



**HIDAYATULLAH NATIONAL LAW UNIVERSITY,
NAVA RAIPUR, ATAL NAGAR 493 661, CHHATTISGARH**

OFFICE OF
THE DEPARTMENT OF STORE & PURCHASE
HIDAYATULLAH NATIONAL LAW UNIVERSITY,
NAVA RAIPUR, ATAL NAGAR 493 661, CHHATTISGARH

OPEN TENDER ENQUIRY

(Offline Tender)

NOTICE INVITING TENDER

N.I.T. NO. : HNLU/2796/NIT/ALU/2023-24
NAME OF WORK : Supply of 3.5C X 240 SQ. MM, Aluminium XLPE Insulated Armoured Power Cables, 1.1 kV Graded.
ESTIMATED COST : Rs. 28,10,000.00
CONTRACT PERIOD : 3 Days
TYPE OF WORK : Procurement of Goods

The tender document is sold to:

M/s. _____

Address: _____

Contact information:

Purchase (I/c)
Department of Stores and Purchase
Hidayatullah National Law University,
Sector 40, Nava Raipur, Pin 493 661, Chhattisgarh
Phone: +91-7587017924
Email: purchase@hnlul.ac.in, Website: www.hnlul.ac.in

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Section - I

NOTICE INVITING TENDER

Tender No: HNLU/2796/NIT/ALU/2023-24 Date: 21.12.2023

Offline bids are invited under a two-bid system from reputed and experienced agencies on behalf of the Registrar, Hidayatullah National Law University, Nava Raipur, for Supply of 3.5C X 240 SQ. MM, Aluminium XLPE Insulated Armoured Power Cables, 1.1kV graded at HNLU, Raipur as per the following schedule.

Type of Tender	Two Bid System (Part-I Techno-commercial bid & Part-II Financial /Price Bid)
Date of Issue of tender documents	From 21.12.2023 to 26.12.2023 (during office hours)
Tender Fee / Price of tender document	Rs.1,000/- (Non-refundable)
Earnest Money Deposit (EMD)	Nil
Performance Security Performance Bank Guarantee (PBG) or Security Deposit (SD)	Nil
Place of Issue of tender documents	Department of Stores and Purchase Hidayatullah National Law University, Sector 40, Nava Raipur, Pin 493 661, Chhattisgarh
Bid submission mode	Offline
Estimated Cost	28,10,000/-
Supply / Contract Period	3 Days
Last Date & Time of Submission of Bids	27.12.2023, 15.00.00
Time & Date of Opening of Technical Bids	27.12.2023, 15.30.00
Place of opening of tenders	Department of Stores and Purchase Hidayatullah National Law University, Sector 40, Nava Raipur, Pin 493 661, Chhattisgarh

In the event of any of the above-mentioned dates being declared as a holiday / closed day, the bids will be opened on the next working day at the appointed time. Only Manual bids shall be entertained. The bid document can be purchased from the Department of Stores and Purchase, Hidayatullah National Law University, Sector 40, Nava Raipur, Pin 493 661, Chhattisgarh. Instructions regarding submission of bids are available at URL: www.hnlu.ac.in Please keep visiting our website for any corrigendum/amendments and submit the bid documents accordingly. Changes made in the tender documents due to reasons beyond the control of the University will be uploaded on the website only and no additional notification will be issued in any newspaper.

Section - II

PROCEDURE FOR SUBMISSION OF TENDER

1. Tender shall contain two sealed envelopes each of whose contents shall be as follows.

A) Sealed envelope super-scribed "Envelope-1: Technical Bid for Supply of Power Cable", shall contain the following:

- i) Detailed technical offer as per Technical Specifications mentioned in Section VI of this tender document (Refer page no. 11).
- ii) Tender document duly signed and sealed **EXCEPT PAGE NO. 13-14 i.e. FINANCIAL BID.**
- iii) Compliance format / Checklist duly signed as mentioned in Section- X (Page No. 16)
- iv) Declaration that the firm has not been blacklisted / debarred by HNLU / or any Govt. department duly signed by authorised signatory as per Annexure-A (Page No. 17)
- v) Documents in support of qualification and eligibility criterion mentioned in Section – IV (Refer page nos. 8 & 9).

