rs.7,17,00,000/- (Rupees Seven Crores Seventeen Lacs) already approved by the Executive Council in its meeting dated 14.12.2013.</p>	Particulars	Amount (Rs.)	Approval already given by Executive Council in its meeting dated 14.12.2013 for Extension of Academic Block	7,17,00,000/-	Less Funds required for the following proposed works as per estimates	(-) 7,17,00,000/-	(1) Academic Block Extension – Construction of First Floor with some Classrooms	2,20,22,335/-	(2) Boundary walls of new hostels	44,79,200/-	(3) Car Shed and Store	26,92,534/-	(4) Cement Concrete Road	46,74,290/-	(5) Utility Centre	2,41,95,003/-	(6) University's share towards UGC buildings Guest House, Academic Building, Canteen, Staff Quarters, Basic Facilities for Women	55,97,000/-	(7) Boundary wall for Guest House and other construction works	80,39,638/-	Total (1) to (7)	7,17,00,000/-	Balance	NIL
Particulars	Amount (Rs.)																								
Approval already given by Executive Council in its meeting dated 14.12.2013 for Extension of Academic Block	7,17,00,000/-																								
Less Funds required for the following proposed works as per estimates	(-) 7,17,00,000/-																								
(1) Academic Block Extension – Construction of First Floor with some Classrooms	2,20,22,335/-																								
(2) Boundary walls of new hostels	44,79,200/-																								
(3) Car Shed and Store	26,92,534/-																								
(4) Cement Concrete Road	46,74,290/-																								
(5) Utility Centre	2,41,95,003/-																								
(6) University's share towards UGC buildings Guest House, Academic Building, Canteen, Staff Quarters, Basic Facilities for Women	55,97,000/-																								
(7) Boundary wall for Guest House and other construction works	80,39,638/-																								
Total (1) to (7)	7,17,00,000/-																								
Balance	NIL																								

Sl.	Particulars of Agenda Item
4.	<p data-bbox="284 241 1332 315"><u>Engaging own security guards/personnel on collector rates in place of hiring through agencies.</u></p> <p data-bbox="284 315 384 349"><u>Notes:</u></p> <p data-bbox="284 349 1332 488">The subject matter had already been placed before the Finance Committee in its meeting dated 26.11.2013 wherein the Finance Committee had recommended that the services may be hired through outsourcing agencies only to avoid future complications.</p> <p data-bbox="284 521 1332 1182">However, the University is facing a lot of problems. Despite repeated instructions, warnings & change of security agencies through tender, the services provided by each of the outsourcing agencies have been/are extremely poor and not upto the mark which poses constant threat to the security and safety of the residents & property of the University in the campus. Since the guards are hired through outsourcing agencies, the University does not have any direct control on them. The University is left with no other option except to issue warning to them or deduct amount from the monthly bills of the outsourcing agencies for poor services or absence/non-availability of security guards at the required places. One of the reasons of poor services is that the proprietors of the security agencies are not paying proper remuneration to the security guards engaged by them. They are also not providing them other statutory benefits like P.F. etc. although claimed from the University. Due to this reason, good security guards/personnel decline to work through outsourcing agencies and the University being principal employer is receiving notices from labour department for non-compliance of statutory liabilities by the outsourcing agencies.</p> <p data-bbox="284 1216 1332 1529">If we engage our own security guards, the gross expenditure incurred thereon shall be considerably lower than the expenditure being incurred through outsourcing agencies. The University will save Service Tax @ 12.36% (at the rate of Twelve Point Three Six Percent) on wage bills which is now being paid for hiring services through outsourcing agencies. The University will also be in a position to directly remit the statutory payments to EPFO; ensure proper & full payment; and have direct control over the security guards/personnel to ensure safety and security in the campus.</p> <p data-bbox="284 1563 1332 1702">In view of this, the matter is placed before the Finance Committee for perusal and making recommendations to the Executive Council for engaging own security guards/personnel on collector rates to ensure proper security in the campus.</p> <p data-bbox="284 1736 432 1769"><u>Decision:</u></p> <p data-bbox="284 1769 1332 1843">The Finance Committee once again recommended that the security services may be hired through outsourcing agencies only.</p>

Sl.	Particulars of Agenda Item																																											
5.	Auction of one Unserviceable Bus Notes: The University Bus Registration No.CG-04/D-3905 purchased in the year 2003 has become unserviceable warranting heavy repairs and maintenance; frequent breakdowns, hence it is proposed to dispose it off through auction. The brief particulars of the vehicle are as under:- <table><tr><th>Sl.</th><th>Particulars of vehicle</th><th>Date of Purchase</th><th>Total Kms. Run till date</th><th>Unserviceable since</th><th>Average Mileage</th></tr><tr><td>1.</td><td>32-seater Tata Bus Reg.No. CG-04/D-3905</td><td>30.09.2003</td><td>216835</td><td>June 2014</td><td>3.12 Km./Ltr.</td></tr></table> Accordingly, the matter is placed for perusal and approval for auction of the vehicle. Decision: The Finance Committee recommends to the Executive Council for auction of the vehicle.					Sl.	Particulars of vehicle	Date of Purchase	Total Kms. Run till date	Unserviceable since	Average Mileage	1.	32-seater Tata Bus Reg.No. CG-04/D-3905	30.09.2003	216835	June 2014	3.12 Km./Ltr.																											
Sl.	Particulars of vehicle	Date of Purchase	Total Kms. Run till date	Unserviceable since	Average Mileage																																							
1.	32-seater Tata Bus Reg.No. CG-04/D-3905	30.09.2003	216835	June 2014	3.12 Km./Ltr.																																							
6.	Any other matter with the permission of the Chair. Perusal and approval of Fee Structure for Ph.D. Programme The University is starting Ph.D. Programme w.c.f. the academic session 2014-15. The following Fee structure for Ph.D. Programme is placed for perusal and approval:- <table><tr><th>Sl. No.</th><th>Particulars</th><th>Amount (in Rs.)</th></tr><tr><td>1.</td><td>Application form fee</td><td>1500.00</td></tr><tr><td>2.</td><td>Admission fee (one time)</td><td>1000.00</td></tr><tr><td>3.</td><td>Tuition fee (per annum)</td><td>15000.00</td></tr><tr><td>4.</td><td>Ph.D. submission, evaluation & viva-voce fee (payable at the time of submission of thesis) (one time)</td><td>15000.00</td></tr><tr><td>5.</td><td>Course work examination fee</td><td>2500.00</td></tr><tr><td>6.</td><td>Hostel charges (for six months)</td><td>6000.00</td></tr><tr><td>7.</td><td>Computer Lab & Library Deposit (per annum)</td><td>2000.00</td></tr><tr><td>8.</td><td>Refundable Charges (one time)</td><td></td></tr><tr><td></td><td> a) Caution Money</td><td>5000.00</td></tr><tr><td></td><td> b) Hostel Deposit</td><td>5000.00</td></tr><tr><td>9.</td><td>Development Fee (per annum)</td><td>1000.00</td></tr><tr><td colspan="2">Total</td><td>54000.00</td></tr></table>					Sl. No.	Particulars	Amount (in Rs.)	1.	Application form fee	1500.00	2.	Admission fee (one time)	1000.00	3.	Tuition fee (per annum)	15000.00	4.	Ph.D. submission, evaluation & viva-voce fee (payable at the time of submission of thesis) (one time)	15000.00	5.	Course work examination fee	2500.00	6.	Hostel charges (for six months)	6000.00	7.	Computer Lab & Library Deposit (per annum)	2000.00	8.	Refundable Charges (one time)			a) Caution Money	5000.00		b) Hostel Deposit	5000.00	9.	Development Fee (per annum)	1000.00	Total		54000.00
Sl. No.	Particulars	Amount (in Rs.)																																										
1.	Application form fee	1500.00																																										
2.	Admission fee (one time)	1000.00																																										
3.	Tuition fee (per annum)	15000.00																																										
4.	Ph.D. submission, evaluation & viva-voce fee (payable at the time of submission of thesis) (one time)	15000.00																																										
5.	Course work examination fee	2500.00																																										
6.	Hostel charges (for six months)	6000.00																																										
7.	Computer Lab & Library Deposit (per annum)	2000.00																																										
8.	Refundable Charges (one time)																																											
	a) Caution Money	5000.00																																										
	b) Hostel Deposit	5000.00																																										
9.	Development Fee (per annum)	1000.00																																										
Total		54000.00																																										

Sl.	Particulars of Agenda Item										
	<table border="1"> <tr> <th>Sl. No.</th> <th>Particulars</th> <th>Amount (in Rs.)</th> </tr> <tr> <td>1.</td> <td>Mess charges (for six months)</td> <td>14400.00</td> </tr> <tr> <td></td> <td>Total</td> <td>14400.00</td> </tr> </table>	Sl. No.	Particulars	Amount (in Rs.)	1.	Mess charges (for six months)	14400.00		Total	14400.00	
Sl. No.	Particulars	Amount (in Rs.)									
1.	Mess charges (for six months)	14400.00									
	Total	14400.00									
	<p>Note :-</p> <ol style="list-style-type: none"> The above fee structure will be only for the Academic Year 2014-15 and will be subject to revision from time to time by the university authorities. In case of selection of any faculty member in Ph.D. Entrance Test / Interview the faculty member will be exempted from Hostel Charges, Mess Charges, Computer Lab, Library Deposits and Refundable Charges (Caution Money & Hostel Deposit), so long as they remain in service of HNLU, Raipur (C.G.). In case of leaving service of HNLU they will be treated as an outside candidate and they will be charged the same fees as is applicable to outside candidates. <p>Decision:</p> <p>The Finance Committee recommends to the Executive Council for approval of the Fee Structure for Ph.D. Programme as above.</p>										

[Signature]
08/08/14

REGISTRAR
HIDAYATULLAH NATIONAL LAW UNIVERSITY
RAIPUR (C.G.)

लेखा शीर्ष (2014) भाग संख्या - 29

न्याय प्रशासन एवं निर्वाचन

विभाग - 21 - विधि एवं विधायी कार्य विभाग

21 - 1 [Plan]

2101 - सचिव, उ.ग. शासन, विधि विभाग

5464 - राज्य में नेशनल लॉ स्कूल की गठन

14 - सहायक अनुदान

(Figures in '000s Rupees)

Actual 2013-2014	Budget Provision 2014-2015	Actual figures for 12 months			Revised Budget Estimates 2014-2015	Budget Head	Heads of Expenditure	Budget Estimates 2015-16	
		Actual 9 months (2013-14)	Actual 3 months (2014-15)	Total				Proposed	Approved
5000	7000	5000	3000	8000	7000	001	स्वायत्त अनुदान (Participation in Moot Court Competitions & Conferences/Seminars)	7000	
50000	100000	50000	0	50000	197500	004	स्वायत्त अनुदान (Construction of Buildings and other construction works)	197500	
55000	107000	55000	3000	58000	204500			204500	

FINANCE OFFICER

Hidayatullah National Law University
Uparwara, Abhanpur, Raipur (C.G.)

REGISTRAR (T/E)
HIDAYATULLAH NATIONAL LAW UNIVERSITY
RAIPUR (C.G.)

HIDAYATULLAH NATIONAL LAW UNIVERSITY, RAIPUR (C.G.)
REVISED BUDGET ESTIMATES 2014-15

NON-PLAN

(a) Estimated Revenue Receipts	Amount (in '000)	(b)	Estimated Expenditure under revenue heads	Total requirement of funds	Proposed Expenditure
				Amount (in '000)	Amount (in '000)
Fee from Students	109942	1	Advertisement Expenses	1800	1500
State Government Recurring Grant	30000	2	Affiliation/Membership Fees/Charges	600	600
Grant from UGC XII Plan	15600	3	Audit Fees to auditors & legal expenses	1800	1500
		4	Convocation Expenses	6500	5000
		5	Electricity Expenses/charges	18000	11000
		6	Examination Expenses/ Remuneration	2000	1500
		7	Internet Facility/charges, Website Expenses/Maint.	9169	7000
		8	Library	21900	15000
		9	Labour Charges/Payment	2600	2600
		10	Organizing Justice M. Hidayatullah Memorial National Moot Court Competition	2000	1500
		11	Student Activities/Welfare	1200	1000
		12	Post & Telegram Expenses	100	100
		13	Printing & Stationery	1500	1500
		14	Purchase of Assets	45410	30000
		15	Repairs & Maintenance	16600	10000
		16	Salary and allowances/honorarium of faculty & staff	110407	40000
		17	Security Expenses	4000	4000
		18	Sports facilities	15500	10000
		19	Telephone charges/expenses	350	350
		20	Transportation, Petrol & Fuel, Repairs & maintenance of vehicles/insurance etc.	4000	4000
		21	Travelling Expenses	500	500
		22	University Function Expenses and various statutory/other meetings	2500	2500
		23	Training of Teaching and Non-Teaching Employees	500	0
		24	Housekeeping Expenses	4000	3892
		25	Office and Administrative/Miscellaneous Expenses	500	500
Total Revenue Receipts	155542		Total Estimated Expenditure	273436	155542
Deficit	117894				
Total Requirement	273436		Total Requirement	273436	

Raunika
FINANCE OFFICER
Hidayatullah National Law University
Uparwara, Abhanpur, Raipur (C.G.)

40

Raunika
02/08/14
REGISTRAR (C.G.)
HIDAYATULLAH NATIONAL LAW UNIVERSITY
RAIPUR (C.G.)

HIDAYATULLAH NATIONAL LAW UNIVERSITY, RAIPUR (C.G.)
DETAILS OF ESTIMATED FEE TO BE COLLECTED UNDER VARIOUS HEADS FROM STUDENTS
ESTIMATES 2014-15

Estimated Fee to be received during 2014-2015 from B.A. L.L.B. students	Admission Fee		Tuition Fees		Library fees		Halls of Residence Charges		Internet Charges		Campus Development Charge		Charges for Student Activities		Student Welfare Fund		Transportation Charges		Medical Fee		Electricity Charges		Examination Fee	
	No.	Rate	No.	Rate	No.	Rate	No.	Rate	No.	Rate	No.	Rate	No.	Rate	No.	Rate	No.	Rate	No.	Rate	No.	Rate	No.	Rate
Batch X			133	55000		7315000	133	7500		997500	133	12000		1596000	133	5000		666500	133	1000		133000	133	1500
Batch X (NR)			10	198000		1980000	10	7500		75000	10	12000		120000	10	5000		50000	10	10000		100000	10	1500
Batch X (Foreign)			3	330000		990000	3	7500		22500	3	12000		36000	3	5000		15000	3	10000		30000	3	1500
Batch XI			154	55000		8470000	154	7500		1155000	154	12000		1848000	154	5000		770000	154	1000		154000	154	1500
Batch XI (NR)			9	195000		1755000	9	7500		67500	9	12000		108000	9	5000		45000	9	10000		90000	9	1500
Batch XI (Foreign)			5	330000		1650000	5	7500		37500	5	12000		60000	5	5000		25000	5	10000		50000	5	1500
Batch XII			157	55000		8635000	157	7500		1177500	157	12000		1884000	157	5000		785000	157	1000		157000	157	1500
Batch XII (NR)			10	198000		1980000	10	7500		75000	10	12000		120000	10	5000		50000	10	10000		100000	10	1500
Batch XII (Foreign)			4	330000		1320000	4	7500		30000	4	12000		48000	4	5000		20000	4	10000		40000	4	1500
Batch XIII			147	80000		11760000	147	7500		1102500	147	12000		1764000	147	5000		735000	147	1000		147000	147	1500
Batch XIII (NR)			14	240000		3360000	14	7500		105000	14	12000		168000	14	5000		70000	14	10000		140000	14	1500
Batch XIII (Foreign)			4	330000		1320000	4	7500		30000	4	12000		48000	4	5000		20000	4	10000		40000	4	1500
Batch XIV			168	5000		840000	168	80000		13440000	168	7500		1260000	168	12000		2016000	168	5000		840000	168	1500
Batch XIV (NR)			17	60000		1020000	17	240000		4080000	17	7500		127500	17	12000		204000	17	5000		85000	17	1500
Batch XIV (Foreign)			4	60000		240000	4	330000		1320000	4	7500		30000	4	12000		48000	4	5000		20000	4	1500
						21000000				69402000				6292500				10688000				4195000		
																</								

For NRI & FN 100\$ has been assumed equivalent to Rs.50/- as per prevalent exchange rates

Estimated Fee to be received during 2014-2015 from L.L.M. Students	Admission Fee		Tuition Fees		Library fees		Halls of Residence Charges		Internet Charges		Campus Development Charge		Student Welfare Fund		Transportation Charges		Medical Fee		Electricity Charges		Examination Fee for Thesis Evaluation			
	No.	Rate	Amount	No.	Rate	Amount	No.	Rate	Amount	No.	Rate	Amount	No.	Rate	Amount	No.	Rate	Amount	No.	Rate	Amount	No.	Rate	Amount
Batch VIII	45	5000	225000	45	28500	1192500	45	7500	337500	45	12000	540000	45	5000	225000	45	4000	180000	45	4000	180000	45	4500000	4500000
Total (L.L.M.) = Rs.38,25,00,000/-																								

Estimated Fee to be received during 2014-2015 from Ph.D. Scholars	Admission Fee, Ph.D. Submission, evaluation & viva-voce fee, course work examination fee (One Time)		Tuition Fees		Halls of Residence Charges		Campus Development Charge					
	No.	Rate	Amount	No.	Rate	Amount	No.	Rate	Amount			
Batch I	30	19500	585000	30	15000	450000	30	12000	360000	30	1000	30000
			555000			450000			360000			30000

Grand Total (B.A.L.L.B., L.L.M. & Ph.D.) = Rs.10,99,42,00,000/-

FINANCE OFFICER

Hidayatullah National Law University
FINANCE OFFICER
 Uparwara, Abhanpur, Raipur (C.G.)

41

HIDAYATULLAH NATIONAL LAW UNIVERSITY
 RAIPUR (C.G.)

REGISTRAR

01/08/14

लेखा शीर्ष (2014) भाग संख्या - 29 -- न्याय
प्रशासन एवं निर्धारण

विभाग - 21 -- विधि एवं विद्यार्थी कार्य विभाग

21 - 7 [Non Plan]

2101 -- सचिव, छ.ग. शासन, विधि विभाग

5464 -- राज्य में नेशनल लॉ स्कूल का गठन

14 -- संसदक अनुदान 001 -- रक्षापना अनुदान

(Figures in '000s Rupees)

Actual 2013-2014	Budget Estimates 2014-2015	Actual figures for 12 months Actual 9 months (2013-14)	Actual 3 months (2014-15)	Total	Revised Budget Estimates 2014-15	Sl.	Heads of Revenue Expenditure	Budget Estimates 2015-16 Proposed (with 10% more than F.Y. 2014-15)	Approved
669	1419	663	30	693	1800	1	Advertisement Expenses	1980	
70	550	60	28	88	600	2	Affiliation/Membership Fees/Charges	660	
653	1870	325	146	471	1800	3	Audit Fees to auditors & legal expenses	1980	
6061	5500	6061	522	6583	6500	4	Convocation Expenses	7150	
8903	9900	6803	2615	9418	18000	5	Electricity Expenses/charges	19800	
77	484	65	19	84	2000	6	Examination Expenses/ Remuneration	2200	
2784	4679	2454	2	2456	9169	7	Internet Facility/charges, Website Expenses/Maint.	10086	
15781	20075	18584		18584	21900	8	Library	24090	
1923	1694	1490	400	1890	2600	9	Labour Charges/Payment	2860	
1127	0	1127		1127	2000	10	Organizing Justice M. Hidayatullah Memorial National Moot Court Competition	2200	
619	880	374	628	1002	1200	11	Student Activities/Welfare	1320	
33	55	23		23	100	12	Post & Telegram Expenses	110	
786	1650	783	129	912	1500	13	Printing & Stationery	1650	
12879	26048	9190		9190	45410	14	Purchase of Assets	49951	
9327	14355	8655	1355	10010	16600	15	Repairs & Maintenance	18260	
35068	108466	26072	8234	34306	110407	16	Salary and allowances/honorarium of faculty & staff	121448	
3132	4400	2292	874	3166	4000	17	Security Expenses	4400	
292	3850	222	1785	2007	15500	18	Sports facilities	17050	
271	385	212	37	249	350	19	Telephone charges/expenses	385	
2744	4510	2210	834	3044	4000	20	Transportation, Petrol & Fuel, Repairs & maintenance of vehicles/insurance	4400	
276	1100	276	97	373	500	21	Travelling Expenses	550	
858	2750	828	94	922	2500	22	University Function Expenses and various statutory/other meetings	2750	
0	550	0	0	0	500	23	Training of Teaching and Non-Teaching Employees	550	
2699	4400	2088	878	2966	4000	24	Housekeeping Expenses	4400	
59	550	52	1	53	500	25	Office and Administrative/Miscellaneous Expenses	550	
107051	220120	90909	18708	109617	273436			300780	

FINANCE OFFICER

Hidayatullah National Law University
Uparwara, Abhanpur, Raipur (C.G.)


REGISTRAR


HIDAYATULLAH NATIONAL LAW UNIVERSITY
RAIPUR (C.G.)

412

HIDAYATULLAH NATIONAL LAW UNIVERSITY, RAIPUR (C.G.)
ANNEXURE TO REVISED BUDGET FOR THE F.Y. 2014-15

<u>Sl.</u>	<u>Advertisement</u>	<u>Amount</u>	<u>Remarks</u>
1	Advertisement for various tenders	800000	Advertisements for various approved works through tenders at State and National Level
2	Appointment and Admission Notifications of the University	400000	Advertisements of various vacant teaching and non-teaching posts.
3	Other Advertisements	200000	Advertisements in newspapers, magazines etc. from time to time in Special Editions
4	Pending Bills of C. G. Samvad for previous years	400000	Bills pending for publications pertaining to previous years
		<u>1800000</u>	


FINANCE OFFICER
Hidayatullah National Law University
Uparwara, Abhanpur, Raipur (C.G.)


REGISTRAR (C.T./C.)
HIDAYATULLAH NATIONAL LAW UNIVERSITY
RAIPUR (C.G.)

43

HIDAYATULLAH NATIONAL LAW UNIVERSITY, RAIPUR (C.G.)
ANNEXURE TO REVISED BUDGET FOR THE F.Y. 2014-15

<u>Sl.</u>	<u>Affiliation & membership Fees</u>	<u>Amount</u>	<u>Remarks</u>
1	Affiliation & membership Fees for various national and international apex institutions	600000	Inspections are to be conducted by the Bar Council of India, State Bar Council, NAAC etc. for granting accreditation/affiliation alongwith membership of reputed National and International institutions for internship/placement of students.
		<u>600000</u>	

[Signature]
FINANCE OFFICER
Hidayatullah National Law University
Uparwara, Abhanpur, Raipur (C.G.)


[Signature]
09/08/14
REGISTRAR (C.G.)
HIDAYATULLAH NATIONAL LAW UNIVERSITY
RAIPUR (C.G.)

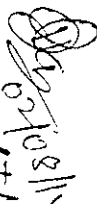
HIDAYATULLAH NATIONAL LAW UNIVERSITY, RAIPUR (C.G.)
ANNEXURE TO REVISED BUDGET FOR THE F.Y. 2014-15

Audit Fees to Auditors and Legal Expenses

<u>Sl. Particulars</u>	<u>Amount</u>	<u>Remarks</u>
1 Audit of Accounts of HNLU by Chartered Accountant (Annual Fees) for the F.Y. 2013-14	100000	Internal Audit is required to be carried out and audit fees is to be paid to Chartered Accountant.
2 Income Tax consultancy charges & other Certification Charges	400000	Various certificates are required to be sent to UGC, Income Tax Department and other statutory institutions from time to time for which certification charges are to be paid to C.A. as per bills.
3 Audit fees to the Local Fund Audit for audit of accounts	1000000	Audit from Local Fund Audit is also required. The fee is estimated on the basis of bills submitted for previous years
4 Expenditure on legal charges/fees/expenses	300000	Legal fees are required to be paid and expenses are to be incurred to represent the University in legal proceedings by and against the University

1800000


FINANCE OFFICER
Hidayatullah National Law University
Uparwara, Abhanpur, Raipur (C.G.)



REGISTRAR
HIDAYATULLAH NATIONAL LAW UNIVERSITY
RAIPUR (C.G.)

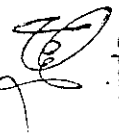
45

HIDAYATULLAH NATIONAL LAW UNIVERSITY, RAIPUR (C.G.)
ANNEXURE TO REVISED BUDGET FOR THE F.Y. 2014-15

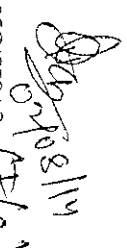
Convocation Expenses

<u>Sl. Particulars</u>	<u>Amount</u>	<u>Remarks</u>
1 The Third Annual Convocation of Hidayatullah National Law University may be held in 2014-15 for which expenditure of Rs.65 Lacs is estimated, based on last Convocation Ceremony.	6500000	
	<u>6500000</u>	


FINANCE OFFICER
Hidayatullah National Law University
Upadwara, Abhanpur, Raipur (C.G.)



46


REGISTRAR
HIDAYATULLAH NATIONAL LAW UNIVERSITY
RAIPUR (C.G.)

HIDAYATULLAH NATIONAL LAW UNIVERSITY, RAIPUR (C.G.)
ANNEXURE TO REVISED BUDGET FOR THE F.Y. 2014-15

Electricity Bill Expenses

<u>Sl. Particulars</u>	<u>Location</u>	<u>Average for one month</u>	<u>Average for Twelve months</u>	<u>Remarks</u>
1 Electricity Charges for Campus (various buildings/premises including hostels including buildings under construction)	Raipur	1500000	18000000	The electricity consumption is likely to increase rapidly on construction of new buildings. The per unit rates of electricity are also anticipated to hike.
			<u>18000000</u>	

Rabha
FINANCE OFFICER
Hidayatullah National Law University
Upaawara, Abhanpur, Raipur (C.G.)

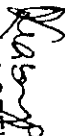
08/08/14
REGISTRAR (C.G.)
HIDAYATULLAH NATIONAL LAW UNIVERSITY
RAIPUR (C.G.)

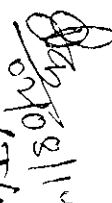
(47)

HIDAYATULLAH NATIONAL LAW UNIVERSITY, RAIPUR (C.G.)
ANNEXURE TO REVISED BUDGET FOR THE F.Y. 2014-15

Examination Expenses

<u>Sl. Particulars</u>	<u>Amount</u>
1 Purchase & Printing of Answer Books for Examination	1500000
2 Honorarium for evaluation of answer books & question paper setting	300000
3 Reimbursement of Travelling/TA/DA expenditure, honorarium to Invigilators & honorarium etc. to faculty members & other external examiners.	200000
	<u>2000000</u>


FINANCE OFFICER
Hidayatullah National Law University
Uparwara, Abhanpur, Raipur (C.G.)



REGISTRAR (C/G)
HIDAYATULLAH NATIONAL LAW UNIVERSITY
RAIPUR (C.G.)

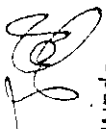
(18)

HIDAYATULLAH NATIONAL LAW UNIVERSITY, RAIPUR (C.G.)
ANNEXURE TO REVISED BUDGET FOR THE F.Y. 2014-15


Internet Facility/charges and Website expenses

<u>Sl. Particulars</u>	<u>Amount</u>	<u>Remarks</u>
1 Internet Expenses	2000000	As per expenditure of previous year
2 Subscription to 1 GBPS Internet Connectivity (3/3 instalment of Rs.45.00 Lacs plus service Tax) provided by BSNL	1654500	As per approval accorded by E.C. in meeting dtd.12.03.2011
3 Website Expenses	15000	As per expenditure of previous year
4 Making entire campus Wi-Fi enabled from State Government Agency CHIPS and office automation	5000000	Proposed to be placed before F.C. & E.C. of the University
5 Purchase of Computer Accessories (incl. antivirus for various computers) and maintenance	500000	As per requirement
	<u>9169500</u>	


FINANCE OFFICER
Hidayatullah National Law University
Uparwara, Abhanpur, Raipur (C.G.)



(49)


REGISTRAR (T/c)
HIDAYATULLAH NATIONAL LAW UNIVERSITY
RAIPUR (C.G.)

LIBRARY

<u>Sl. Particulars</u>	<u>Amount</u>	<u>Remarks</u>
1 Purchase of Books and Journals	20000000	
2 Newspaper and Magazines	100000	
3 Library Automation and Digitization	500000	
4 Books Bindings & Stationery	100000	
5 Subscription of e-resources	500000	
6 CCTV camera	500000	
7 Renewal of journals (Indian and foreign)	200000	
	<u>21900000</u>	

[Signature]
FINANCE OFFICER
 Hidayatullah National Law University
 Uparwara, Abhanpur, Raipur (C.G.)

50

[Signature]
 08/08/14
REGISTRAR
 Hidayatullah National Law University
 Raipur (C.G.)

HIDAYATULLAH NATIONAL LAW UNIVERSITY, RAIPUR (C.G.)
ANNEXURE TO REVISED BUDGET FOR THE F.Y. 2014-15

Labour charges

<u>Sl. Particulars</u>	<u>Amount</u>
1 Labour charges (Rs. 175000/- per month) as per collector rate (daily wages persons engaged on monthly basis or casually as per requirement)	2100000
2 Labour charges hired for other purposes as per requirement	500000
	<u>2600000</u>

Naresh
FINANCE OFFICER
Hidayatullah National Law University
Uparwara, Abhanpur, Raipur (C.G.)

Naresh


51


Naresh
03/10/2014
REGISTRAR
(C.G.)
HIDAYATULLAH NATIONAL LAW UNIVERSITY
RAIPUR (C.G.)

HIDAYATULLAH NATIONAL LAW UNIVERSITY, RAIPUR (C.G.)
ANNEXURE TO REVISED BUDGET FOR THE F.Y. 2014-15

Organizing Justice M. Hidayatullah Memorial National Moot Court Competition

<u>Sl. Particulars</u>	<u>Amount</u>
1 Organizing Justice M. Hidayatullah Memorial National Moot Court Competition	2000000
	<u>2000000</u>


FINANCE OFFICER
Hidayatullah National Law University
Uparwara, Abhanpur, Raipur (C.G.)


REGISTRAR (C.G.)
HIDAYATULLAH NATIONAL LAW UNIVERSITY
RAIPUR (C.G.)

52

HIDAYATULLAH NATIONAL LAW UNIVERSITY, RAIPUR (C.G.)
ANNEXURE TO REVISED BUDGET FOR THE F.Y. 2014-15

Student Welfare Activities

<u>Sl. Particulars</u>	<u>Amount</u>	<u>Remarks</u>
1 Honorarium to Doctors	500000	
2 Other Student Activities	700000	
	<u>1200000</u>	

Kavya
FINANCE OFFICER
Hidayatullah National Law University
Uparwara, Abhanpur, Raipur (C.G.)
Dot

53

Dot
02/08/14
REGISTRAR (C.G.)
HIDAYATULLAH NATIONAL LAW UNIVERSITY
RAIPUR (C.G.)

HIDAYATULLAH NATIONAL LAW UNIVERSITY, RAIPUR (C.G.)
ANNEXURE TO REVISED BUDGET FOR THE F.Y. 2014-15

Post and Telegraph Expenditure

<u>Sl. Particulars</u>	<u>Amount</u>
1 Speedpost, Registered Post, Courier etc. for various correspondences	100000
	<u>100000</u>

Kashyap
FINANCE OFFICER
Hidayatullah National Law University
Uparwara, Abhanpur, Raipur (C.G.)

REGISTRAR
HIDAYATULLAH NATIONAL LAW UNIVERSITY
RAIPUR (C.G.)

[Signature]
22/08/14
(R/c.)

54

HIDAYATULLAH NATIONAL LAW UNIVERSITY, RAIPUR (C.G.)
ANNEXURE TO REVISED BUDGET FOR THE F.Y. 2014-15

Printing & Stationery

<u>Sl. Particulars</u>	<u>Amount</u>	<u>Remarks</u>
1 Printing & Stationery	1500000	As per requirement
	<u>1500000</u>	

Kavya
FINANCE OFFICER

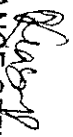
Hidayatullah National Law University
Uparwara, Abhanpur, Raipur (C.G.)

09/08/14
REGISTRAR (C.G.)
HIDAYATULLAH NATIONAL LAW UNIVERSITY
RAIPUR (C.G.)


55

HIDAYATULLAH NATIONAL LAW UNIVERSITY, RAIPUR (C.G.)
ANNEXURE TO REVISED BUDGET FOR THE F.Y. 2014-15

<u>Purchase of Assets</u>		
Sl.	<u>Particulars</u>	
		Amt. Remarks
1	Purchase of Vehicles (One Car)	710391 As per decision of E.C. meeting dated 12.03.2011
2	Purchase of One Student Bus	2200000 As per requirement
3	Purchase and Installation of D.G. Set 300 KVA plus synchronization with existing D.G. Set	6000000 As per requirement
4	Purchase of Tractor, Trolley and Tanker	1500000 As per requirement
5	Purchase of hostel furniture	25000000 As per requirement for new hostels
6	Purchase of furniture & fixtures	5000000 As per requirement for the year
7	Purchase of I.T. Equipments	5000000 As per requirement for the year
		<u>45410391</u>


FINANCE OFFICER
Hidayatullah National Law University
Uparwara, Abhanpur, Raipur (C.G.)

(56)


24/08/14
(CP/c.)
REGISTRAR
HIDAYATULLAH NATIONAL LAW UNIVERSITY
RAIPUR (C.G.)

HIDAYATULLAH NATIONAL LAW UNIVERSITY, RAIPUR (C.G.)
ANNEXURE TO REVISED BUDGET FOR THE F.Y. 2014-15

Repairs & Maintenance

<u>Sl. Particulars</u>	<u>Amount</u>	<u>Remarks</u>
1 Electrical Maintenance for the Campus (AMC)	600000	As per decision of the E.C. meeting dated 12.3.11
2 Purchase of plumbing and sanitary items	1000000	As per requirement for the year
3 Purchase of Electrical items	1000000	As per requirement for the year
4 Purchase of tools & equipments	500000	As per requirement for the year
5 Wood Work	500000	As per requirement for the year
6 PVC Water Tank	1000000	As per requirement for the year
7 Tube-well repairing and new pumps (Including STP Pumps)	1500000	As per requirement for the year
8 Repair of Airconditioners, water coolers etc. and AMC	1000000	As per requirement for the year
9 Street/Road Lights to be got installed through State Govt. Agency CREDA	2500000	As per requirement for the year
10 Plantation, Lawns etc. with one year maintenance from State Govt. agency Van Vikas Nigam	6500000	As per requirement for the year
11 Other miscellaneous repair & maintenance work	500000	As per requirement for the year
	16600000	

FINANCE OFFICER
Hidayatullah National Law University
Upandwara, Abhanpur, Raipur (C.G.)

REGISTRAR
HIDAYATULLAH NATIONAL LAW UNIVERSITY
RAIPUR (C.G.)

57

HIDAYATULLAH NATIONAL LAW UNIVERSITY, RAIPUR (C.G.)

