



## **HIDAYATULLAH NATIONAL LAW UNIVERSITY, RAIPUR**

### **GENERAL RULES OF CONDUCT FOR STUDENTS**

#### **Do's:**

- ✓ Students shall mark their attendance daily in the hostel register. Proxy signature could result in disciplinary proceedings.
- ✓ Students can avail the services of the visiting doctors at the Utility Centre for general consultation. If there are medical emergencies, they need to report the Hostel Coordinators/ Helpers and wardens to avail the ambulance service (24/7) to be taken to hospitals outside the campus based on the specific issues of health,
- ✓ Students should maintain practice of hygiene and cleanliness inside their rooms as well as in the bathrooms and corridors.
- ✓ The students should refrain themselves to pamper stray dogs and cats by offering food in and around the hostel premises.
- ✓ Complaint regarding repairs related to electricity, plumbing etc. may be entered in the maintenance registers.
- ✓ The locks will be provided by the University with spare keys in the custody of wardens/registrar. They will be used in case of loss of key by the student or any emergency issue for opening the rooms.
- ✓ Students are expected to behave in a decorous manner with fellow students in general and with students of the opposite sex in particular, in and outside the campus.

#### **Don'ts:**

- ✓ Students should not place their own locks other than the locks provided by the University.
- ✓ No student shall leave the fans, tube lights or any electrical gadgets switched on when not in use in their respective rooms.
- ✓ No student shall leave their rooms and cupboards open and not to store costly items of watch/phones/laptops/ jewellery or cash in their rooms. Theft complaints shall not be entertained unless it is a case of break of their room locks by unauthorized persons.
- ✓ Student shall not play music at high volume, shout, scream or do any such misbehaviour that would annoy, disturb or irritate any resident thereby.

- ✓ Smoking Consumption or/and possession of any kind of intoxicating or/and contraband substances inside the HOR is strictly prohibited, in case of non- compliance, action shall be taken as per disciplinary rules of the Hostel/University.
- ✓ Electronic items are not permitted to use in HOR except air coolers and electric kettle. If any items other than these two are found in possession, it will attract suitable action as per disciplinary rules of Hostel/University.
- ✓ The students shall not make deface the walls with painting, scribbling, or posters etc in their allotted rooms. Any cost involved in cleaning or refurbishing the rooms will be charged to the student apart from disciplinary proceedings.
- ✓ No student shall shift from the room allotted to him/her without the warden's permission. In case any student shifts and occupies possession of another room action shall be taken as per disciplinary rules of the Hostel/University.

### **General Rules for HOR**

1. Allotment of hostel room shall be made by the wardens.
2. The hostel rooms are subject to inspection at any time of the day or night by the Hostel administration staff. It is expected from the students to give access to their rooms to the housekeeping staff for cleaning.
3. For the annual maintenance and upkeep of the hostel rooms, all the residents shall mandatorily vacate their respective rooms at the end of every academic session when they are leaving for summer vacation i.e., in May-June of each year.
4. Any damage of property in the public area of verandas/ dining hall/ coolers in the hostels will be charged payable by all the residents of that block after suitable enquiry.
5. Ragging in any form is absolutely prohibited and anyone found indulging in ragging will be prosecuted by the Anti - Ragging Committee, the Campus Proctorial Board and the University Disciplinary rules.
6. Misbehaviour by way of verbal abuse/ physical assault on University staff including outsourced personnel of security guards, housekeeping and catering staff will be dealt severely including dismissal from the University if recommended by the Proctorial board.

### **HOSTEL TIMINGS**

The hostel in time is 10:00 PM to 5:30 AM.

### **DINING/MESS RULES:**

Food in the dining hall shall be served as per the following schedule (tentative - s.t. Change):

- a. Breakfast : 7:00 AM to 08:00 AM

- b. Lunch : Check the new timbe table
- c. Snacks : 5:00 PM to 6:00 PM
- d. Dinner : 7:30 PM to 9:00 PM

Food items/Plates and utensils shall not be taken out of the dining hall and if found violating will result in fine including expulsion of repeated offence by the University as per disciplinary rules.

**E-MAIL OF THE WARDEN(S):** [hrmc@hnl.u.ac.in](mailto:hrmc@hnl.u.ac.in)



## HIDAYATULLAH NATIONAL LAW UNIVERSITY, RAIPUR

### EFFECT OF NON-COMPLIANCE, FINES AND PENALTY

The following disciplinary actions can be taken for non-compliance of General Code of Conduct or other actions resulting in indiscipline.