B) Sealed envelope super-scribed "Envelope-2: Financial Bid for Supply of Power Cable", shall contain the following:

Schedule of Prices duly filled in as per proforma given in Section VIII of tender document. Insertion, post script, addition and alteration shall not be recognised unless counter-signed by the bidders.

*NOTE: The two sealed envelopes shall be put in a separate third sealed envelope super-scribed as Tender No. **HNLU/2796/NIT/ALU/2023-24** Closing Date: **27.12.2023** for Supply of 3.5C X 240 SQ. MM, Aluminium XLPE Insulated Armoured Power Cables, 1.1kV Graded.*

2. Tenderers shall ensure that their tenders, duly sealed and signed, complete in all respects as per instructions contained in the Tender Documents, are dropped in the tender box located at the address given below on or before the closing date and time indicated in the Para 1 above, failing which the tenders will be treated as late and rejected.

Address:

Department of Stores and Purchase
Hidayatullah National Law University,
Sector 40, Nava Raipur, Pin 493 661 (Chhattisgarh)

3. The tenderer should ensure that he/she is competent and authorized to submit tender and/or to enter into a legally binding contract with the HNLU.
4. For those tenderers whose technical bids do not satisfy the eligibility criteria, their financial Bids will not be opened.

5. In the event of any of the above-mentioned dates being declared as a holiday/ closed day for the purchase organization, the tenders will be sold / received / opened on the next working day at the appointed time.
6. The tender documents are not transferable.
7. HNLU reserves the right to reject any or all the applied bids without assigning any reason whatsoever. The tender can be rejected on national security grounds.
8. Any order resulting from this tender shall be governed by the terms and conditions mentioned therein.
9. No deviation to the technical and commercial terms & conditions allowed.
10. The tender inviting authority has the right to cancel this tender or extend the due date of receipt of the bids.

11. Important points at a glance for tenderers

- a) Tenders are to be submitted offline in Two-part bid system as described in Notice Inviting Tender. (NIT).
- b) Delivery Schedule: Successful bidder shall arrange supplies within 3 days from the date of issue of Purchase Order.
- c) Delivery Terms: F.O.R (Freight on Road) – HNLU, Nava Raipur (C.G.) inclusive of P&F, Freight, Transit Insurance and any other charges to deliver the material at HNLU, Nava Raipur (C.G.).
- d) Any delay in supply of material shall result in cancellation of the work order.
- e) Parties who have been black listed /debarred by HNLU or any PSU or any Government Departments are not eligible for submission of this tender.
- f) Bidder may visit HNLU (if required), before submitting the offer after taking due permission for visiting to understand the requirements.
- g) No counter conditions shall be accepted.
- h) Bidders are advised to write the page number on each page of the Technical Bid documents submitted.

Section - III
GENERAL INSTRUCTIONS TO BIDDERS

1. **Name of Work:** Supply of 3.5C X 240 SQ. MM, Aluminium XLPE Insulated Armoured Power Cables, 1.1kV Graded. at Hidayatullah National Law University, Nava Raipur Chhattisgarh as per the specification mentioned in section – VI (Technical Specification).
2. **Locations for the Supply and Installation & Warranty Services:** The entire products as described in Schedule of Requirements at Section - VII must be supplied at Hidayatullah National Law University, Nava Raipur Chhattisgarh.
3. **Time of Supply:** All the items covered in the Schedule of Requirements at Section – VII must be supplied within 3 days from the date of placement of work / purchase order.

4. Amendment to Bidding Documents

- 1) At any time prior to the deadline for submission of bids, HNLU may, for any reason, whether on its own initiative or in response to the clarification request by a prospective bidder, modify the bid document.
- 2) The amendments to the tender documents, if any, will be notified by release of Corrigendum Notice on the University's website against this tender. The amendments/ modifications will be binding on the bidders.
- 3) HNLU at its discretion may extend the deadline for the submission of bids if it thinks necessary to do so or if the bid document undergoes changes during the bidding period, in order to give prospective bidders time to take into consideration the amendments while preparing their bids.

5. Preparation of Bids

Bidders should avoid, as far as possible, corrections, overwriting, erasures, or postscripts in the bid documents. In case of any corrections, overwriting, erasures, or postscripts must be made in the bids, they should be supported by dated signatures of the same authorized person signing the bid documents. However, bidder shall not be entitled to amend/ add/ delete/ correct the clauses mentioned in the entire tender document.