**ANNEXURE TO REVISED BUDGET FOR THE F.Y. 2014-15
TENTATIVE PAY AND ALLOWANCES UNDER THE HEAD SALARY FOR THE FINANCIAL YEAR 2014-15**

Name of the Post	Revised Basic Pay	DA @ 115%	Employer's contribution towards CPF & EDLI charges	HRA (@ 20% of Summery Allowance	Transport Allowance (as per entitlement)	Medical Allowance (@ 5%) (ceiling Rs.750/-)	Gross Monthly Pay	Twelve Months Pay	Numbers of Posts	Gross Annual Pay	(10% of Basic + DA, provision for premium towards Group Gratuity Scheme)	Gross Total
Hon'ble Vice-Chancellor	80000	92000	23409	12000			207409	2488908	1	2488908	206400	2695308
Professor	53000	60950	15509	10600	3440	750	144249	1730988	8	13847904	136740	13984644
Visiting Professors	50000						50000	600000	5	3000000	60000	3060000
Associate Professor	46400	53360	13577	9280	3440	750	126807	1521684	14	21303576	119712	21423288
Assistant Professor	21600	24840	6320	4320	3440	750	61270	735240	37	27203880	55728	27559608
Assistant Lecturer *	25000						25000	300000	12	3600000	30000	3630000
Registrar	47400	54510	13870	9480	3440	750	129450	1553400	1	1553400	122292	1675692
Controller of Examinations	47400	54510	13870	9480	3440	750	129450	1553400	1	1553400	122292	1675692
Finance Officer	47400	54510	13870	9480	3440	750	129450	1553400	1	1553400	122292	1675692
System Analyst	29920	34408	8735	5984	3440	750	83257	999084	1	999084	77194	1076278
Deputy Registrar (Finance)	29920	34408	8735	5984	3440	750	83257	999084	1	999084	77194	1076278
Assistant Registrar	21000	24150	6145	4200	3440	750	59685	716220	1	716220	54180	770400
Assistant Librarian	21000	24150	6145	4200	3440	750	59685	716220	1	716220	54180	770400
System Manager/Documentation Officer	21000	24150	6145	4200	3440	750	59685	716220	1	716220	54180	770400
Residential Doctor Male	21000	24150	6145		3440	750	55485	665820	1	665820	54180	720000
Residential Doctor Female	21000	24150	6145		3440	750	55485	665820	1	665820	54180	720000
Civil Engineer	21000	24150	6145	4200	3440	750	59685	716220	1	716220	54180	770400
Electrical Engineer	21000	24150	6145	4200	3440	750	59685	716220	1	716220	54180	770400
Placement-cum-Public Relations Officer	21000	24150	6145	4200	3440	750	59685	716220	1	716220	54180	770400
Sports Officer	21000	24150	6145	4200	3440	750	59685	716220	1	716220	54180	770400
Estate Officer	21000	24150	6145	4200	3440	750	59685	716220	1	716220	54180	770400
Administrative-cum-Liaison Officer	21000	24150	6145	4200	3440	750	59685	716220	1	716220	54180	770400
Section Officer	17140	19711	5015	3428	1720	750	4764	573168	2	1146336	44221	1190557
Personal Assistant/Stenographer	17140	19711	5015	3428	1720	750	4764	573168	3	1719504	44221	1763725
Upper Ministerial Staff	14430	16595	4223	2886	1720	722	40516	486912	2	973824	37230	1011054
Technical Assistant	14430	16595	4223	2886	1720	722	40516	486912	1	486912	37230	524142
Boys Hostel Manager	14430	16595	4223		1720	722	37690	452280	1	452280	37230	489510
Girls Hostel Manager	14430	16595	4223		1720	722	37690	452280	1	452280	37230	489510
Security Officer	14430	16595	4223		1720	722	37690	452280	1	452280	37230	489510
Middle Ministerial Staff	13500	15525	3950	2700	1720	675	38070	456840	4	1827360	34830	1862190
Lower Ministerial Staff	9840	11316	2879	1968	860	492	27335	328260	12	3939120	25387	3964507
Sub Engineer (Civil)	9840	11316	2879	1968	860	492	27335	328260	1	328260	25387	353647
Sub Engineer (Electrical)	9840	11316	2879	1968	860	492	27335	328260	1	328260	25387	353647
Assistant (Sports)	9840	11316	2879	1968	860	492	27335	328260	1	328260	25387	353647
Outsourcing Supervisor	9840	11316	2879	1968	860	492	27335	328260	1	328260	25387	353647
Driver-cum-Office Assistant	7730	8890	2262	1546	860	387	21675	260100	9	2340900	19944	2360844
Motor Mechanic Cum Driver	7000	8050	2048	1400	860	350	19708	236496	1	236496	18060	254556
Library Attendant	7000	8050	2048	1400	860	350	19708	236496	9	2128464	18060	2146524
Field Assistant	7000	8050	2048	1400	860	350	19708	236496	1	236496	18060	254556
Office Assistant/Peon/Class IV	6043	6949	1768	1209	860	302	17131	205572	12	2466864	15590	2482434
Careaker-cum-Office Assistant	6043	6949	1768	1209	860	302	17131	205572	2	411144	15590	426734
Cook-cum-Attendant	6043	6949	1768	1209	860	302	17131	205572	4	822288	15590	837878
Gardener-cum-Attendant	6043	6949	1768	1209	860	302	17131	205572	4	822288	15590	837878
	931072	984484	250498	150158	90300	25140	2431652	29179824	166	108106132	2298665	110406797

FINANCIAL OFFICER

Hidayatullah National Law University

Uparwara, Abhanpur, Raipur (C.G.)


REGISTRAR


HIDAYATULLAH NATIONAL LAW UNIVERSITY

HIDAYATULLAH NATIONAL LAW UNIVERSITY, RAIPUR (C.G.)
ANNEXURE TO REVISED BUDGET FOR THE F.Y. 2014-15

Security Expenses (Payment to Security Guards)

<u>Sl. Particulars</u>	<u>Amount</u>
1 Payment to Security Guards and Armed Guards for security of boys hostels, girls hostels, guest houses, University campus	4000000
	<u>4000000</u>


FINANCE OFFICER
Hidayatullah National Law University
Uparwara, Abhanpur, Raipur (C.G.)


REGISTRAR
HIDAYATULLAH NATIONAL LAW UNIVERSITY
RAIPUR (C.G.)

59

HIDAYATULLAH NATIONAL LAW UNIVERSITY, RAIPUR (C.G.)
ANNEXURE TO REVISED BUDGET FOR THE F.Y. 2014-15

Sports Facilities

<u>Sl. Particulars</u>	<u>Amount</u>	<u>Remarks</u>
1 Sports Facilities/Fest	1000000	As per requirement
2 Gym. & Sports Equipment	2500000	As per requirement
3 Preparation of Lawn Tennis Courts (Two Nos.)	5000000	As per requirement
4 Preparation of Football Ground	5000000	As per requirement
5 Maintenance of various sports grounds	2000000	As per requirement

15500000

Rabir
FINANCE OFFICER

Hidayatullah National Law University
Uparwara, Abhanpur, Raipur (C.G.)

08/08/14
REGISTRAR
HIDAYATULLAH NATIONAL LAW UNIVERSITY
RAIPUR (C.G.)

65

HIDAYATULLAH NATIONAL LAW UNIVERSITY, RAIPUR (C.G.)
ANNEXURE TO REVISED BUDGET FOR THE F.Y. 2014-15

Telephone Charges

<u>Sl. Particulars</u>	<u>Amount</u>	<u>Remarks</u>
1 Telephone Charges	350000	As per requirement
	<u>350000</u>	

K. Singh
FINANCE OFFICER
Hidayatullah National Law University
Uparwara, Abhanpur, Raipur (C.G.)


02/10/14
REGISTRAR (P/c-)
HIDAYATULLAH NATIONAL LAW UNIVERSITY
RAIPUR (C.G.)

(61)


HIDAYATULLAH NATIONAL LAW UNIVERSITY, RAIPUR (C.G.)
ANNEXURE TO REVISED BUDGET FOR THE F.Y. 2014-15

Transportation, Petrol & Fuel, Repairs & Maintenance of vehicles

<u>Sl. Particulars</u>	<u>Amount</u>
1 Petrol, Diesel & other fuel (Average consumption Rs.235000/- per month)	2820000
2 Repair & Maintenance of vehicles	700000
3 Insurance of vehicles	300000
4 Road Tax, Permit, Fitness, RTO Charges etc.	180000
	<u>4000000</u>


FINANCE OFFICER
Hidayatullah National Law University
Uparwara, Abhanpur, Raipur (C.G.)

HIDAYATULLAH NATIONAL LAW UNIVERSITY
RAIPUR (C.G.)


REGISTRAR
08/08/14
(C.T/c.)

62

HIDAYATULLAH NATIONAL LAW UNIVERSITY, RAIPUR (C.G.)
ANNEXURE TO REVISED BUDGET FOR THE F.Y. 2014-15

Travelling Expenses

<u>Sl. Particulars</u>	<u>Amount</u>
1 Travel expenditure for visiting UGC authorities, BCI, Other National Level Institutions, Hon'ble Judges of the Supreme Court, High Courts etc.	500000
	<u>500000</u>

Kusum
FINANCE OFFICER

Hidayatullah National Law University
Uparwara, Abhanpur, Raipur (C.G.)

[Signature]

63

[Signature]
08/08/14
REGISTRAR (C.G.)
HIDAYATULLAH NATIONAL LAW UNIVERSITY
RAIPUR (C.G.)

HIDAYATULLAH NATIONAL LAW UNIVERSITY, RAIPUR (C.G.)
ANNEXURE TO REVISED BUDGET FOR THE F.Y. 2014-15

University Function Expenses

<u>Sl. Particulars</u>	<u>Amount</u>
1 Organizing various University functions, conferences, seminars, workshops etc.	1500000
2 GC/EC/AC/FC, SC & other meetings	1000000
	<u>2500000</u>

Kashy
FINANCE OFFICER
Hidayatullah National Law University
Uparwara, Abhanpur, Raipur (C.G.)

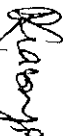
08/08/14
REGISTRAR
HIDAYATULLAH NATIONAL LAW UNIVERSITY
RAIPUR (C.G.)

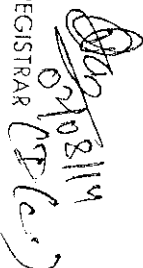
64

HIDAYATULLAH NATIONAL LAW UNIVERSITY, RAIPUR (C.G.)
ANNEXURE TO REVISED BUDGET FOR THE F.Y. 2014-15

Training of Teaching/Non-Teaching employees

<u>Sl. Particulars</u>	<u>Amount</u>
1 Training of Teaching/Non-teaching employees as per requirement, sending to workshops, training programmes etc.	500000
	<u>500000</u>


FINANCE OFFICER
Hidayatullah National Law University
Uparwara, Abhanpur, Raipur (C.G.)


04/08/14
REGISTRAR
HIDAYATULLAH NATIONAL LAW UNIVERSITY
RAIPUR (C.G.)

HIDAYATULLAH NATIONAL LAW UNIVERSITY, RAIPUR (C.G.)
ANNEXURE TO REVISED BUDGET FOR THE F.Y. 2014-15

Housekeeping Expenses

<u>Sl.</u>	<u>Particulars</u>	<u>Amount</u>
1	Payment to Housekeeping Agency, for housekeeping work of hostels, academic and administrative block, and other buildings and places in the University campus as per requirement	4000000

4000000

Rabry
FINANCE OFFICER
Hidayatullah National Law University
Uparwara, Abhanpur, Raipur (C.G.)

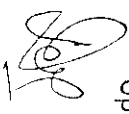
8/10/14
REGISTRAR
HIDAYATULLAH NATIONAL LAW UNIVERSITY
RAIPUR (C.G.)

66

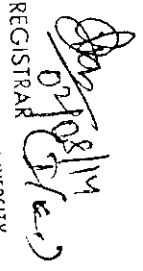
HIDAYATULLAH NATIONAL LAW UNIVERSITY, RAIPUR (C.G.)
ANNEXURE TO REVISED BUDGET FOR THE F.Y. 2014-15

Office & other Administrative/Miscellaneous Expenses

<u>Sl.</u>	<u>Particulars</u>	<u>Amount</u>
1	Office & other Administrative/Miscellaneous Expenses	500000
		<u>500000</u>


Hidayatullah National Law University
Uparwara, Abhanpur, Raipur (C.G.)

FINANCE OFFICER


REGISTRAR
HIDAYATULLAH NATIONAL LAW UNIVERSITY
RAIPUR (C.G.)

6-1

“बिजनेस पोस्ट के अन्तर्गत डाक शुल्क के नगद भुगतान (बिना डाक टिकट) के प्रेषण हेतु अनुमत. क्रमांक जी.2-22-छत्तीसगढ़ गजट / 38 सि. से. भिलाई, दिनांक 30-05-2001.”



पंजीयन क्रमांक
“छत्तीसगढ़/दुर्ग/09/2012-2015.”

छत्तीसगढ़ राजपत्र

(असाधारण)

प्राधिकार से प्रकाशित

क्रमांक 172]

रायपुर, शनिवार, दिनांक 12 अप्रैल 2014— चैत्र 22, शक 1936

हिदायतुल्ला राष्ट्रीय विधि विश्वविद्यालय, रायपुर

रायपुर, दिनांक 11 अप्रैल 2014

अधिसूचना

क्रमांक 227/PPS/2014. — हिदायतुल्ला राष्ट्रीय विधि विश्वविद्यालय छत्तीसगढ़ अधिनियम, 2003 (क्रमांक 10 सन् 2003) की धारा 15 की उप-धारा (5) द्वारा प्रदत्त शक्तियों को प्रयोग में लाते हुए तथा राज्य सरकार के परामर्श से, कुलाधिपति, एतद्वारा, उक्त अधिनियम की अनुसूची में समाविष्ट परिनियमों में निम्नलिखित संशोधन करती है, अर्थात् :-

संशोधन

उक्त परिनियमों में,-

खण्ड 19 के उप-खण्ड (5) में, शब्द एवं अंक “65 वर्ष” के स्थान पर, शब्द “सत्तर वर्ष” प्रतिस्थापित किया जाये.

हस्ता./-

(यतीन्द्र सिंह)

कुलाधिपति

हिदायतुल्ला राष्ट्रीय विधि विश्वविद्यालय,
रायपुर (छत्तीसगढ़)

Raipur, the 11th April 2014

NOTIFICATION

No. 227/PPS/2014. --- In exercise of the powers conferred by Sub-section (5) of Section 15 of the Hidayatullah National University of Law Chhattisgarh Act, 2003 (No. 10 of 2003) and in consultation with the State Government, the Chancellor, hereby, makes the following amendment in the Statutes embodied in the Schedule of the said Act, namely :-

AMENDMENT

In the said Statutes,-

In Sub-clause (5) of Clause 19, for the words "sixty-five years", the words "seventy years" shall be substituted.

Sd/-

(Yatindra Singh)

Chancellor

Hidayatullah National Law University
Raipur (CG)

- b. On a permanent basis till the age of superannuation against a substantive post.

Provided that no appointment on a permanent basis till the age of superannuation against a substantive post shall be made unless the person concerned has served the University at least for a period of 2 years ~~on contract~~. (*)

7. Age of Appointment:

The age of a person at the time of appointment to the service of the University shall ordinarily be not less than 18 years and not more than 40 years in respect of administrative and ministerial staff and 60 years in respect of officers and teachers provided that the Executive Council shall have the discretion to relax or waive these limits whenever it considers necessary in the interest of the University.

8. 8.1. Selection Committee:

Appointments of the teaching and non-teaching staff, on tenure or non-tenure basis, shall be made on the basis of the recommendations of the Selection Committee constituted in such manner as prescribed under these Regulations.

Selection Committee constituted for appointment of teaching staff of the University shall consist of the following members:

- (i) Vice-Chancellor, the Chairman
- (ii) One member nominated by the Vice-Chancellor.
- (iii) Two subject experts from outside the University, nominated by the Vice-Chancellor.

Selection Committee constituted for appointment of non-teaching staff of the University shall consist of the following members:

- (i) Vice-Chancellor; the Chairman
- (ii) One member nominated by the Vice-Chancellor
- (iii) The Registrar of the University.

8.2 Appointments:

(i) The appointments in teaching as well as non-teaching posts are temporary and the incumbent shall be immediately placed on probation for a period mentioned in the respective recruitment rules. The termination of probation and confirmation in the post is only on approval by the Executive Council by a positive order.

(ii) All posts shall be advertised in the official website of the University and in addition, advertisement may also be issued in the 'Employment News' and Two National Newspapers having wide circulation.

(iii) Notwithstanding anything contained in Clause above and in view of the provisions contained in Statute 19(7)(d) read with Sec. 22 of the Act, the Vice-Chancellor may, for efficient and timely discharge of the functions of the University, appoint any eligible persons to any existing post or vacancy for a period not exceeding one academic year, at a time and the same shall be reported to the Executive Council as soon as may be.

8.3 Mode of Appointment

(1) The Vice-Chancellor

(a) The Vice-Chancellor shall be appointed by the Chancellor as per the provisions of Hidayatullah National University of Law Act, 2003.

(b) On the basis of satisfactory services, after the expiry of normal tenure of 5 years, the Executive Council may request the Chancellor to consider extension of the tenure. Such extension of tenure of the Vice-Chancellor can be extended upto the age limit of 65 years.

(*) Typing/clerical mistake crept in while preparation of the Staff Regulations rectified by the Vice-Chancellor as authorized by the Executive Council in its meeting dated 18.12.2005.

FINANCE COMMITTEE

17. Finance Committee.- (1) There shall be a Finance Committee constituted by the Executive Council consisting of the following, namely:-

- (a) The Vice Chancellor, who shall be the Chairperson;
 - (b) One member nominated by the Executive Council from amongst its members;
 - (c) One officer each of the Finance Department and the Higher Education Department, Government of Chhattisgarh, being not below the rank of a Deputy Secretary;
 - (d) Finance Officer of the University;
 - (e) One senior teacher nominated by the Vice Chancellor who, as far as possible, is a specialist of finance and account matters;
 - (f) Three experts in finance not having any relation with the University, and nominated by the Chancellor;
 - (g) The Registrar, who shall be the Member Secretary of the Finance Committee.
- (2) The members of the Finance Committee, shall hold office for a term of three years.
- (3) The functions and duties of the Finance Committee shall be as follows, namely:-

- (a) To examine and scrutinize the annual budget of the University and to make recommendations on financial matters to the Executive Council;
 - (b) To consider all proposals for new expenditure and to make recommendations to the Executive Council;
 - (c) To consider the periodical statements of accounts and to review the finances of the University from time to time and to consider reappropriation statements and audit reports and to make recommendations to the Executive Council;
 - (d) To give its views and to make recommendations to the Executive Council on any financial question affecting the University either on its own initiative or on reference from the Executive Council or the Vice Chancellor.
- (4) The Finance Committee shall meet twice every year, and five of its members shall form the quorum.
- (5) The Vice Chancellor shall preside over the meetings of the Finance Committee, and in case of difference of opinion among its members, the opinion of the majority shall prevail.

SELECTION AND REMOVAL OF TEACHERS

18. Selection Committee.- All appointments to teaching and non teaching posts on temporary or on tenure basis shall be made on the basis of recommendation of the Selection Committee composed in such manner as may be prescribed under the Regulations.

VICE CHANCELLOR

19. Appointment and the powers of the Vice Chancellor.- (1) The Vice Chancellor shall be appointed by the Chancellor on the principle of "the doctrine of pleasure" upon the recommendations of a Search Committee and after obtaining the advice of the State Government there on;

Provided that the Special Officer appointed by the State Government shall be the first Vice Chancellor of the University for a period not exceeding three years.

(2) The Search Committee, referred to in sub-section (1), shall consist of the following:-

(i) A person nominated by the Executive Council who should not be connected with the University or any other college affiliated to the University or any institution there of;

(ii) One eminent authority on law nominated by the Chancellor

(iii) One nominee of the Chairman, Bar Council of India.

(3) The Chancellor may appoint one of the members of the Search Committee constituted under sub-section (2) to act as the Chairperson of the Committee.

(4) The Search Committee shall submit a panel of at least three suitable persons for appointment to the position of Vice Chancellor for the consideration of the Chancellor; and the panel may include any such person who has served as the Vice Chancellor of the University previously.

(5) The term of the Vice Chancellor, except the first Vice Chancellor, shall be five years from the date on which he enters upon his office or until he attains the age of sixty-five years, whichever is earlier.

(6) The Vice Chancellor shall be the Chief Executive and Academic Head of the University and subject to the specific and general directions of the Executive Council, he shall exercise all powers of the Executive Council in the management and administration of the University;

(7) The Vice-Chancellor shall,-

(a) Ensure that the provisions of this Act and the Regulations are duly observed, and he shall have all powers as are necessary for that purpose.

(b) Convene the meetings of the General Council, the Executive Council and the Academic Council; and shall perform all other acts, as may be necessary to give effect to the provisions of this Act;

(c) Have all powers relating to the proper maintenance of discipline in the University; and

(d) If, in the opinion of the Vice Chancellor, any emergency has arisen, which requires that immediate action be taken, he shall take such action as he deems necessary and shall report the same for confirmation to the next meeting of the authority which in the ordinary course, would have dealt with the matter.

REGISTRAR

20. Registrar.- (1) The Registrar shall be appointed by the Executive Council on the recommendation of the Selection Committee constituted by the Executive Council under the Chairmanship of the Vice Chancellor.

Provided that the First Registrar of the University shall be appointed by the Chancellor, in consultation with the State Government.

(2) The Registrar shall be the ex-officio Secretary of the Executive Council, the Finance Committee and the faculties, but shall not be deemed to be a member of these authorities.

(3) The Registrar shall,-

- (d) to give its views and to make recommendations to the Executive Council on any financial question affecting the University, either on its own initiative or on reference from the Executive Council or the Vice-Chancellor.
- (4) The Finance Committee shall meet at least once every year. Three members of the Finance Committee shall form the quorum for a meeting of the Finance Committee.
- (5) The Treasurer of the University shall preside over the meetings of the Finance Committee, and, in his absence, the Vice-Chancellor shall preside. In the case of difference of opinion among the members, the opinion of the majority of the members present shall prevail.

17. Selection Committee.—

- (1) The Executive Council shall constitute Selection Committees for making recommendations to the Executive Council for appointment to posts of Professors, Associate Professors and other Teachers of the University.
- (2) The Selection Committee shall consist of the following members :
 - (a) the Vice-Chancellor, who shall be the Chairman of the Selection Committee;
 - (b) the Head of the Department concerned, if any, provided he holds a post not lower than the level of the post for which the selection is to be made;
 - (c) three experts for selecting Professors, Associate Professors and Assistant Professors, nominated by the Vice-Chancellor from amongst a panel of names recommended by the Academic Council and approved by the Executive Council.
- (3) If an endowment from a donor is accepted by the University for instituting a Chair, the donor may be co-opted as a member of the Selection Committee for the purpose of filling up of that particular position.
- (4) The meeting of the Selection Committee shall be convened by the Vice-Chancellor whenever necessary. The Vice-Chancellor shall preside over the meetings of the Selection Committee. Three members of the Selection Committee, of whom one shall form the quorum for a meeting of the Committee.

18. Vice-Chancellor.—

- (1) The Vice-Chancellor of the University shall be appointed by the Executive Council in consultation with the Chancellor in accordance with the regulations made in that behalf:
Provided that the first Vice-Chancellor shall be appointed by the Government of West Bengal in consultation with the Chancellor.
- (2) Subject to the specific and general directions of the Executive Council, the Vice-Chancellor shall exercise all the powers of the Executive Council for management and administration of the University.

- (3) The Vice-Chancellor, who shall be a Professor of Law, shall hold office for a term of five years, which shall be renewable for one more term only by a resolution to that effect by the Executive Council. Upon the expiry of his term, he shall continue in office until his successor is appointed and enters upon his office.
- (4) The Vice-Chancellor shall—
 - (a) ensure that the provisions of this Act and the regulations are duly observed, and he shall have all such powers as are necessary for that purpose;
 - (b) convene the meetings of the General Council, the Executive Council, and the Academic Council and shall perform such other acts as may be necessary to give effect to the provisions of this Act;
 - (c) represent the University in suits or proceedings by or against the University, sign powers of attorney and verify the pleadings or depute representatives for the purpose;
 - (d) have all such powers as are necessary for proper maintenance of discipline in the University.
- (5) If, in the opinion of the Vice-Chancellor, any emergency has arisen, and such emergency requires that immediate action should be taken, he shall take such action as he deems necessary; and shall report the same for confirmation to the next meeting of the authority, which, in the ordinary course, would have dealt with the matter.

19. Head of Departments/Schools.—

- (1) There shall be a Head of the Department for each of the Departments in the University.
- (2) The powers, functions, appointments and the conditions of service of the Heads of Departments shall be such as may be prescribed by the regulations.

20. Registrar.—

- (1) The Registrar shall be appointed by the Executive Council and shall be a whole time officer of the University. The terms and conditions of service of the Registrar shall be such as may be prescribed by regulations.
- (2) The Registrar shall be the *ex officio* Secretary of the Executive Council, the Finance Committee and the Faculties, but shall not be deemed to be a member of any of these authorities.
- (3) The Registrar shall—
 - (a) comply with all directions and orders of the Executive Council and the Vice-Chancellor;
 - (b) be the custodian of the records, common seal and such other property of the University as the Executive Council may commit to his charge;
 - (c) issue all notices convening meeting of the Executive Council, the Academic Council, the Finance Committee, the Faculties, the Board

The National Law School of India Act
KARNATAKA ACT No. 22 OF 1986
(As Amended by Acts of 1993 and 15 of 2004)



National Law School of India University
Bangalore

17. Selection Committee.-

- (1) The Executive Council shall constitute selection committee for making recommendations to the Executive Council for appointment to posts of professors, associate professors and other teachers in the School.
- (2) The selection committee shall consist of the following members:-
 - (a) the [Vice Chancellor] , who shall be the chairman of the committee;
 - (b) the Chairman;
 - (c) the Head of the Department concerned, if any, provided he holds a post not lower than the level of the post for which the selection is to be made;
 - (d) three experts for selecting professors, associate professors and assistant professors nominated by the [Vice Chancellor] from amongst a panel of names recommended by the Academic Council and approved by the Executive Council;
 - (3) The meeting of the selection committee shall be convened by the [Vice Chancellor] whenever necessary. The [Vice Chancellor] shall preside over the meetings of the selection committee. Three members of whom one shall be the expert of the selection committee shall form the quorum.

18. [Vice Chancellor] :-

- (1) The [Vice Chancellor] of the School shall be appointed by the Executive Council in accordance with the regulations made in that behalf and in consultation with the [Chancellor] ;
Provided that the First [Vice Chancellor] shall be appointed by the Society with the approval of the Bar Council of India.
- (2) Subject to the specific and general directions of the Executive Council, the [Vice Chancellor] shall exercise all powers of the Executive Council in the management and administration of the School.
- (3) The [Vice Chancellor] who shall be an academic person and a Professor of Law at the School, shall hold office for a term of five years, which shall be renewable by a resolution to that effect by the Executive Council or upto the age of

1. Substituted by Act 15 of 2004 w.e.f. 6.3.2004

retirement of the members of the teaching staff, whichever is earlier. Upon the expiry of this term, he shall continue in office until his successor is appointed and enters upon his office.

(4) The [Vice Chancellor] shall:-

- (a) ensure that the provisions of this Act and the regulations are duly observed, and he shall have all powers as are necessary for that purpose;
- (b) convene the meetings of the General Council, the Executive Council, the Academic Council and shall perform all other acts, as may be necessary to give effect to the provisions of this Act;
- (c) represent the School in suits or proceedings by or against the School, sign powers-of-attorney and verify the pleadings or depute representatives for the purpose.
- (d) have all powers relating to the proper maintenance of discipline in the School.
- (5) If, in the opinion of the [Vice Chancellor] , any emergency has arisen, which requires that immediate action be taken, he shall take such action as he deems necessary and shall report the same for confirmation to the next meeting of the authority, which, in the ordinary course, would have dealt with the matter.

19. Heads of the Departments.-

- (1) There shall be a Head of the Department for each of the departments in the School.
- (2) The powers, functions, appointments and the conditions of service of the Heads of the Departments shall be as prescribed by the regulations.

20. Registrar.-

- (1) The Registrar shall be appointed by the Executive Council and shall be a whole time officer of the School. The terms and conditions of service of the Registrar shall be such as may be prescribed by the regulations.
- (2) The Registrar shall be the ex-officio Secretary of the Executive Council, the Academic Council, the Finance Committee and

1. Substituted by Act 15 of 2004 w.e.f. 6.3.2004

15A. Planning Board:-

The Planning Board shall comprise of the following persons:

- (1) The Chancellor;
- (2) The Vice-Chancellor;
- (3) The founder President or in his absence a nominee of the Chancellor;
- (4) The Founder Director or in his absence a nominee of the Chancellor;
- (5) Registrar or in his absence the Deputy Registrar;
- (6) The senior most Male Teacher; and
- (7) The senior most Female Teacher.]⁴

CHAPTER IV**Officers of the University****16. Officers of the University:-**

The following shall be the officers of the University:

- (1) the Vice-Chancellor;²
- (2) the Registrar;
- (3) Heads of the Departments;
- (4) [such other person as may be prescribed by the Statutes as the officer].³

17. The Vice Chancellor:—

- (1. (i) The Vice-Chancellor shall be a whole time salaried officer of the University.
- (ii) the Vice-Chancellor shall be appointed by the Chancellor from out of a panel of not less than three persons recommended (the names being arranged in the alphabetical order) by a committee constituted under clause (iii); Provided that if the Chancellor does not approve of any of the persons so recommended he may call for fresh recommendations;
- (iii) the Committee referred to in clause (ii) shall consist of three members of whom one shall be nominated by the Academic Council, one by the Chairman, University Grants

Commission and one by the Chancellor and the person nominated by the Chancellor shall be the convener of the committee provided that no person who is an employee of the University shall be nominated as the member of the Committee.

- (iv) the Vice-Chancellor shall hold office for a term of five years from the date on which he enters upon his office, or until he attains the age of seventy years, whichever is earlier; and he shall be eligible for re-appointment for a further term(s) till he attains the age of seventy years;

Provided that the Chancellor may require the Vice-Chancellor after his term has expired, to continue in office for such period, not exceeding a total period of one year as may be specified by him.

- (v) the emoluments and other conditions of service of the Vice-Chancellor shall be as prescribed by Regulations.

(vi) if the office of the Vice-Chancellor becomes vacant due to death, resignation or otherwise or if he is unable to perform his duties due to ill health or any other cause, the Chancellor shall have the authority to designate a Professor of the University to perform the functions of the Vice-Chancellor until the new Vice-Chancellor assumes his office or until the existing Vice-Chancellor attends to the duties of his office, as the case may be.³

(2) The Vice-Chancellor² shall:

- (i) ensure that the provisions of this Act, Statutes and Regulations are duly observed, and he shall have all powers as are necessary for that purpose;
- (ii) convene the meetings of the General Council, the Executive Council, the Academic Council and shall perform all other acts, as may be necessary to give effect to the provisions of this Act;
- (iii) preside over the meetings of the General Council in the absence of the Chancellor;²
- (iv) be the competent authority to appoint the teachers, librarians, Accounts Officer and other officers in consultation with the Chancellor² on the recommendations of the Selection Committee appointed by the Executive Council thereof for

² Substituted by Act 7 of 2005
⁴ Inserted by Act 7 of 2005

² Substituted by Act 7 of 2005

- that purpose in accordance with the guidelines prescribed;
- (v) be the competent authority to take disciplinary action against the above officers in accordance with the procedure prescribed;
 - (vi) have all powers relating to the maintenance of proper discipline in the University;
 - (vii) if, in the opinion of the Vice-Chancellor², any emergency has arisen which requires immediate action be taken, he shall take such action as he may deem fit and shall report the same for confirmation in the next meeting of the authority which in the ordinary course would have dealt with the matter.

18. The Registrar:-

- [(1) The Registrar shall be appointed by the Chancellor on the recommendations of the Selection Committee constituted by the Executive Council and headed by the Vice-Chancellor on such terms and conditions of service as it may specify subject to the provisions of Statutes and Regulations.]²
- (2) (i) the Registrar shall be *Ex-Officio* Member Secretary of all the authorities, Committees and other bodies of the University and shall also be the Convenor of all the meetings. He shall note and maintain the minutes of meetings;
- (ii) the Registrar shall be the principal adjutant of the Vice-Chancellor² in all matters pertaining to the administration of the University. The Executive Council may entrust to him special responsibilities and powers;
- [(iii) The Registrar on the recommendations of the relevant Selection Committee constituted for the purpose in the prescribed manner and as approved by the Vice-Chancellor shall have the power to appoint the non-teaching staff including employees of last grade service and contingent staff. He shall be competent authority to take disciplinary action against such employees in accordance with such procedure as may be prescribed.]²

² Substituted by Act 7 of 2005

- (iv) the Registrar shall comply with all directions and orders of the Executive Council and Vice-Chancellor²;
- (v) the Registrar shall be the custodian of records, common seal and such other property of the University as the Executive Council shall commit to his charge.

19. Heads of the Departments:-

- (1) There shall be a Head for each Department in the University.
- (2) The powers, functions, appointments and conditions of service of the Heads of the Departments shall be as prescribed by the Regulations.

20. Other officers and employees:-

- (1) Subject to the Regulations made for the purpose, every officer or employee of the University shall be appointed in accordance with a written contract which shall be lodged with the University and a copy thereof shall be furnished to the officer or employee concerned.
- (2) Any dispute arising out of a contract between the University and any of its officers or employees shall, at the request of the officer or the employee concerned or at the instance of the University, be referred to a Tribunal for arbitration consisting of three members appointed by the Executive Council as prescribed by the Regulations.

21. [Selection Committees:- The Executive Council shall constitute various Selection Committees for appointment to the posts of officers and non-teaching staff including last grade service and contingent staff. The procedure for appointment of members of Selection Committees and the procedure to be adopted by the Committees shall be as may be prescribed by the Regulations.]²

22. Statutes and Regulations:-

- (1) The first Statutes of the University shall be made by the Director with the approval of the President. They shall be placed before the General Council at its first meeting, which may adopt them with or without modifications.
- (2) The first Regulations of the University shall be made by the

² Substituted by Act 7 of 2005

78

CHAPTER V

OFFICERS OF THE UNIVERSITY

Officers
of
University

32. The following shall be the officers of the University:-

- (a) the Director,
- (b) the Heads of the Departments, Schools and Centres,
- (c) the Registrar, and
- (d) such other officers of the University as may be declared by the regulations to be the officers of the University.

Director.

33. (1) The Director shall be appointed by the General Council after considering the recommendations of the Executive Council and in consultation with the Visitor.

(2) The terms and conditions of the appointment of the Director shall be such as may be prescribed by the regulations;

Provided that the first Director shall be appointed by the State Government in consultation with the Chairman.

