



Hidayatullah National Law University

Dt. 3rd November, 2021

NOTIFICATION ON ATTENDANCE BACK (STAGE-1) EXAM – NOV.-DEC., 2021

For the Students of B.A. LL.B. (Hons.) Batch-XVIII & XIX (Sem. 1 & 2), Batch-XVII (Sem. 1 to 6) and Backlogs Students (Batches XIII, XIV, XV & XVI (Sem. 1 to 10) who have been debarred to appear in End Term Examination due to shortage of Attendance

The debarred students due to attendance shortage in any subject of above batches, who wish to appear in the Repeat-2 Examination may apply for the same in the prescribed online form (<https://forms.gle/h8pxecrLLwRuon9m9>) along with proof of deposit of requisite fees.

Stage-1

Debarred students due to attendance shortage shall be required to work on an assignment given by the Course Teacher having two components of equal weightage. They are:

- (a) Written Submission (25 Marks)
- (b) Viva-Voce (25 marks)

In order to pass in the assignment, the students will have to score 50% in both the components. The viva-voce will be conducted by a panel of three teachers decided by the Examination Section with the approval of the Vice-Chancellor. If the student fails to submit the assignment or in terms of score obtained, a repeat chance will be given in the subsequent semesters. The debarred students due to attendance shortage will be capped with two grades less than the actual grades obtained. For example, students who score grade points from 1 to 3 shall be capped as having passed with the minimum passing grade, i.e. 1 grade point. However, a student who scores 4 grade points will be capped as having passed with 2 grade points.

Sl.No.	Head	Details
1.	Application Procedure	<ul style="list-style-type: none">• Application Mode: Online (Application available in the University website)• Timeline: On or before 11th November, 2021
2.	Fee	Rs. 250 per Subject
3.	Application fee to be deposited	<ul style="list-style-type: none">• Name of the Account Holder: Registrar, HNLU, Raipur (C.G.)• Type of Account: Saving Account• Name of the Bank: IDBI Bank Ltd.• Branch Name and Address: HNLU Campus Branch, Uparwara, Raipur• Bank Account No.: 049104000329378• IFSC Code: IBKL0001188• MICR Code: 492259503
4.	Attendance Shortage Assignment	Special Assignments of Critical Essays (SACE)



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Sl.No.	Head	Details
5.	Marking of the Assignment	One SACE = 25 Marks Viva-voce =25 Marks Pass Mark = 50 % In both the components
6.	Release of Assignment/SACE	18 th November, 2021
7.	Submission Timeline	To be submitted on or before 13 th December, 2021
8.	Word Limit	1500-2000 words including of footnotes/ references/ bibliography
9.	Line Spacing	1.5 Line Spacing
10.	Font Size	12 points in Times New Roman
11.	Mode of Submission	<ul style="list-style-type: none">• SACEs to be submitted in a single pdf with full turnitin report to the given link provided in SACE question paper• For facilitating similarity checking, students will be provided access to the Turnitin Class created by the respective faculty• Submissions will not be accepted if the students are resorting to unfair/unethical practices• Students shall mandatorily keep full Turnitin Report of their assignments for future course of action
12.	Citations/Footnotes	Harvard Bluebook 20 th Edition
13.	Similarity Check of SACEs	<ul style="list-style-type: none">• By Turnitin (Permissible Turnitin Similarity Index is up to 10%) and 30% in exceptional cases.• For more details on similarity checks and penalty, see annexure (HNLU-Anti-Plagiarism and integrity Policy as notified on 24/12/2020)
14.	Penalty on Late Submissions	<ul style="list-style-type: none">• One day delay: one-mark deduction• Two days delay: Two-marks deduction• Three days delay: Three-marks deduction• Four days delay: Four-marks deduction• Five days delay: Five-marks deduction• Post 5 days, the submissions will not be taken for evaluation and such students have to repeat the same in the next schedule. The methodology and timeline will be announced in due course.

Stage-2

After successful completion of the Stage-1, the student will be allowed to write the Stage-2 and a detailed notification will be released within 15 days of the declaration of the Stage-1 results for the debarred students appearing the Repeat-2 due to shortage of attendance in their previous semester(s).

Controller of Examinations