6. Period of validity of bids

- 1) Bids shall be valid for a minimum of 90 days from the date of submission. A bid valid for a shorter period shall be rejected.
- 2) HNLU may ask for the bidder's consent to extend the period of validity. Such request and the response shall be made in writing only. The bidder is free not to accept such requests without forfeiting the EMD / BG. A bidder agreeing to the request for extension will not be permitted to modify his bid.

7. Bid Opening & Evaluation of Bids

- 1) The bidders whose technical bid is found to meet the requirements mentioned in the tender document will qualify for opening of the financial bid.

- 2) The duly constituted Tender Evaluation Committee (TEC) shall evaluate the bids. The TEC shall be empowered to take appropriate decisions on minor deviations, if any.
- 3) The bidder's name, bid prices, discounts and such other details considered as appropriate by HNLU, will be announced at the time of opening of the financial bids.

8. Comparison of Bids

- 1) Only the short-listed bids from the technical evaluation shall be considered for financial comparison.
- 2) The bids shall be evaluated on the basis of the total price quoted in the financial bid.
- 3) The bids shall be evaluated on the basis of the total prices including all taxes and duties as per the details mentioned in section VIII (Financial Bid Format).

9. Purchase Order

- i) HNLU may issue purchase order to the eligible bidder whose technical bid has been accepted and determined as the lowest evaluated financial bid based on the Grand Total calculated of all items. However, HNLU reserves the right and has sole discretion to reject the lowest evaluated bid.
- ii) If more than one bidder happens to quote the same lowest price, HNLU reserves the right to decide the criteria and further process for awarding the contract. Decision of HNLU shall be final for awarding the contract.

10. Purchaser's Right to Amend / Cancel

1. HNLU reserves the right to amend the eligibility criteria, commercial terms & conditions, scope of supply, technical specifications etc.
2. HNLU reserves the right to cancel the entire tender without assigning any reasons thereof.
3. HNLU reserves the right to place part orders.

11. Corrupt or Fraudulent Practices

1. It is expected that the bidders who wish to bid for this project have the highest standards of ethics.
2. HNLU will reject bid if it determines that the bidder recommended for award has engaged in corrupt or fraudulent practices while competing for this contract.
3. HNLU may declare a vendor ineligible, either indefinitely or for a stated duration, to be awarded a contract if it at any time determines that the vendor has engaged in corrupt and fraudulent practices during the award / execution of contract.

12. Interpretation of the clauses in the Tender Document / Contract Document

In case of any ambiguity/ dispute in the interpretation of any of the clauses in this Tender Document, the interpretation of the clauses by Hon'ble Vice Chancellor, HNLU shall be final and binding on all parties.

Section – IV

Eligibility and Qualification Criteria

The bidder having the minimum qualifications as follows are eligible to apply:

A) General

1. The Bidder shall be Individual / Firm / Corporate body / LLP / HUF / Limited Company legally constituted and registered who possesses the required licenses, registrations etc. as per law.
2. The bidder should have the following Registrations and furnish the supporting documents in relation to:
 - a. Copy of GST Registration Certificate
 - b. Copy of PAN Card Certificate
 - c. Copy of Valid Bank Account Details
 - d. Copy of Incorporation Documents, if any.

B) Experience & Performance

1. The bidder should have adequate experience in selling / manufacturing / trading of the either manufacturer or authorised representative of the OEM manufacturing the tendered product.
2. The bidder should have ready stock available for the tendered product and complete the performance of the contract within 3 days.

C) Financial Standings

1. The bidder must not be insolvent.
2. The bidder must have a net worth of at least Rs. 5 lakhs.

D) Others

1. There should be no case pending with the police against the Proprietor / Firm / Partner or the Company (Agency).
2. The bidder must not be blacklisted by any Government Departments / PSUs / Autonomous organization.
3. The committee reserves the right to reject the technical bid if any of the above conditions are not satisfied.