(3) The Director, subject to the specific and general directions of the Executive Council, shall exercise all the powers of the Executive Council for management and administration of the University

(4) The Director shall hold office for a term of five years. He shall be eligible for re-appointment for a further term of five years only.

(5) The Director shall-

- (a) ensure that the provisions of this Act and the regulations are duly observed, and he shall have all such powers as are necessary for that purpose;
- (b) convene the meetings of the General Council, the Executive Council, and the Academic Council and shall perform such other functions as may be necessary to give effect to the provisions of this Act;
- (c) have all such powers as are necessary for proper maintenance of discipline in the University.

(6) When in the opinion of the Director, an Emergency requires immediate action, he shall take such action as he deems necessary and shall report the action so taken for confirmation of the authority, to the next meeting which, in the ordinary course, would have dealt with that matter.

Head of
Departments
and
Schools.

34. (1) Each of the Departments of the University shall have a Head of the Department

(2) The powers, functions, appointments and the conditions of service of the Heads of Departments shall be such as may be prescribed by the regulations.

Registrar.

35. (1) The Registrar shall be appointed by the Executive Council and

**BEFORE SUB-COMMITTEE OF EXECUTIVE COUNCIL OF
HIDAYATULLAH NATIONAL LAW UNIVERSITY (HNLU), RAIPUR
COMPRISING OF HON'BLE MR. JUSTICE SUNIL KUMAR SINHA,
HON'BLE MR. JUSTICE T.P. SHARMA AND MR. A.K. SAMANT RAY,
PRINCIPAL SECRETARY LAW**

**REPORT
(31-01-2014)**

Introduction:

1. This Sub-Committee was constituted as per Resolution of the Executive Council dated 14-12-2013 and it was directed to go through the matter relating to Ms. Sheela Rai with regard to her appointment, pay fixation, arrears paid to her, audit objection, her request for issuance of relieving certificate etc., particularly in view of the decision of Hon'ble the Chief Justice (Chancellor of HNLU, Raipur).
2. With reference to the above Resolution, the copy of the relevant records were made available to us and we have gone through the same.

The Facts:

3. Two posts of Associate Professors were created in the year 2005. The Executive Council of the University had approved the HNLU Staff Regulations 2005 which contained the names of the posts, pay-scale and essential qualifications for the same. According to the said Regulations, the essential qualifications for the posts of Associate Professor were:
 - Master of Law Degree with 55% marks.
 - Ph.D. Law/equivalent published work with good academic record and
 - Eight years Experience; PG & UG teaching, Research and Law School experiences.
4. On 25-4-2008, the University issued advertisement for selection and appointment to the posts of Associate Professors in the pay-scale of 12000-420-



18300/- from the candidates having qualifications as per "UGC Norms". The cut-off date was 31-5-2008. Ms. Sheela Rai had submitted her application form on 21-5-2008. She was given interview letter and ultimately after the interview, the Selection Committee made its recommendation for her appointment on the post of Associate Professor, which was approved by the Executive Council in its meeting on 2-10-2008. In pursuance of her selection, appointment letter dated 3-10-2008 was issue to her. She gave her joining on 3-12-2008 on the post of Associate Professor.

5. On 7-6-2009 her pay fixation and verification of the same was done by the Deputy Director, Local Fund Audit at Rs.22320/- in the Pay Band of Rs.15600-39100/-.

6. On 17-8-2009 Ms. Sheela Rai made an application to the Vice Chancellor for revision of her pay as per recommendations of the Sixth Pay Commission and putting her in the pay-scale of Rs.37,400/- with AGP of Rs.9,000/-. Thereafter her pay was fixed by the University in revised Pay Band of Rs.37,400/- - 9,000/- and arrears were paid to her.

7. When the accounts of the University were audited, the Local Fund Audit took objection regarding the excess payment made to Ms. Sheela Rai. Auditors took objection that Ms. Sheela Rai was not having requisite qualifications for appointment to the post of Associate Professor. Yet she was appointed as Associate Professor in the pay-scale of 12,000-420-18300/-. As per recommendations of the Sixth Pay Commission, her pay was fixed in the Pay Band of Rs. 15600-39100/- and sent for verification to Local Fund Audit on 6-7-2009. The Deputy Director, Local Fund Audit verified her pay fixation at Rs.22320/- in the Pay Band of Rs. 15600-39100/- on 3-12-2009, but the University revised her pay fixation in the Pay Band of Rs. 37400-67000/- without getting it approved/verified from the Local



81

Fund Audit which was irregular. Therefore, Ms. Sheela Rai was paid more than the pay fixed by the Local Fund Audit which was never verified till date.

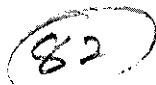
8. Ms. Sheela Rai then resigned from the said post on 22-9-2012. When the question of relieving and issuing no dues certificate came, the Accounts Section of the University refused to issue no dues certificate taking into consideration the above audit objection regarding excess payment made to her. Show-cause notice was issued to Ms. Sheela Rai regarding objections taken by the Auditors. Ms. Sheela Rai filed reply dated 22-11-2012 and a supplementary reply dated 24-11-2012. Several requests for issuance of no dues and relieving were also made and ultimately by letter dated 21-12-2012, written by the Registrar, it was informed that no dues and relieving certificate cannot be issued on account of Local Fund Audit objection towards excess payment due to wrong fixation. Thereafter Ms. Sheela Rai filed an application before the Chancellor under Section 9 of Hidayatullah National University of Law, Raipur Act, 2003 for directing the University to issue her 'no dues certificate' as well as 'relieving certificate'. The said application was disposed of by the following order vide Para-13 :

“13. In view of above, the application is allowed. The order of the Registrar is set aside. The matter may be placed before the Executive Council for taking appropriate decision in this regard.”

9. Thereafter the matter was placed before the Executive Council on 14-12-2013 and has been referred to the Sub-Committee as per Resolution contained in Para-1 (supra).

Discussion on the issues raised:

10. Perusal of the application form of Ms. Sheela Rai, which she had submitted for appointment to the post of Associate Professor, would show that she was not having Ph.D Degree on the cut-off date, as she has mentioned in the 6th column of the table of essential qualifications that she was about to submit the relevant papers.



That apart her experience was not of 8 years as per her own declarations. Thus according to the HNLU Regulations 2005, she was not having requisite qualifications and experience for appointment to the post of Associate Professor, but even after that an appointment letter was issued to her and she was given pay scale Rs.12000-420-18300/-. It appears from the advertisement dated 25-4-2008 that the pay scale of Rs.12000-420-18300/- was advertised for the post of Associate Professor/Reader and, in fact, 2 posts, 1 in unreserved (UR) and 1 in Scheduled Tribe (ST) categories were available. In the column, qualifications and experience it was mentioned that the same would be as per UGC Norms. We may note that at the time of advertisement, there was no post of Associate Professor as per the then UGC Regulations, but there was a post of Reader carrying the pay scale of Rs.12000-420-18300/- and the essential qualifications were:-

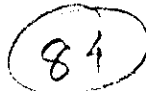
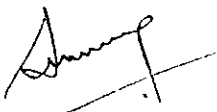
- Good academic record with a doctorate degree or equivalent published work.
- In addition to these, candidates who join from outside the University system, shall also possess at least 55% of the marks or an equivalent grade of B in the 7 point scale with letter grades O, A, B, C, D, E and F at the Master's degree level.
- Five years of teaching and/or research excluding the period spent for obtaining the research degrees and has made some mark in the areas of scholarship as evidenced by quality of publications, contribution to educational innovation, design of new courses and curricula.

11. The appointment letter issued to Ms. Sheela Rai would show that she was appointed on the post of Associate Professor in the pay scale of Rs.12000-420-18300 /- .Thus it is clear that even without fulfilling the essential qualifications for appointment to the post of Associate Professor as per the HNLU Staff Regulation 2005 or for the post of Reader as per the then UGC Regulations, she was appointed on the said post.



83

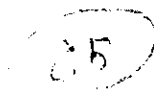
12. Government of India, Ministry of Human Resource Development Department of Higher Education issued a communication dated 31st of December, 2008 relating to scheme of the revision of pay of teachers and equivalent cadres in universities and colleges following the revision of pay scales of Central Government employees on the recommendations of the Sixth Central Pay Commission. It provided that there shall be only three designations in respect of teachers in universities and colleges, namely, Assistant Professors, Associate Professors and Professors. It further provided that the pay of teachers and equivalent positions in Universities and Colleges shall be fixed according to their designations in two pay bands of Rs. 15600-39100/- and Rs. 37400-67000/- with appropriate "Academic Grade Pay" (AGP). Each Pay Band shall have different stages of Academic Grade Pay which shall ensure that teachers and other equivalent cadres covered under this Scheme, subject to other conditions of eligibility being satisfied, have multiple opportunities for upward movement during their career. These were the general instructions issued vide the said Scheme having individual instruction for many posts including the post of Associate Professor. For Associate Professor, vide Clause 2 of the Scheme, it was provided that post of Associate Professor shall be in Pay Band of Rs.37400-67000/- with AGP of Rs.9000/-. Directly recruited Associate Professor shall be placed in the Pay Band of Rs. 37400-67000/- with an AGP of Rs.9000/-, at the appropriate stage in the Pay Band in terms of the conditions of appointment. Incumbent Readers and Lecturers (Selection Grade) who have completed 3 years in the current pay scale of Rs.12000-18300/- on 1.1.2006 shall be placed in Pay Band of Rs.37400-67000/- with AGP Pay of Rs.9000/- and shall be re-designated as Associate Professor. It was also directed that incumbent Readers and Lecturers (Selection Grade) who had not completed three years in the pay scale of Rs.12000-18300 on 1.1.2006 shall be placed at that appropriate stage in the Pay Band of Rs.15600-39100 with AGP of Rs.8000 till they complete 3 years of service in the grade of Lecturer (Selection Grade)/Reader, and thereafter shall be placed in the higher Pay Band of Rs.37400-67000 and accordingly re-designated as Associate Professor. It was further directed



that Readers/Lecturers (Selection Grade) in service at present shall continue to be designated as Lecturer (Selection Grade) or Readers, as the case may be, until they are placed in the Pay Band of Rs.37400-67000/- and re-designated as Associate Professor in the manner described as above.

13. After the said Scheme published on 31st of December 2008, the matter of Ms. Rai was taken up for pay fixation and ultimately on 6-7-2009 it was fixed at Rs.22320 in the Pay Band of Rs.15600-39100 which was duly certified by the Deputy Director, Local Fund Audit. The University as also the Local Fund Office thus fixed her pay in 1st Band as per general instruction No. 1 (iii) of the Scheme, but both failed to read Clause 1 (iii) of the Scheme. The fixation of pay on a particular post was to be done subject to other conditions of eligibility being satisfied. That is to say, that if the other conditions of the eligibility for appointment to the post of Associate Professor were not being satisfied by Ms. Rai, then her pay fixation would not have been even in the 1st Pay Band of Rs.15600-39100/-.


14. Ms. Rai claimed that according to the said Scheme, as we have quoted above, she was directly recruited Associate Professor, therefore, she would have been kept in Pay Band of Rs. 37400-67000/-. This was allowed and ultimately her pay was fixed as per the said Pay Band, which appears to be only on the ground that she was directly recruited Associate Professor, and arrears were also paid to her according to the said revised 2nd Pay Band of the Associate Professor. This time also the University did not take care about the conditions of eligibility being satisfied for such a fixation as per the Scheme dated 31st December 2008. Admittedly Ms. Rai was not having requisite qualifications for appointment to the post of Associate Professor, therefore, it was a case of eligibility not being satisfied. Her pay would not have been re-fixed in the above Pay Band only on account of her direct appointment on the post carrying nomenclature of Associate Professor. Therefore, the action taken by the University in fixing her pay in the Pay Band of




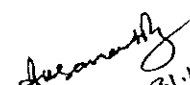
Rs.37400-67000/- (Higher Pay Band) was not correct and a correct objection was taken by Auditors.

Conclusion :

15. We are of the view that looking to the fact that Ms. Sheela Rai has already resigned on 22-9-2012 and she had worked on the post of Associate Professor since the date of her appointment till resignation, it would not be appropriate to disturb her 1st fixation of pay at Rs.22320/ in the Pay Band of Rs.15600-39100/- at this stage, because it was simply based on the fitment table for the employee holding a particular pay scale at that stage. We do not approve the 2nd fixation in the higher Pay Band of Rs.37400-67000/-, because it was not fixed after observing all the conditions of eligibility which were required to be satisfied as per Scheme. The excess amount paid to her in consequence of second re-fixation is liable to be recovered from her after making due calculations treating her earlier fixation dated 6-7-2009 at Rs.22320/- to be principally correct on the basis of pay received at a particular stage.


31.1.14
(Justice Sunil Kumar Sinha)
Chairman


31.1.14
(Justice T.P. Sharma)
Member


31.1.14
(A.K. Samant Ray)
(P.S. Law), Member



Sujesh Somanathan <sujesh.somanathan@gmail.com>

Complaint against arbitrary and unjust decision of Convocation organizing committee

Sujesh Somanathan <sujesh.somanathan@gmail.com>

Thu, Feb 13, 2014 at 11:20 PM

To: registrar@hnl.ac.in

Cc: Barcelona Panda <barcelonapanda@gmail.com>, vc@hnl.ac.in, dinesh@hnl.ac.in, convocation2014@hnl.ac.in, sba@hnl.ac.in, sujesh somanathan <sujesh.somanathan@gmail.com>

Sir,

This is with reference to our telephonic conversation held today i.e. 13.02.2014 wherein I had brought to your notice the following incidents related to the proposed Convocation 2014 slated to be held on 22.02.2014 ("Convocation").

I, Sujesh Somanathan, ex-student of Batch III, LL.M, 2008 -10 ("Batch") from Hidayatullah National Law University (hereinafter referred to as "University"), with a percentage of 70.45 and the 1st rank holder from the said Batch as per the result list released by University dated 06.04.2011, attached hereto.

I am shocked and highly disappointed to state the following grave injustice caused to me due to the unjustified and arbitrary actions of the Convocation Administration Committee of the University:

- In spite of the Notice dated 13.01.2014 that University shall publish the list of gold medal recipients of various batches, the University till date has not published any such list.
- Due to limited days left for the Convocation, my wife, Mrs. Barcelona Panda (ex-student of University, Batch VII, B.A.L.L.B) called you on 12.02.2014 for clarifications related to the caution money, in-absentia award of degrees and in-absentia award of my gold medal.
- During the said telephonic conversation my wife was informed by you that:
 - Status on release of Caution money will be notified post Convocation;
 - Status on release of in-absentia degree awards will be notified post Convocation;
 - Regarding status of release of my gold medal in-absentia, she was informed that even though I am eligible to receive two (2) gold medals as per the University guidelines in force, my gold medals are being withheld on the ground of some arbitrary noting with regard to alleged disciplinary violation of Halls of Residence ("HOR") rules, in effect during my tenure at the University.
- Upon being made aware of the said facts by my wife, I had a telephonic conversation with you on 13.02.2014 in which you have reconfirmed the above information to me and I have informed you that during my tenure at the University neither was I notified about any such alleged disciplinary violations, was never brought to the attention of my guardian's at any time during my stay at the University nor was I served with any such notice as per the then rules of the University ("Referring to the Student Manual 2009" attached hereto). I also had requested you to conduct a preliminary review of the case and help me with the proofs of the said charges which I am accused of without my knowledge.
- Upon a second telephonic conversation again on 13.02.2014, I was informed by you that I was supposedly issued a 'Warning letter from University' a copy of which has been put up in my personal file maintained by the University due to which reason the University has withheld two of my gold medals ("said action").

8-1

- You have also confirmed to me during our second telephonic conversation on 13.02.2014 that you will share the copy of the said Warning letter upon my sending a formal complaint communication to the University.
- Upon a scrutiny of the University website, I have also noticed that University has released a Notice dated 13.01.2014 stating that the University can withhold awarding gold medal in the event that a warning letter is issued on the basis of a charge under Hidayatullah National Law University, Code of Conduct Rules, 2003.

Based upon the above facts and circumstances, I am now taking firm steps to challenge the said action of the University in unjustly implicating me with alleged charges unknown to me and for alleged misconduct which has never been proven nor enquired with me as per the process laid down in the various University guidelines during my entire course at the University. The said action of University has adversely affected my merit and reputation due to such false accusation and arbitrary denial of my gold medals, due to me as per my academic record.

I request you to kindly send me (via email to sujesh.somanathan@gmail.com) the following proofs which can be treated as primary evidence to challenge the said action of University as unconstitutional and arbitrary, under due process of law.

1. The copy/s of the above said Warning letter or subsequent actions, if any, taken by University against me during my course.
2. Any other supporting document with regards to the said Warning letter substantiating such Warning letter.
3. The referred, 'Hidayatullah National Law University, Code of Conduct Rules, 2003' in notice dated on 13.01.2014 as ratified.

Your prompt action by 14.02.2014 is awaited, since this is critical to my academic records, future career and reputation.

Yours truly,

Sujesh Somanthan


+91 9632255088 ☎


Email: sujesh.somanathan@gmail.com

CC: to

1. Mrs. Barcelona Panda, authorized representative on my behalf (at barcelonapanda@gmail.com)
2. Honourable Vice Chancellor, Hidayatullah National Law University (at: vc@hnlu.ac.in)
3. P.A. to Honourable Vice Chancellor, Hidayatullah National Law University (at: dinesh@hnlu.ac.in)
4. Convocation dedicated email: (at: convocation2014@hnlu.ac.in)
5. Student Bar Association, (sba@hnlu.ac.in)

2 attachments

 Rank list - Batch III, LLM 2010.Pdf
456K

 Examination_Rules.pdf
1065K


88

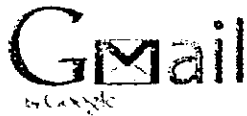
Hidayatullah National Law University

RAIPUR, CHHATTISGARH

LL.M. RANK LIST APRIL, 2010

Sl. No.	Name of the Student	ID No.	Max. Marks	Marks Obtained	Percentage	Grade	Grade Point	Rank
1	Sujesh Somanathan	08PG03009	1300	915.91	70.45	O	7	1
2	Padma Aparajita Parija	08PG03005	1300	913.20	70.25	O	7	2
3	Nivedita Shree	08PG03004	1300	883.82	67.99	A+	6	3
4	Sudhir Kumar	08PG03008	1300	852.70	65.59	A+	6	4
5	Varun Juneja	08PG03010	1300	844.37	64.95	A	5	5
6	Leena Gupta	08PG03003	1300	837.88	64.45	A	5	6
7	Satyabrata Naskar	08PG03006	1300	811.14	62.40	A	5	7
8	Shyam Tanu Pal	08PG03007	1300	802.28	61.71	A	5	8
9	Anand Shrivastava	08PG03002	1300	792.33	60.95	A	5	9


REGISTRAR 6/4/2011
REGISTRAR
HIDAYATULLAH NATIONAL
LAW UNIVERSITY, RAIPUR



Sujesh Somanathan <sujesh.somanathan@gmail.com>

Complaint against arbitrary and unjust decision of Convocation organizing committee

Sujesh Somanathan <sujesh.somanathan@gmail.com>

Fri, Feb 14, 2014 at 1:15 PM

To: registrar@hnl.ac.in, vc@hnl.ac.in

Cc: sba@hnl.ac.in, dinesh@hnl.ac.in, barcelona panda <barcelonapanda@gmail.com>, convocation2014@hnl.ac.in, sujesh somanathan <sujesh.somanathan@gmail.com>

Vice Chancellor Sir,

This is with reference to our telephonic conversation today i.e. 14.02.2014 with regard to the unjustified withholding of my gold medals by the University.

You have assured me that you will inquire into the matter and give me a response.

I would additionally like to stress the fact, which i discussed on the said call with you also, that since there is only a very limited time frame left for the said convocation 2014 I request you to give me a response by today evening 4 p.m. IST.

In absence of a reply from your end I will be constrained to highlight this matter to all officials concerned with the functioning of the University and dignitaries invited to the convocation to bring to their attention the injustice meted out to me by the University.

Additionally i wil also be forced to seek appropriate remedy as guaranteed to me under the law of the land.

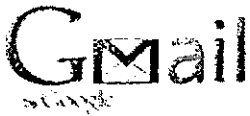
Awaiting a prompt response from your end.

Yours Truly,

Sujesh Somanathan
+91-9632255088

[Quoted text hidden]

90



Sujesh Somanathan <sujesh.somanathan@gmail.com>

Regarding award of Gold Medals for LL.M. Batch-III

1 message

Vice Chancellor <vc@hnl.u.ac.in>
To: sujesh.somanathan@gmail.com

Fri, Feb 14, 2014 at 4:14 PM

No.HNLU/13628/2014

Dt.14.02.2014

email: sujesh.somanathan@gmail.com

To

Mr. Sujesh Somanathan

LL.M. Student, Batch-III

Karthika, Cherukunnam

Thekkekara (P.O.) Mavelikara-690107

ALAPPUZHA (Dist.), KERALA

Sub.: Regarding award of Gold Medals for LL.M. Batch-III

Ref.: Your emails dated 13.02.2014 and 14.02.2014

Dear Mr. Sujesh,

The allegations made by you in your above emails are far from truth. You have also made many misstatements with regard to award of Gold Medals for LL.M. Batch-III.

THE FACTS ARE AS UNDER:-

As per Hidayatullah National Law University Code of Conduct Rules, 2003, the Eligibility Criteria for any Gold Medal to be awarded is as follows:-

- (a) The students must have completed all courses under the Programme in one chance that is, repeat or improvement in any course shall disentitle the student from the gold medal.
- (b) Improvement shall not be considered for the purpose of gold medal.
- (c) There is no charge or misconduct, violation of rules or breach of code of ethics, that is, the students concerned must not have been served with a memo, warning or any punishment on account of the above charge during the entire Programme.

As per the records available in your personal file, Warning has been issued to you by the Disciplinary Committee on 08.02.2010 (a copy of the same is enclosed herewith). Accordingly, you stand

91

disqualified/ineligible for award of any Gold Medal of the University. This fact has also been endorsed by the Academic Council in its meeting dated 19.01.2014 and subsequently by the Executive Council of the University.

This is for your information.

By orders

REGISTRAR (I/C.)

Encl.:

1. Warning dated 08.02.2010 issued to you (as per records available in your personal file).
2. Copy of relevant portion of the HNLU (Code of Conduct Rules) 2003 – Rules for Conferring/Awarding Gold Medals.

Endt.No.HNLU/13628/2014

Dt.14.02.2014

Copy to:

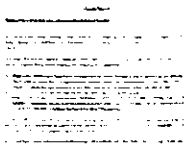
1. P.A. to Hon'ble Vice-Chancellor, HNLU for information of Hon'ble V.C.
2. File copy.

REGISTRAR (I/C.)

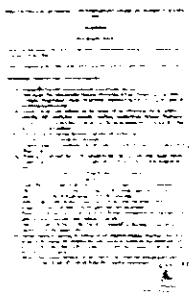
3 attachments

Warning dated 08.02.2010.jpg
497K

92



HNLU Code of Conduct Rules 2003-2.jpg
843K



HNLU Code of Conduct Rules 2003-1.jpg
1452K

92

HIDAYATULLAH NATIONAL LAW UNIVERSITY, RAIPUR (CG)

Date: 8.2.2010

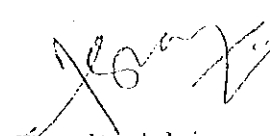
Disciplinary committee
NOTICE

To,
Mr. Sujesh Sonamathrao
Student - LL.M. (IV) Sem
HNLU, RAIPUR

This is to inform you that the Hostel Inspection Committee while surprise visit of hostel on 5.2.2010 at night found you absent in HOR but you were seen at Rajdhani Dabha at around 12:15 am.

The committee by considering this act as gross violation of HOR and other University rules, issues a warning for the last time with an undertaking to not to repeat it again during rest of your stay in HOR. In case of repeat of the act disciplinary action will be taken.




Faculty Advisor
Disciplinary Committee
For Hostel Inspection Committee

CC:-

1. PA to hon'ble VC for information
2. Office of the Registrar for information
3. Personal file of the student for office record.
4. Copy to Parent/Local Guardian for information
5. Copy to Respective Wardens for Record

HIDAYATULLAH NATIONAL LAW UNIVERSITY (CODE OF CONDUCT) RULES, 2003

CHAPTER I

INTRODUCTION

1. **Name of the Rules:** The name of the rules is Hidayatullah National Law University (Code of Conduct) Rules, 2003

2. **Date of Enforcement:** These Rules shall come into operation with effect from July 1, 2003.

3 **Definitions:** Unless the text otherwise expresses

- (a) '**Academic Council**' means academic council under the Act.
- (b) '**Act**' means The Hidayatullah National University of Law, Chhattisgarh Act, 2003
- (c) '**Campus Programme**' means *Programme* conducted on full time regular basis for residential students only.
- (d) '**Center**' Means and includes all the centers of the University, for the purpose of pursuing and conducting research, teaching, publications training Programme, seminars and other activities conducive for the advancement of the subject for which such Center is established.
- (e) '**Coordinator**' means and includes a member of Faculty, appointed in charge of any of the Centers established by the University.
- (f) '**Course**' means a systematic development of whole or part of a subject in a Programme.
- (g) '**Course Coordinator**' means the member of the Faculty responsible overall conduct of the academic or non-academic Programme in a semester specifically designed for a class.
- (h) '**Dean**' means and includes a teaching faculty member appointed as such and has an over-all responsibility for teaching and other academic matters as per University regulations. There shall be two Deans, one for P.G. and one for U.G. Programme.
- (i) '**Director**' means and includes a member of the faculty, appointed as such and in charge of any of the Schools established by the University;
- (j) '**Disciplinary Action**' means an action taken by any authority of the University on the ground of violation of rules, protocol, guidelines and instructions.
- (k) '**Faculty in Charge**' means member of the Faculty coordinating the classroom and other exercises connected with a subject concerned.
- (l) '**Faculty**' means Faculty of this University engaged in teaching & research that is concerned with the conduct rules.
- (m) '**Memo**' means a warning in writing by the Registrar/Deputy Registrar, who is in charge of Discipline, for violating the rules, protocol, guidelines and instructions and for any other misconduct with or without any other penal measures, after following the prescribed procedure.
- (n) '**Misconduct**' means violation of any conduct rule under the Hidayatullah National Law University (Code of Conduct) Rules 2003 shall be misconduct.

CHAPTER-IV

Rules for Conferring/Awarding Gold Medals

44. **University Gold Medal:** There shall be a University Gold medal to be awarded to First Rank Holder in B.A/B.Sc. LL.B.(Hons) on the basis of CGPA taking the Programme as a whole.

45. **Gold Medal for Master Degree:** There shall be a University Gold Medal for each of the Master Degree Programme taking the Programme separately.

46. **Eligibility Criteria:** Eligibility Criteria for any Gold Medals to be awarded are as follows:

- (a) The Students must have completed all courses under the Programme in one chance that is, repeat or improvement in any course shall disentitle the student from the gold medal.
- (b) Improvement shall not be considered for the purpose of gold medal.
- (c) There is no charge or misconduct, violation of rules or breach of code of ethics, that is, the students concerned must not have been served with a memo, warning or any punishment on account of the above charge during the entire Programme.

47. **Tie CGPA:** In the event of students securing same CGPA, the total marks obtained shall be considered for awarding the gold medal, on the basis of entire Programme, Programme in the discipline, honors Programme and courses as the case may be.

Provided that if the total marks obtained by the students are also same, the students concerned shall be declared as joint holders of the Gold medal.

True Copy

[Signature]



Sujesh Somanathan <sujesh.somanathan@gmail.com>

Regarding award of Gold Medals for LL.M. Batch-III

Sujesh Somanathan <sujesh.somanathan@gmail.com>

Sat, Feb 15, 2014 at 1:18 PM

To: Vice Chancellor <vc@hnl.ac.in>, registrar@hnl.ac.in

Cc: Barcelona Panda <barcelonapanda@gmail.com>, convocation2014@hnl.ac.in, sba@hnl.ac.in, dinesh@hnl.ac.in, sujesh somanathan <sujesh.somanathan@gmail.com>

Vice Chancellor Sir,

I appreciate the prompt reply shared from your end.

However, I am very sad and disturbed to state that upon going through your email it is apparent that you have either not read my emails in detail or have deliberately ignored many of issues which I have highlighted. Moreover, your reply to my emails sounds more capricious than a properly investigated and substantiated reply.

Hereunder I address my response to your reply email dated 14.02.2014, in general and in particular some of the unwarranted comments and unsubstantiated allegations made by you:

1. The email has been sent by the Registrar of the University from your email-id with a copy to you for your information, which clearly shows your lack of interest in resolving this matter by taking any direct interest contrary to what you assured me over the phone. During my conversation with the Registrar he had clearly stated his inability to look into the matter and had stated that it is you who will take the decisions and necessary action which again leads me to the conclusion that you have not at all taken any interest in this matter or you have just delegated handling this issue to your subordinates who do not have the required capacity or authority to do a proper inquiry.
2. You have started with a conclusion that whatever I stated in my email and informed to you over the phone call "is far from truth" and that I am making "Misstatements" pertaining to the "gold medal award of Batch III LL.M 2010". This shows the prejudice in your mind with which you have approached this entire matter instead of an open mind which a person in your position should have maintained and shows your blatant attempts to justify the illogical conduct adopted by the management of the University at the highest level.
3. You have re-iterated the University (Code of Conduct) Rules, 2003 which I had already highlighted in my mail and sought a copy of. However, I have been given copy of only the 1st page and 9th page of the Rules and not the entire copy of rules which was requested by me. This suggests that you wish to circulate and make available only those extracts which seem to be supportive of the illogical acts of yours and wish to hide under the carpet all facts which will go against your illogical decision.
4. You have added new information: Instead of earlier information of the gold medal being withheld, I am now **ineligible/ disqualified for gold medals** as per the alleged warning letter. Is this fact also verified and attested by the Academic Council and the Executive Council in the meeting on 19.01.2014 because this seems more like a retaliatory action initiated by you against me for questioning the logic of withholding of my gold medal.
5. You have given me a copy of warning letter which has been issued to me by **Disciplinary Committee Faculty Advisor for Hostel Inspection Committee** and there is no sign of any receipt, acknowledgement or undertaking from me or any evidences of the same being sent to my local guardian/parents. My question here is unless I am made aware of any charges against me and given a chance to justify myself how did this warning letter get issued to me without my knowledge and end up in my personal file?

6. You have also made a statement that states that my said **ineligibility/ disqualification based on the above Warning letter has been endorsed by Academic Council followed by Executive Council**. Hence the follow up question is was all supporting documents and representations in support of the Warning letter put before the Academic Council as well as the Executive Council for their consideration before they took a final decision and if not, why?

The facts and proofs are all clear and set now. Based on the communication between us till date and the documents shared by you I wish to ask the below mentioned additional questions to which I request you to please clarify. I am sure once you complete replying to the following issues you will change your pre-supposed conclusion as marked in point no. 1 to be wrong.

Issues:

1. **DELIBERATE ACTION OF UNIVERSITY TO KEEP THE LIST OF GOLD MEDAL WINNERS VEILED:** It is apparent from your email that the confirmed gold medal list was available with the University right from 19.01.2014 post the Academic and Executive council meeting. Then why has it not been published in the University website till date? This action of yours gives rise to a reasonable suspicion that there is something wrong with the procedure followed and the ultimate result thereof and you did not have the confidence to actually justify the results in case of any challenge similar to mine. Please substantiate with the rules under which you have exercised your power to keep such vital information veiled.

2. **UNIVERSITY MAINTAINING ARBITRARY PROCEDURES TOWARDS FIXING CHARGES AGAINST STUDENTS:**

a. How was this warning letter issued? Why was student's statement/ acknowledgment/undertaking/receipt not recorded before issuing the warning letter?

b. The Warning letter says that a copy has to be sent to parents / legal guardians which does not give a conclusion that that the same has been sent to my parents / legal guardians, since neither me/nor my parents have not received any such letter at any given point of time from the University. Please substantiate with necessary proof(s) of such dispatch/receipt, if any.

c. Why was enquiry through a duly constituted proctorial board not made before fixing charges - which is a necessary procedure to be followed before issuing a so called warning letter? In light of SECTION 7 of DISCIPLINARY RULES of Hidayatullah National Law University Rules, 2009 circulated to students as STUDENT MANUAL and uploaded in the University website please justify this action.

d. Is University not bound to follow due process finalized by itself before taking any action? If No, please let us know under what applicable rules is this justified?

e. Is warning letter a suo-motu and one sided action and which can be put up in the personal file of a student without following the due process as laid down under a to d above and which is mandated by the University rules?

3. **UNIVERSITY VIOLATING THE PRINCIPLES OF NATURAL JUSTICE BY FIXING ABRUPT CHARGES WITHOUT GIVING ANY OPPORTUNITY TO THE STUDENT TO KNOW THAT HE HAS COMMITTED THE MISCONDUCT:**

a. How was I issued a warning letter, without being given an opportunity to be heard or recorded? SECTION 7 r/w SECTION 8 OF THE DISCIPLINARY CODE OF CONDUCT LAID DOWN IN THE HIDA YA TULLAH NATIONAL LAW UNIVERSITY – RULES 2009

4. **MATTER OF EXCESSIVE DELEGATION:** Can a warning letter issued by a faculty advisor to a particular committee be treated as an executive order which is mandated to be issued by the Registrar / Vice Chancellor?

5. Is a charge against student established by merely issuing an arbitrary letter termed as Warning letter from a faculty advisor of a committee and without due enquiry in the matter?

6. Instead of our clear request for the entire copy of the rules why has only page 1 and page 9 been provided

for our perusal- why not the whole copy of the rules? Is a student not entitled to a complete copy of the said Rules?

7. Why is Hidayatullah National Law University Rules 2009 (referred to as "student manual" in University website) giving different procedure than Hidayatullah National University Code of Conduct Rules, 2003, whereas the former is notified to students in websites whereas the latter is not?
8. Can University withhold gold medal on a warning letter which is defective in law?
9. Can University disqualify a student of its gold medal for unproven misconduct?
10. Are all the above facts, endorsed by the Academic Council followed by Executive Council?

I request you to kindly justify the actions/omissions of the University point wise in line to my issues raised, substantiating it with necessary rules/proofs according which such actions/omissions have been carried out against me.

I wish to further state that whatever be your reply or your indifference to my letters and my pleas, the copy of the defective Warning Letter and the absence of any other proofs with the University are enough to show the grave injustice caused to me and the victimization I am being subjected to for a misconduct which was never proven against me during my tenure and that University is wrong in withholding my medals.

Kindly also note that since I have lost faith that the University will genuinely try to help and assist me maintain my fundamental rights, I have no other option left but to highlight this matter to all the concerned members of the University administration and the guest of honor invited by the University for the said convocation ceremony. I am intimating the guests of honor about the injustice that has been meted out to me in the run up to the function and make them privy to the sadness surrounding the function while they see the happiness in it.

