

**Hidayatullah National Law University, NavaRaipur (C.G.)**

**Minutes of the Finance Committee Meeting  
Held on December 12, 2020 at 11:00 AM**

A meeting of the Finance Committee of the Hidayatullah National Law University took place on 12.12.2020 at 11.00 A.M. in the Board Room of the University. The following members were present in the meeting:

1. **Prof. (Dr.) V.C. Vivekanandan**, Hon'ble Vice-Chancellor, HNLU – Chairman
2. **Shri R.S. Vishwakarma**, Ex-Chairman, CGPSC & Ex-Principal Secretary, Government of Chhattisgarh & Member
3. **Shri C.J. Khatri**, Ex-Finance Controller, Government of Chhattisgarh, Finance Department, Atal Nagar, (C.G.) & Member
4. **Shri Amitabh Agrawal**, Chartered Accountant, Raipur (C.G.) & Member
5. **Mr. Taraka Srinivasa Rao**, Financial Consultant, HNLU (Special Invitee)
6. **Dr. Rana Navneet Roy**, Assistant Professor & Faculty Coordinator Finance (Special Invitee)
7. **Dr. Deepak Kumar Srivastava**, Assistant Professor & Registrar (I/c), HNLU Member and Member Secretary





The Chairman and Vice Chancellor, HNLU, Raipur extended a warm welcome to the members of the Finance Committee and thanked them for sparing their precious time for contributing towards the growth of the University.

Thereafter the Vice Chancellor asked Registrar (I/c) to take up the agenda items and the following agenda items were taken up for discussion:

Sl. No.	Particulars of Agenda Item
1	<p><b>Perusal and Confirmation for the Minutes of The Meeting of The Finance Committee held on November 27, 2019</b></p> <p><u>Notes:</u> Copy of the Minutes of The Meeting of The Finance Committee held on November 27, 2019 is placed before The Finance Committee, for Perusal and Confirmation.</p> <p><u>Decision:</u> The minutes of Finance Committee meeting dated November 27, 2019 were perused and confirmed.</p>

  
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2	<p><b>Perusal of Action Taken Report on the Decisions taken in The Meeting of The Finance Committee held on November 27, 2019</b></p> <p><u>Notes:</u> Copy of the Action Taken Report on the Decisions taken in The Meeting of The Finance Committee held on November 27, 2019 is placed before The Finance Committee, for Perusal and Confirmation.</p> <p><u>Decision:</u> Action taken report on the decision taken in the meeting dated November 27, 2019 was perused and confirmed by the Finance Committee.</p>
3	<p><b>Perusal and Confirmation for the Resolution of The Finance Committee passed by Circulation: Reduction of Fee for the Existing Students for the Semester of July-December 2020</b></p> <p><u>Notes:</u> Copy of the Resolution of The Finance Committee passed by Circulation in respect of Resolution of Fee for the Existing Students for the Semester of July-December 2020 is placed, before The Finance Committee, for Perusal and Confirmation.</p> <p><u>Decision:</u> Copy of the Resolution of the Finance Committee passed by Circulation was perused and confirmed by the Finance Committee.</p>
4	<p><b>Proposal to approve the Reduction of the Fee for the Existing Students of both B.A. LL.B and LL.M. for the Semester of January-June 2021 in line of the Reduction of Fee for the Existing Students for the Semester of July-December 2020.</b></p> <p><u>Notes:</u> Copy of the Resolution to reduce the Fee for the Existing Students for the Semester of January-June 2021 in line of the Approved Reduction of Fee for the Existing Students for the Semester of July-December 2020, before The Finance Committee, is placed for Perusal and Confirmation. The Reduction of Fee for the Existing Students for the Semester of January-June 2021 is proposed, due to the continuance of the Pandemic situation posed by COVID 2019.</p> <p><u>Decision:</u> The Finance Committee recommends the Reduction in Fee, in Pro-rata basis, may be extended, to all the existing Students of BA-LLB (Honours) and LLM, for the Semester of January-June 2021, in line of the Reduction of Fee approved for the existing Students for the Semester of July-December 2020.</p>