4. The Committee also reserves the right to modify the stipulated eligibility criteria at any time during the tenure of procurement.
5. If in the view of bidder, any exemption/ relaxation is applicable to them from any of the eligibility requirements, under any Rules/ process/ Guidelines/ Directives of Government of India, bidder may submit their claim for the applicable exemption/ relaxation, quoting the valid Rule/ process/ Guidelines/ Directives. In this case the bidder must submit necessary and sufficient documents along with the technical bid, in support of his claim. The applicability of exemptions and /or validity of documents submitted by the bidders will be evaluated by the bid evaluation committee during technical evaluation of bids.

Note: The bidders should provide sufficient documentary evidence to support the eligibility Criteria. HNLU reserves the right to reject any bid not fulfilling the eligibility criteria.

SECTION- V

General Conditions of Contract (GCC)

1. Prices

- 1) Prices should be quoted only on FOR Basis and should be inclusive of all taxes and duties.
- 2) The statutory taxes and duties applicable at the time of supply of material shall be applicable and will be reimbursed on submission of requisite documents/ proofs as per the relevant Government Notification.
- 3) In case due to any error/ oversight, the GST quoted by the bidder is less than the rate as per tariff, the bidder will not be permitted to rectify the error/oversight. The orders/ contract will be placed for the total amount including the (lower) rate/s quoted by the bidder, with reduced basic amount to the extent of tax/duty amount, so that the total amount of basic + actual rate remains same as quoted basic + quoted rate. The difference amount payable, if any between the quoted rate and actual rate as per tariff (without exemption) shall be borne by the bidder. The exemption certificate, if applicable, will be issued on the reduced basic amount only.

2. Payment

HNLU shall make 100% Payment in INR by NEFT on completion of delivery accepted by HNLU.

3. Name of Consignee and Delivery Location

Registrar, Hidayatullah National Law University, Sector 40, Nava Raipur, Pin 493661 Chhattisgarh Phone: +91-7587017924 Email: purchase@hnlu.ac.in Website: www.hnlu.ac.in

4. Arbitration

All disputes/claims of any kind arising out of supply, commissioning, acceptance, warranty maintenance etc. under this Contract, shall be referred by either party (HNLU or the bidder) after issuance of 30 days' notice in writing to the other party clearly mentioning the nature of dispute to the Sole Arbitrator appointed by mutual consent. The venue for arbitration shall be Raipur.

5. Jurisdiction

The disputes, legal matters, court matters if any shall be subject to Raipur jurisdiction only.

SECTION- VI

TECHNICAL SPECIFICATION

The Technical Data Sheet for for supply of 3.5c x 240 sq. mm, aluminium xlpe insulated armoured power cables, 1.1kv graded is as follows:

S.N.	Description	Specification
1)	Make	Polycab / Havells / Finolex
2)	Nominal Size of Cable	240 Sq. mm
3)	Number of Core	3.5
4)	Insulation	XLPE Insulated & Sheathed Cable
5)	Current rating	In Ground 327 Amp In Air 392Amp
6)	Approx Voltage Drop	0.31 Mv / amp / mtr
7)	Short Circuit Current Rating for Second Duration	22.68 kAmps
8)	Conductor	Aluminium
9)	Approximate Capacitance	0.67 Microfarads / Km
10)	Approximate Reactance at 50Hz	0.0713 Ohm / Km
11)	Indian Standard	IS-8130/1984
12)	Standard	Class - 2
13)	AC Resistance at 90 Deg. C	0.161 Ohm / Km
14)	Max D.C. Resistance	0.125 Ohm / Km

Place.....

Date.....

.....

(Signature of Bidder with seal)

.....

Name of Authorised Person

SECTION- VII

SCHEDULE OF REQUIREMENT

Sl. No.	Item Description	Qty	Technically Complied (Y/N)	Deviation, if any	Remarks
1.	Supply of 3.5c x 240 sq. mm, aluminium xlpe insulated armoured power cables, 1.1kv graded at HNLU, Nava Raipur (C.G.) (Technical Specification – Section VI)	1000 Mtr.			

Place.....

Date.....

.....
(Signature of Bidder with seal)

.....
Name of Authorised Person

SECTION- VIII

FINANCIAL BID FORMAT

(Filled Price Bid to be submitted in sealed envelope)

Dear Sir,

Sub: Price bid for supply of 3.5c x 240 sq. mm, aluminium xlpe insulated armoured power cables, 1.1kv graded at HNLU, Nava Raipur (C.G.)