With deep regret,

Sujesh Somanathan

+91 9632255088

CC to:

1. Hon'ble Mr. Justice P. Sathasivam, Hon'ble the Chief Justice of India;
2. Hon'ble Mr. Justice H.L. Dattu, Judge, Supreme Court of India, Visitor, Hidayatullah National Law University;
3. Hon'ble Mr. Justice Dipak Misra, Judge, Supreme Court of India;
4. Hon'ble Mr. Justice Yatindra Singh, the Chief Justice, High Court of Chhattisgarh and the Chancellor, HNLU;
5. Hon'ble Dr. Raman Singh, Chief Minister, State of Chhattisgarh;
6. The Secretary, Government of India, Ministry of Human Resource Development (Department of Secondary & Higher Education);
7. Honorable Chairman, University Grants Commission;
8. The Secretary General, Association of Indian Universities;
9. Registrar, Hidayatullah National Law university (at registrar@hnlu.ac.in);

2/15/2014

Gmail - Regarding award of Gold Medals for LL.M. Batch-III

10. Convocation Dedicated email (at convocation2014@hnlul.ac.in);
11. P.A. to Vice Chancellor (at dinesh@hnlul.ac.in);
12. Student Bar Association (at sha@hnlul.ac.in);
13. Mrs. Barcelona Panda (at barcelonapanda@gmail.com), representative on behalf of Sujesh Somanathan.

100

HIDAYATULLAH NATIONAL LAW UNIVERSITY (CODE OF CONDUCT) RULES, 2003

CHAPTER I

INTRODUCTION

1. **Name of the Rules:** The name of the rules is Hidayatullah National Law University (Code of Conduct) Rules, 2003

2. **Date of Enforcement:** These Rules shall come into operation with effect from July 1, 2003.

3. **Definitions:** Unless the text otherwise expresses

- (a) '*Academic Council*' means academic council under the Act.
- (b) '*Act*' means The Hidayatullah National University of Law, Chhattisgarh Act, 2003
- (c) '*Campus Programme*' means *Programme* conducted on full time regular basis for residential students only.
- (d) '*Center*' Means and includes all the centers of the University, for the purpose of pursuing and conducting research, teaching, publications training Programme, seminars and other activities conducive for the advancement of the subject for which such Center is established.
- (e) '*Coordinator*' means and includes a member of Faculty, appointed incharge of any of the Centers established by the University.
- (f) '*Course*' means a systematic development of whole or part of a subject in a Programme.
- (g) '*Course Coordinator*' means the member of the Faculty responsible overall conduct of the academic or non-academic Programme in a semester specifically designed for a class.
- (h) '*Dean*' means and includes a teaching faculty member appointed as such and has an over-all responsibility for teaching and other academic matters as per University regulations. There shall be two Deans, one for P.G. and one for U.G. Programme.
- (i) '*Director*' means and includes a member of the faculty, appointed as such and in charge of any of the Schools established by the University;
- (j) '*Disciplinary Action*' means an action taken by any authority of the University on the ground of violation of rules, protocol, guidelines and instructions.
- (k) '*Faculty in Charge*' means member of the Faculty coordinating the classroom and other exercises connected with a subject concerned.
- (l) '*Faculty*' means Faculty of this University engaged in teaching & research that is concerned with the conduct rules.
- (m) '*Memo*' means a warning in writing by the Registrar/Deputy Registrar, who is in charge of Discipline, for violating the rules, protocol, guidelines and instructions and for any other misconduct with or without any other penal measures, after following the prescribed procedure.
- (n) '*Misconduct*' means violation of any conduct rule under the Hidayatullah National Law University (Code of Conduct) Rules 2003 shall be misconduct.

- 2017790 .2.V old/now
- (o) '**Placement**' means the internship and career placement.
 - (p) '**Placement Committee**' means Committee constituted for the placement consisting of one Convener and atleast two members from the Faculty.
 - (q) '**Professor Director**' means and includes one of the Professors of the University, appointed as such and in charge of any of the Schools established by the University;
 - (r) '**Programme**' means a time bound schedule of academic activity concerning various courses, which may spread over a semester or part thereof, and includes non-academic activities.
 - (s) '**Protocol**' means the norms and guidelines laid down by the *Faculty in-charge, the Course Coordinator, Dean, Director or the Professor Director*, as the case may be for the students to follow.
 - (t) '**Serious Misconduct**' means those specified under Rules.
 - (u) '**Subject**' means a subject of study comprising one or more *courses*, as for example; Criminal Law is a Subject, which comprises four courses.
 - (v) '**Summer Semester**' means the semester starting in July and concluded in November as may be notified by the University from time to time.
 - (w) '**Tribunal**' means the one constituted under Rules.
 - (x) '**University**' means the Hidayatullah National Law University, Chhattisgarh.
 - (y) '**Warden**' includes Sub-Wardens.
 - (z) '**Winter Semester**' means the semester commencing in December and concluding in April as may be notified by the University from time to time.

Provided that any term used in the rules but not defined, shall be interpreted as defined in Act, Statute or Regulations.

4. **Payment of Fees and Dues:** All Fees and dues are to be deposited in advance at the time of registration in the semester Programme in the accounts office with Demand Draft in favour of the Registrar, Hidayatullah National Law University, payable at Raipur (C.G.).

5. **Bank Account:** Every student shall open a bank account with Corporation Bank, Raipur or with any other bank as may be instructed by the Registrar from time to time for the regular use of the student concerned. The Students shall not keep cash in hand exceeding Rs.500/- in their possession. If a student is found to carry money in excess the same may be confiscated by the warden and deposited with the registrar.

CHAPTER II

CLASSROOM AND COURT ROOM ATTENDANCE, PARTICIPATION AND PROJECT WORK:

6. **Classroom attendance & Participation:** All the students who are participants to particular course shall regularly participate in the class in the manner outlined in the protocol or in the way desired by the respective Course Faculty.

7. **Percentage of Attendance:** In order to be allowed to appear in the End Semester Examination a student shall attend at least 75% of the total classes held in the course concerned during the semester.

8. **Incentive for Attendance:** The following is the incentive bonus that shall be allowed for the purpose of encouraging the students to attend the Under-Graduate Programme regularly.

(i) 75% to 85%	Zero
(ii) 86% to 90%	02 mark
(iii) 90% to 95%	04 marks
(iv) Above 95%	05 marks

9. **Discollegiate:** A Student not attending 75% of Classes of the total classes held shall not be allowed to appear in the End Semester Test or in case appeared the result shall be withheld, and shall be required to take the readmission in the subject when such subject is offered next.

Provided that a student representing the University in any Inter-University, National and International Contests for the actual number of days devoted for participation and or suffering from any illness preventing the student to attend the classes may apply for attendance make up according to the attendance make up rules.

Provided further, that if the class attendance of a student, selected for representing the University in any Inter-University, National and or International contests, falls below the statutory requirement at any phase of the semester, the student shall not be allowed to represent the University, for next one semester.

10. **Protocol for participation in the class:** A Student is required to attend the classes and also other Programme according to the Protocol prescribed by the Subject Faculty concerned and shall also participate in the manner prescribed by the protocol concerned.

Attendance make up rules:

11. **Application for attendance make up or deemed attendance:** A Student failing to attend a class or any related Programme of any course on any day shall be entitled to apply for make up in any or all of the following circumstances.

- (a). The student concerned represents the University in any Inter-University, National and international contests.
- (b). The student concerned suffers from any illness disabling him/her from participating in the class.

Provided further, if a student is required to represent or participate in any Programme, seminar, workshop, a course approved by the University or assigned work in exceptional cases, such representation or participation shall be deemed as on duty and the student is deemed to be present in the classes of courses in the same time. The student concerned submit to the Board of Examinations an application with recommendations of concerned Faculty Advisor and Course Coordinator, within one week of completion of that representation or participation as the case may be.

12. **Cap on Make Up:** The attendance make up on any ground shall be subject to 10% of the total classes held and shall not in any case exceed the restriction.

13. **'Make Up' not a Right:** Attendance make up is not to be asked as a right but such approved leave is to enable the student to seek a remedy on the above justifiable grounds provided that the same is requested for immediately after rejoining the Programme in the course concerned and not after one week, to the Faculty member in-charge of the course with proof of participation or medical certificate as the case may be.

Provided further that, if it is not requested immediately within one week atleast from the concerned Faculty, no application shall be entertained afterwards.

14. **Calculation of bonus marks:** In the event of make up the record of attendance shall be calculated in such a manner for the purpose of the bonus marks as if the concerned student was present on the days of the "makeup" attendance, by the Controller of Examinations.

Court Room Exercise:

15. Course Teacher is in charge of the respective subject Court Room Exercise, and for its conduct as part of the curriculum.

The Examination department shall:

- i) Prepare the schedule for Court Room Exercise
- ii) Collect the meorials.

16. As per the University Regulations he has to submit the evaluation sheets alongwith the memorials to the examination section.

17. **Moot Court Exercises:** Moot Court Exercises are co-curricular activities. There shall be a Committee appointed (who are the ex-officio faculty advisors of the Moot Court Society) by the Vice Chancellor to discharge the following functions

- (a) To prepare the schedule of regular courtroom exercises
- (b) Coordinate courtroom exercises of various Programme

- (c) Decide on the selection of the students to represent the University at Inter University, National and International Moot court, Arbitration and other such exercises in the manner to be prescribed by the committee
- (d) Organize inter-collegiate, inter-state, national moot courts or arbitration or such exercises; and
- (e) Discharge such other functions as may be assigned to the committee by the Faculty and/or the Vice Chancellor.

18. Dress Code: (a) Students representing the Clients in the Court Room shall be in complete attire.

(b) The following is the dress code in a Court Room Exercise/Moot Court, which shall comprise the attire.

(i) White Shirt full sleeves and White/Black Stripped Trousers used by the Legal Professionals

(ii) Plain black tie or white band used by the Legal Professionals

(iii) Black Coat

(iv) Black Shoe and Black/White Socks and

(v) Black Gown by Legal Professionals provided that in the first three years of the Course this may not be insisted

19. Attendance: All the students have to attend in the Court Room Exercise as per the instruction by the Course Teacher.

20. Court Room Decorum: All Students attending the Court Room Exercise shall strictly follow the Court Room decorum while the Court is in session. Any breach of Court Room Discipline shall attract disciplinary action.

21. Make Up of Attendance: In so far as attendance make up is concerned the same rule shall apply for general participation in the Court Room. The presiding officer of the Court shall reschedule the participation of such student as representing the client in the Court for the purpose of giving the opportunity of presenting for the concerned student.

22. Court Room Protocol: Students are required to strictly follow the Court Room Protocol as instructed by the Faculty In-charge. Penalty in the form of negative marking can be imposed for late submission, @ half-a-mark for a day's delay.

23. Evaluation: The memorials and presentation in the Court shall be evaluated in such manner as may be prescribed.

Project work

24. **Project component in each Course:** Unless otherwise provided, each course shall contain a component of self-learning through assignment of a project work by the Course Faculty concerned.
25. **Allotment of credit:** The project shall contain such percentage of marks to be evaluated as may be prescribed.
26. **Submission:** Students shall be required to write the project in such manner and submit at such time as may be stipulated by the University to the Examination Department.
27. **Penalty for late submission:** Penalty in the form of negative marking can be imposed for late submission, @ half-a-mark for a day's delay.
28. **Protocol for Project Writing:** The project has to be written according to the protocol prescribed.
29. **Evaluation:** The project shall be evaluated in such manner as may be prescribed.

CHAPTER III RULES ON EVALUATION

Examination Rules:

30. **Constitution of Examination Committee:** There shall be a Board of Examinations composed of a Convener who is the Controller of Examinations and such members as may be appointed by the Vice Chancellor from time to time in order to discharge the following functions.

- (a) Upkeep examination records
- (b) Conduct examinations
- (c) Notification of results signed by the Registrar
- (d) Prepare and dispatch the Grade Cards
- (e) Remedy the grievances and enforce the code of rules of examination and perform such other functions as may be assigned by the Faculty and authorized by the Vice Chancellor.

31. **Continuous Assessment:** All Examinations in the University shall follow the method of continuous assessment appropriately designed according to the need of the teaching learning evaluation in a course by the Subject Faculty member concerned.

Provided that such Programme of continuing evaluation shall be made known to the students who participated in the Programme at the beginning of the Semester.

32. **Violation of Examination Rules and Protocol:** Any violation of the Examination protocol either in the examination hall or while the examination is being conducted through continuing evaluation shall be considered as a gross violation of the University rule, which may attract punishment.

33. **Grievance redressal:** In the event of an allegation by the invigilator or any other persons responsible for the conduct of examination as the case may be, the matter shall be heard by the Board of Examinations providing opportunity of natural justice to the student concerned.

34. **Punishment:** If the Board of Examinations finds the concerned student committing the offence or violation of code of conduct, it may recommend punishment up to dismissal from the Programme, by specifying reasons.

35. **Types of Punishment:** The punishments may comprise any or more than one of the following.

- (a) Expulsion from the examination and cancellation of the paper.
- (b) Cancellation of entire examination
- (c) Imposition of fine
- (d) Suspension from the Course for a temporary period
- (e) Dismissal from the Programme

36. Repeat and Improvement: The repeat and improvement examination could be taken only on End term and Project components of the course concerned.

37. Procedure for repeat: A student who has to repeat due to shortage of attendance can take not more than two repeat examinations in the same component or can take one repeat in two components. A student seeking repeat on failure in any course shall immediately after the notification of the result apply to Controller of Examinations proposing the option of two repeats in one component or one repeat in two components along with the submission of the examination fee of Rs. 200/- per subject. On receipt of the application, the examinations committee shall decide on allowing such repeat or repeats.

38. Time of repeat exam: The Repeat examination shall be taken as and when the Board of Examinations decides to hold the same, in the same subject in any of the two following semesters.

39. Review of End Term Examination: There is provision for scrutiny or revaluation of End Term Examination. The students can raise their desire to scrutiny by paying Rs.200/- (Rupees two hundred) per paper with a written application to the Controller of Examinations within two weeks of the result. If the students want revaluation of the answer sheet, they can apply for revaluation by paying Rs.500/- (Rupees Five Hundred) per paper with a written application to the Controller of Examinations within two weeks of the result.

40. Limitation: The integrated five-year course shall be completed within a maximum period of seven years.

41. Improvement: Improvement can be offered twice in a course. An application is to be made immediately after the end-term examination results are out within such time as prescribed by the Board of Examinations. An application fee of Rs.200/- per subject shall also accompany the application.

i) Provided that, if in the improvement examination the grade has not improved or the grade is lower than the original examination the grade of the original examination shall stand.

ii) Provided further that the two improvement examinations will have to be taken, within next three semesters.

42. Semester Grade Card: Student's Score-sheet with cumulative Grade Point Aggregate (CGPA) shall be communicated to the parents with Faculty observations, if any, at the end of each semester.

43. Minimum CGPA for the composite honors degree: In order to obtain the degree of integrated honors course leading to B.A LL.B., (Hons.) or B.Sc. LL.B. (Hons.), a student shall obtain a CGPA of 4 and above.

CHAPTER-IV

Rules for Conferring/Awarding Gold Medals

44. **University Gold Medal:** There shall be a University Gold medal to be awarded to First Rank Holder in B.A/B.Sc. LL.B.(Hons) on the basis of CGPA taking the Programme as a whole.

45. **Gold Medal for Master Degree:** There shall be a University Gold Medal for each of the Master Degree Programme taking the Programme separately.

46. **Eligibility Criteria:** Eligibility Criteria for any Gold Medals to be awarded are as follows:

- (a) The Students must have completed all courses under the Programme in one chance that is, repeat or improvement in any course shall disentitle the student from the gold medal.
- (b) Improvement shall not be considered for the purpose of gold medal.
- (c) There is no charge or misconduct, violation of rules or breach of code of ethics, that is, the students concerned must not have been served with a memo, warning or any punishment on account of the above charge during the entire Programme.

47. **Tie CGPA:** In the event of students securing same CGPA, the total marks obtained shall be considered for awarding the gold medal, on the basis of entire Programme, Programme in the discipline, honors Programme and courses as the case may be.

Provided that if the total marks obtained by the students are also same, the students concerned shall be declared as joint holders of the Gold medal.

CHAPTER V

HALLS OF RESIDENCE

48. **Warden:** There shall be a warden in each Halls of Residence, hereinafter called HoR, appointed by the Vice chancellor from time to time who shall submit periodical reports to the Chief Warden, if any, to be placed before the committee of wardens, if any or directly to the Registrar, as the case may be.
49. **Chief Warden and Committee of Wardens:** In the event of there have been more than one halls of residence, wardens of all halls of residence shall form the committee of wardens which shall be presided over by the Chief Warden appointed by the Vice Chancellor and *who shall place periodical reports in the Faculties and to the Vice Chancellor.*
50. **General Rule on discipline:** Students shall in general maintain high standard of peace and tranquility all the time, during their stay in HoR and in particular,
(a) Maintain Cleanliness and strict discipline in their flats, rooms,
(b) Not play music at high volume, shout, scream or any such misbehavior that would annoy, disturb or irritate any resident of HoR and
(c) Not hold any meetings in any room without the prior permission of the Warden,
(d) Not violate any other guidelines given by the HoR Committee to maintain strict discipline.
51. **Dinning Hall Conduct:** Inmates of the HoR shall take breakfast, lunch and dinner in the Dining Hall only and shall not carry any food articles, cutleries and crockery from the Dinner Hall to their respective rooms or flats provided that the Warden may give special permission to carry food to the room of a sick student in special circumstance.
52. The Committee has the following powers and functions:
(a) Allotment of rooms
(b) Formulating and notifying guidelines for maintenance of discipline and order
(c) To look into day to day administration and instances of grievances and complaints
(d) Decisions to be taken for the enforcement of rules and guidelines in the case of misconduct and breach of rules and guidelines
(e) To discharge any other functions as may be given by the Warden.
53. **Procedure:** The committee shall prescribe procedure for dealing with grievances and complaints and shall notify the same in advance.
54. **Appeal:** In the event a student is not satisfied with the remedy as decided by the HoR Committee to any grievance, an appeal may be placed to the Chief Warden, whose decision shall be final.

55. **Timings:** The resident of HoR shall observe strictly the following:

- (a) Return to the respective HoR latest by 8.30 p.m.
- (b) Special permission may be taken to come to the HoR after 8.30 p.m. from the Warden provided that the purpose for the same is given in the application for permission. The warden may refuse such permission where late coming in the HoR is not strictly required.
- (c) Stay out overnight is strictly prohibited unless a prior written permission upon an application is taken from the warden and the same is in the knowledge of the local guardian. Provided further that, the application must specify reason for stay out, place of stay out and the contact telephone number, if available.
- (d) Visitors shall not be taken to the room of the students. They can only meet in the lobby unless in special circumstances the warden permits the visitor in the room.

56. **Vehicles:** The University authorities categorically ban the maintaining of vehicles.

57. **Prohibition:** Smoking of intoxicated and contraband substances and consumption of alcohol or alcoholic substances shall be strictly prohibited. Any one found in possession of such substance shall be expelled from the HoR and the decision of the warden in this regard shall be final. Such student shall also be liable for expulsion from the University.

58. **Maintenance of Infrastructure:** Each room in the flat has been provided with furniture and appliances such as table, chair, sleeping cot, fan, tube light, geysers in the bathroom and other such materials as may be notified by the warden from time to time. Each student shall use such materials with adequate care like an ordinary prudent person. Any damage or loss caused thereto shall be borne by the student concerned.

59. **Protocol:** The HoR Committee of each Halls of Residence may develop their own protocol which shall inter alia, include guidelines for use of facilities to be developed by HoR.

60. **Finality:** In matters of maintenance of discipline in the HoR, the decision of the Warden shall be final.

Ragging and Other Practices

61. **Ragging:** Ragging in any form is strictly prohibited and would attract severe disciplinary action and may attract the punishment of expulsion from the University.

62. **Obscene and Indecent Behavior:** Obscene and indecent behaviour shall invite strict disciplinary action.

63. **Eve Teasing and Derogatory practices:** Eve teasing and any practice derogatory to human dignity and personal privacy are strictly prohibited. Anyone found indulging in such acts would be placed before the Committee on Sex Violence constituted by the University authorities for taking appropriate action.

CHAPTER VI

UNIVERSITY LIBRARY

64. **Librarian and Library Staff:** There shall be an Officer of the University incharge of the Library and other supporting staff. The Library in-charge shall be responsible for overall control, supervision and functioning of the University Library.

65. **Timings:** The library shall be open on all days and the timing of the library shall be notified by the library in-charge from time to time.

66. **System of reference studies:** The library shall have open rack system meaning thereby that each reader can have direct access to the rack and can collect any number of books for the purpose of study in the library.

Provided that books not being used must be left on the table for replacement in the rack by the library staff.

67. **Lending Rules:** The following lending rules shall be strictly followed.

(a) Under Graduate Students are permitted to borrow not more than one book at a time on lending period not exceeding overnight.

(b) Post Graduate Students are permitted to borrow not more than one book at a time on lending period not exceeding overnight.

68. **Fine imposed on late return of books:** Any default in return of the books as specified in Rule 66 will be subjected to a fine of Rs. 10/- per day per book.

69. **Prohibition to take personal belongings:** Personal books and other belongings are not allowed inside the library. Without the special permission of the Library in-charge, no personal books are allowed in the library. Books brought in violation of the rule may be confiscated.

Provided that, the students may carry their note books only in the reference section.

70. **Maintenance of Silence:** Silence should be maintained in the library. Cell phone and other electronic gadgets excepting calculator or watch shall be allowed to be taken into the library. In the event of violation of this rule, the library in-charge may impose fine on the student concerned at initial stage and suspend from the library use for a period in case of repetition of the violation.

71. **Record:** The borrower must ensure that entries are recorded in the register while taking/returning the book.

72. **Confined books:** Books confined for library reference use with the mark "confined" shall not be issued to anybody on lending unless the librarian specially permits the same.

73. **Restriction on issue of Reports:** No volume of any periodical/journal/law report shall be issued in the lending section.

74. **Mutilation of books:** Students must carefully note the condition of the book at the time of borrowing in the lending section or using in the reference section and is expected to take care like an ordinary prudent person. Personal liability for replacement, repair or renovation shall be imposed for any mutilation, wrong handling or misuse of books and periodicals.

75. **Power to issue guidelines:** The library in-charge shall from time to time notify any guidelines for the purpose of control, supervision and functioning of the library if and when required. The same shall also have the force of rules.

CHAPTER - VII

USE OF COMPUTERS

76. Every student may eligible: computer terminals, networking, internet services and such other hard and software facilities as may be required from time to time.

77. **Working Norms:** The following norms for working are required to be observed.

- (i) Floppies/CDs must be used only after virus check.
- (ii) Personal belongings and footwear must be kept outside.
- (iii) Food/beverages are not to be carried in the workstation.
- (iv) Configurations and software of the systems are not to be interfere with.
- (v) Any problem relating to the functioning of the system is to be brought to the notice of the Faculty in-charge or the person authorized, immediately.
- (vi) The systems is not be used for non-academic purposes.
- (vii) The systems shall not be operated during class hours without written permission obtained on an application. The Course Faculty may authorize for valid reasons.

Violation of any of these above-mentioned rules shall invite strict disciplinary action and imposition of fine with or without temporary of complete suspension from the workstation.

78. **Manual on Use of Facilities:** Faculty Advisors in consultation with the Vice Chancellor shall formulate the manual for the use of facilities. The manual after finalization be placed in the faculty concerned for recommendation to the Academic Council. Once the Academic Council approves the manual, the manual shall be enforced to all users of the facility.

CHAPTER VIII

PROTOCOLS

79. **Protocol on participation in the Class:** A Student is required to attend the classes and also other Programme according to the Protocol prescribed by the Subject Faculty concerned and shall also participate in the manner prescribed by the protocol concerned.

80. **Protocol on Project Writing:**

(a). Object of Writing a Project:

- (i) I year Programme students are expected to collect, compile, assimilate and understand the project topic. Emphasis will be to ensure that students follow the proper methodology and the structure of a project work.
- (ii) II year undergraduate students are expected in addition to the above requirements to analyze the literature.
- (iii) The Main objective of expecting students to projects in most of the subjects' right from first year is to improve their learning skills through writing. A study on a specific issue will give immense confidence to the students regarding the subject.
- (iv) The projects with a little effort can be converted into Articles and sent to Journals for publication. Even otherwise, these projects will remain as unpublished research work and will help the prospect of higher education and placement opportunities.

(b). Role of Teacher after giving the project topic:

Teachers must help the students in designing the project work of the students. In the first two semesters of undergraduate Programme, the emphasis is not on research skills and therefore, without going to the nuances of research, students must be advised to have clarity on the following:

- (a) Objective of the Project
- (b) Scope of the Project
- (c) Research Questions
- (d) Methodology
 - (i). Methods
 - (ii). Sources
 - (iii). Chapterization
 - (iv). Foot noting style must be uniform.

(c). Structure of the Project

- (a). Cover Page
 - (i). Title of the project topic
 - (ii). To Whom the project is submitted
 - (iii). Name of the Student, Roll No. and name of the Programme
 - (iv). Date of submission
 - (v). Name of the university and place.
- (b). Table of Contents.
- (c). List of Abbreviations.
- (d). Table of Cases/diagrams/graphs/photographs etc., if any.
- (e). Chapter – 1 Introduction
- (f). Chapter – 2 Methodology (Methodology can be part of the Chapter 1 as well)
 - (i) Objective of the Project
 - (ii) Scope of the Project
 - (iii) Research Questions
 - (iv) Methodology – Methods, Sources, Chapterization, Foot noting style.
- (g). Chapter 3....
- (h). Last Chapter – Conclusion
- (i). Bibliography – Articles, Books, Conventions, Statutes, Websites etc.
- (j). Annexures, if any.

(d). Formalities of a Project

- (a). The project is to be typed on A 4 paper with one and half or two line spacing, 12 font, Times New Roman or Ariel. Font size for foot note is 10. Students may submit handwritten project report, which must be legible.
- (b). Table of cases, list of abbreviations, bibliography etc. must be arranged in alphabetical order.
- (c). Project work must contain the bibliography and foot-noting style as suggested by the respective deans of the faculties. Mode of citation of Articles and Cases must be as suggested by the respective journal or reporter.

81. Project Submission

1. Date of Submission: The projects must be submitted to the Examination Department on or before the date mentioned in respect of the subjects concerned.
2. Negative Marking: Half a mark will be deducted everyday for late submission after the last date of submission.

82. Project Evaluation

1. The subject teachers may bring the scheme of the Project evaluation to the notice of the students.
2. If a student's project is accepted for publication in any national or international journal, that particular project will be given maximum credit without any further evaluation.

83. Redo/Improvement/Repeat

1. Redoing of Project: If a student submits a project well in advance (before the last date of submission) and if the teacher concerned finds it proper for the student to redo the project, s/he may direct accordingly. The Project Submission rules mentioned in Rule 5 above will not change in this case.
2. Improvement: If a student scores less than Grade A in a project, s/he may be given an opportunity to improve that project.
3. Repeat: If a student fails in a particular subject, s/he will be given an opportunity to repeat the project work.
4. Improvement/Repeat of project by a student will disentitle him/her from being considered for rank/gold medal.

84. **Copy right and violation of Copy right:** Any Copy from a project report submitted earlier or from any journal or any other materials downloaded from websites without acknowledgement is strictly prohibited. With acknowledgement, there may be a negative mark given for unnecessary copying without application of mind. The author of the project shall have the copyright and shall have the right to publish.

85. **Project Presentation or viva:** The Course Faculty shall notify the method of project presentation or viva and the examination department shall prepare date, time and place schedule for that with the course design or subsequently provided that adequate notice is given to the participants.

86. **Protocol on Memorial Writing:** Unless otherwise instructed, the memorials of a case to be submitted to the Exam Department on the date specified shall be as follows.

- a. Cover Page as specified in Annexure II.
- b. Table of Contents
- c. List of abbreviations, if any, in alphabetical order.
- d. Index of authorities.
- e. Introduction
- f. Statement of Jurisdiction
- g. Statement of facts
- h. Questions presented
- i. Summary of arguments
- j. Written submissions
- k. Prayer

Copy of Memorials: Copy of memorials from one submitted earlier or reproduction from any book on cases and materials shall attract negative marking @ half mark per day to the extent that the allocated marks of the memorials may be treated as zero.

Case Presentation: The Course Faculty shall give adequate instructions on manners and substance of presentation of the Case in the court Room before the Judges.

Evaluation of Court Room Exercises: The manner in which the evaluation of Court Room Exercises is to be made by the University and the result to be intimated shall be notified by the Course Faculty concerned.

87. Examination Hall Protocol:

- (a). Students must be seated before the starting bell of the examination in the allotted seat.
- (b). In case of arrival late after half an hour the candidate shall not be allowed to take the test.
- (c). Candidate shall not carry any materials, personal belongings, electronic gadgets, cell phones into the examination hall excepting a watch indicating time only, a calculator with only configuration on calculation and writing materials.
- (d). If bare statutes are allowed in the examination hall only approved government version is allowed. There should be no printing of leading cases, foot notes, remarks and hand written notes in the bare acts. If such a material is brought in with footnotes and hand written notes, disciplinary action including the cancellation of the examination or suspension from the examination, may be taken.
- (e). In the event of books being allowed in the examination center the University shall not provide any book, or library books cannot be brought in. Candidates have to bring in their personal books. Sharing of books, because of disturbance in the examination, is strictly not allowed.
- (f). Candidates are required to strictly follow the instructions printed on the question paper.
- (g). No explanation can be sought from any one on any contents of the question paper. Such an attempt shall attract disciplinary action.
- (h). If the question in any paper may be differently interpreted, a candidate shall interpret differently and answer accordingly to obtain the maximum credit.
- (i). If any question is found wrong, mere observation of the question being wrong may be credited with full marks provided the question is really in fault.
- (j). Any breach of the protocol in the examination center or any instructions therefore is strictly considered as a misconduct.
- (k). Candidates must stop writing as soon as the final bell indicating completion of the examination is given. Any attempt to further write shall attract disciplinary action.
- (l). Any attempt to copy others or talk inside the examination hall is strictly prohibited and such incident shall attract disciplinary action on misconduct.
- (m). Any misbehavior with the attendants in the examination hall or other officials shall attract strict disciplinary action. Students are required not to enter into any dialogue with anybody during the examination unless such a dialogue is under the instructions specified in the question paper.

88. Protocol on Placement:

- 1) Aims and objectives:
To give effective professional training as per the Bar Council of India Regulation regarding Legal Education, emphasizing the need for professional training and to expose the students to the practical aspects of law. In furtherance to this, HNLU proposes to equip its students with skills for Court Practice and Chamber work.
- 2) General Rules:
 - a. The Hidayatullah National Law University, Chhattisgarh shall have no financial liability. Expenses for the purposes of travel, stay, food and other incidental expenses for internship/placement purposes shall be borne by the respective student.
 - b. Students shall maintain strict confidentiality of the institution imparting internship/placement training.
 - c. Students are not to solicit for any remuneration/honorarium and/or reimbursement of any expenses from the Advocates/Institution of internship/placement concerned.
 - d. Students shall be required to maintain a daily-diary during the internship/placement period. The Advocate/Institute should countersign the diary every week.
 - e. In case of project work/assignment superficially provided to the student during his/her internship/placement by the concerned Advocate/ Institution, all rights over such work/report shall vest with the Advocates/ Institution.
 - f. In case the student identifies an issue and proposes to prepare a write-up during the internship/placement then the student shall have the right to publish it, only if the Advocate/Institute certifies it so.
 - g. Any report written and submitted by a student as part of internship/ placement assignment shall be the property of HNLU.
- 3) Categories of Internship/Placement: Trial, Appellate and Chambers.
The internship/placement would be made in the following manner:
 - (i) First Internship/Placement: Trial Court - Criminal/Civil.
 - (ii) Second Internship/Placement: Appellate Court (High Court)
 - (iii) Third Internship/Placement: NGOs/SC Advocates/Corporate Firms
 - (iv) Professional/Career Placement
- 4) Rules and Procedures for Trial Court Internship/Placement
 - a. "Trial Court" here means District Court or Sessions Court.
 - b. The Trial Internship/Placement is mainly meant for giving exposure in the Trial Courts namely, Civil and Criminal. This will enable the candidate to be acquainted with the law which sets the Court in motion.
 - c. The Trial internship/placement will be at the district head quarters of the place where the candidate belongs. The idea behind placing the students to their respective regional places is to enable them to appreciate the proceedings which are mostly in regional languages.
 - d. Each student is required to give, not less than three names of leading advocates who are actively practicing in the Trial Courts in their home districts, the names not being that of their parents or relatives.
 - e. Once the lists of names are handed over to the Committee, the Committee will communicate directly to the Advocates to ascertain their willingness to take a student for internship/placement.
 - f. The internship/placement is compulsory for a continuous period of 8 weeks.

- g. Any misbehaviour during internship/placement period will invite disciplinary action.
- h. Students are required to submit a detailed report of their internship/placement.
- i. A "Confidential Report" by the respective Advocates will be requested by the Committee, for which purpose a "Confidential Cover" (with postage stamps) will be provided to the Advocates.
- j. On the basis of the "Confidential Report" the University will maintain a "Record of Performance".
- k. Any recommendation letter for further studies or work would be based on the above mentioned record under 4.j as well.

5) Rules and Procedures for Appellate Court

- a. "Appellate Court" here means High Court.
- b. The Internship/Placement will enable the students to be familiar with the High Court Procedure and working as well as the Chamber work.
- c. Each student is required to give, not less than five names of leading advocates who are actively practicing in the High Courts, the names not being that of their parents or relatives.
- d. Once the lists of names are handed over to the Committee, the Committee will communicate directly to the Advocates to ascertain their willingness to take a student for internship/placement.
- e. The internship/placement is compulsory for a continuous period of 8 weeks.
- f. Any misbehaviour during internship/placement period will invite disciplinary action.
- g. Students are required to submit a detailed report of their internship/placement.
- h. A "Confidential Report" by the respective Advocates will be requested by the Committee, for which purpose a "Confidential Cover" (with postage stamps) will be provided to the Advocates.
- i. On the basis of the "Confidential Report" the University will maintain a "Record of Performance".
- j. Any recommendation letter for further studies or work would be based on the above mentioned record under 5.i as well.

6) Rules and Procedures for NGOs/Supreme Court Advocates/Corporate Firms.

- a. Based on the CGP in the academic programmes and other conduct in the University affairs, as well as the performance of the students on their previous internship/placement, the Committee will set criteria for the selection of each category.
- b. The Placement Committee shall prepare a list of Senior Lawyers Firm, Corporate Firm and NGOs. On the basis of the rule 6.a the Committee shall finalize the placement list.
- c. The internship/placement is compulsory for a continuous period of 8 weeks.
- d. Any misbehaviour during internship/placement period will invite disciplinary action.
- e. Students are required to submit a detailed report of their internship/placement.
- f. A "Confidential Report" by the respective Advocates will be requested by the Committee, for which purpose a "Confidential Cover" (with postage stamps) will be provided to the Advocates.
- g. On the basis of the "Confidential Report" the University will maintain a "Record of Performance".
- h. Any recommendation letter for further studies or work would be based on the above mentioned record under 6.g as well.

7) The finalized selection list will be notified on the Notice Board on the last working day of that semester.