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5	<p><b>Proposal to approve the reduction of fee for the newly admitted students of BA-LLB (Honours) and LL.M. Students for the Academic Year 2020-21 as approved for the existing students for the Semester of July-December 2020.</b></p> <p><b>Notes:</b> The students of BA-LLB and LLM admitted for the year 2020-21 have paid the full fee and they were informed that the fee structured will be reviewed by the University authorities at a later date for reduction in fee on the utilities not used by them as they are not physically attending the classes. Accordingly the proposal of resolution to apply the fee reduction for the period of July-December 2020 semester and to be adjusted in the forthcoming semester of January-June 2021 is placed for deliberation.</p> <p><b>Decision:</b> The Finance Committee recommends the proposal to approve the reduction of the fee for the newly admitted students for the Academic Year 2020-2021 in the line with the reduction implemented for the existing students of both BA-LLB and LLM for the July-December 2020. The same may be adjusted in the fee of the semester of January-June 2021.</p>
6	<p><b>Proposal to approve the enhancement of the Fee, for the Students admitted into BA-LLB (Honours) and LLM, from the Academic Year 2021-22.</b></p> <p><b>Notes:</b> Copy of the Resolution to enhance the fee for courses of BA-LLB (Honours) and LLM, commencing from the Academic Year 2021-22, is placed before The Finance Committee, for perusal and approval. The fee enhancement was proposed based on increase in costs of the services and infrastructure provisions of the University, comparable fee structure of National Law Universities and also the last increase of fee was in 2017. If the Proposal is approved, the Fee would be increased, for the students admitted, from the Financial Year 2021-22. It is also proposed that the lumpsum increase in the fee structure will have an annual increase of Rs 5,000/- per annum from the academic year 2022-23.</p> <p><b>Decision:</b> The Finance Committee recommends the proposal to approve the enhancement of the fee. And it was also recommended that every year Rs. 5,000/- may be increased in the overall fee structure on annual basis from the academic year 2022-23.</p>
7	<p><b>Proposal to approve the Reduction of the Convocation Fee, for the Students being awarded Degrees during the Convocation to be held in January 2021</b></p> <p><b>Notes:</b> Copy of the Resolution to reduce the Convocation Fee in absentia from Rs 2000 to Rs 1000 for the proposed online convocation to be held in January 2021 to pass on the savings of such online convocation for Perusal and Approval.</p> <p><b>Decision:</b> The Finance Committee recommends to reduce the convocation fee for the upcoming online convocation. The amount of rupees one thousand may be charged from every student (in presence and in absentia). This reduction may be applicable only for the proposed January 2021 convocation.</p>

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8	<p><b>Proposal to approve Revised Budget for the Financial Year 2020-21 and the Budget for the Financial Year 2021-22</b></p> <p><b>Notes:</b> Copy of the Revised Budget for the Financial Year 2020-21 and Budget for the Financial Year 2021-22, is placed before The Finance Committee, for Perusal and Confirmation.</p> <p><b>Decision:</b> The Finance Committee suggested to insert the corresponding figures related to actuals of financial year 2019-20, the approved budget for financial year 2020-21 and actuals of financial year April to November 2020 and estimates for December 2020 to March 2021.</p> <p>Thereafter as suggested, the budget was presented to the Finance Committee after duly inserting the above referred suggestions and the same was accepted.</p> <p>The Finance Committee also recommends that the revised budget for the Financial Year 2020-21 and Budget for the Financial Year 2021-22 may be placed before the Executive Council for its perusal and approval.</p>
9	<p><b>Approval for Financial Limits for the Registrar and Controller of Examination</b></p> <p><b>Notes:</b> Copy of the Resolution to empower The Registrar and The Controller of Examination to sanction and make Payments towards Purchases/ Reimbursements/ Advances upto a maximum limit of ₹ 50,000 [Rupees Fifty thousand only] and ₹ 25,000 [Rupees Twenty Five thousand only], respectively was placed before the Finance Committee for perusal and approval.</p> <p><b>Decision:</b> The Finance Committee recommends to defer the matter for the next meeting and it was suggested that the university may propose a comprehensive policy for the financial limits of Registrar, Finance Officer and Controller of Examination.</p>
10	<p><b>Any other matter with the permission of the Chair</b></p>

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