

HIDAYATULLAH NATIONAL LAW UNIVERSITY, RAIPUR

Continuous Internal Assessment Guidelines for B.A. LL. B (Hons.) **(July 2023 - June 2024)**

Date: 21/07/2023

As per the rules and regulations for the evaluation of B.A.LL. B (Honours) examinations which will have the following three components for applicable papers.

1. Continuous Internal Assessment :25 marks
 2. Mid Term Examination :25 marks
 3. End Term Examination :50 marks
- Total 100

The detailed rules for CIA are as under.

1. Continuous Internal Assessment:

The Continuous Internal Assessment hereinafter referred as CIA for 25 marks can be offered by a faculty member with a three components amounting to 10 +10+5 = 25 marks. Such offer to be uniform for all sections for a particular course offered by the teacher.

S. No.	Assessments
1	Internal Assessment-I = 10 Marks
2	Internal Assessment-II = 10 Marks
3	Internal Assessment-III = 5 Marks
4	Total = 25 Marks

2. Content and Method of Offering CIA Components:

The components of internal assessment are designed to promote the cognitive ability, analytical skill, creativity and subject understanding of the students. The components will include the following and can further be expanded by the teacher in consultation with the Academic Planning Committee. A teacher can administer any three of the following components for a given paper/subject in a semester.

Sr.No	CIA Components
1	Case Law Analysis
2	Book Review
3	Class Presentation
4	Assignment
5	Simulation Game
6	Documentary Review
7	Short Film Making
8	Mini Moot Court

The above components to be offered and their deliverables from the students are to be submitted within the specified submission timeline as per the academic calendar. The course teachers should design the CIA components linking their subjects and for an appropriate grasp of the class as a whole of a particular semester. For specific requirement of a given assignment, the course teacher can provide a detailed guideline to the students in accordance with the CIA guidelines and the academic calendar timelines.

3. Word Limits for Assessment Components:

- A. Descriptive/Analytical of 10 marks - 1000 words with cited sources
- B. Other type of submissions of 10 marks 1000 words with cited sources
- C. Creative submissions having 5 marks - Sui-generis guidelines by the teacher

4. Structure/ Submission Guidelines:

The format of a written submission should comply the following instructions or any changes as given by the course teacher.

- Font: Times New Roman
- Font Size of main text: 12
- Main Headings: 14 (Bold)
- Sub-headings: 12 (Bold)
- Margin: 1.5 inch all sides
- Line Spacing: 1.5
- Quoted lines/facts/figures/diagrams: Source must be cited
- Declaration of Originality

5. Penalties on Violations:

- A. All descriptive /analytical written submissions require originality and similarity content should not exceed 10%.
- B. The similarity quotient/index will be assessed through Turnitin Class created by the faculty. The similarity permitted should have clear citations. If any content is found without citations even within the similarity range it will be deemed to be plagiarized.
- C. Non-submission or non-completion of any assignment within due date specified in the academic calendar and is liable to be given zero beyond any such final date fixed by the faculty member accordingly. There will be no resubmissions and the students can only pass scoring 50 out of the remaining components.

6. Exemption under Extraordinary Circumstance:

A student who requests to seek exemption on grounds of: (1) Hospitalization or serious health issue warranting home stay or (2) Bereavement of immediate family members requiring the student to take care of the contingencies. Both the cases require proper

evidence to satisfy the Faculty/ University to recommend the exemption to the examination department for a resubmission or retest as it may be applicable. In such a case students are requested to submit their application to the Examination Coordination Committee (ECC) within a reasonable time.

7. Grievances Resolution:

The concerned faculty member will declare the result within 10 days from the date of each CIA. There is no reevaluation process for CIA, but a student can represent his/her grievance on grounds of oversight or inadvertent mistakes of evaluation by writing first to the concerned teacher within 3 days from the date of declaration of a result.

8. Repeat Examination:

There shall be no repeat exam of any component of CIA.

9. Record Keeping:

The concerned faculty member of a subject should maintain a record of the allotted assignments, submissions, and marking details in print or digital format for at least one year. The results will be however handed over to the Examination department for announcement and record within the stipulated time given in the academic calendar.

10. Mid Term and End Term Examination:

The Mid-Term for 25 marks and End-Term for 50 marks will have the same format adhered so far based on the Pen and Paper system at Exam halls.