



Hidayatullah National Law University

No. HNLU/23127/Reg./2020

Date: 24.12.2020

HNLU - Anti-Plagiarism and Academic Integrity Policy

(Academic Session - 2020-21)

Objectives of the policy:

- To inculcate academic ethics and spirit among students.
- To encourage original works from students and increase academic integrity in professional legal education.
- To ensure that academic work and research could contribute to larger societal interests.

Key Terms of the policy:

1. **Plagiarism:** The act of representing ideas, thoughts, arguments, language, expressions etc. of others as his/her/their own.
2. **Similarity Index:** Percentage of the submitted document's content that matches with the Turnitin database.¹
3. **Permissible limit of similarity index:***Overall 30% similarity for submitted document is allowed.
4. **Citation/Footnote:** Uniform mode of acknowledgement or reference to any work available in on-line or off-line mode.
5. **Document:** SACE Answer sheets, Projects, Memorial and/or other submissions by students necessary for grading or other permissions from the university as required from time to time.
6. **Exclusions from Plagiarism***: As mentioned below in this policy.

Rationale and broader framework of the policy:

- To enhance originality and improve cognitive/analytical expressions of students in online examinations, the University is adopting Turnitin software as a tool for curbing unethical practices in online submissions and for encouraging among students the culture of academic honesty and creativity.
- In light of the ongoing pandemic, the university recognizes issues related with network connectivity, accessibility of materials/resources and as a special gesture is allowing an overall similarity index upto 30% to be free from the penalty and resubmission.
- Where similarity index for submission is beyond 30 %, such student shall be asked to submit a revised script within 7 days from the date of return.

¹Refer WHITE PAPER The Plagiarism Spectrum attached with this draft.

*Subject to revision in Next Academic Session by the Academic Planning Committee of the University

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Process to ensure Academic integrity in online examinations:

- Students are advised to check their draft documents for similarity index by submitting to the Class ID with enrollment key as to be provided by the Library Section before final submissions through their respective official mail ids only.
- The **Final submissions of the documents** has to be made in the **designated email ids as provided by the Exam Section** in the SACE question papers.

Check of similarity index:

Final submission similarity index if:

1. Upto 30% - Allowed and accepted for evaluation by the respective faculty member/s.
2. Beyond 30% - Such students shall be asked to re-submit a revised script within 7 days from the date of return.
 - First resubmission will carry the penalty of 3 marks.
 - Second resubmission after 7 days will carry the penalty of 6 marks.

If second resubmission as mentioned above shows similarity index beyond 30 %, the student would have to repeat the paper in physical or online mode as announced later on.

Exclusions from Plagiarism

- 30% similarity is an exemption for this semester submissions. And

The similarity checks for plagiarism shall exclude the following for this semester:

- All quoted work reproduced with all necessary permission and/or attribution.
- All references, bibliography, table of content, preface and acknowledgements.
- All generic terms, laws, standard symbols and standards equations, and
- It shall exclude a common knowledge or coincidental terms, up to fourteen (14) consecutive words.

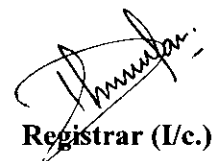
Appellate body for addressing the grievances regarding similarity index:

The committee constituted of following members as mentioned below shall entertain any grievances related with the similarity index:

- COE along with Examination Committee
- Convener, Academic Planning Committee
- Respective Subject Teacher/s

Final Appellate Authority:

The Hon'ble Vice-Chancellor



Registrar (I/c.)