8) Professional/Career Placement: This "Placement" is for students who are in their final semester.

- a. A Student Placement Committee will be formed under the control of the Placement Committee.
- b. The Committee Members of this Student Placement Committee would be selected from among those students who chose not to appear for interviews in such "Placement" organized by the Student Placement Committee.
- c. The Student Placement Committee will consist of five, of which three would be from final semester and the remaining two would be ad hoc members from the preceding semesters.
- d. Any member of the Student Placement Committee who indulges in any unethical practice will invite serious Disciplinary Action.
- e. The expense for such placement should be borne by the students themselves. The University will not be providing any sort of fund for this purpose.
- f. The Placement Committee will render advice and help for such "Placement".
- g. The Placement holds no responsibility for a guaranteed placement.

9) The decisions of the Placement Committee shall be subject to the approval of the Vice Chancellor.

89. Additional Protocol: Additional protocol may be notified from time to time, *inter alia*, on the following grounds.

- a. Students access to the administrative and finance office and officials
- b. Conduct in the HoR
- c. Conduct in the Computer Lab.
- d. Conduct in sports and games
- e. Conduct in classroom and examination halls
- f. Conduct in co-curricular activities

90. HNLU STUDENTS' BAR ASSOCIATION PROTOCOL

- 1) (a) There shall be a Students' Bar Association and every student shall be its member. Hereinafter called "HNLU Students' Bar Association" (b) The Vice Chancellor is the Chief Patron of the HNLU Students' Bar Association.
- 2) (a) HSBA shall function strictly within the mandate contained in the Rules of Conduct promulgated. (b) HSBA may have their own committee-wise sub-protocols which may elucidate, elaborate and even by oral additions in order to ensure smooth functioning of the committee. (c) The protocols shall be formulated with the advice and consultation of the respective faculty advisors and approval of the Vice Chancellor. (d) The Committees may suggest changes to Rules of Conduct which the members of all Committees come across while working out the activities of the respective committees, and shall be considered from the subsequent academic years only.
- 3) HNLU Students' Bar Association will consist of the 12 committees. They are:
 - a. Moot Court Society
 - b. Legal Service Society
 - c. Students Editorial Board
 - d. Literacy and Debate Society
 - e. Library/Students' Book Committee
 - f. I.T. Committee
 - g. Public Relation Committee
 - h. Disciplinary Committee
 - i. Mess Committee
 - j. Halls of Residence Committee
 - k. Cultural Committee
 - l. Sports Committee.
- 4) Each committee shall consist of a minimum of four and a maximum of twelve members.
 - a. Members of each committee shall consist of one member from the each semester of LL.B./P.G.
 - b. The Chief Patron shall have the power to nominate all the members in each committee as per the need and term will be notified as for a meeting, purpose, one semester or one year.
 - c. The Chief Patron shall have the power to reconstitute any of these Committees or Executives.
- 5) Each Committee will elect its Convener from among themselves for every year and such persons will not be eligible for next term.
- 6) Each Committee shall have at least two faculty advisors nominated by the Chief Patron.
- 7) The Convener of the Committee is a member of Students' Bar Association's Executive Committee.

- 8) The President and Vice-President of the Students' Bar Association shall be elected by the Conveners of the Committees which constitute the Students' Bar Association Executive for every year and such persons will not be eligible for reelection.
- 9) There shall be two faculty advisors for the Students' Bar Association nominated by the Chief Patron.
- 10) Students' Bar Association is to be a professional body, maintaining highest professional integrity, ethics and skills.
- 11) Students' Bar Association is functioning within the frame work of the University structure, rules and regulations.
- 12) The Students' Bar Association, Students' Bar Association Executive and Committees shall meet only in the presence of faculty advisors.
- 13) A Committee of faculty members shall prepare a detailed norms for each committee, which shall be put into effect after the same, is approved by the University and thereafter they shall be appended to these rules.
- 14) **Committee to Monitor:** Chief Patron shall have the power to appoint a Committee to Monitor, Conduct the Selection and Formation of Students' Bar Association Executive and Committees. It comprises of atleast two faculty members.
- 15) **Constitution of the Committee:**
 - a. The Committees shall be constituted within fifteen days of the commencement of the classes in each year/semester in the case of December entry batch.
 - b. The selection of the members of the Committee shall be from among the top 24 students drawn from class-wise CGPA
 - c. Normally one person can be a member of any one of the committees.
 - d. For PG students, 14(iii) is relaxable with the permission of the Chief Patron.
- 16) **Meeting:**
 - i. The Convener of the Committee in consultation and based on the advise of Faculty Advisors shall convene the meeting.
 - ii. The meeting shall be arranged once in a month.
 - iii. The quorum of the meeting shall be half of its members.
 - iv. At least three days notice shall be given to all the members in writing.
 - v. The recommendations and suggestions made by each committee with the approval of the Faculty Advisor shall be placed before the Chief Patron trough the Faculty Advisor.
 - vi. With the approval of the Chief Patron the Committee shall pursue the matter.
- 17) **Disqualifications:**
 - i. If any one is alleged to have done any indisiplinary activity and a 'warning' has been recommended by the Disciplinary Committee, such person cannot become
 - a. a member in the Disciplinary Committee or Halls of Residence Committee;
 - b. Convener of any of the Committees;
 - c. President or Vice President of Students' Bar Association
 - d. The Post Graduate students shall not contest for the post of Convener and President or Vice President of HNLU Students' Bar Association

18) Disputes

- i. In case of any disputes relating to the Students' Bar Association or Committees, the Chief Patron shall appoint an enquiry committee consisting of faculty members, if necessary, to enquire in to the dispute
- ii. The enquiry committee shall submit the report to the Chief Patron after the enquiry
- iii. The Chief Patron shall take a decision thereafter and the decision of the Chief Patron shall be final.

19) Functions of the Committees:

Functions of the Students' Bar Association Executive are as follows:

a. Moot Court Society

- i. shall function in consultation, supervision and guidance of the Faculty Advisor
- ii. to organize competitions like moot court, client counselling, arbitration etc.
- iii. to assist and monitor all arrangements for the success of the moot courts/ class room exercises
- iv. to comply with the Code of Conduct and Protocols of HNLU at all times in its functioning
- v. to arrange any other activities in related activity connected with this and with in its area with the prior permission of the Chief Patron.
- vi. to maintain a register containing all activities carried out by the Society and shall be in safe custody of the faculty advisor.
- vii. If the committee is circulating any notice it must be in the name of Convener and counter signed by the faculty advisor

b. Legal Service Society

- i. shall function in consultation, supervision and guidance of the Faculty Advisor
- ii. to organize legal aid camps, para legal training and other related activities
- iii. to collaborate with the Legal Services Authority and organize activities
- iv. to comply with the Code of Conduct and Protocols of HNLU at all times in its functioning
- v. to arrange any other activities in related activity connected with this and with in its area with the prior permission of the Chief Patron.

- vi. to maintain a register containing all activities carried out by the Society and shall be in safe custody of the faculty advisor.
- vii. If the committee is circulating any notice it must be in the name of Convener and counter signed by the faculty advisor

c. Students Editorial Board

- i. shall function in consultation, supervision and guidance of the Faculty Advisor
- ii. to function as a forum for encouraging writing skills of the students
- iii. to function as a forum for encouraging the publishing ability of the students
- iv. to publish a Student Magazine
- v. to comply with the Code of Conduct and Protocols of HNLU at all times in its functioning
- vi. to arrange any other activities in related activity connected with this and with in its area with the prior permission of the Chief Patron.
- vii. to maintain a register containing all activities carried out by the Society and shall be in safe custody of the faculty advisor.
- viii. If the committee is circulating any notice it must be in the name of Convener and counter signed by the faculty advisor

d. Literacy and Debate Society

- i. shall function in consultation, supervision and guidance of the Faculty Advisor
- ii. to function as a forum for encouraging literary and debating skills of the students
- iii. to organize programmes and activities to promote literary and debating skills of the students
- iv. to comply with the Code of Conduct and Protocols of HNLU at all times in its functioning
- v. to arrange any other activities in related activity connected with this and with in its area with the prior permission of the Chief Patron.
- vi. to maintain a register containing all activities carried out by the Society and shall be in safe custody of the faculty advisor.
- vii. If the committee is circulating any notice it must be in the name of Convener and countersigned by the faculty advisor

e. Library Committee

- i. shall function in consultation, supervision and guidance of the Faculty Advisor
- ii. to assist the library administration in proper functioning of the library
- iii. to ensure proper handling of books among students, return of books within the stipulated date, compliance of penalties etc.
- iv. to comply with the Code of Conduct and Protocols of HNLU at all times in its functioning

- v. to arrange any other activities in related activity connected with this and with in its area with the prior permission of the Chief Patron.
- vi. to maintain a register containing all activities carried out by the Society and shall be in safe custody of the faculty advisor.
- vii. If the committee is circulating any notice it must be in the name of Convener and counter signed by the faculty advisor

f. I.T. Committee

- i. shall function in consultation, supervision and guidance of the Faculty Advisor
- ii. to ensure proper usage of computers by the students without any misuse
- iii. the committee shall prepare rules and regulations relating to the usage of computer room and internet and submit to the Chief Patron and after approval implement the same
- iv. to comply with the Code of Conduct and Protocols of HNLU at all times in its functioning
- v. to arrange any other activities in related activity connected with this and with in its area with the prior permission of the Chief Patron.
- vi. to maintain a register containing all activities carried out by the Society and shall be in safe custody of the faculty advisor.
- vii. If the committee is circulating any notice it must be in the name of Convener and counter signed by the faculty advisor

g. Public Relations Committee

- i. shall function in consultation, supervision and guidance of the Faculty Advisor
- ii. to have good relation with print and electronic media, reporters and press persons and promote the image of HNLU
- iii. to ensure the programmes and activities of HNLU are properly covered in the print and electronic media
- iv. to comply with the Code of Conduct and Protocols of HNLU at all times in its functioning
- v. to arrange any other activities in related activity connected with this and with in its area with the prior permission of the Chief Patron.
- vi. to maintain a register containing all activities carried out by the Society and shall be in safe custody of the faculty advisor.
- vii. If the committee is circulating any notice it must be in the name of Convener and counter signed by the faculty advisor

h. Disciplinary Committee

- i. shall function in consultation, supervision and guidance of the Faculty Advisor
- ii. to monitor and inform the Chief Patron through the Faculty Advisor about the misconduct of students
- iii. to assist the University authorities in disciplinary enquires
- iv. to comply with the Code of Conduct and Protocols of HNLU at all times in its functioning
- v. to arrange any other activities in related activity connected with this and with in its area with the prior permission of the Chief Patron.
- vi. to maintain a register containing all activities carried out by the Society and shall be in safe custody of the faculty advisor.
- vii. If the committee is circulating any notice it must be in the name of Convener and counter signed by the faculty advisor

i) Mess Committee

- a) shall function in consultation, supervision and guidance of the Faculty Advisor
- b) to assist smooth functioning of mess and ensuring discipline and decorum in the mess
- c) to have overall supervision of mess activities,
- d) to assist collection of mess charges from the students without delay and facilitate imposition of fine collection of fine in case of any of the violation of the rules
- e) to comply with the Code of Conduct and Protocols of HNLU at all times in its functioning
- f) to arrange any other activities in related activity connected with this and with in its area with the prior permission of the Chief Patron.
- g) to maintain a register containing all activities carried out by the Society and shall be in safe custody of the faculty advisor.
- h) If the committee is circulating any notice it must be in the name of Convener and counter signed by the faculty advisor.

(j) Halls of Residence Committee

- a. shall function in consultation, supervision and guidance of the Faculty Advisor
- b. to ensure discipline and decorum in the Halls of Residence for Boys and Girls
- c. to ensure all facilities to the students, maintaining study atmosphere, cleanliness, etc. in the Halls of Residence.
- d. to comply with the Code of Conduct and Protocols of HNLU at all times in its functioning
- e. to arrange any other activities in related activity connected with this and with in its area with the prior permission of the Chief Patron.
- f. to maintain a register containing all activities carried out by the Society and shall be in safe custody of the faculty advisor.

- g. If the committee is circulating any notice it must be in the name of Convener and counter signed by the faculty advisor

k. **Cultural Committee**

- a. shall function in consultation, supervision and guidance of the Faculty Advisor
- b. to promote cultural activities through programmes and activities
- c. to function as a forum for encouraging cultural skills of the students
- d. to comply with the Code of Conduct and Protocols of HNLU at all times in its functioning
- e. to arrange any other activities in related activity connected with this and with in its area with the prior permission of the Chief Patron.
- f. to maintain a register containing all activities carried out by the Society and shall be in safe custody of the faculty advisor.
- g. If the committee is circulating any notice it must be in the name of Convener and counter signed by the faculty advisor

l. **Sports Committee.**

- a. shall function in consultation, supervision and guidance of the Faculty Advisor
- b. to promote sports activities through programmes
- c. to function as a forum for encouraging sports skills of the students
- d. to comply with the Code of Conduct and Protocols of HNLU at all times in its functioning
- e. to arrange any other activities in related activity connected with this and with in its area with the prior permission of the Chief Patron.
- f. to maintain a register containing all activities carried out by the Society and shall be in safe custody of the faculty advisor.
- g. If the committee is circulating any notice it must be in the name of Convener and counter signed by the faculty advisor

CHAPTER IX MISCONDUCT

91. All misconduct, whether by complaint or source information (i.e. from members of the faculty) shall be inquired into by a Committee of three, known as Student Disciplinary Committee (S.D.C.) of the Student Bar Council, consisting of two members of the Student Bar Council and a faculty advisor, appointed with the approval of the V.C. The punishment that can be imposed by such Committee is a "warning"/"memo", which would be entered in the personal file of the student concerned.
92. Five such warnings would be treated as a serious misconduct, a subject that would be referred to the Tribunal.
93. The following are the serious misconducts which would be exclusively dealt with by the Tribunal:
 - a. Related to Examination (Rules 32 to 35)
 - b. Any influence, favour or interaction for obtaining higher grade.
 - c. Ragging (Rule 61)
 - d. Obscene and indecent behaviour (Rule 62)
 - e. Eve teasing, derogatory remarks and practices. (Rule 63)
 - f. Five warnings awarded by the Disciplinary Committee.
94. The Tribunal shall consist of three members, one member of faculty, one member from faculty or an outsider-expert and to be presided over by a Senior Faculty member/retired District Judge/Retired High Court Judge. The said Tribunal shall be constituted by the order of the Vice Chancellor as and when required.
95. Such Tribunal as referred to in the rule above, shall be constituted as and when sufficient number of cases are pending reference to the Tribunal.
96. No case is referred to the Tribunal except by the Vice Chancellor upon consideration of a report from the Disciplinary Committee or a preliminary report on serious misconduct by Committee appointed from time to time to submit a Preliminary Report, as the case may be.
97. The Tribunal shall adopt rules of procedure, as it may deem fit in the circumstances, but keeping in mind that adequate opportunity is given to the parties to meet the requirements of principles of natural justice.
98. The Tribunal shall make recommendations to the Vice Chancellor for imposition of any of the punishment referred to in Rule below.
99. The following are the punishments that a Tribunal can recommend:
 - (i) Suspension from participation in any activity where the student has to represent the University outside the campus for one semester.
 - (ii) Suspension from participation in any activity where the student has to represent the University outside the campus for one year.
 - (iii) Suspension from participation in any activity where the student has to represent the University outside the campus permanently.
 - (iv) Suspension from academic work from a particular subject for one Semester.
 - (v) Suspension from all academic work and from Halls of Residence for the duration of one semester.
 - (vi) Suspension from all academic work and from Halls of Residence for the duration of one year.
 - (vii) Removal of the student from the Roll of the University.
100. The Vice Chancellor shall pass appropriate orders within 15 days of the receipt of the recommendation from the Tribunal, and such decision shall be final and binding.

Annexure I

Proforma for attendance 'makeup'

1. Name.....
2. Programme of Study/semester/course.....
3. Roll No (in words).....
4. Period of Absence.....Day(s) From.....to.....
5. Reason for Absence.....
6. If medical reason, enclose original certificate.....

Signature of Student

Date

Verification by Warden

Remarks of Course teacher

Annexure II

Cover Page Proforma for Memorial

IN THE SUPREME COURT OF INDIA AT NEW DELHI
(Memorial on Behalf of Petitioner/Appellant/Respondent)

In the Matter of:

X.....Petitioner

vs.

Y.....Respondent

Writ Petition under Article 32 of the Constitution of India

Roll No.....

Counsel/Advocate for the Petitioner

Hidayatullah National Law University, Raipur (C.G.)



Student's Manual 2009-10

**“Including Examination Rules,
Library Rules, Hostel Rules,
Internship Rules & Disciplinary Rules”**

EXAMINATION RULES

Hidayatullah National Law University – Rules 2009

1. EXAMINATION COMMITTEE AND ITS FUNCTIONS:

1.1 Constitution of Examination Committee:

There shall be an Examination Committee constituted by the Vice-Chancellor through an order. The tenure of the Committee shall be for one academic session. The Committee shall consist of minimum five members.

1.2 Powers and Functions of Examination Committee:

- a) Upkeep of examination records.
- b) Conduct examinations
- c) Notification of results
- d) Preparation and dispatch of Grade Cards.
- e) Remedy the grievances
- f) Enforce examination rules.
- g) Maintaining and upholding the sanctity of examination rules.
- h) Perform such other functions as may be assigned by the Vice-Chancellor.

1.3 Meeting of Examination Committee

Meeting of the examination committee shall be conducted by the Controller of Examinations as frequently as may be necessary. The quorum shall be of three members.

2. ATTENDANCE AND ATTENDANCE MAKE-UP

2.1 Classroom Attendance & Participation:

All the students who are participants to a particular course shall regularly participate in the class in the manner outlined in these rules.

2.2 Minimum Percentage of Attendance:

2.2.1. B.A. LL.B - In order to be allowed to appear in the End Semester Examination, a student shall attend at least 70% of the total classes held in the course concerned during the semester. Attendance for the purpose of 70% limit means coming to the class well prepared with the assignments.

2.2.2. LL.M - In order to be allowed to appear in the End Semester Examination, a student shall attend at least 75% of the total classes held in the course concerned during semester. Attendance for the purpose of 75% limit means coming to the class well prepared with the assignments.

Hidayatullah National Law University – Rules 2009

2.3 Marks for Attendance:

2.3.1. B.A. LL.B - The following are the marks that shall be allowed for the purpose of encouraging the students to attend the undergraduate/postgraduate programme of the University.

(i)	Above 70% to 80%	2 marks
(ii)	Above 80% to 90%	3 marks
(iii)	Above 90% to 95%	4 marks
(iv)	Above 95%	5 marks

2.3.2. LL.M. – The following are the marks that shall be allowed for the purpose of encouraging the students to attend the undergraduate/postgraduate programme of the University.

(i)	Above 75% to 80%	1 marks
(ii)	Above 80% to 90%	3 marks
(iii)	Above 90% to 95%	4 marks
(iv)	Above 95%	5 marks

2.4 Closure of Attendance:

Attendance shall be closed four days before the first day of End Semester Examination to enable Examination Department to publish list of “Not Eligible” students due to less attendance for appearing in End-Semester Examination.

2.5 Status of Attendance

The status of attendance shall be declared by 4th of every academic month by the examination department. The faculty members shall submit the status to the examination department by 3rd of every academic month. Any objection pertaining to the notified attendance shall be communicated, in writing, to the examination department within two days of publication failing which the notified attendance shall be deemed as final. Provided that if the student(s) will be absent for any authorized reasons, he/she shall submit the objection immediately after joining the University.

2.6 Discollegiate:

2.6.1. B.A. LL.B (Hons) - A Student not attending 70% of classes of the total classes held shall not be allowed to appear in the End Semester Examination or in case appeared the result shall be withheld. Any further relaxation in this rule shall be governed by the Bar Council of India Rules.

Hidayatullah National Law University – Rules 2009

Provided that a student representing the University in any Inter-University, National and International Contests for the actual number of days devoted for participation and or suffering from any illness preventing the student to attend the classes may apply for attendance make up according to the attendance make up rules.

Provided further, that if the class attendance of a student selected for representing the University in any Inter-University, National and/or International contests, falls below the statutory requirement of the semester, the student shall not be allowed to represent the University for the next one semester.

2.6.2. LL.M.- A Student not attending 75% of classes of the total classes held shall not be allowed to appear in the End Semester Examination or in case appeared the result shall be withheld.

Provided that a student representing the University in any Inter-University, National and International Contests for the actual number of days devoted for participation and or suffering from any illness preventing the student to attend the classes may apply for attendance make up according to the attendance make up rules.

Provided further, that if the class attendance of a student selected for representing the University in any Inter-University, National and/or International contests, falls below the statutory requirement of the semester, the student shall not be allowed to represent the University for the next one semester.

2.7 Attendance make up:

2.7.1 A student may claim attendance make-up on following grounds:

2.7.1.1 If the student represents the University in any Inter-University, National and International Moot Court Competitions or other academic competitions with prior approval, on prescribed format, of the University.

2.7.1.2 If the student concerned suffers from any communicable disease/illness which disenables him/her from participating in the class.

2.7.2 For availing attendance make-up, a student has to apply in prescribed form within, 07 days (seven days) of returning/joining the University.

2.7.3 All the Attendance make-up applications should be forwarded by the respective course teachers of the student. In addition to this, in case of attendance make-up on medical grounds, the Medical Certificate and application should be verified by the Warden. In case of representation of the University in Moot Court and other academic competitions approved by the University, the attendance make up application &/certificates of participation should be verified by the respective Faculty Advisor/s.

Hidayatullah National Law University – Rules 2009

2.8 Calculation of marks on attendance make-up:

2.8.1 In case of attendance make-up for sickness, no marks (marks on attendance) will be awarded and marks will be calculated on the basis of actual attendance only. But the attendance make up will be calculated for the purpose of determining the eligibility to appear in the end-semester examination.

2.8.2 In case of attendance make-up for representing the University in moot court competition etc. marks (marks on attendance) will be calculated as if the concerned student was present on the days of participation. This will also include the journey period with shortest route to the venue of the Competition.

3. AVERAGE MARKS

3.1 Award of Average Marks:

For availing award of average marks in Snap Test/Mid Term Examination/Project, a student will be required to apply to the Examination Section within 07 days (Seven Days) of returning/re-joining the University.

3.2 Grounds for availing Average Marks in Snap Test/Mid Term Examination:

3.2.1 If a student is unable to appear in snap test or mid-term examination on medical grounds and requests for award of average marks, his/her request may be considered by the Examination Committee, only if:

- (a) He/she is hospitalized in the University empanelled hospitals/Nursing homes as notified by the University time to time, and
- (b) He/she submits a request for grant of average marks within seven days, duly forwarded by the Warden.

Provided that notwithstanding anything contained above, the award of average marks shall not exceed forty percent of the maximum marks of that paper.

3.2. If a student represents the University in a Moot court competition or other events he may apply for the average marks in Snap Test/Mid Term Examination. Application for average marks will be supported by the participation certificate and verification, in the prescribed format, from the Moot Court Committee Faculty Advisor or in case of other events by the concerned committee Faculty Advisor.

There will be no limitation/ceiling on award of average marks for this reason/ground.

3.3 Average Marks in Project Component

A student may apply for awarding average marks in project component of a subject, if he/she has represented to the University in any moot court competition. Application for

Hidayatullah National Law University – Rules 2009

award of average marks should be supported by participation certificate, in prescribed format, and forwarded by the Moot Court Committee Faculty Advisor or in case of other event by the concerned committee Faculty Advisor. Average marks of rest of the components of that subject of that semester will be taken as the base for award of average marks for that project.

3.4 Limitations on Average Marks and Project Exemption

3.4.1. In case of participation in a competition during snap test/mid term, student will be awarded average marks. Student will not be eligible to claim exemption in project.

3.4.2. There shall be exemption in project only in participation in Moot Court Competitions. Exemption shall be available only in one subject.

3.4.3. A student may be allowed to waive the benefit of the exemption in project.

3.4.4. There shall be no average marks for end term component.

Explanation: Exemption in project shall be construed for Memorial also.

4. AWARD OF MAXIMUM CREDITS POINTS FOR PUBLICATION OF PROJECT.

4.1 A student may apply for award of maximum credit points in a project, if his/ her Project has been published in any reputed national/international law journal.

4.2 For award of maximum credit, a student must submit application with the following:-

- (a) Acceptance of the publisher within one year (two academic sessions) from that Subject/Semester concerned.
- (b) Application should be forwarded and verified by the concerned faculty member endorsing that "The project topic allotted and the project published is same".
- (c) In addition to this, student has to submit proof of publication also. Maximum credit will be awarded only after receiving the proof of publication.

In case of acceptance from reputed national/international journal, the time limit may be reconsidered by the Examination Committee on a case by case basis.

4.3. In case of co-authorship, amongst students, the maximum credit shall be awarded to student to whom the project topic is allotted.

Hidayatullah National Law University – Rules 2009

4.4. The maximum credit shall be allowed for publication of a seminar project in the form of book with ISBN/ISSN.

5. **DISTRIBUTION OF MARKS/GRADES/SCHEME OF EXAMINATION:**

5.1 **Distribution of Marks:**

Following is the scheme of distribution of Marks for B.A. LL.B. (Honours) and LL.M.

B.A. LL.B. (Honours)

(1) Compulsory Papers (100 Marks)

Attendance:	05 Marks
Snap Test/Continuous Assessment:	10 Marks
Moot Court Exercise/Project:	25 Marks
Mid Term Examination:	20 Marks
End Term Examination:	40 marks

(2) Optional Papers (100 Marks)

Attendance:	05 Marks
Snap Test/Continuous Assessment:	10 Marks
Project:	25 Marks
Mid Term Examination:	20 Marks
End Term Examination:	40 marks

(3) Honours Papers (100 Marks)

Attendance:	05 Marks
Class Presentation:	10 Marks
Project:	25 Marks
Mid Term Examination:	20 Marks
End Term Examination:	40 marks

(4) Seminar Papers (100 Marks)

Attendance:	05 Marks
Presentation (Synopsis):	15 Marks
Presentation (Final):	30 Marks
Written Evaluation:	50 Marks

Hidayatullah National Law University – Rules 2009

LL.M.

Attendance:	05 Marks
Class Presentation (two presentations):	10 Marks
Project:	25 Marks
Mid Term Examination:	20 Marks
End Term Examination:	40 marks

5.2 Scheme of Examination:

The scheme of examination shall be the same for B.A. LL.B. (Hons) and LL.M. unless specified otherwise.

5.2.1 Marks for Attendance:

The students may get Marks for attendance as stipulated in Rule 2.3

5.2.2 Snap Test:

5.2.2.1 There shall be two snap tests to be conducted by the course teacher within the specified week prescribed in an academic calendar.

5.2.2.2. Dates for the snap test shall not be disclosed. Respective faculty members should coordinate among themselves to finalize the date of snaps. Snap test shall be conducted in the first hour of the scheduled week in an academic calendar.

5.2.2.3. Each snap test shall be of 5 Marks.

5.2.2.4. There shall be written examination unless some other method has been approved by the Under-Graduate Council. Such method must be approved in writing by the Under-Graduate Council.

5.2.3 Guidelines for Projects:

The students are required to comply with the guidelines contained in the Schedule – I

5.2.4 Guidelines for Memorial and Moot Court Exercise:

The students are required to comply with the guidelines contained in the Schedule – II

5.2.5 Class Presentation:

There shall be one class presentation in honors paper in BA LLB and two class presentations in LL.M on the topic allotted by the faculty.

Hidayatullah National Law University – Rules 2009

5.2.6. Mid Term Examination:

There shall be a written mid-term examination. For compulsory papers and optional papers, student shall attempt two questions out of three questions. In the honors paper, student shall attempt one question out of two questions. For LL.M, the scheme of honors paper shall be followed. The duration of mid-term shall be one and half hours.

5.2.7 End Term Examination:

There shall be written examination. For compulsory papers and optional papers, student shall attempt four questions out of five questions. In the honors paper, student shall attempt two questions out of three questions. For LL.M, the scheme of honors paper shall be followed. The duration of end term shall be three hours.

For appearing in the End Term examination, a student shall apply in a prescribed form and obtain an admit card from the examination department failing which a student shall not allowed to appear in the end term.

5.2.7 Seminar Paper:

The students are required to comply with the guidelines contained in the Schedule – III

5.2.8. Dissertation (LL.M)- A dissertation carrying maximum of 200 marks on a topic approved by the University has to be submitted on or before 30th April of the year in which the candidate is a student of the IV term. In special cases, however, the Post-Graduate Council may permit a student to submit his dissertation after 30th April, but not later than 31st August of the year. In case the dissertation is not submitted by 31st August as aforesaid, the candidate will have to register himself as an ex-student after obtaining necessary permission from the Vice-Chancellor. Such candidate shall have to pay the fee as mentioned in the Schedule of Fees.

In case where a student fails to obtain the required percentage of marks in the dissertation submitted by him/her, he/she should be permitted to revise and resubmit the dissertation on the same topic or on a fresh topic, after approval from the Post-Graduate Council, if he/she desires.

The dissertation for LL.M would be evaluated by an internal course teacher as well as an external examiner. However, if the difference between internal and external examiners is more than fifteen percent then it would be sent to a third examiner, who shall be an external examiner and whose evaluation shall be final. The students are required to comply with the guidelines contained in Schedule- IV.

Hidayatullah National Law University – Rules 2009

5.3 Result and Grading System:

5.3.1. B.A. LL.B (Hons)

Score	Grade	Grade	Grade Points
Above 80%	Outstanding:	O	10
Above 75% to 80%	High Distinction	D+	9
Above 70% to 75%	Distinction	D	8
Above 65% to 70%	High First Class	A+	7
Above 60% to 65%	First Class	A	6
Above 55% to 60%	High Second Class	B+	5
Above 50% to 55%	Second Class	B	4
Above 45% to 50%	High Average	C+	3
Above 40% to 45%	Average	C	2
Above 30% to 40%	Poor	E+	1
Below 30%	Very Poor	E	0

5.3.2. LL.M

Sl.	Score	Grade	Grade Points
1.	70% and above	O	7
2.	65% to less than 70%	A+	6
3.	60% to less than 65%	A	5
4.	55% to less than 60%	B+	4
5.	50% to less than 55%	B	3
6.	Below 50%	F	0

6. RULES OF PROMOTION:

6.1. B.A. LL.B (Hons)-

6.1.1 There shall be no automatic promotion to the students.

6.1.2 The students are required to obtain 4 CGPA to pass their semester examination.

6.1.3 The students will be promoted to second year even if they have not secured the minimum CGPA in the 1st year but they will not be promoted to fifth semester unless they have secured minimum 4 Grade Point in every subject of first and second semesters as well as cumulatively.

✓6.1.4 The students will be admitted to the ninth semester only if they secure 4 Grade Point in their subjects of first, second, third, fourth, fifth and sixth semesters as well as cumulatively.

6.1.5 If the students fail to secure 4 CGPA even after appearing two times (one initially & second repeat), they will be treated as year back students.

Hidayatullah National Law University – Rules 2009

6.1.6 Ex-Student:

If a student fails to obtain 4 CGPA during 5 year regular course, he shall be treated as Ex-Student. Ex-Student shall apply for examination as and when dates are announced by the examination department.

6.2. LL.M. – Students shall have to secure B grade in five papers in order to be eligible for promotion to the next year. The student who fails to secure B Grade shall be declared ex-student and will continue the courses of first year as non-resident students.

Those who secure at least B Grade in every subject shall be declared successful. Those who secure F Grade shall be deemed to have failed. Such failed student may take same course again and complete all the requirements as indicated above in corresponding semesters. However, the students failing in the dissertation may resubmit the dissertation on such date as may be fixed by the Post-Graduate Council.

Explanation: GPA shall mean Grade Point secured by a student in a concerned subject. CGPA shall mean Cumulative Grade Point Average which will be calculated on the basis of total grade credit secured divided by total credit points allotted for subjects in B.A. LL.B. (Honors) programme/ LL.M Programme. Total Grade Credit shall be calculated on the basis of grade points secured in a subject multiplied by the maximum credit of the subject.

7. REPEAT EXAMINATION

- 7.1. Eligibility of Students for Repeat – Student fails in a subject shall be eligible to appear in repeat exam.
- 7.2. Repeat shall be available in the end term component of the subject after payment of fees as prescribed in Schedule V.
- 7.3. Repeat shall be available only when the subject is offered in the semester.
- 7.4. The candidate shall be given only one opportunity in addition to original examination of that subject.
- 7.5. In case of Seminar Paper, the repeat exam will be evaluated only on written submission of the Seminar Paper subject to the payment of fees as prescribed in Schedule-V.
- 7.6. In case where a subject is not offered, the Committee may decide to allow repeat examination in such subject(s) in exceptional cases.
- 7.7. In case of ex-student, he/she shall be allowed to appear in the repeat exam with limitation of 20 papers (maximum five papers in a semester) provided such paper is offered by the University.

Hidayatullah National Law University – Rules 2009

8. UNFAIR MEANS:

- 8.1 Unfair means shall mean copying of complete project/seminar paper or substantial portion of project/seminar paper or using of impermissible means during snap test, mid term and end term or canvassing for the marks.
- 8.2 The use of unfair means shall be reported to the Controller of Exams in writing by the invigilator detailing out means adopted by the student during examination.
- 8.3 After detection of use of unfair means in the examination hall, the student shall be provided with the new answer script and will be directed to continue answering the question in a new answer script.
- 8.4 The student shall be given an opportunity, oral or written, to present his case of use of unfair means before the decision on such use.
- 8.5 Punishment for using Unfair Means:
 - 8.5.1. Disqualification from the individual component of the subject in which he/she was found using unfair means.
 - 8.5.2. Disqualification from all the component of the subject in which he/she was found using unfair means.
 - 8.5.3. Disqualification from all the subjects of that academic semester
 - 8.5.4. Removal of the name of the student from the rolls of the University.

9. EVALUATION OF ANSWER SCRIPTS, PROJECTS AND SEMINAR PAPERS

- 9.1. Evaluated answer scripts of Snap Test and Mid Term would be shown to the students as per the schedule published in academic calendar.
- 9.2. Marks of the oral presentation of Moot Court Exercises shall be shown to the students.
- 9.3. Marks of the project viva-voce will be shown to the students.
- 9.4. Answer scripts of end term examinations shall be evaluated after codification done by the examination department.
- 9.5. In case more than 30% students in a particular end term of honors/optional subject have secured more than 80% or less than 25% marks, the answer script may be sent for moderation. Moderation Committee shall be constituted by the Vice-Chancellor in consultation with the Examination Committee.
- 9.6. The faculty members shall submit guidelines for evaluation of answer scripts of end term if called for by the Moderation Committee.

10. REVALUATION/RE-TOTALING OF PAPER OF END TERM EXAMINATION:

10.1 Reevaluation/Re-totalling:

Reevaluation/Re-totalling shall be available only for end term paper. Re-totalling shall be limited only to re-totalling of marks obtained in the end term paper. Revaluation of the end term paper will be sent to two external evaluators for evaluation. Instructions for inviting application for Re-evaluation/Re-totalling will be notified by the examination department after declaration of result.

