





*Hidayatullah*  
*National Law University*

## Step-By-Step Instructions to login official email id in HNLU Domain

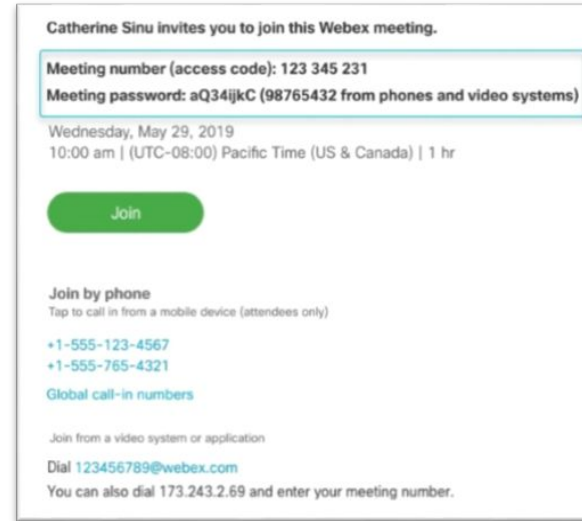
- The official HNLU ID as issued by the University is for any communications between University administration, faculty and staff with you.
- Please collect your respective official email ID and immediately login into your email ID with a given password.
- Open the Internet browser  OR  -> In address bar, Type [www.gmail.com](http://www.gmail.com) --> Put full email id and then click on Next and type password --> click Login
- Now you have **successfully login** to your email id.
- Note: Mandatory to change your password at first login
- Keep regularly checking your official email ID and website to stay updated.



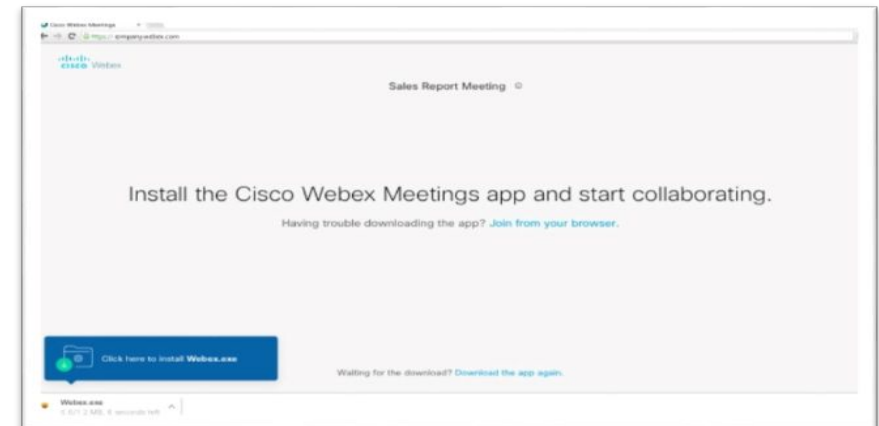
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# Step-By-Step Instructions to Join online classes through Webex

- Click on **Join** WebEx meeting link vide the email invite you received.



- If this is the first time you have joined a WebEx meeting, WebEx automatically downloads the app. Click the installer file to install the app.





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# Step-By-Step Instructions to Join online classes through Webex

- You may be asked to enter your **name** and **email** address before joining the meeting.

Enter your information

joe @

me@aol.com

Next

Already have an account? [Sign in](#)

- If you are asked** for a meeting password, enter the meeting password – from the email invitation – and click Next.

Catherine Sinu invites you to join this Webex meeting.

Meeting number (access code): 123 345 231  
Meeting password: aQ34ijkC (98765432 from phones and video systems)

Wednesday, May 29, 2019  
10:00 am | (UTC-08:00) Pacific Time (US & Canada) | 1 hr

Join

**Join by phone**  
Tap to call in from a mobile device (attendees only)

+1-555-123-4567  
+1-555-765-4321  
[Global call-in numbers](#)

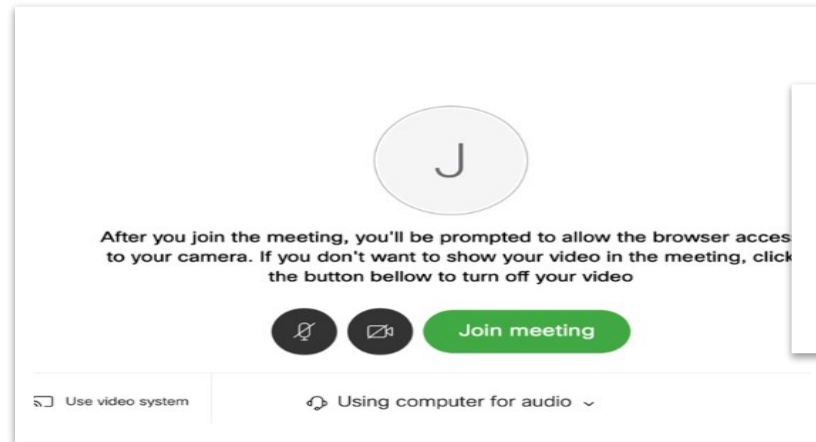
Join from a video system or application  
Dial [123456789@webex.com](mailto:123456789@webex.com)  
You can also dial 173.243.2.69 and enter your meeting number.



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## Step-By-Step Instructions to Join online classes through Webex

- Click the **Join Meeting** button. Your **microphone** and **webcam** are usually turned off. You will need to turn both of them **ON**, by clicking on each icon. You will also select use computer for audio.



To join with your video on, click **Start video**



To join with your microphone on, click **Unmute**