Ref: Tender No. - HNLU/2796/NIT/ALU/2023-24, Dated: 21.12.2023

We have received and understood the above tender enquiry and are pleased to submit our price bid as under:

S. No.	Item Description	Qty. (A)	Unit	Unit Rate In Rs. (B)	GST On (B) In Rs. (C)	Unit Rate with GST In Rs. (D) (D = B+C)	Total Amount in Rs. (E) (E = A x D)
1	Supply of 3.5c X 240 Sq. mm, Aluminium XLPE Insulated Armoured Power Cables, 1.1kv Graded Make: Polycab <input type="checkbox"/> / Havells <input type="checkbox"/> / Finolex <input type="checkbox"/> (Note: Tick the brand for which rate is quoted)	1000	Mtr				
	Total Value in Figures (Rounded-off to two decimal places)						
	In words (Rounded-off to two decimal places): _____						
Specification of the products: Attached at "Annexure-A"							

Note:

1. The quoted total price is inclusive of all taxes / duties, freight charges and installation charges.
2. The rate quoted above is firm in nature and nothing extra on any ground / circumstance shall be paid.
3. If there is a discrepancy between the unit price and total price, then the total value of the contract (mentioned in E) shall prevail.
4. The Total Price of all the Units must be quoted in figures and words.
5. There would be no increase in rates during the Contract period except provision under the terms & Conditions.
6. The offers remain valid for 6 months from date of acceptance of order.

7. All the terms and conditions mentioned in the tender document are accepted.

Declaration by the Bidder:

This is to certify that I/We before signing this tender have read and fully understood all the terms & conditions contained herein and undertake myself/ourselves to abide by them.

Place.....

Date.....

.....
(Signature of Bidder with seal)

.....
Name of Authorised Person

SECTION- IX

FORM FOR DETAILED INFORMATION BY BIDDER

(Vendor Details)

1.	Name of the Bidder	
2.	Permanent Account No (PAN)	
3.	Particulars of Bank Account	
	a) Name of the Bank	
	b) Account Number	
	c) Name of the Branch	
	d) Branch Code	
	e) Address	
	f) City Name	
	g) Telephone / Mobile No	
4.	Legal status of the bidder (attach copies of original document defining the legal status a) An Individual b) A proprietary firm c) A firm in partnership d) A limited company or Corporation	
5.	GST Registration Certificate No	
6.	Valid Email ID of the Bidder	
7.	Complete Postal Address of the bidder	
8.	PAN NO.	

Place.....

Date.....

.....
(Signature of Bidder with seal)

.....
Name of Authorised Person

SECTION- X
CHECKLIST

Sl. No.	Document Description	Enclosed Yes/ No	Page No.	Remarks
1.	Have you submitted copy of the Copy of Registration Certificate In case of Firm / Company or Shop & Establishment Registration (Gumasta License) for Proprietor			
2.	Have you submitted copy of the GST Registration Certificate			
3.	Have you submitted copy of the PAN Card			
4.	Have you submitted copy of the order(s) / Experience Certificate and end user certificate of Similar Work?			
5.	Have you submitted copy of the Self declaration regarding police case and blacklisting in any organization			
6.	Signed copy of Annexure "A" wherever applicable			
7.	Have you submitted the Vender Details as in Section IX in respect of all orders?			
8.	Final Check: Have you submitted all the papers starting from Section III to Section IX duly sign and seal as well as other required documents as Technical Bid?			

I / We do hereby declare that all the above-mentioned documents are enclosed as per the tender document.

Place.....

Date.....

.....
(Signature of Bidder with seal)

.....
Name of Authorised Person

ANNEXURE -A

DECLARATION

1. We do hereby declare that,
 - i. We have not been blacklisted/ debarred by HNLU or any Govt. Departments for participation in tenders. The information provided above is correct and true to the best of my knowledge and belief.
 - ii. The director/proprietor of the bidding firm is not closely related to HNLU.

In case, at any time the information furnished is found to be false, you may disqualify/ debar me/ us as deemed fit.

2. We do hereby declare that we have read and understood all terms and conditions of tender document including GIB, GCC, Technical Specification, Quality Control Criteria and confirm to abide to those conditions without any counter conditions.

Signature _____

Name-----

Designation-----

Date-----

Stamp of the Organization-----