



**HIDAYATULLAH NATIONAL LAW UNIVERSITY,
NAVA RAIPUR, ATAL NAGAR 493 661, CHHATTISGARH**

NOTICE INVITING QUOTATION

N.I.Q. NO. : HNLU/PURCHASE/NIQ/83/2023-24
NAME OF WORK : Supply of Almirah
SUPPLY PERIOD : 14 Days
TYPE OF WORK : Supply and Installation of Almirah

Contact information:

Purchase (I/c)
Department of Stores and Purchase
Hidayatullah National Law University,
Sector 40, Nava Raipur, Pin 493661
Chhattisgarh
Phone: +91-7587017924
Email: purchase@hnl.ac.in
Website: www.hnl.ac.in



**HIDAYATULLAH NATIONAL LAW UNIVERSITY,
NAVA RAIPUR, ATAL NAGAR-492 002, CHHATTISGARH**

No.: HNLU/PURCHASE/NIQ/83/2023-24

Date: 15/02/2024

NOTICE INVITING QUOTATION

Sealed quotations are invited by Courier / By Hand from intending registered Stockiest / Distributors / traders having GST and relevant documents for **Supply and Installation of Almirah** to be installed at HNLU, Nava Raipur (C.G.).

The quotation with the copy of certificate of GST & other documents should be submitted to the office of the Department of Stores & Purchase, HNLU Nava Raipur Chhattisgarh up to 24/02/2024 before 03:00 pm. The quotations / Bids will be opened on the same day i.e. on 24/02/2024 at 03:30 pm. Details of item are given as under:

S. No.	Item Description	Qty. (A)	Unit	Unit Rate In Rs. (B)	GST On (B) In Rs. (C)	Unit Rate with GST In Rs. (D) (D = B+C)	Total Amount in Rs. (E) (E = A x D)
1	Supply and Installation of Almirah	10	No.				
	Total Value in Figures (Rounded-off to two decimal places)						
	In words (Rounded-off to two decimal places): _____						
	Specification of the products: Attached at "Annexure-A"						

Terms & Condition:

- Rate / Price:** The Rate should be inclusive of GST which should be indicated separately as applicable. All the rates should be FOR Destination basis (i.e. concerned department).
- Taxes:** Taxes, if any (Kindly mention in above table) should be clearly mentioned in the offer.
- Supply:** Material should be supplied within 14 Days after placement of Purchase Order.

4. **Sample:** N.A.
5. **Validity:** Quotation should be valid for a period of 90 Days from the date of Submission of Quotation.
6. **Consignee:** Purchase In-Charge, Hidayatullah National Law University, Nava Raipur, Atal Nagar, District - Raipur 492002 (C.G.)
7. **Packaging and forwarding charges, Freight, Loading / Unloading:** Inclusive.
8. **Quality & Workmanship:** All the material shall be of the best Class, Quality and workmanship shall be of the best grade.
9. **Defective Supply:** Supplies must be strictly in accordance **with specifications and samples** etc. furnished or approved by the University authority. If within a fortnight from the date of receipt, defects of any kind deviation from specification etc., detected and reported to you, you will have to replace them free of all charges within 30 days.
10. **Payment:** 100% Payment will be made / released within 45 days or in queue whichever is later from the date of receipt of materials in good condition and certification from concerned department. The Tax Invoice in Triplicate may please be submitted to the consignee under intimation to the office.
11. **Penalty:** In case Of Delay in Non-Completion of supply, Penalty / LD @ 1/2% (Half Percent) Of Price for Each week Or Part There of subject to maximum of 10% (Ten Percent) will be imposed.
12. Documents relating to the registration of the firm i.e., GST and relevant documents should be submitted along with quotation.
13. Quotation Name/No. and due date of opening must be mentioned on top of envelopes.
14. The HNLU, Raipur reserves the right to increase/decrease the number of required quantities.
15. In case of firms quoting the same price, HNLU reserves the right to place order for full or part quantities to one or more firms at its discretion.
16. Bidders should submit their email id, contact details with GST registration.
17. HNLU Nava Raipur reserves the right to ask the bidders to arrange a demonstration of their samples for feel & finish for which rates have been quoted, to the concerned committee, if required.
18. In case of any ambiguity/ dispute in the interpretation of any of the clauses in this Document, the interpretation of the clauses by Hon'ble Vice Chancellor, HNLU shall be final and binding on all parties.

Sd/-

**Purchase (I/c)
HNLU, Nava Raipur (C.G.)**

“Annexure – A”

TECHNICAL SPECIFICATION

The Technical Data Sheet for **Supply and Installation of Almirah** is as follows:

S. No.	Description	Specification
1)	No. of Unit	10
2)	Type of Almirah	Laminated Engineered Wood (thickness 25mm minimum) 2 Door Wardrobe with Drawer and Mirror (Wenge Finish)
3)	Colour	Any Shade of Wooden Colour
4)	Material	Laminated Engineered Wood
5)	Product Dimensions	44.9D x 74.9W x 182H Centimeters
6)	Special Feature	Lockable, Rust Resistant, Soft Closing Drawer and Door, Door Mounted Mirror, Load Bearing Capacity minimum 95 kg, Hanger Rod
7)	Mounting Type	Floor Mount
8)	Drawer	1 Single Pull-out drawer with lock& key, Load Bearing Capacity minimum 45 kg
9)	No. of Doors	2 Doors
10)	Warranty	Minimum 3 years

Note: Sample image placed below for reference.

Place.....

Date.....

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(Signature of Bidder with seal)