Prohibited Acts		Fine or Penalty
<b>Category I of Prohibited Acts</b>		
i)	Ragging in any form	As per State Legislation- 'The Chhattisgarh Shaikshanik Sansthan Me Pratarna Ka Pratisedh Adhiniyam, 2001' (C.G. Act No. 27 of 2001)
ii)	Sexual Harassment	As per the framework of University's Internal Complaints Committee
iii)	Possession, cultivation, sale, and/or consumption of narcotic drugs or psychotropic substances as enlisted under The Narcotic Drugs and Psychotropic Substances Act, 1985	Expulsion from the university for five years  Initiation of the action a per NDPS Act, 1985
iv)	Campus violence	1 <sup>st</sup> time: Fine of Rs. 5000 plus Community service for Two Weeks 2 <sup>nd</sup> time: Suspension from Hostel for one semester 3 <sup>rd</sup> time: Expulsion from the University for one year
v)	Violence or misbehaviour of serious nature, using foul language, etc., against Faculty Members, Non-Teaching and Support Staff, Security	1 <sup>st</sup> time: Suspension from Hostel for one semester 2 <sup>nd</sup> time and afterwards: Suspension from the University for one year

	Staff and Housekeeping Staff.	
vi)	Damage to Hostel/University Property	<p>1<sup>st</sup> time: Fine equal to double the cost of property damaged plus Community Service for Two Weeks</p> <p>2<sup>nd</sup> time: Fine equal to three times of the property damaged plus Community Service for Two Weeks</p> <p>3<sup>rd</sup> time and afterwards: Suspension from Hostel for one year plus Fine equal to five times of the property damaged</p> <p>Note: In case the wrongdoer is not identified, a common fine may be imposed on each student of the Hostel/University equal to double the cost of the property damaged</p>
<b>Category II of Prohibited Acts</b>		
i)	Late entry to Hostel	<p>1<sup>st</sup> time: Fine of Rs. 500 plus undertaking from student for not repeating the same</p> <p>2<sup>nd</sup> time: Fine of Rs. 1000 along with written notice to parents</p> <p>3<sup>rd</sup> time and afterwards: Fine of Rs. 3000 along with written notice to parents</p>
ii)	Returning to Campus in an intoxicated condition or consuming alcohol within the Hostel or University and/or abetting/causing Nuisance	<p>1<sup>st</sup> time: Fine of Rs. 1000 plus Community Service of Two Weeks</p> <p>2<sup>nd</sup> time: Fine of Rs. 2000, written notice to parents and Community Service for Two Weeks</p> <p>3<sup>rd</sup> time and afterwards: Fine of Rs. 4000, written notice to parents and Community Service for Two Weeks</p>
iii)	Possession and/or consumption of alcohol, smoking cigarettes, beedi, cigar, etc., within Hostel or University	<p>1<sup>st</sup> time: Fine of Rs. 1000 plus Community Service for Two Weeks</p> <p>2<sup>nd</sup> time and afterwards: Fine of Rs. 3000, written notice to parents and Community Service for Two Weeks</p>
iv)	Change of hostel rooms without	Fine of Rs. 1000 plus Community Service

	permission and/or causing obstruction during inspection of rooms by warden	for Two Weeks
v)	Bullying or causing inappropriate physical hurt/force against fellow students	1 <sup>st</sup> time: Fine of Rs. 2000 plus Community Service for Two Weeks 2 <sup>nd</sup> time: Fine of Rs. 4000 plus Community Service for Two Weeks 3 <sup>rd</sup> time and afterwards: Suspension from Hostel for one semester
vi)	Trespassing in to the Girls' or Boys' Hostel Premises	1 <sup>st</sup> time: Fine of Rs. 2000, notice to parents and Community Service for Two Weeks 2 <sup>nd</sup> time: Fine of Rs. 4000, notice to parents and Community Service for Two Weeks 3 <sup>rd</sup> time and afterwards: Suspension from the Hostel for one semester
vii)	Parking/Entry of Cars, motorcycles or scooters within the campus or at the University Main Gate	1 <sup>st</sup> time: Fine of Rs. 1000 2 <sup>nd</sup> time: Fine of Rs. 3000 3 <sup>rd</sup> time and afterwards: Suspension from the hostel for one semester
viii)	Any act or remark derogatory to the sentiments of members of any caste, community, religion, etc.	1 <sup>st</sup> time: fine of Rs. 2000 2 <sup>nd</sup> time: Fine of Rs. 5000 3 <sup>rd</sup> time and afterwards: Suspension from the Hostel for one semester
ix)	Possession/use of electric iron, refrigerator, induction cooker, juicer, heater, water heater, room heater, loudspeaker, stereo system, etc.	Seizure of the item along with- 1 <sup>st</sup> time: Fine of Rs. 1000 2 <sup>nd</sup> time: Fine of Rs. 3000 3 <sup>rd</sup> time: Suspension from the Hostel for one semester

#### (COMMUNITY SERVICE)

There may be imposition of punishment in the form of community service in case of committing prohibited acts. Community service means and includes;

- a). Assisting the library staff in arranging books, etc. in library.
- b). Assisting the University in organising the formal events like convocation, conferences, seminars, etc.

- c). Assisting any designated faculty member as a Research Assistant.
- d). Monitoring and supervising the housekeeping activities.