10.2 Calculation of Marks:

If the marks awarded in the paper by any of the two evaluators are higher than the marks given by the original examiner by more than 10% of maximum marks in the paper, the average of the marks awarded by two nearest examiners shall be taken to represent the final marks. This average of marks shall be awarded to the candidate for the revision of result.

11. GENERAL RULES FOR EXAMINEES:

- 11.1 Candidates must not tear out pages or parts of pages of answer books.
- 11.2 Rough work and all calculations must be written in the answer books at the end of the answer scripts and the same should be crossed. There is no separate “rough paper”.
- 11.3 A candidate must not communicate in any way with another candidate during the examination and must not disturb other candidates. This would amount to unfair means.
- 11.4 Candidates must not leave their examination desks during an examination except with the permission of the invigilator in the end term examination.
- 11.5 Eatables, drinks, etc., are not permitted in examination hall(s).
- 11.6 Candidates who need to take medication during an examination should inform the Invigilator before start of the exam.
- 11.7 No candidate shall leave the examination hall during the first hour. The candidate may leave the examination hall in the last 15 minutes after submitting their answer scripts. Candidates who wish to leave may do so at other times with the invigilator’s consent provided that they hand-over their completed scripts to the invigilator before leaving. Candidates must leave the examination hall without disturbing the other candidates.

Hidayatullah National Law University – Rules 2009

- 11.8 Candidates who have handed over their completed scripts to the invigilator and who have left the examination room will not be re-admitted under any circumstances.
- 11.9 Candidates must stop writing when instructed to do so by the Invigilator.
- 11.10 Candidates will not be allowed to enter the examination hall after 15 minutes from the commencement of the examination.
- 11.11 It is candidate's responsibility to check that they have received the correct question paper and the answer sheets are in order. If there is any doubt, candidates should bring it to the notice of the invigilator.
- 11.12 The candidates shall not make any identification mark in their answer scripts so as to reveal their identity except their roll number.
- 11.13 No candidates shall be allowed to enter in the examination hall with any type of electronic gadgets including the cell phones.
- 11.14 All the entries in the answer script should be duly filled by the candidate. Nothing else should be written thereon before the commencement of the examination.
- 11.15 Misbehavior and noncompliance of the instructions given by the invigilator shall amount to gross misconduct under these rules.

12. AWARD OF DEGREE

12.1 B.A. LL.B. (Honours)

A candidate shall be eligible for the award of B.A.LL.B. (Hons.) Degree only when he/she has successfully completed all the prescribed courses, by securing at least the minimum B grade in all courses and a minimum grade point average of 4 out of 10.

A candidate admitted to B.A.LL.B. (Hons.) Degree programme shall have to complete all the prescribed requirements within a maximum period of seven years from the date of enrollment to be eligible for the award of the degree.

If the candidate is not successful in completing all the prescribed requirements within the stipulated period of five years, he/she will have to pay the examination fees for re-appearing in the examination unless he/she qualifies for the award of degree.

12.2 LL.M.

A candidate shall be eligible for the award of the LL.M degree only when he/she has completed all the prescribed courses, including the dissertation, by securing at least the

Hidayatullah National Law University – Rules 2009

minimum B grade in all courses and a minimum grade point average of 3 out of 7 within a maximum period of five years from the date of enrollment. But after passing of first two years, he/she will have to pay examination fee for additional semester of his/her continuation in this programme.

13. Issue of Documents

The following documents shall be issued by the examination section, on request of students, after successful completion of the programme. The student will have to obtain "No Dues" certificate from the all departments of the University. They are:

1. Transfer Certificate.
2. Character Certificate.
3. Migration Certificate.
4. Attendance Certificate.
5. Transcript.
6. Provisional Degree/Degree.

14. AWARD OF GOLD MEDAL/S:

The University awards the following Gold Medals to its B.A. LL.B. (Honors):

13.1 University Gold Medal: For First Rank Holder.

University Gold Medal shall be awarded to the First Rank Holder student in B.A.LL.B.(Honors) and LL.M. on the basis of CGPA taking the programme as a whole. Provided that:

- (a) The student must have completed all courses under the Programme in one chance i.e. without any repeat in any course and
- (b) There is no proven charge of misconduct on the ground of violation of rules or breach of any disciplinary rules of the University.

13.2 Chancellor's Gold Medal: For Overall Best Performance.

Chancellor's Gold Medal will be awarded to a student for Overall Best Performance in B.A.LL.B. (Hons.).

The Vice Chancellor shall constitute a committee and the committee would decide the criteria for "overall best performance" for award of the Medal.

Hidayatullah National Law University – Rules 2009

13.3 Syed Afzal Ahmed Rizvi Gold Medal: For Criminal Law and Advocacy

The Syed Afzal Ahmed Gold Medal shall be awarded to a B.A. LL.B. (Honors) student as per the procedure laid down in Schedule – V (include from the decision of Academic Council).

14. EMERGENCY POWERS

Notwithstanding anything contained in the above Rules, the Vice Chancellor is empowered to revise/ update the examination rules as and when required in accordance with course/syllabus and other conditions from time to time.

15. REPEAL AND SAVINGS

After notification of operation of these examination rules, all preceding rules relating to examination stand repealed. Except, rule of promotion and award of degree shall be governed by the related provisions mentioned in prospectus applied/issued to the concerned batch.

SCHEDULE – I

GUIDELINES FOR PROJECT WRITING

1. Object of Writing a Project:

Students are expected to collect, compile, assimilate, understand and analyze the literature.

The Main objective of expecting students to projects in most of the subject's right from first year is to improve their learning skills through writing. A study on a specific issue will give immense confidence to the students regarding the subject.

The projects with a little effort can be converted into Articles and sent to Journals for publication. Even otherwise, these projects will remain as unpublished research work and will help the prospect of higher education and placement opportunities.

2. Structure of a Project:

- Cover Page
 - Title of the Project
 - Name of the Student, Roll No. and name of the Programme
 - To whom the project is submitted
 - Name of the University and place
 - Date of Submission

Hidayatullah National Law University – Rules 2009

- Certificate of Declaration regarding originality of research work
- Table of Contents
- List of Abbreviation, if any
- Table of cases/ diagrams/ graphs/ photographs etc., if any
- The project should be divided into several sections relating to Introduction, Scope, Methodology, systematic treatment of the subject and conclusions.
- Bibliography

3. Formalities of a Project

- (a) Project has to be typewritten
- (b) Table of cases, list of abbreviation, bibliography etc. must be arranged in alphabetical order.
- (c) Bibliography and footnoting must be done in “Blue Book form of Citation”.
- (d) The body of the project in compulsory and optional papers should be between 5000-8000 words (approximately 10 pages).
- (e) The body of the project in Honours paper should be between 10000-12000 words (approximately 30-40 pages).

4. Project Submission: Project shall be submitted both in soft and hard copy.

4.1 Date of Submission: The hard copy of the project(s) must be submitted to the Academic Department on or before the date mentioned in the Academic Calendar. Candidates must also send a soft copy of their project(s) through e-mail to academic@hnlul.ac.in File name of the submission should be Semester.nameofthesubject.nameofthestudent.rollno.doc. For example **semX.corporatelawI.Ramesh.Project.32**. The date of submission of project would be reckoned from the date of submission through e-mail or hard copy, whichever is earlier. The academic department shall not accept the submission of project/memorial after seven days from the last date of submission unless the student remains absent from the University on due authorization. Once submitted, the hard copy of the project shall not be returned to the student in any circumstances.

4.2 Negative Marking: Half a mark will be deducted everyday for late submission after the last date of submission.

5. Copy right and violation of copy right: Any copying from a project report submitted earlier or from any journal or any other materials downloaded from websites without acknowledgement is strictly prohibited. There may be a negative mark given for unnecessary copying without application of mind.

SCHEDULE – II

GUIDELINES FOR MEMORIAL WRITING AND MOOT COURT EXERCISE

1. Object of Memorial Submission:

The object of memorial is to equip the student about nuances of pleading and drafting of legal memorandum. The idea underlying is to analyze a legal problem and give an objective legal opinion on that problem with legal arguments. The research skill requires to prepare a memorandum contributes in shaping up legal mind of student. It also helps student in participation in international and national moot court competition. The preparation of memorial graduates the skill of student who desires to join challenging legal profession.

2. Structure of Memorial shall be as follows.

- Cover Page (Name of Court, Parties Name appearing on behalf of ..., Roll No.)
- Table of Contents
- List of abbreviations, if any, in alphabetical order
- Index of authorities
- Statement of Jurisdiction (only for the petitioner/ Plaintiff/ Appellant)
- Statement of facts
- Questions presented
- Summary of arguments
- Written submissions
- Prayer

3. Copy of Memorials: Copy of memorials from one submitted earlier or reproduction from any book on cases and materials is prohibited.

4. Project Submission: Project shall be submitted both in soft and hard copy.

4.1 Date of Submission: The hard copy of the memorial(s) must be submitted to the Academic Department on or before the date mentioned in the Academic Calendar. Candidates must also send a soft copy of their memorial(s) through e-mail to academic@hnlu.ac.in File name of the submission should be Semester.nameofthesubject.nameofthestudent.rollno.doc. For example **semX.corporatelawI.Ramesh.Memorial.32**. The date of submission of memorial would be reckoned from the date of submission through e-mail or hard copy, whichever is earlier. The academic department shall not accept the submission of memorial after seven days from the last date of submission unless the student remains absent from the University on due authorization. Once submitted, the hard copy of the memorial shall not be returned to the student in any circumstances.

Hidayatullah National Law University – Rules 2009

- 4.2 **Negative Marking:** Half a mark will be deducted everyday for late submission after the last date of submission.
5. **Formalities of submission:**
- 5.1 Memorial should be typed.
 - 5.2. Index of authorities, Table of cases, list of abbreviation, bibliography etc. must be arranged in alphabetical order.
 - 5.3. Memorial work must contain foot-notes style as prescribed in “Blue Book: Uniform form citation” or any other standard format of foot-noting.
 - 5.4. The Memorial should consist of approximately 8 pages.

SCHEDULE – III

GUIDELINES FOR THE SEMINAR PAPER

1. **Objective of Seminar Paper**

The objective of seminar paper is to train a student to write a comprehensive project work in their area of interest. It helps the student to sharpen the writing and research skill with detailed references and resources consulted. It also provides for the opportunity to students to undertake a research topic in their area of interest.

2. **Structure of the Paper**

- Cover Page
 - Title of the Seminar Paper
 - Name of the Student, Roll No. and name of the Programme
 - Name of the Guide
 - Name of the University and place
 - Date of Submission
- **Title Page** (this page should contain only the title of the seminar paper)
- Certificate from the Guide.
- Table of Contents
- List of Abbreviation, if any
- Table of cases/ diagrams/ graphs/ photographs etc., if any
- The paper should be divided into several sections/chapters relating to Introduction, Scope, Methodology, systematic treatment of the subject and conclusion and suggestions.
- Bibliography

Hidayatullah National Law University – Rules 2009

Important Note: In seminar paper, the candidate is supposed not to write his name, roll number, or any other identification mark except the cover page as mentioned above. Violation of this rule may lead to treatment of the project under rule for unfair means.

3. Formalities of Submission

The word limit for the body of the Seminar Project (excluding the title, acknowledgements, abbreviations, bibliography, etc) shall be 15,000 to 20,000 words (approximately 50-80 pages). Project shall be typed in Times New Roman, Font size 12 and printed in 1.5 line space on single side of the paper with 1 inch margin on all sides.

A student will not be allowed to submit the seminar project without the certificate of guide. A soft copy of the seminar project shall be submitted along with hard copy without which the hard copy will not be accepted by the Examination Department.

4. Mode of Attendance:

1 mark shall be awarded for 2 consultations with the guide before synopsis presentation.

2 marks shall be awarded for 4 consultations with the guide before final presentation.

In both the cases the student will be required to take certificate from the Guide. The student will have to submit the certificate before the presentation.

2 marks shall be awarded for attending the synopsis and final presentation.

5. Changing the Seminar topic/title

After the synopsis presentation there would be no change in the seminar topic in any circumstances whatsoever. Before synopsis presentation, any change in the topic/title shall be entertained after obtaining necessary certificate from the guide.

6. Mode of Evaluation:

The Seminar project will be evaluated by two evaluators. Mean of the two marks will be the marks of the Project.

7. Project Submission: Project shall be submitted both in soft and hard copy.

- 7.1 **Date of Submission:** The hard copy of the Seminar Paper must be submitted to the Academic Department on or before the date mentioned in the Academic Calendar. Candidates must also send a soft copy of their Seminar Paper through e-mail to academic@hnlul.ac.in File name of the submission should be Semester.nameofthesubject.nameofthestudent.rollno.doc. For example **semX.corporatelawI.Ramesh.Seminar.32**. The date of submission of Seminar Paper would be reckoned from the date of submission through e-mail or hard copy, whichever is earlier. Once submitted, the hard copy of the Seminar Paper shall not be returned to the student in any circumstances.

8. Plagiarism shall be dealt with under the rules of unfair means.

SCHEDULE – IV
GUIDELINES FOR DISSERTATION

1. Structure of the Dissertation

- Cover Page
 - Title of the Dissertation (as approved by the Post-Graduate Council)
 - Name of the Student, Roll No.
 - Name of the Guide
 - Name of the University and place
 - Date of Submission
- Title Page
- Certificate from the Guide.
- Table of Contents
- List of Abbreviation, if any
- Table of cases/ diagrams/ graphs/ photographs etc., if any
- The paper should be divided into several sections/chapters relating to Introduction, Scope, Methodology, systematic treatment of the subject and conclusion and suggestions.
- Bibliography

2. Formalities of Submission

The word limit for the body of the Dissertation (excluding the title, acknowledgements, abbreviations, bibliography, etc) shall be 20,000 to 25,000 words (approximately 80-120 pages). Dissertation shall be typed in Times New Roman, Font size 12 and printed in 1.5 line space on single side of the paper with 1 inch margin on all sides.

A student will not be allowed to submit the dissertation without the certificate of guide. A student will have to submit three copies of the dissertation.

Hidayatullah National Law University – Rules 2009

SCHEDULE V

Fee

1. Repeat Examination Fee for individual component	Rs. 250 per subject
2. Repeat Examination Fee (Ex-Student) for individual component	Rs. 250 per subject
3. Repeat Examination Fee (Seminar Paper)	Rs. 300
4. Migration Certificate	Rs. 500
5. Transcript	Rs. 200
6. Convocation Fee (In person)	Rs. 1000
(In absentia)	Rs. 2000
7. Re-evaluation Fee	Rs. 500 per subject
8. Re-totaling Fee	Rs. 200 per subject
9. Duplicate certificate (Transfer Certificate, Character Certificate, Attendance Certificate, Migration Certificate, Transcript, Semester Grade Sheet)	Rs. 200 per certificate

⑩ Misc. fee

200/- per certificate.

LIBRARY RULES

Hidayatullah National Law University – Rules 2009

H.N.L.U LIBRARY PROTOCOL

EXTENT AND APPLICATION

These rules shall apply to all the students and faculty members of the Hidayatullah National Law University. It extends to the library complex and shall also include rooms notified “Reading Rooms” by the Library Committee (herein referred to as “The Committee”) from time to time. Computers, printers, Xerox machines, notice board inside the library complex are all under the exclusive jurisdiction of the committee.

CHAPTER – I

WORKING HOURS

1. The Library shall be open from **9:00 AM to 9:00 PM** on all working days.
2. The Library shall be open from **11:00 AM to 5:00 PM** on Sundays and other holidays as and when declared by university (subject to prior notice of the committee). However, during exams, it shall be open from **11:00 AM to 7:00 PM**.
3. During End term exam the library shall be open from **8:00 AM to 10 PM**.

CHAPTER – II

ISSUING AND RETURN OF BOOKS

1. Undergraduate students are permitted to borrow only one academic book at a time, for the period of two days and post graduate students can borrow 03 books for period of two days by depositing their library card in compliance of borrowing procedures.
2. The lending time for books for all semesters shall be from 12:00 AM to 5:30 PM. No books will be issued on Sundays; only return of books will be done.
3. The borrowed books etc. must be shown at the library security gate for making entries in the register and verification.
4. All books issued shall be returned by 11:45 AM (on Sundays 2:00 PM). In case any student fails to return the book after the period of two days (up to 11.45 A.M) he/she will have to pay the fine of Rs. 10/- per day as long as the book remain with him.
5. Students are instructed not to let others borrow books on their library card.

Hidayatullah National Law University – Rules 2009

6. The loss of library card is to be reported immediately to the circulation desk. A duplicate card will be issued on the payment of Rs. 20 to the account section.
7. The library card of the defaulter student shall be confiscated unless and until he/she pays the fine, as above mentioned.
8. Without prejudice to the other rules, reference books, which are regularly used by student as a subject book in the academic semester, shall not be issued.
9. Without prejudice to other rules, law reports, magazines, bare acts, manuals shall not be issued under any circumstance.
10. Student shall not be allowed to borrow the same book for three consecutive times. The borrowed book must be brought to the circulation counter for making entry for re-issuing in the library records.
11. Request for Re-issuance will not be considered if the book is reserved by any borrower.
12. Any student in need of a borrowed book may submit a prescribed "Reservation Slip" to the librarian in charge, who will lend the reserved book to the concerned student when the book is returned to the library, however, this service will be based on "First come, first served" policy.
13. The library shall consider reservation of already borrowed books. In addition to that, the books available in the library can also be reserved for issuance.
14. During issuance of books, the student requiring any book of his/her semester subject shall be preferred over others borrowing the same book.
15. The borrowing of books shall stop seven days before the mid-term and end-term examinations.
16. In case of loss of book(s), the students have to replace the books to the library or pay five times of the cost of the book(s), together with the accumulated fine according to Rule 7, until he fulfills the former condition. He/she has to replace the books within the running semester otherwise his/her result will be withheld.
17. Loose parts of Reports and Journals will be made available only for referring inside the library subject to submission of prescribed Requisition Slip. The loose parts have to be returned to the Circulation Counter after reading.
18. The Committee shall reserve the right to frame and recommend ad- hoc rules, with approval of the Competent Authority, in order to meet the immediate concerns as and when required.

Hidayatullah National Law University – Rules 2009

19. No student is allowed to spoil the books by mutilation or writing anything with pen, pencil, and marker on the library books.

CHAPTER-III

CONDUCT INSIDE THE LIBRARY PREMISES

1. Students shall maintain silence and discipline inside the library at all times.
2. Students are not allowed to take their bags inside the library. Without specific permission, no student is allowed to take personal books inside the library.
3. Eatables are not allowed inside the library so also chewing and munching.
4. No electronic gadgets are allowed except calculator, watch or cell phone. Cell phone must be kept on silent mode only. Students also shall not attend any call inside the library. Any violation will attract a fine of Rs.50 / - and the confiscated gadget will be returned only after paying the fine and submitting the receipt.
5. Laptops in the library shall be used according to the directions/ instructions of the library staff/ members.
6. Students must carefully note the condition of the book at the time of borrowing and referring and is expected to take care like an ordinary prudent person. Personal liability for replacement and repair shall be imposed for any mutilation, wrong handling or misuse of books and periodicals.
7. Misplacement of books within the library is strictly prohibited. Students, after referring the books shall replace the concerned books in their respective shelves.
8. Sleeping/ napping/ dozing inside the library are prohibited.
9. After completion of photocopying, the books, reports etc should not to be left in the photocopying room.
10. Any Student found violating the above mentioned rules shall be imposed a fine of Rs. 50/- and their names will be displayed on the notice board. On further violation, his/her library card will be confiscated

CHAPTER - IV

WORKING OF THE COMMITTEE

1. The committee reserve the power to amend, repeal or to modify the existing rules with the approval of Competent Authority.

Hidayatullah National Law University – Rules 2009

2. As far as practicable, there shall be frequent meetings of the committee.
3. Student should not enter any altercation or arguments etc. with the library staff/ members. If it happens, the matter will be put up before the Disciplinary Committee and till the decision, the student will be barred from using the library.
4. Any grievances or suggestions regarding the functioning of the library may be submitted in writing to the Convenor of the committee and the convener shall immediately take up the matter with the appropriate authority for necessary action.
5. Notwithstanding anything contained in the rules, the facts and circumstances of exceptional case and emergency situations will be considered, and accordingly actions will be taken.

CHAPTER-V

RULES FOR MOOT COURT COMPETITION

1. The book shall issue books only to those teams who are representing the HNL.U in any national or international moot court competition after the decision of the concerned faculty members.
2. Without prejudice to the other rules, reference books, which are regularly used by student as a subject book in the academic semester, shall not be issued.
3. If library has only one copy of the subject book, which is being taught in the academic semester, then library committee may consult the relevant course faculty before issuance of book.
4. Without prejudice to other rules, law reports, magazines, bare acts, manuals shall not be issued under any circumstance.
5. The books shall be immediately returned after the completion of moot court competition.

CHAPTER-VI

RULES FOR FACULTY MEMBERS

1. Faculty member can borrow ten (10) books per Subject at a time. Out of these they can have Six (06) books for the entire semester and four (04) books for maximum period of two weeks.

Hidayatullah National Law University – Rules 2009

2. Reference books shall not be issued.
3. Notwithstanding anything contained in the above rules, if in any exceptional circumstances, the reference book is issued to faculty member than it would be returned within 3 days. If not so returned reminder letter will be issued to that faculty member.
4. At the end of the academic semester, every faculty member shall return the issued books to the library. (This is for the stock verification purpose.)

HOSTEL RULES

RULES OF CONDUCT IN HOSTEL (RCH)

GENERAL RULE

- 1.1 No one shall stay in the Hostel during class hours. If any student is staying back due to any health problem or any other reason, prior permission must be taken from the warden.
- 1.2 Students should sign the attendance register daily between **9.15 pm to 9.30 pm**
 - (i) A fine of Rs. 10/- per day will be collected from student who does not sign on time.
 - (ii) Proxy signatures will result in disciplinary proceedings and a fine of 50/- will be imposed to the students who did proxy.

After 9:30 pm the Hostel will be closed and nobody will be permitted to enter inside or go outside the hostel.
- 1.3 Theft complaints shall not be entertained. It is the responsibility of the students to keep their belongings safely.
- 1.4 No one shall leave the fans, tube lights or any electrical gadgets switched on. No one shall leave the taps open. A fine of Rs. 10/- will be imposed for non-compliance of this rule. Fine amount should be paid within 2 days; in case of default fine amount will be doubled, for every day of default.
- 1.5 Students having some specific health problem shall inform in writing to warden about their health problem.
- 1.6 Parents shall not be taken to the room of the students. They can only meet in the place, which is prescribed for that purpose by the university, unless in special circumstances the warden permits the Parents in the room.
- 1.7 Student shall remain in their respective rooms between 11.30 pm to 5.00 am. Loitering around the hostel during this time is prohibited. Strict disciplinary action will be taken against the student who violates this rule.
- 1.8 Students who are ordering food from outside should ensure that the food is supplied before 9.30 pm.
- 1.9 Consumption or / and possession of any kind of intoxicating or / and contraband substances shall be prohibited, in case of non compliance a fine of Rs. 1000/- shall be imposed. Repeat of non-compliance shall be referred to an enquiry committee constituted by the Vice- Chancellor.
- 1.10 Smoking shall be strictly prohibited within the hostel premises. In case of non-compliance a fine of Rs. 500/- shall be imposed.
- 1.11 All cases of disciplinary action will be recorded in the personal file of respective students.

2. LEAVE AND OUT PASS

- 2.1 Student who wishes to take leave from the hostel should submit an application (In the prescribed format available with the security guard) two days before the proposed leave. His/her mother/father/local guardian should directly contact the warden for sanction of leave. He /She must also sign in the Leave Register before leaving the Hostel.

Hidayatullah National Law University – Rules 2009

- 2.2 Without giving any information to the warden, if the student fails to return to the hostel within the period for which permission is taken, the allotment of room in the Hostel will stand cancelled automatically. He/She will be allowed into the Hostel only after getting permission from the appellate authority.
- 2.3 Stay out overnight is strictly prohibited unless a prior written permission upon an application is obtained from the warden and the same shall be only with the consent of the parents/local guardian. Provided further the application must specify reason for stay out, place of stay out and the telephone number.
- 2.4 On Sundays, students who are going out of Raipur city limits for any reason should get prior permission from the warden through their Parents/local guardian.
- 2.5 Local Students who are going home on Sundays should return back to the hostel before 9.00 pm.
- 2.6 Students shall vacate the hostel room, after completion of every academic semester/year.

3. ELECTRONIC/ELECTRICAL INSTRUMENT'S USE AND PROHIBITION

- 3.1 Mobile phones, laptops or music instruments can be used within room without causing any kind of disturbance or annoyance to the other inmates of the Hostel. Violation of this will attract disciplinary action and confiscation of the instrument. After 10.00 pm students will use only earphones to listen the music. Failing which the student will be imposed a spot fine of Rs. 100.
- 3.2 Any instrument of Music, Television or any audio or visual instruments in the common room of the hostel shall not be played in a manner causing disturbance or annoyance to the any inmates of the Hostel. Television must be switched off at 11.00 pm (Saturday at 12.00 am).
- 3.3 Students are prohibited from using electric irons and heaters, any type stove, or any electrical gadget found using the same shall be punished with confiscation of found article and a fine of Rs. 250. Repetition of same act will attract disciplinary action.
- 3.4 Students shall use all the furniture's, electrical fixtures and other assets provided by the university in the Hostel, with due care and caution. Any damage caused there to shall be restored by the student concerned.

4. PERSONAL HYGIENE AND APPEARANCE

It shall be the responsibility of all the students to keep the Hostel premises and respective flats clean and tidy. Spitting on wall or through window grill is strictly prohibited. A fine of Rs.100 can be imposed in such cases.

Hidayatullah National Law University – Rules 2009

5. PROHIBITION OF RAGGING AND OTHER MALPRACTICES

- 5.1 Ragging in any form is absolutely prohibited and anyone found indulging in ragging will be expelled from both the hostel and the University apart from regular criminal prosecution, under the law in force.
- 5.2 Obscene and indecent behaviour shall invite strict disciplinary action.
- 5.3 Eve teasing and any practice derogatory to human dignity and personal privacy are strictly prohibited. Indulgence in any such acts shall invite strict disciplinary action.

6. INSTRUCTIONS OF WARDEN

The respective wardens are authorized to frame rules & issue instructions as and when situation arises. All students shall comply with the instructions given by the warden.

FORMAT

Office of the warden, HNLU Raipur (C.G.)

HOSTEL LEAVE CERTIFICATE

Date.....

This to certify that **Mr./Ms.** of **LL.M./B.A.L.L.B.**

Semester has applied for leave of days from till for the reason

His/Her application is allowed for leave of days.

Remarks:.....

Seal & Signature of the Warden

INTERNSHIP RULES

INTERNSHIP RULES

1. General Rules

- 1.1 Hidayatullah National Law University shall have no financial liability. The expenses for the purposes of travel, stay, food and other incidental expenses for internship purposes shall be borne by the respective student.
- 1.2 Students shall maintain strict confidentiality of the Institution imparting internship.
- 1.3 Students are not to solicit for any remuneration/ honorarium and /or reimbursement of any expenses from the Advocates/ Institution of internship concerned.
- 1.4 Students shall be required to maintain a daily-diary during the internship period & the Advocate/Institute should countersign the diary every week.
- 1.5 Any report written and submitted by a student as part of internship assignment shall be the property of HNLU.

2. Internship Co-ordination Committee

- 2.1 There shall be an Internship Co-ordination Committee.
- 2.2 The internship Co-ordination Committee shall be comprised of nominated member of each semester.
- 2.3 There shall be two nominations from each semester to be done by the semester in writing.
- 2.4 The member of the Internship Co-ordination Committee shall elect Convener. The Convener shall convene the meeting as and when asked for by the Committee.
- 2.5 The Vice Chancellor shall appoint faculty advisor(s) to the Internship Co-ordination Committee.

3. Categories of Internship: Non-Governmental Organizations, Government Institutions, Civil Societies, Trial, Appellate, Lawyers, Law Firms and Corporate Houses.

- 3.1. The Internship would be made in the following manner:-

Hidayatullah National Law University – Rules 2009

- 3.1.1. First Internship:-Non-Government Organization, Civil Society, Trial Court Criminal/ Civil.
- 3.1.2. Second Internship:- Appellate Court High Court/ Trial Court (Civil-Criminal).
- 3.1.3. Third Internship:- Appellate Court, Law Firms, Corporate Houses.
- 3.1.4. Fourth Internship:- SC Advocates, Law Firms, Corporate Houses.

4. Rules and Procedures for Internship

- 4.1. The Internship is mainly meant for giving exposure in courts, civil and criminal, law firms, government institutions, civil societies, corporate houses. This will enable the candidate to be acquainted with the law and emerging areas of law.
- 4.3. The place of internship will be decided by the Committee as far as possible.
- 4.5. The Committee will decide, with majority, the allocation of internship to various semesters.
- 4.6. The Committee shall put up the offer of internship on the notice board.
- 4.7. The Committee shall maintain the record of internship.
- 4.8. The Students are required to submit a detailed report of their internship/ placement.
- 4.9. A “Confidential Report” by the respective Advocates, law firms, corporate houses and non-government organizations will be requested by the committee, for which purpose a “Confidential Cover” (with postage stamps) will be provided to the Advocates.
- 4.10. On the basis of the “Confidential Report” the University will maintain a “Record of performance”.

5. Emergency Powers

The Vice-Chancellor in consultation with the Faculty Advisor may amend, repeal or modify any rules.

DISCIPLINARY RULES

DISCIPLINARY CODE OF CONDUCT

1. General Rules

1.1 No one is allowed to go on the terrace for any reason whatsoever.

1.2 No one should damage or destroy or misuse HNLU property. Person found guilty will be required to indemnify the same.

1.3 Students must refrain themselves from making noise while passing from the places like classroom, teachers cabins, computer lab etc.

1.4 No one should be found roaming in the university campus during the class hours without the permission of the concerned Faculty.

2. Misconduct & Misbehaviour

2.1 Unruly and Unbecoming behaviour inside and outside the campus is strictly prohibited.

2.2 Harassment and any kind of ragging is strictly prohibited.

3. Use of Mobile Phones and Lap Top

3.1 Use of mobile phones is permitted in the University campus, provided that it is on silent mode during the class hours.

3.2 Lap top shall not be used during the class hours.

4. Prohibition of Smoking in the Campus

4.1 Smoking is strictly prohibited in the university campus, includes Halls of Residence and university bus.

4.2 Consumption and/or possession of alcohol or any intoxicated and contraband substances shall be strictly prohibited inside the university campus, includes Halls of Residence.

5. Prohibition of Littering of University Campus

5.1 Students must refrain themselves from indulging into any activity which results into littering of classroom, corridor, computer lab, library or any other places in the campus and the same should be disposed properly in dustbin.

Hidayatullah National Law University – Rules 2009

5.2 In specific cases of classroom where the person violating rule cannot be located then person occupying that desk will be liable and if it is still difficult then a collective fine on the class coupled with reformative measures will be observed.

5.3 No eatables are allowed in the classroom, library and computer labs.

6. Rules of Conduct for Outsiders

6.1 The students are required to advise their visitors that:-

6.1.1. They need to sign the register with the gatekeeper both while entering and leaving the university premises.

6.1.2. They should park their vehicle at prescribed place by the university.

6.1.3. They will not disturb the routine activity of the university.

6.2. For any kind of misbehaviour with any member of HNLU by any outsider/visitor the student whom the former is related, shall be held liable.

7. Procedure for Disciplinary Action

7.1 Unless provided otherwise any person violating the above mentioned rules, shall be served a 'memo' by the Proctorial Board. Such 'memo' shall specify the date and time on which such violator should be present before the committee or sub-committee to present his case.

In case of breach of Rules 3 and 4, punishment may be awarded on summary proceedings.

7.2 In case a fine is imposed on the person then the same should be deposited with the bank in the university within 3 days and photocopy of the receipt should be produced to the disciplinary committee who will keep a record of it. Non-Payment of fine within the stipulated period will be treated as repletion of misconduct.

8. Punishment

8.1. Issuance of warning letter with a copy to personal file of the student or/and,

8.2. A monetary fine to the maximum limit of Rs. 1000 may be imposed or/and,

8.3. Suspension from classes and the University or/and,

8.4. Expulsion from the roll of the University.

9. Emergency Powers

The Vice Chancellor in consultation with the Proctorial Board may add, amend or alter any of the above mentioned rules at any point of time as it may deemed fit.

PEON BOOK

पत्र प्राप्त करने की पुस्तक

200

नं.	Month & Date मास तिथि	नाम व पता	विवरण	By whom delivered पत्र देने वाला	रसीद
2836	09.02.10	Mr. Sijesh Samanthan L.L.M. IV th sem.	notice	Sijesh	
2837	09.02.10	Mr. Varun Jwaj L.L.M. IV th sem.	notice	Varun	
2838	09.02.10	Mr. Abhinav Senesh IV th sem.	Notice	Abhinav	
2839	09.02.10	Mr. Mahesh Sharnik VI th sem.	Notice	Mahesh	
2840	09.02.10	Mr. Samuel Swathi IV th sem.	notice	Samuel	
2841	09.02.10	Mr. Uesav IV th sem.	notice	Uesav	Shim

14-00000

14-00000 (6) 14-00000

14-00000 (6) 14-00000

14-00000 (6) 14-00000

14-00000 (6) 14-00000

14-00000 (6) 14-00000

14-00000 (6) 14-00000

14-00000 (6) 14-00000

14-00000 (6) 14-00000

14-00000

14-00000

14-00000 (6) 14-00000

14-00000 (6) 14-00000

14-00000 (6) 14-00000

14-00000 (6) 14-00000

14-00000 (6) 14-00000

14-00000 (6) 14-00000

14-00000

14-00000 (6) 14-00000

14-00000 (6) 14-00000

14-00000 (6) 14-00000

14-00000 (6) 14-00000

14-00000 (6) 14-00000

14-00000 (6) 14-00000

14-00000 (6) 14-00000

14-00000 (6) 14-00000

14-00000

14-00000 (6) 14-00000

14-00000 (6) 14-00000

STATIONER (C) 1950

STATIONER (C) 1950
STATIONER (C) 1950
STATIONER (C) 1950
STATIONER (C) 1950
STATIONER (C) 1950
STATIONER (C) 1950

STATIONER (C) 1950

STATIONER (C) 1950

STATIONER (C) 1950
STATIONER (C) 1950
STATIONER (C) 1950
STATIONER (C) 1950
STATIONER (C) 1950
STATIONER (C) 1950

STATIONER (C) 1950

STATIONER (C) 1950
STATIONER (C) 1950
STATIONER (C) 1950
STATIONER (C) 1950
STATIONER (C) 1950
STATIONER (C) 1950

STATIONER (C) 1950

STATIONER (C) 1950
STATIONER (C) 1950
STATIONER (C) 1950
STATIONER (C) 1950
STATIONER (C) 1950
STATIONER (C) 1950

Writ Petition (C.N.O. 216 of 2012)

Shri. Mohan Shri Manindra Mohan Survarajya

Writ Petition (C.N.O. 216 of 2012)

Respondent

Applicant

Versus

Respondent

Hidayatullah National Law University and another

And

Writ Petition (C.N.O. 216 of 2012)

Respondent

John Doe Respondent

Versus

Respondent

Hidayatullah National Law University and another

Applicant

Shri. Manindra Mohan Survarajya, Counsel for the petitioner

Shri. Manindra Mohan Survarajya, Advocate General for the State of Andhra Pradesh

Shri. Manindra Mohan Survarajya, Counsel for the respondent University of Andhra Pradesh

ORDER (C.N.O.)

(Filed on 15.2.2012)

...the University, which was ...
...the University, which was ...
...the University, which was ...
...the University, which was ...
...the University, which was ...

...the University, which was ...
...the University, which was ...
...the University, which was ...
...the University, which was ...
...the University, which was ...

...the University, which was ...
...the University, which was ...
...the University, which was ...
...the University, which was ...
...the University, which was ...

...the University, which was ...
...the University, which was ...
...the University, which was ...
...the University, which was ...
...the University, which was ...

...the University, which was ...
...the University, which was ...
...the University, which was ...
...the University, which was ...
...the University, which was ...

...the University, which was ...
...the University, which was ...
...the University, which was ...
...the University, which was ...
...the University, which was ...

...the University, which was ...
...the University, which was ...
...the University, which was ...
...the University, which was ...
...the University, which was ...

ANNEXURE No.5(i)

ORDINANCE NO.1
UNDERGRADUATE PROGRAMME
B.A. LL.B. (HONS.)

This Regulation is made regarding admission to and award of the degree of B.A. LL.B. (Hons.) of the Hidayatullah National Law University, Raipur, under section 16 of the Hidayatullah National University of Law Act, 2003.

- | | |
|------------------------------------|--------------------|
| 1. <u>TITLE OF THE PROGRAMME:</u> | B.A. LL.B. (HONS.) |
| 2. <u>TENURE OF THE PROGRAMME:</u> | FIVE YEARS |
| 3. <u>NATURE OF THE PROGRAMME:</u> | RESIDENTIAL |
| 4. <u>ADMISSION PROCEDURE</u> | |

Admission to the B.A.LL.B. (Hons.) Programme is made strictly on the basis of merit as assessed through a National Entrance Test conducted for the purpose by the Admission Committee, appointed by the Vice Chancellor. The test will carry a maximum of 150 marks and a candidate must obtain the minimum 50% marks of the total marks in N.E.T. to qualify for admission to the course. The admission test is for the purpose of testing (a) linguistic ability; (b) analytical skills; (c) level of quantum of information; (d) mathematical aptitude; (e) legal reasoning; and (f) aptitude for learning law. Some preliminary psychological ability test may also be included. The N.E.T. shall be held at such places as the University may notify from time to time. If more than one candidate gets the same rank in the merit list, the order of priority for the selection of the candidate against the available vacancies will be strictly based on the percentage of marks obtained in Standard XII examination. In the case of tie in the Standard XII, the marks of Standard X shall be taken into account. In the case of ties even in Standard X marks, the senior among them would be granted admission on the basis of date of birth as indicated in certificate of marks of Standard X.

Candidates appearing for Standard XII examination in the year of admission shall also be permitted to take the National Entrance Test, but their admission to the course shall be subject to fulfilling the conditions stipulated in the Regulations at the time of admission and production of documentary evidence of their eligibility. All admissions shall be completed before 15th May of every year.

5. ELIGIBILITY FOR ADMISSION

A candidate for admission to the Degree Course shall have:

a)	not completed 20 years of age as on 1st July of the year of admission, provided in the case of candidates belonging to SC/ST, the maximum age limit shall be 22 years as on 1st July of the year of admission.
b)	passed the Higher Secondary School Examination (10+2) system or an equivalent examination thereto securing in the aggregate not less than 50% of the total marks in the core subjects and English language put together; and
c)	obtained at least 50% marks in N.E.T. of the total marks.

6. INTAKE AND RESERVATIONS

The intake capacity for the Degree Programme shall ordinarily be eighty (80) with the following reservations. However, it shall be at the discretion of the Vice Chancellor to proportionately increase/decrease the total number of seats:

a)	Other states	General candidates:	31
b)	Other states	SC/ST candidates:	09
c)	Chhattisgarh State	General candidates:	23
d)	Chhattisgarh State	SC/ST candidates:	17

True copy



second improvement), they will be treated as year back students.

12. GOLD MEDAL: There shall be a University Gold medal to be awarded to First Rank Holder in B.A. LL.B. (Hons.) on the basis of CGPA taking the programme as a whole.
Eligibility Criteria for Gold Medal: Eligibility Criteria for any Gold Medal to be awarded is as follows:

(a)	The student must have completed all courses under the Programme in one chance i.e. without any repeat or improvement in any course.
(b)	Improvement shall not be considered for the purpose of gold medal.
(c)	There is no proved charge of misconduct on the ground of violation of rules or breach of code of conduct.

13. ATTENDANCE

The five-year Course being fully residential, attendance is compulsory; and the student should have minimum 85% attendance for appearing in the end term examination. However, if the student fails to have 85% attendance but more than 75 % attendance, he/she can appear in the end term, but the same will be treated as repeat examination. For further details, such as permissible absence on medical grounds, attendance Regulation may be referred.


14. AWARD OF THE DEGREE

A candidate shall be eligible for the award of B.A. LL.B. (Hons.) degree only when he/she has successfully completed all the prescribed courses, by securing at least the minimum C+ grade in all courses and a minimum grade point average of 03 out of 10.

A candidate admitted to B.A. LL.B. (Hons.) degree programme shall have to complete all the prescribed requirements within a maximum period of seven years from the date of enrollment to be eligible for the award of the degree.

If the candidate is not successful to complete all the prescribed requirements within the stipulated period of five years, he/she will have to pay the semester fees for the additional semesters of his/her continuation in the degree programme.

15. EMERGENCY POWERS: Notwithstanding anything contained in the Ordinance, the Vice Chancellor is empowered to revise/update the ordinance as and when required in accordance with course/syllabus and other conditions from time to time.

True copy


REGISTRAR
HIDAYATULLAH NATIONAL LAW UNIVERSITY
RAIPUR (C.G.)



Hidayatullah National Law University

Vill.- Uparwara, Tah. - Abhanpur, Dist. - Raipur (C.G.)

Phone No. 0771-3057603, 3057604 (O); 3057666 (Telefax)

email: registrar@hnlul.ac.in

www.hnlul.ac.in

No.HNLU/ 9164 /2010

Dt.17.02.2010

ORDER

On the recommendations of the Proctorial Board, HNLU, Raipur:-

1. Mr. John Advet Raghat (Semester-VIII student) is imposed a fine of Rs.1000/- and a suspension of 15 days from University and Hostels w.e.f. 20.02.2010. He shall also submit an undertaking not to repeat undesirable behavior in future.
2. Ms. Arya Tripathi (Semester-VIII student) is imposed a fine of Rs.1000/- and a suspension of 15 days from University and Hostels w.e.f. 20.02.2010. She shall also submit an undertaking not to repeat undesirable behavior in future.
3. Mr. Shiveshwar Yadav (Semester-VI student) is imposed a fine of Rs.1000/- and a suspension of 15 days from University and Hostels w.e.f. 20.02.2010. He shall also submit an undertaking not to repeat undesirable behavior in future.
4. Mr. Maharshi Sharma (Semester-VI student) is imposed a fine of Rs.1000/- and a suspension of 15 days from University and Hostels w.e.f. 20.02.2010. He shall also submit an undertaking not to repeat undesirable behavior in future.
5. Mr. Kamaldeep Malik (Semester-VI student) is imposed a fine of Rs.500/- and a suspension of 7 days from University and Hostels w.e.f. 20.02.2010. He shall also submit an undertaking not to repeat undesirable behavior in future.
6. Mr. Abhinay Devesh Shukla (Semester-VI student) is imposed a fine of Rs.500/- and a suspension of 7 days from University and Hostels w.e.f. 20.02.2010. He shall also submit an undertaking not to repeat undesirable behavior in future.
7. Mr. Himanshu Chaube (Semester-IV student) is imposed a fine of Rs.500/- and a suspension of 7 days from University and Hostels w.e.f. 20.02.2010. He shall also submit an undertaking not to repeat undesirable behavior in future.
8. Mr. Rostam Singh (Semester-IV student) is imposed a fine of Rs.500/- with a warning not to repeat undesirable behavior in future.

The fine is to be deposited within 7 days of this order.


REGISTRAR

Endt.No.HNLU/ 9165 /2010

Dt.17.02.2010

Copy to:

- ✓ 1. P.A. to Hon'ble Vice-Chancellor, HNLU for information of Hon'ble V.C.
2. Chairman, Proctorial Board, HNLU
3. Warden, Boys Hostel, HNLU
4. Warden, Girls Hostel, HNLU
5. Accounts Officer, HNLU
6. Section Officer, Examination, HNLU
7. Section Officer, Establishment, HNLU, for filing copies of the order in the personal files of the students concerned.
8. Students concerned.
9. Parents of the students.
10. File copy.


REGISTRAR

179



Hidayatullah National Law University

Vill.- Uparwara, Tah. – Abhanpur, Dist. – Raipur (C.G.)

Phone No. 0771-3057603, 3057604 (O); 3057666 (Telefax)

email: registrar@hnlul.ac.in

www.hnlul.ac.in

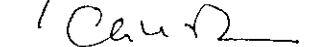
No.HNLU/ 9197 /2010

Dt.02.03.2010

ORDER

It is hereby ordered that the execution of Order No.HNLU/9164/2010 dated 17.02.2010 is postponed till further orders. The concerned students are hereby kept under observation for the remaining period of their stay in this University. The execution/waiver of the order dated 17.02.2010 will depend on their conduct during the observation period.

By order.



REGISTRAR



Dt.02.03.2010

Endt.No.HNLU/ 9198 /2010

Copy to:

1. P.A. to Hon'ble Vice-Chancellor, HNLU for information of Hon'ble V.C.
2. Chairman, Proctorial Board, HNLU
3. Warden, Boys Hostel, HNLU
4. Warden, Girls Hostel, HNLU
5. Accounts Officer, HNLU
6. Section Officer, Examination, HNLU
7. Section Officer, Establishment, HNLU, for filing copies of the order in the personal files of the students concerned.
8. Students concerned.
9. Parents of the students.
10. File copy.



REGISTRAR



180

To,

The Hon'ble Registrar
Hidayatullah National Law University
Uparwara Post, Abhanpur
New Raipur - 493661 (C.G.)

Date: 19 February 2014

Subject: Award of University Gold Medal and other Gold Medals in the Second Convocation to be held on 21 and 22 February 2014

Dear Sir,

Pursuant to the order passed by the Hon'ble High Court of Chhattisgarh in case no. WPC/345/2014 on 18 February 2014 (certified copy of the order attached as Annexure 1), I hereby represent to you and beg your consideration on the following.

I have been a student of my beloved Hidayatullah National Law University (the *University*) since July 2006 and have completed my B.A.LL.B. (Hons.) course in April 2011. I passed out of the University in April 2011, securing the highest CGPA in my batch (Batch VI) and was thus ranked first. I have also represented the University in various national and international competitions and arenas and won accolades for the University. Being the first rank student of my batch, pursuant to Rule 14 of the Examination Rules of the University Student's Manual 2009-10 available with the students from the University website (copy attached as Annexure 2), I am entitled to being awarded the University Gold Medal. Also, having secured exceptional marks in most of the subjects throughout the five years of my B.A.LL.B. (Hons.) course, I reasonably expect to be awarded with other Gold Medals to be awarded by the University in its upcoming Second Convocation to be held on 21 and 22 February 2014.

However, as notified by the University in its notice dated 13 January 2014 (copy attached as Annexure 3), there has not been any list of recipients of Gold Medals uploaded on the University website till date pursuant to the said notice. Moreover, I have not been individually sent any communication from the University regarding Gold Medals being awarded to me. Vide the said notice of 13 January, the University had also specified the eligibility criteria for award of any Gold Medal at the University. However, I have not been provided any intimation/communication by the University as regards any ineligibility accruing to me and no opportunity of being heard has been given to me till date as to why, if so, I am being considered ineligible for any Gold Medal of the University, including the University Gold Medal.

I understand that an order dated 17 February 2010 was passed by your Hon'ble office (copy attached as Annexure 4) which had imposed a fine of Rs. 1,000 and a suspension of 15 days from the University and hostels w.e.f. 20 February 2010. However, the execution of this order was postponed till further orders by your Hon'ble office vide a further order dated 2 March 2010 (copy attached as Annexure 5). It is my humble submission that to my knowledge no further orders have been passed by the University in furtherance thereof during my stay in the University which has the effect of revoking the order dated 17 February 2010. It is also my further submission to you that there has been no proved charge of misconduct against me nor have I been imposed any punishment by the University for any such misconduct. Moreover, I have passed out of the University with praises from all my respected teachers, including yourself in your capacity as a teacher, as regards my performance and behavior in the class rooms and the University campus. I have also been awarded a certificate of Good Character by the University at the completion of my degree (copy attached as Annexure 6).

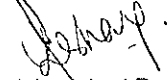
It is my further submission that in pursuance of conducting the second convocation, the University had put up a notice on the University website on 27 February 2012 calling on students to send their CVs with supporting relevant documents to be sent to the University to apply for Gold Medals of the University. Individual communications via e-mail dated 6 March 2012 were also sent only to certain students, including myself (copy of the e-mail

communication is attached as Annexure 7), in this regard. The notice invited students to apply for the Chancellor's Gold Medal as well as the Syed Afzal Ahmed Rizvi Gold Medal, and stated that as per rules, the first rank holder of B.A.LL.B. (Hons.) and LL.M. are to be awarded with the University Gold Medal. Though any student with a CGPA of 7 or more could apply for the Chancellor's Gold Medal, only certain students from each batch were considered eligible to apply for the Syed Afzal Ahmed Rizvi Gold Medal. My name was considered eligible for award of the Syed Afzal Ahmed Rizvi Gold Medal vide the said notice and e-mail in 2012 and I was specifically invited to apply for it. It is my submission that when the rules referred to in the notice dated 13 January 2014 did exist at the time these communications were made and I was still considered eligible, there seems no reason why I should be considered ineligible at the time when the convocation is about to take place.

This is my humble submission that based on my aforesaid submissions, your Hon'ble office may please consider me for the award of Gold Medals for which I may be entitled. It is my further submission that if any ineligibility has accrued to me by virtue of the University notice dated 13 January 2014, I may be please intimated about such decision and given an opportunity to be heard.

With all respect and humbleness.

Yours sincerely,



John Adwet Raghav
Batch – VI
I'd: F-1285

**Hidayatullah National Law University,
Raipur (C.G.)**



**Student's Manual
2009-10**

**“Including Examination Rules,
Library Rules, Hostel Rules,
Internship Rules & Disciplinary Rules”**

19/02/14

EXAMINATION RULES


19/02/14

184

Hidayatullah National Law University – Rules 2009

The Vice Chancellor shall constitute a committee and the committee would decide the criteria for “overall best performance” for award of the Medal.

13.3 Syed Afzal Ahmed Rizvi Gold Medal: For Criminal Law and Advocacy

The Syed Afzal Ahmed Gold Medal shall be awarded to a B.A. LL.B. (Honors) student as per the procedure laid down in Schedule – V (include from the decision of Academic Council).

14. EMERGENCY POWERS

Notwithstanding anything contained in the above Rules, the Vice Chancellor is empowered to revise/ update the examination rules as and when required in accordance with course/syllabus and other conditions from time to time.

15. REPEAL AND SAVINGS

After notification of operation of these examination rules, all preceding rules relating to examination stand repealed. Except, rule of promotion and award of degree shall be governed by the related provisions mentioned in prospectus applied/issued to the concerned batch.

SCHEDULE – I

GUIDELINES FOR PROJECT WRITING

1. Object of Writing a Project:

Students are expected to collect, compile, assimilate, understand and analyze the literature.

The Main objective of expecting students to projects in most of the subject's right from first year is to improve their learning skills through writing. A study on a specific issue will give immense confidence to the students regarding the subject.

The projects with a little effort can be converted into Articles and sent to Journals for publication. Even otherwise, these projects will remain as unpublished research work and will help the prospect of higher education and placement opportunities.

2. Structure of a Project:

- Cover Page
 - Title of the Project
 - Name of the Student, Roll No. and name of the Programme

Hidayatullah National Law University – Rules 2009

A candidate shall be eligible for the award of the LL.M degree only when he/she has completed all the prescribed courses, including the dissertation, by securing at least the minimum B grade in all courses and a minimum grade point average of 3 out of 7 within a maximum period of five years from the date of enrollment. But after passing of first two years, he/she will have to pay examination fee for additional semester of his/her continuation in this programme.

13. Issue of Documents

The following documents shall be issued by the examination section, on request of students, after successful completion of the programme. The student will have to obtain "No Dues" certificate from the all departments of the University. They are:

1. Transfer Certificate.
2. Character Certificate.
3. Migration Certificate.
4. Attendance Certificate.
5. Transcript.
6. Provisional Degree/Degree.

14. AWARD OF GOLD MEDAL/S:

The University awards the following Gold Medals to its B.A. LL.B. (Honors):

13.1 University Gold Medal: For First Rank Holder.

University Gold Medal shall be awarded to the First Rank Holder student in B.A.LL.B.(Honors) and LL.M. on the basis of CGPA taking the programme as a whole. Provided that:

- (a) The student must have completed all courses under the Programme in one chance i.e. without any repeat in any course and
- (b) There is no proven charge of misconduct on the ground of violation of rules or breach of any disciplinary rules of the University.

13.2 Chancellor's Gold Medal: For Overall Best Performance.

Chancellor's Gold Medal will be awarded to a student for Overall Best Performance in B.A.LL.B. (Hons.).



**HIDAYATULLAH NATIONAL
LAW UNIVERSITY**

NOTICE REGARDING ELIGIBILITY FOR AWARD OF ANY GOLD MEDAL AT HNLU

Dt.13.01.2014

With reference to queries received from some of the students, it is hereby once again clarified that as per the Ordinances of the University, the eligibility criteria for award of any Gold Medal at HNLU is as follows:-


- (a) The student must have completed all courses under the Programme in one chance i.e. without any repeat or improvement in any course.
- (b) Improvement shall not be considered for the purpose of gold medal.
- (c) There is no proved charge of misconduct on the ground of violation of rules or breach of code of conduct.

As per Hidayatullah National Law University Code of Conduct Rules, 2003, the Eligibility Criteria for any Gold Medal to be awarded is as follows:-

- (a) The students must have completed all courses under the Programme in one chance that is, repeat or improvement in any course shall disentitle the student from the gold medal.
- (b) Improvement shall not be considered for the purpose of gold medal.
- (c) There is no charge or misconduct, violation of rules or breach of code of ethics, that is, the students concerned must not have been served with a memo, warning or any punishment on account of the above charge during the entire Programme.

Accordingly, the names of recipients of the Gold Medals of the University are to be finalized as per the above Eligibility Criteria and approval by the Academic Council and Executive Council of the University. Thereafter, the list of recipients of the Gold Medals will be uploaded on University website in due course. This is for information of all concerned.

By orders


13/01/14.
REGISTRAR (I/C.)


19/02/14



Hidayatullah National Law University

Vill.- Uparwara, Tah. -- Abhanpur, Dist. -- Raipur (C.G.)

Phone No. 0771-3057603, 3057604 (O); 3057666 (Telefax)

email: registrar@hnlul.ac.in

www.hnlul.ac.in

No. HNLU/9164/2010

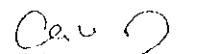
Dt. 17.02.2010

ORDER

On the recommendations of the Proctorial Board, HNLU, Raipur:-

1. Mr. John Advet Raghat (Semester-VIII student) is imposed a fine of Rs.1000/- and a suspension of 15 days from University and Hostels w.e.f. 20.02.2010. He shall also submit an undertaking not to repeat undesirable behavior in future.
2. Ms. Arya Tripathi (Semester-VIII student) is imposed a fine of Rs.1000/- and a suspension of 15 days from University and Hostels w.e.f. 20.02.2010. She shall also submit an undertaking not to repeat undesirable behavior in future.
3. Mr. Shiveshwar Yadav (Semester-VI student) is imposed a fine of Rs.1000/- and a suspension of 15 days from University and Hostels w.e.f. 20.02.2010. He shall also submit an undertaking not to repeat undesirable behavior in future.
4. Mr. Maharshi Sharma (Semester-VI student) is imposed a fine of Rs.1000/- and a suspension of 15 days from University and Hostels w.e.f. 20.02.2010. He shall also submit an undertaking not to repeat undesirable behavior in future.
5. Mr. Kamaldeep Malik (Semester-VI student) is imposed a fine of Rs.500/- and a suspension of 7 days from University and Hostels w.e.f. 20.02.2010. He shall also submit an undertaking not to repeat undesirable behavior in future.
6. Mr. Abhinav Devesh Shukla (Semester-VI student) is imposed a fine of Rs.500/- and a suspension of 7 days from University and Hostels w.e.f. 20.02.2010. He shall also submit an undertaking not to repeat undesirable behavior in future.
7. Mr. Himanshu Chaube (Semester-IV student) is imposed a fine of Rs.500/- and a suspension of 7 days from University and Hostels w.e.f. 20.02.2010. He shall also submit an undertaking not to repeat undesirable behavior in future.
8. Mr. Rostam Singh (Semester-IV student) is imposed a fine of Rs.500/- with a warning not to repeat undesirable behavior in future.

The fine is to be deposited within 7 days of this order.

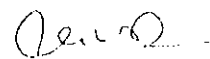

REGISTRAR

Endt. No. HNLU/9165/2010

Dt. 17.02.2010

Copy to:

1. P.A. to Hon'ble Vice-Chancellor, HNLU for information of Hon'ble V.C.
2. Chairman, Proctorial Board, HNLU
3. Warden, Boys Hostel, HNLU
4. Warden, Girls Hostel, HNLU
5. Accounts Officer, HNLU
6. Section Officer, Examination, HNLU
7. Section Officer, Establishment, HNLU, for filing copies of the order in the personal files of the students concerned.
8. Students concerned.
9. Parents of the students.
10. File copy.


REGISTRAR

14/02/14

188



Hidayatullah National Law University

Vill. - Uparwara, Tah. - Abhanpur, Dist. - Raipur (C.G.)

Phone No. 0771-3057603, 3057604 (O), 3057666 (Telefax)

email: registrar@hnu.ac.in

www.hnu.ac.in

No.HNLU/ 9194 /2010

11.02.2010

ORDER

It is hereby ordered that the execution of Order No.HNLU/9164/2010 dated 17.02.2010 is postponed till further orders. The concerned students are hereby kept under observation for the remaining period of their stay in this University. The execution/waiver of the order dated 17.02.2010 will depend on their conduct during the observation period.

By Order.

[Signature]

REGISTRAR

11.02.2010

Encl.No.HNLU/ 9198 /2010

Copy to:

1. P.A. to Hon'ble Vice-Chancellor, HNU for information of Hon'ble V.C.
2. Chairman, Proctorial Board, HNU
3. Warden, Boys Hostel, HNU
4. Warden, Girls Hostel, HNU
5. Accounts Officer, HNU
6. Section Officer, Examination, HNU
7. Section Officer, Establishment, HNU, for filing copies of the order in the personal files of the students concerned.
8. Students concerned.
9. Parents of the students.
10. File copy.

[Signature]

REGISTRAR

[Signature]

[Signature]
19/02/14

189



**HIDAYATULLAH
NATIONAL LAW UNIVERSITY
Raipur, Chhattisgarh**

No. CC/ FNLU/2011/260

Registration No. : F1285

CHARACTER CERTIFICATE

This is to certify that **John Adwet Raghav S/o Mr. Aroon Kumar Choudhary** was a student of this University from July, 2006 to Apr., 2011 and during this period his Character was good.

Date: 17.06.2011




REGISTRAR


19/02/14

190



John Raghav <adwet.john@gmail.com>

Requirements of CV's of Students for award of Chancellor's Gold Medal and Syed Afzal Rizvi Gold Medal

Exam HNLU <exam@hnl.ac.in>

Tue, Mar 6, 2012 at 1:30 PM

To: ashalig@yahoo.co.in, bikramaditya007@rediffmail.com, harendra.hnl@gmail.com, yoursmonashukla7@gmail.com, manishvadera@gmail.com, ravi.hnl@gmail.com, arunikumar123@rediffmail.com, snehasnehal@gmail.com, sunilpatel2020@gmail.com, sunil-dinu-yash@yahoo.com, vyankatesg_singh@yahoo.com, pri292003@yahoo.com, vikash.hnl@gmail.com, mail2abhishekjain@gmail.com, yash_shourthat@yahoo.co.in, akanksha.grg@gmail.com, kinshu4ever@yahoo.co.in, bhoomika1288@gmail.com, deepikaverma@gmail.com, pcverma99@yahoo.com, jayatandra.dash@gmail.com, twinkle_jinu@yahoo.com, pankhuripetals@gmail.com, pooja_agrawal@gmail.com, pooj_agrawal@hotmail.com, pooj_agrawal@yahoo.com, pranati66@gmail.com, pranatikumari@yahoo.co.in, pranajita.barmar@gmail.com, pankhee1110@yahoo.co.in, priyankashreni@gmail.com, priyankashreni@yahoo.co.in, priyanka.hnl@gmail.com, reetisonchhatra@gmail.com, bajaj.saloni@gmail.com, purti_bajaj@rediffmail.com, sshrivastava86@gmail.com, gavel.tanushree28@gmail.com, aditi16.mathur@gmail.com, akanksha.hnl@gmail.com, animesh.hnl@gmail.com, anushadubey@gmail.com, artijayaswal@gmail.com, arya.hnl@gmail.com, avani.hnl@gmail.com, gauravphnl@gmail.com, hkesh.jha@gmail.com, adwet.john@gmail.com, prabhakar4@gmail.com, priya.hnl@gmail.com, priyesh.hnl@gmail.com, rini1988@gmail.com, rishi.inspiration@gmail.com, ruchimehta.hnl@gmail.com, dang.sid@gmail.com, suchetamehra87@gmail.com

Dear Students,

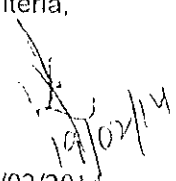
The University has decided to organize 2nd Convocation in near future. It has constituted a committee for deciding the criteria to award Chancellor's Gold Medal and Syed Afzal Rizvi Gold Medal. The committee came with a decision :-

For awarding the Chancellor's Gold Medal (For overall best performance), the Committee decided the criteria as under:-

- i. Academic Performance
- ii. Participation and Performance in Moot Court - National / International
- iii. Publication of Research Paper – National / International journal of refereed / peer-review nature
- iv. Presentation and Participation in Seminar – Workshop / Conference - National / International
- v. Extra Curricular Activities
- vi. For the above consideration only CVs of those students who have secured 7 (seven) or more than 7 (seven) CGPA will be called for.

For awarding Syed Afzal Ahmed Rizvi Gold Medal, the Committee decided to award the medal on the criteria adopted by the Academic Council dated 26.12.2008.

- i. A list of first top 10 (ten) students is to be prepared who cumulatively secure highest marks in the papers of Cr. P.C., I.P.C. and Law of Evidence.
- ii. Their performance in Moot Court Competitions is to be evaluated. Following above criteria, best student will be awarded the medal.


https://mail.google.com/mail/?ui=2&ik=b71caef890&view=pt&q=rizvi&qs=true&search... 19/02/2014

(191)

As per rules, the first rank holder of B.A.LL.B. (Hons.) and LL.M. are to be awarded with the University Gold Medal.

For this purpose, it has been decided to call for latest CVs with supporting relevant documents, through email to be sent to exam@hnl.u.ac.in or by registered post to be addressed to the Registrar, HNLU, Raipur – 493 661 latest by 12th March 2012 by 5:00 pm, from the students who are qualified for two medals, i.e., Chancellor's Gold Medal and Syed Afzal Rizvi Gold Medal.

The pass-out students of B.A.LL.B (Hons.) Batch-IV, V & VI having 7 (seven) CGPA or more are hereby required to send their CV's along with relevant supporting documents in the following format for Chancellor's Gold Medal:-

1. Name of the Student
2. Father's Name
3. Date of Birth
4. Permanent Address
5. Email address
6. Contact Nos.
7. Year of Passing and CGPA
8. Academic Performance
9. Participation and Performance in Moot Court - National / International
10. Publication of Research Paper – National / International journal of refereed / peer-review nature
11. Presentation and Participation in Seminar – Workshop / Conference - National / International
12. Extra Curricular Activities

The pass-out students of B.A.LL.B. (Hons.) Batch-IV, V & VI listed below are hereby required to send their CV's along with relevant supporting documents in the following format for Syed Afzal Rizvi Gold Medal:-

1. Name of the Student
2. Father's Name
3. Date of Birth
4. Permanent Address
5. Email address
6. Contact Nos.
7. Year of Passing and CGPA
8. Academic Performance in Cr. P.C., I.P.C. and Law of Evidence.
9. Performance in Moot Court Competitions.

List of Students (Batch Wise) who are required to send information on the above format:-

Batch – IV (Year : Jan. -April 2005 - Sept.-December 2009)

Sl. No.	Name of Pass out Students	ID / Registration No.	Year of Passing
1.	Harendra Beniwal	D1174	December - 2009

2.	Ashhar Mustafa	D1161	December - 2009
3.	Vikash Kumar Sinha	D1206	December - 2009
4.	Mona Shukla	D1187	December - 2009
5.	Molla Hasanuzzaman	D1186	December - 2009
6.	Bikramaditya Ghosh	D1167	December - 2009
7.	Sneha Snehal	D1198	December - 2009
8.	Vyankatesh Singh	D1204	December - 2009
9.	Manish Jain	D1189	December - 2009
10.	Sunil Kumar Patel	D1200	December - 2009

Batch – V (Year : July- November 2005 - Jan.-April 2010)

Sl. No.	Name of Pass out Students	ID / Registration No.	Year of Passing
1.	Pranjita Barman	E1244	April – 2010
2.	Pranati Kumari	E1243	April – 2010
3.	Bhoomika Verma	E1220	April – 2010
4.	Reeti Sonchhatra	E1249	April – 2010
5.	Tanu Shree Gavel	E1259	April – 2010
6.	Priyanka Rathi	E1247	April – 2010
7.	Deepika Verma	E1222	April – 2010
8.	Pooja Agrawal	E1241	April – 2010
9.	Jayatandra Dash	E1228	April – 2010
10.	Priyanka Dwadash Shreni	E1246	April – 2010

Batch – VI (Year : July- November 2006 - Jan.-April 2011)

Sl. No.	Name of Pass out Students	ID / Registration No.	Year of Passing
1.	Avani Bansal	F1275	April – 2011
2.	Arya Tripathy	F1274	April – 2011
3.	John Adwet Raghav	F1285	April – 2011
4.	Priyesh Sharma	F1297	April – 2011
5.	Ruchi Mehta	F1304	April – 2011
6.	Rini Mitra	F1300	April – 2011
7.	Arti Jayaswal	F1273	April – 2011
8.	Prabhakar	F1293	April – 2011
9.	Rishi Thakur	F1301	April – 2011
10.	Animesh Tiwari	F1269	April – 2011

Examination Section
Hidayatullah National Law University,
Upawara Post, Abhanpur, New Raipur
Chhattisgarh, INDIA-493661
Phone No.: 0771-3057608
Fax No.: 0771-3057666

19/02/14

To

The Hon'ble Registrar
Hidayatullah National Law University
Uparwara Post, Abhanpur
New Raipur – 493661 (C.G.)

Date: February 19, 2014

Subject: Award of Syed Afzal Rizvi Gold Medal and other Gold Medals in the Second Convocation to be held on February 21, and February 22, 2014.

Dear Sir,

Pursuant to the order passed by the Hon'ble High Court of Chhattisgarh in case number WPC/344/2014 dated February 18, 2014 (certified copy attached as Annexure I), I hereby represent before the Hidayatullah National Law University (the "University") through your office and humbly request consideration of the above captioned subject matter on the following grounds:

- A. I was enrolled as a student in the B.A.L.L.B (Hons.) course of the University (Batch VI, 2006-2011). I was admitted to the above mentioned course in June 2006 and passed out of the University in April 2011, securing the second highest CGPA (9.05 on scale of 10) in my class i.e. Batch VI of the University, securing the 2nd rank. As a student of the University, I have actively participated in the various activities of the University such as organizing of conferences (like SACCEP, 2011), moot court competitions (HNMCC), extra-curricular activities (like debating competitions) and other events organized on behalf of the University. I have represented the University and won accolades at various national and international competitions and forums for the University. In my due course as a student of the University, I have undertaken internships with reputed Senior Advocates of the Hon'ble Supreme Court of India, Hon'ble Justice of the Hon'ble Supreme Court of India, and law firms in the country. I have also published legal research papers in reputed national and international journals such as All India Reporter, Supreme Court Cases, Madras Law Journal, etc.
- B. In accordance with Rule 14 of the Examination Rules of the University Student's Manual 2009-2010 available with the students from the University's website (copy attached as Annexure II), I am entitled for consideration of the Chancellor's Gold Medal (for overall best student for a particular batch) and the Syed Afzal Rizvi Gold Medal (for overall best performance in criminal law). Also having secured O and D+ grades in a large number of subjects including Honours and Optional papers in the course of five years of my B.A.L.L.B (Hons.) course, I reasonably expect to be awarded with other Gold Medals to be awarded by the University in its forthcoming Second Convocation to be held on February 21 and February 22, 2014.
- C. The University notified in its notice dated January 13, 2014 (copy attached as Annexure III), that the list of candidates receiving Gold Medals in the Second Convocation shall be notified on the

Amrita Singh
19/02/2014

website of the University. However, there has not been any list of recipients of Gold Medals uploaded on the University website subsequent to the notice dated January 13, 2014. Moreover, I have not been individually sent any communication from the University regarding Gold Medals being awarded to me. *Vide* the said notice of January 13, 2014; the University had also specified the eligibility criteria for award of any Gold Medal at the University. I have not been provided any intimation / communication by the University as regards any ineligibility accruing to me and no opportunity of being heard has been afforded to me till date as to why, if so, I am being considered ineligible for any Gold Medal of the University, including the Chancellor's Gold Medal and Syed Afzal Rizvi Gold Medal. In accordance to the Examination Rules in the Student Manual, which prescribes the criteria for award of the Chancellor's Gold Medal and Syed Afzal Rizvi Gold Medal, no disqualification for award of the Chancellor's Gold Medal and Syed Afzal Rizvi Gold Medal on grounds of proven charge of misconduct is provided for.

- D. I understand that an order dated February 17, 2010 was passed by your Hon'ble office (copy attached as Annexure IV) which had imposed a fine of INR 1000/- and a suspension of 15 days from the University and hostels w.e.f. February 20, 2010. However, the execution of this order was postponed till further orders by your Hon'ble office *vide* a further order dated March 2, 2010 (copy attached as Annexure V). It is my humble submission that to my knowledge no further orders have been passed by the University in furtherance thereof during my stay in the University, and accordingly the said order dated March 2, 2010 has the effect of revoking the earlier order dated February 17, 2010. It is also my further submission to you that there has been no proved charge of misconduct against me nor I have been imposed any punishment by the University for any such misconduct. Moreover, I have passed out of the University as a sincere student with appreciation from all my respected teachers, including yourself in your capacity as a teacher, as regards my performance and behaviour in the class rooms and the University campus. I have also been awarded a certificate of Good Character by the University at the completion of my degree (copy attached as Annexure VI).
- E. It is my further submission that in pursuance of conducting the Second Convocation, the University has put up a notice on the University website on February 27, 2012 calling on students to send their CVs with relevant supporting documents to be sent to the University to apply for Gold Medals of the University. Individual communications *via* email dated March 6, 2012 were also sent only to certain students, including myself (copy of the email communication is attached as Annexure VII), in this regard. The notice invited the students to apply for the Chancellor's Gold Medal as well as the Syed Afzal Rizvi Gold Medal, and stated that any student with a CGPA of 7 or more could apply for the Chancellor's Gold Medal, only certain students from each batch were considered eligible to apply for the Syed Afzal Rizvi Gold Medal. It is my submission that my name was considered eligible for award of the Syed Afzal Rizvi Gold Medal *vide* the said notice and email dated March 6, 2012 and I was specially invited to apply for it. When the rules referred to in the notice dated January 13, 2014 did exist at the time these communications were made and I was considered eligible, there seems no reason why I should be considered ineligible, if so, at the time when the convocation is about to take place.

Amrinderpal Singh
19/02/2014

F. This is my humble submission that based on my aforesaid submissions; your Hon'ble office may please consider me for the award of the Gold Medals which I may be entitled. It is my further submission that if any ineligibility has accrued to me by virtue of the University notice dated January 13, 2014, I may be please intimated about such decision and given an opportunity of being heard in the same regard.

With all respect and humbleness.

Yours sincerely,

Arya Tripathy
Batch - VI
F-1274.

Arya Tripathy
19/02/2014

Udayanullah National Law University – Rules 2009

A candidate shall be eligible for the award of the LL.M. degree only when he/she has completed all the prescribed courses, including the dissertation, by securing at least the minimum 18 grade in all courses and a minimum grade point average of 2 out of 7 within a maximum period of two years from the date of admission. And after passing of two years, he/she will have to pay examination fee for additional semester of further continuation in this programme.

13. Issue of Documents

The following documents shall be issued by the examination section, on request of students, after successful completion of the programme. The student will have to obtain "No Dues" certificate from the all departments of the University. They are:

1. Transfer Certificate.
2. Character Certificate.
3. Migration Certificate.
4. Attendance Certificate.
5. Transcript.
6. Provisional Degree/Degree.

14. AWARD OF GOLD MEDALS:

The University awards the following Gold Medals to B.A., LL.B. (Hons.)

14.1 University Gold Medal For First Rank Holder.

University Gold Medal shall be awarded to the First Rank Holder student in B.A., LL.B. (Hons.) and LL.M. on the basis of CGPA taking the programme as a whole. Provided that:

- (a) The student must have completed all courses under the Programme before he/she is awarded any repeat course and
- (b) There is no proven charge of misconduct on the ground of violation of rules or breach of any disciplinary rules of the University.

14.2 Chancellor's Gold Medal For Overall Best Performance.

Chancellor's Gold Medal will be awarded to a student for Overall Best Performance in B.A., LL.B. (Hons.).

Angustina Parthasarathy
Chancellor
Page No. 14

Hidayatullah National Law University – Rules 2009

The Vice Chancellor shall constitute a committee and the committee would decide the criteria for "overall best performance" for award of the Medal.

13.2 Syed Abul Ahmad Ghazi Medal For Criminal Law and Advocacy

The Syed Abul Ahmad Ghazi Medal shall be awarded to a B.A. LL.B. (Hons) student on par the procedure laid down in Schedule – V (includa from the decision of Academic Council).

14. EMERGENCY POWERS

Notwithstanding anything contained in the above Rules, the Vice Chancellor is empowered to revise/ update the examination rules on and when required in accordance with course/syllabus and other conditions from time to time.

15. REPEAL AND SAVING

After notification of operation of these examination rules, all preceding rules relating to examination stand repealed. Except, rules of promotion and award of degree shall be governed by the related provisions mentioned in prospectus applied/ issued to the concerned batch.

SCHEDULE – I

GUIDELINES FOR PROJECT WRITING

1. Object of Writing a Project

Students are expected to collect, compile, assimilate, understand and analyze the literature.

The Main objective of expecting students to projects in most of the subject is right from first year is to improve their learning skills through writing. A study on a specific issue will give immense confidence to the students regarding the subject.

The projects with a little effort can be converted into Articles and sent to journals for publication. Even otherwise, the projects will enable as unpublished research work and will help the prospect of higher education and placement opportunities.

2. Structure of a Project

a. Cover Page

i. Title of the Project

ii. Name of the Student, Roll No. and name of the Programme

Arjun Singh
Arjun Singh
B.A. LL.B. (Hons)
Batch 2012-13

Page No. 16

Arjun Singh
19/02/2014



Hidayatullah National Law University

[illegible]

Copyright © 2010

DISCUSSION

© 2007 The Authors
Journal compilation © 2007 Blackwell Publishing Ltd, *Journal of Internal Medicine* 261: 109–116

- [illegible]

*See flow in the box deposited within 2 days of 6 is added.

120 1 3 3 2 2 0 1 0

Printed by the Government of India
at the Government Press, Calcutta

- [illegible]

10. 参考文献

Aug 19/02/2011

200



Madaniyat ul Uloom National Law University

Office Memorandum, Dated: 19/02/2017
Subject: ADMISSIONS (2016-17) (2017-18) (2018-19)

TO: THE VICE CHANCELLOR

FROM: THE REGISTRAR

DATE: 19/02/2017

Reference is made to the letter of the Registrar, dated 19/02/2017, regarding the admission of students for the year 2016-17, 2017-18 and 2018-19. The Registrar is requested to submit the details of the students who have been admitted for the year 2016-17, 2017-18 and 2018-19, along with the details of the fees paid by them, to the Registrar, for the purpose of admission of students for the year 2016-17, 2017-18 and 2018-19.

Encl: 01/02/2017

2017 to

1. To the Vice Chancellor, MNU, for information of the same.
2. To the Registrar, MNU, for information of the same.
3. To the Registrar, MNU, for information of the same.
4. To the Registrar, MNU, for information of the same.
5. To the Registrar, MNU, for information of the same.
6. To the Registrar, MNU, for information of the same.
7. To the Registrar, MNU, for information of the same.
8. To the Registrar, MNU, for information of the same.
9. To the Registrar, MNU, for information of the same.
10. To the Registrar, MNU, for information of the same.

Amr Farid
F-1274
Bachan-5

Amr Farid
19/02/2017



**HIDAYATULLAH
NATIONAL LAW UNIVERSITY
Raipur, Chhattisgarh**

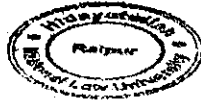
No. CO/ HNLU/2011/204

Registration No. 18674

CHARACTER CERTIFICATE

This is to certify that **Arya Tripathy**
D/o. **Dr. Dinbandhu Tripathy** was a student of this University
from July, 2006 to Apr., 2011 and during this period her
Character was good.

Date: 26.06.2011



[Signature]
REGISTRAR

[Signature]
19/02/2014
Raipur

Arya Tripathy
19/02/2014

Tripathy, Arya

From: Arya Tripathy <tripathy.arya@gmail.com>
Sent: Wednesday, 19 February 2014 12:00 AM
To: tripathy, Arya
Subject: Final Requirements of CV's of Students for award of Chancellor's Gold Medal and Syed Afaul Rizvi Gold Medal

From: Arya Tripathy <tripathy.arya@gmail.com>
Date: Tuesday, March 4, 2014
Subject: Requirements of CV's of Students for award of Chancellor's Gold Medal and Syed Afaul Rizvi Gold Medal

For awarding the Chancellor's Gold Medal (for overall best performance), the Committee decided that students having the following criteria will be eligible for the award. The criteria are as follows:
1. Academic Performance
2. Participation and Performance in Most Court - National / International
3. Publication of Research Paper - National / International Journal of peer-reviewed nature
4. Presentation and Participation in Seminar / Workshop / Conference - National / International
5. Extra Curricular Activities

Dear Students,

The University has decided to organize 2nd Convocation in near future. It has constituted a committee for deciding the criteria to award Chancellor's Gold Medal and Syed Afaul Rizvi Gold Medal. The committee came with a decision as follows:-

For awarding the Chancellor's Gold Medal (for overall best performance), the Committee decided that students having the following criteria will be eligible for the award. The criteria are as follows:-

Academic Performance
Participation and Performance in Most Court - National / International
Publication of Research Paper - National / International Journal of peer-reviewed nature
Presentation and Participation in Seminar / Workshop / Conference - National / International
Extra Curricular Activities

Arya Tripathy / *Arya Tripathy*
19/02/2014

Arya Tripathy
19/02/2014

For the above consideration only CVs of those students who have secured 7 (seven) or more than 7 (seven) CGPA will be called for.

For awarding Syed Afaul Ahsan Rizvi Gold Medal, the Committee decided to use the medal on the pattern adopted by the Academic Council dated 26.12.2008.

A list of first top 10 (ten) students is to be prepared who cumulatively secure highest marks in the papers of the D.C., L.P.C. and Law of Evidence. Their performance in Moot Court Competitions is to be considered. Following above criteria, best student will be awarded the medal.

As per rules, the first rank holder of B.A.L.L.B. (Hons) and LL.M. are to be awarded with the University Gold Medal.

For this purpose, it has been decided to call for latest CV (with supporting relevant documents), through email to be sent to registrar@uob.edu.pk or by registered post to be addressed to the Registrar, UOBLE, P.O. Box 302, G-1 Intest by 10th March 2012 by 5:00 pm, from the students who are qualified for two medals, i.e. Chairman's Gold Medal and Syed Afaul Ahsan Rizvi Gold Medal.

The pass-out students of B.A.L.L.B. (Hons) Batch-IV, V & VI having 7 (seven) CGPA or more are hereby required to send their CVs along with relevant supporting documents in the following format for Chairman's Gold Medal:

1. Name of the Student
2. Father's Name
3. Date of Birth
4. Permanent Address
5. Email address
6. Contact No.
7. Year of Passing and CGPA
8. Academic Performance

Participation and Performance in Moot Court - National / International
Publication of Research Paper - National / International Journal of refereed / peer-reviewed nature
Presentation and Participation in Seminar / Workshop / Conference - National / International
Extra Curricular Activities

The pass-out students of B.A.L.L.B. (Hons) Batch-IV, V & VI listed below are hereby required to send their

Approved by Registrar
10/03/2012

Approved by Registrar
10/03/2012

Copy along with relevant supporting documents in the following format for Next ATPA Round Gold Medal -

1. Name of the Student
 2. Father's Name
 3. Date of Birth
 4. Permanent Address
 5. Email address
 6. Contact No.
 7. Year of Passing and CGPA
 8. Academic Performance in C/P, P/C, T/P, C and Case of Evidence.
- Performance in School/Coast Competitions

List of Students (Batch Wise) who are required to send information on the above format -

Batch - IV (Year - Jan - April 2003 - Sept - December 2003)

Sl. No.

Name of the Student

ID - Registration No.

Year of Passing

1.

Gender/Religion

DEL/24

December - 2003

2.

Adhar Number

DEL/61

Angela Prasad / Angela Prasad
19/002/2014

Angela Prasad
19/002/2014

10/10/2009

2

10/10/2009

Department of National Law University,
Uttarakhand, Dehra Dun, Uttarakhand, India
Phone No. 0135-3037600
Fax No. 0135-3037600

10/10/2009

Amrit Nipallu
19/02/2011

Hidayatullah National Law University, Raipur(CG)

Date:16.2.2010

Report of the Proctoral Board

The proctoral board held the enquiry on 15-16/2/2010 regarding the incident of fighting between the different groups of IV, VI and VIIIth semester students on 13/2/2010 in the university campus i.e. (playground and outside the Library) in evening 4:10pm to 5:20 pm and on 14.2.2010 near Ghadi Chowk in the city. Each group and individual presented his/her version without any sincerity and semblance of truth and tried to conceal the real occurrence to its benefit. Any way some conclusions came out by having perusal of the statements and some marks on the person of some of the students that is Mr. John A. Raghav, Mr. Shiveshwar and Mr. Rustam. Who started first? Who is assailant? Who is victim? we could not ascertain because everything came against both parties accusing of each other and no independent observer could come to depose so may we come to the truth behind the actual involvement of the respective complainants and victims. But the situation is horrifying that the students of a National Law University and that too of senior batches are not able to give any semblance of matured behavior, expression and objectivity. They appeared to be the clash of petty interests coming out of election and afterward happenings. The students do not bear even the semblance of the qualities essentials for peaceful and honorable existence in a society, they appear to be influenced and indulging in group war on childish expression like, staring at somebody and passing casual remarks against somebody like dead per . The incident appeared to be accumulation of utter intolerance and lack of appreciation of the minimum norms of society? It is quit unfortunate that the students are organized on semester lines i.e. IV and VI fighting group on the one hand and the VIIIth on the other. Any way the following students are actively involved in the incident of 13 & 14 feb 2010 namely:

1. Mr. John Adveit Raghav
2. Mr. Arya Tripathi
3. Mr. Shiveshwar Yadav
4. Mr. Mahrshi Sharma
5. Mr. Rostam singh Thakur

With some short of grave and more serious activities, and

1. MR. Abhinav Devesh
2. MR. Abhinay Kapoor
3. Mr. Himanshu Chowbe

Are involved with less gravity for the same.

RRd
17.02.2010

The Proctoral Board feels strong concern about the whole incidents. The university is being taken to ransom by these students indulging in open fighting and misusing hostel facility for group organisation for fighting between themselves.

They have put threat to the authority of law and made hell of affairs, disturbing and initiating the educational atmosphere of this august institution. The Board feels concern about the future of these students and is also at a loss to see that even the good students have no care for their future career and are behaving in the most irresponsible provocative manner and creating a situation of chaos, disorder and insecurity, not only in the campus but also at public place like Ghadi Chowk and tarnishing the image of this institution. With heavy heart, and great anguish the Board recommends the following punishment to the different students involved in such ugly incidence with a view to secure the interest of the student community, hostel discipline, campus discipline and above all the prestige of the institution.

1. Mr. John Advait Raghav, Sem. VIII has been found guilty of instigating, provoking and organising the group of students against the other group of students, attacking and assaulting Mr. Rustam Thakur at Ghadi Chowk on 14th Feb eveing at around 4.00 pm who had been sent for medical treatment along with one of the university officer on 14th Feb about 7.30 pm. he had also collected a dozen of VIIIth semester students along with iron rod in dead night of 13-14. 2.2010 in the Hostel.
2. Mr. Siveshwar Yadav and Mr. Maharshi Sharma of Sem VI was found guilty of attacking Mr. John Advait Raghav in the university campus, who had some marks of attack on his person. Their conduct open challenge to the law and order and discipline problem in university. they also organised group of Sem VI students of attack against Mr. John and his friends in front of the library in the evening of 13th itself.
3. Ms. Arya Tripathi has been found guilty of provoking, inciting, misbehavior and attacks against Sem VI and IV students and also using bottle as weapon of attack at Gandhi Chowk on 14th Feb. She is found guilty of creating unnecessary fuss by loitering at different places and submitting application from time to time giving different versions of the same incident.
4. Rustam Singh though victim of attack of Mr. John at Ghadi Chowk on 14th Feb evening around 5.00, is guilty of participating in unlawful assembly indulging in group fighting in front of library of the university on 14th February, 2010, which amount to the open challenge to law and order in the campus.
5. Himanshu Choube, Kamaldeep Mallick both are guilty of participating, instigating and indulging in group fighting and creating a chaotic situation on 13th Feb 2010, evening in front of library.

ABG
17.02.10

Recommended Action to be taken against students involved

The gravity of involvement in the incident is different among students therefore the board has recommended punishment as per student manual as follows:

Recommendation (i)

1. Mr. John Adwait Ragav - semester VIIIth
2. Ms. Arya Tripathi - semester VIIIth
3. Mr. Shiveshwar yadav - semester VIth
4. Mr. Maharshi Sharma - semester VIth

Shall be punished by expulsion from both University and HOR for the Maximum period of 15 days along with a fine of Rs. 1000/- each with an undertaking to not to repeat in future.

Recommendation (ii)

1. Mr. Kamaldeep malik
2. Mr. Abhinay devesh Shukla
3. Mr. Himanshu Chowbe

Shall be punished by expulsion from both University and HOR for the Maximum period of 7 days along with a fine of Rs. 500/- each with an undertaking to not to repeat in future.

Recommendation (iii)

1. Mr. Rostam singh shall be punished by a fine of Rs. 500/- along with warning.

Members proctoral Board.

1. Prof. Anirudh parsad
 2. Dr. Sheela Rai
 3. Dr. Anand Pawar
 4. Prof. C.M Mukharjee
 5. Dr. Y. Paparao
 6. Dr. Avinash Samal
 7. Mr. Azeem Pathan
 8. Ms. P. Lakshmi
 9. Ms. Balwindar →
- (Signatures and dates are written next to the names)*
17/02/2010
17/12/2010
17/2/2010

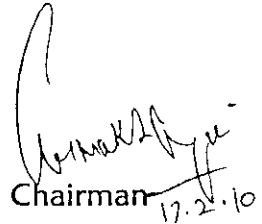
Hidayatullah National Law University, Raipur(CG)

Date:16.2.2010

Report of the Anti-Ragging Committee

That the committee has received a complaint from Mr. Rostam Singh Thakur student of semester IVth contending that he was ragged by Mr. John Adwait Ragav student of semester VIIIth by beating him at Ghadi Chowk on 14.2.2010.

The committee has come to know that another incident took place in the university on 13.2.2010 which is referred to proctoral board of the university and during interrogation it has come to know that this application is ⁱⁿreciprocation of that incident therefore the committee recommend to consider this application in the proctoral board instead of anti- ragging committee.


Chairman 17.2.10

Anti Ragging Committee



Hidayatullah National Law University
HNLU Bhawan, Civil Lines, Raipur-492001 (C.G.)

Phone No. 0771-4080114 Fax 0771-4080118
email: registrar@hnlv.ac.in www.hnlv.ac.in

No.HNLU/ 6910 /2008

Dt.14.10.2008

To
Mr. John Advet Raghat
Student Semester V
HNLU, Raipur

On the recommendations of the Proctorial Board, the following
punishment has been imposed on you:

Tendering a written apology for your conduct, failing which
strict disciplinary action will be taken.

[Signature]
REGISTRAR
HIDAYATULLAH NATIONAL
LAW UNIVERSITY, RAIPUR

Endt.No.HNLU/ 6910 /2008

Dt.14.10.2008

Copy to:

1. P.A. to Hon'ble Vice-Chancellor for information of
Hon'ble V.C.
2. Proctorial Board, HNLU
3. Personal file of the student.

[Signature]
REGISTRAR
REGISTRAR
HIDAYATULLAH NATIONAL
LAW UNIVERSITY, RAIPUR

seen
[Signature]

o/c.

Hidayatullah National Law University
HNLU Bhawan, Civil Lines, Raipur-492001 (C.G.)

Phone No. 0771-4080114 Fax 0771-4080118
email: registrar@hnlua.ac.in www.hnlua.ac.in

No.HNLU/ 6925 /2008

Dt.15.10.2008

To
Mr. John Advet Raghat
Student Semester V
HNLU, Raipur

In continuation of letter dated 14.10.2008, on the recommendations of the Proctorial Board, you are hereby placed on conduct probation for period ending April 2009.

Endt.No.HNLU/ 6925 /2008

Indev
REGISTRAR
HIDAYATULLAH NATIONAL
LAW UNIVERSITY, RAIPUR
15.10.2008

Copy to:

1. P.A. to Hon'ble Vice-Chancellor for information of Hon'ble V.C.
2. Proctorial Board, HNLU
3. Personal file of the student.

Indev
REGISTRAR
HIDAYATULLAH NATIONAL
LAW UNIVERSITY, RAIPUR

RECOMMENDATIONS OF THE PROCTORIAL BOARD

In the matter of Mr. John Advait Raghav (Semester V) and Mr. Akshat Choudhary (Semester IX)

The complaint given by Mr. John Advait Raghav to the Vice Chancellor on 26.8.2008 was referred to the Proctorial Board for enquiry and report. The complaints given by Mr. Akshat Choudhary and Mr. Arun Scaria of IX Semester addressed to the Disciplinary Committee were also referred to the Proctorial Board for enquiry and necessary action since all the above complaints are inter-related.

The facts leading to the incident referred to the Proctorial Board through the above complaints, as understood by the Proctorial Board through personal examination of the concerned parties and through material available on record are as follows:

For the sake of convenience the incidents leading to the present dispute is divided into two:

1. The incident that took place in HNLU campus on 25.8.2008 at 7:30 p.m.
2. The incident that took place in the Hostel of the University 25.8.2008 at 9:30 p.m.

The incident that took place in HNLU campus on 25.8.2008 at 7:30 p.m.:

That on 25.8.2008 evening while returning to the hostel from the University Mr. John Advait Raghav has attempted to reserve his seat in the bus by keeping his bag and laptop on a seat. Mr. Akshat Choudhary on boarding the bus removed the bag and belongings of Mr. John and sat on the seat which annoyed Mr. John and admittedly Mr. John lost his temper and had a tiff with Mr. Akshat. This has resulted in a heated discussion and the matter ended there once the bus left for the hostel.

The incident that took place in Hostel on 25.8.2008 at 9:30 p.m.:

The complaint filed by Mr. John enclosed as Annexure-I states that "... about 9:30 p.m. while I was in my room (kitchen of flat no. 120), Akshat Choudhary, along with his classmates came to my room, and started to hit me and abuse me with slangs without giving me any opportunity to speak. They constantly hit me. Among these prominent were Mr. Akshat Choudhary, who hit with his fists and legs on my head, face and the lower part of my body; Mr. Rahul Tamaskar, who slapped me and pulled out my hair; Mr. Nitendra Singh Tomar, who caught hold of my neck; Mr. Arindom Hazarika, who hit me on my face with his fist; Mr. Gaurav Shukla, who was involved in pulling me down; Mr. Abhinav Kardekar, who hit on my stomach and right hand; Mr. Anshuman Srivastava, who banged my head with walls; Mr. Saurav Jain constantly addressed me with slangs, along with Mr. Ajay Choudhary. Mr. Arun Scaria and Mr. Zeeshan Ali Khan were constantly instigating their class mates to hit me and abuse me, and they directed their class mates to see that they don't leave a trace to spare me. Mr. Akshat Choudhary thereafter started to hit me on my face, on my neck, on my head and my stomach without any stop.

Thereafter after about 40 minutes of 'battery' and 'harassment' and the use of 'criminal force' they threatened me of similar future action ..."

The proctorial board took cognizance of both the above incidents and called Mr. John, Mr. Akshat and Mr. Arun Scaria to narrate their case before the proctorial board on 26.8.2008 at 6:30 p.m. at the Conference hall. In the course of oral submission by Mr. John, he requested the proctorial board

to examine independent witnesses who were present at the scene of incident and named them. The proctorial board also recorded the oral statements of Mr. Akshat Choudhary and Mr. Arun Scaria.

The proctorial board thereafter issued a notice dated 27.8.2008 enclosed as Annexure-4 calling upon the students named in the notice to appear before the proctorial board to present their case. In compliance to the notice all the students appeared before the proctorial board and gave their statements in writing about the incident which took place in the hostel.

On perusal of the complaints given by the students enclosed as Annexures - 1 to 3 and all the written submissions enclosed as Annexures-5 to 19 and after hearing the students the proctorial board arrives at the following conclusion:

1. That the guilt of the following students is proved beyond reasonable doubt warranting severe punishment:

1. Mr. Akshat Choudhary
2. Mr. Rahul Tamaskar
3. Mr. Nitendra Singh Tomar
4. Mr. Arindom Hazarika
5. Mr. Gaurav Shukla
6. Mr. Abhinav Kardekar
7. Mr. Anshuman Srivastava

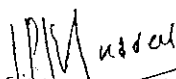
2. That the conduct of the following students is objectionable and may be awarded minor punishments:

- Proctorial Board
1. Mr. Saurav Jain
 2. Mr. Ajay Choudhary
 3. Mr. Arun Scaria
 4. Mr. Zeeshan Ali Khan
 5. Mr. Ashish Banga

3. The conduct of Mr. John at HNLU Campus is condemnable and may be awarded minor punishment.

In view of the above, the proctorial board recommends the following punishments:

1. For the seven students warranting severe punishments, they may be suspended from both the hostels and the University for a period of 2 weeks or in the alternative Mr. Akshat Choudhary may be directed to pay a fine of Rs.10,000/- and the other students numbered 2 to 7 may be directed to pay a fine of Rs.5,000/- each.
2. With respect to the above 5 students who may be awarded minor punishment, they may be directed to pay a fine of Rs.1,000/- each or may be asked to submit a written apology.
3. With respect to Mr. John he may be directed to tender a written apology for his conduct.
4. All the above students will be kept on conduct probation for a period ending April, 2009.



(Prof. I.P. Massey)

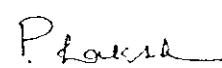

(S. Shanthakumar)

(Uday Shankar)

(V.S. Chowbe)

(Anand Pawar)

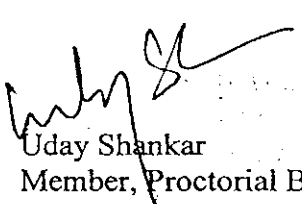

(Ritu Sharma)

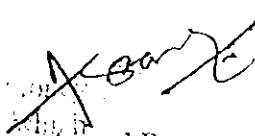

(P. Lakshmi)

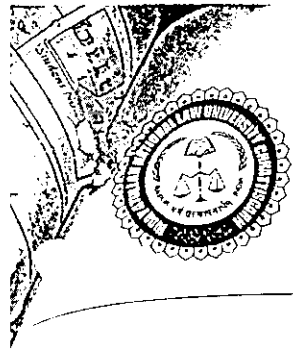
Opinion on punishment in the matter of John Adwet Raghav and Akshat Chowdhary

In partial agreement with the findings of the fact in the above matter, we prefer to give separate opinion on punishment that:

1. Ashis Banga may not be punished because there was no opportunity to defend given to him.
2. Akshat Chowdhary may be suspended from the University, including the Hostel, for the period of three weeks and debarred from representing the University in any co-curricular activities for one year. He may also be asked to submit written apology.
3. Other accused may be suspended from the University for two weeks and debarred from representing the University in any co-curricular activities for one semester. They may be asked to submit written apology.
4. Other accused may be served with warning letter and may be asked to submit written apology.
5. John Adwet Raghav may be asked to give written apology.
6. All the students may be kept on conduct probation for the period of one year.


Uday Shankar
Member, Proctorial Board


Anand Pawar
Member, Proctorial Board



Hidayatullah National Law University
HNLU Bhawan, Civil Lines, Raipur-492001 (C.G.)

Phone No. 0771-4080114 Fax 0771-4080118
email: registrar@hnl.u.ac.in www.hnl.u.ac.in

File Copy.

No.HNLU/ 6974 /2008

Dt.23.10.2008

To
Ms. Arya Tripathy
Student Semester V
HNLU, Raipur

On the recommendations of the Proctorial Board, the following punishment has been imposed on you:

Suspension with immediate effect both from the hostels and the University for a period of one month and a fine of Rs:10000/- (Rupees Ten Thousand).

The fine is to be deposited within 7 days of this letter failing which your suspension shall continue beyond one month till the date of payment of fine.

In addition, with immediate effect, you are kept on a conduct probation upto period ending April 2009.

REGISTRAR

Endt.No.HNLU/ 6974 /2008

Dt.23.10.2008:

Copy to:

1. P.A. to Hon'ble Vice-Chancellor for information of Hon'ble V.C.
2. Proctorial Board, HNLU
3. Subject/Course Teachers of Semester-V.
4. Hostel Wardens, HNLU.
5. Accounts Section, HNLU
6. S.O. Establishment, HNLU
7. S.O. Examination, HNLU
8. Personal file of the student.

REGISTRAR

216

RECOMMENDATIONS OF THE PROCTORIAL BOARD

In the matter of Mr. Sami Ali (Semester X) and Ms. Arya Tripathy (Semester V)

The complaint given by Mr. Sami Ali to the Vice Chancellor on 16.10.2008 (Annexure-I) was referred to the Proctorial Board for enquiry and report. The complaint given by Ms. Rashi Sureka of Semester V to the Vice Chancellor on 16.10.2008 (Annexure-II) was also referred to the Proctorial Board for enquiry and necessary action since both the above complaints are inter-related.

Both the complaints were about the incident of assault which took place in the University premises on 15th October, 2008 after the farewell party given to the Semester X students. Based on the complaint the following students were called before the Proctorial Board on 16th October, 2008 (Annexure-III) to explain their conduct:

1. Ms. Arya Tripathy - Semester V
2. Ms. Priyam Harchandani - Semester V
3. Mr. Rajveer Shekhwat - Semester X
4. Mr. Kundan Singh Rathore - Semester X
5. Mr. Shivendra Tyagi - Semester X

The above students appeared before the Proctorial Board and after reading out the complaints of M/s. Sami Ali and Rashi Sureka, submitted their statement about the incident, in writing (Annexure-IV to Annexure-VIII). Later on, the complainants were called before the Proctorial Board and were given opportunity to give their rejoinder (Annexure-IX & X).

The complainants have named the following students as witnesses and hence the Proctorial Board decided to record statements from them:

6. Mr. Arun Scaria - Semester IX
7. Mr. Zeeshan Ali Khan - Semester IX
8. Mr. Saurav Jain - Semester IX

The witnesses submitted their statements in writing (Annexure-XI to XIII) to the Proctorial Board.

During the proceedings the Proctorial Board received complaints from Ms. Arya Tripathy and Ms. Priyam Harchandani (Annexure XIV & XV) through the Vice Chancellor. The allegations in the complaint were: 1. The alleged behavior of Sami Ali at Delhi 2. The alleged behavior of Sami Ali on the date of incident. With reference to the first allegation the Board is of the opinion that it is outside the terms of reference of Board and with reference to the second allegation the Proctorial Board decided to dismiss the same for want of merit.

1. That the guilt of the following students is proved beyond reasonable doubt warranting severe punishment:

1. Ms. Arya Tripathy
2. Ms. Priyam Harchandani
3. Mr. Rajveer Shekhwat

Zeeshan Ali Khan
Shivendra Tyagi
Vijay Kumar

217


19.10.2008
assent

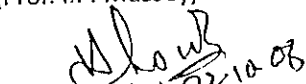
2. That the conduct of the following students is objectionable and may be awarded minor punishments:

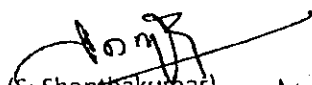
1. Mr. Kundan Singh Rathore
2. Mr. Shivendra Tyagi

In view of the above, the proctorial board recommends the following punishments:

1. For the three students warranting severe punishments, they may be suspended from both the hostels and the University for a period of 1 month and may be directed to pay a fine of Rs.10,000/- each.
2. With respect to the above two students who may be awarded minor punishment, they may be directed to pay a fine of Rs.1,000/- each and may be asked to submit a written apology.
4. Ms. Arya Tripathy and Ms. Priyam Harchandani will be kept on conduct probation for a period ending April, 2009.

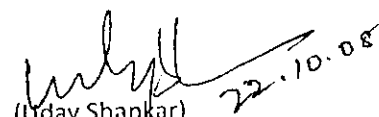

(Prof. I.P. Massey)

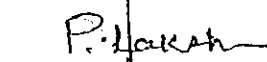

(V.S. Chowbe) 22.10.08


(S. Shaanthakumar)


(Anand Pawar)


(Ritu Sharma)


(Uday Shankar) 22.10.08


(P. Lakshmi)

RECOMMENDATIONS OF THE PROCTORIAL BOARD DATED 25TH OCTOBER, 2008
IN THE MATTER OF SAMI ALI AND ARYA TRIPATHY

The recommendations of the Proctorial Board dated 22nd October, 2008 were communicated to the concerned parties by the Registrar of the University. On receipt of the communication, the concerned students except Ms. Priyam Harchandani approached the Hon'ble Vice Chancellor and tendered a written apology for the conduct under review. Ms. Arya Tripathy in her letter dated 24th October, 2008 addressed to the Hon'ble Vice Chancellor has stated that she "seeks public apology for my misbehaviour to Rashi Sureka and Sami Ali for my indecent behaviour on 15th October, 2008 and undertake not to commit such actions henceforth in the remaining two-and-half years in the University and I take back all my complaints filed against both of them regarding sexual harassment and continuous teasing."

M/s. Rajveer Shekhwat, Kundan Singh Rathore and Shivendra Tyagi through their letter dated 24th October, 2008 has said that "we are sorry for the un-required conduct of all three of us it's a promise, that such conduct won't be repeated and we apologize to everyone for our conduct and willing to tender public apology."

Mr. Sami Ali and Ms. Rashi Sureka in and by a letter dated 24th October, 2008 addressed to the Hon'ble Vice Chancellor requested that they are taking back their respective complaints filed on 16th October, 2008.

All the above representations have been referred to the Proctorial Board by the Hon'ble Vice Chancellor for review of the recommendations in the light of the developments cited above.

The Proctorial Board taking cognizance of the latest developments and the apology tendered by M/s. Arya Tripathy, Rajveer Shekhwat, Kundan Singh Rathore and Shivendra Tyagi and the withdrawal of complaints by M/s. Sami Ali and Rashi Sureka unanimously decides the following:

1. That the punishment imposed upon M/s. Arya Tripathy, Rajveer Shekhwat, Kundan Singh Rathore and Shivendra Tyagi by letter no. HNLU/6974, 6976, 6977 & 6978 of 2008 dated 23rd October, 2008 is hereby suspended, subject to their tendering public apology and they shall be kept under probation till their stay in the University.
2. Since Ms. Priyam Harchandani has not moved any application seeking apology for her conduct the punishment imposed through letter no. HNLU/6975/2008 dated 23rd October, 2008 shall be in force.

Recommendation submitted to Hon'ble Vice Chancellor.

(Prof. I.P. Massey)

(S. Shanthakumar)

(Uday Shankar)

(V.S. Chowbe)

(Anand Pawar)

(Ritu Sharma)

(P. Lakshmi)

219

ncellor,

24th Oct 2008.

:- With respect to seeking apology for the incident of 15th October, 2008.

Sir,

I Miss Arya Tripathy, Sem V, seeks public apology for my misbehaviour to Rashmi Surekha, Sem V and Sami Ali, Sem X for my indecent behaviour on 15/10/2008 and undertake not to commit such actions henceforth in the remaining two and half years in University and I take back all my complaints filed against both of them, ^{regarding} sexual harassment and continuous teasing.

Yours Thankfully,

Arya Tripathy
Sem V