



HIDAYATULLAH NATIONAL LAW UNIVERSITY, RAIPUR

Halls of Residence and Mess Committee

1. General Rules for HOR

- 1.1. Allotment of the hostel room shall be made by the wardens. The student may be asked to vacate the hostel room in case of any administrative requirement and will be allotted another room.
- 1.2. The hostel rooms are subject to inspection at day or night as authorized by the University administration and students are required to provide access to their rooms.
- 1.3. For the annual maintenance and upkeep of the hostel rooms, all the students will be required to vacate their allocated rooms when they are leaving for summer vacation (May-June of each year).
- 1.4. The students are required to be present in the hostel between 10:30 PM to 5:30 AM.
- 1.5. DINING/MESS RULES: Food in the dining hall shall be served as per the following schedule*:
 - a. Breakfast: 7:30 AM to 08:45 AM
 - b. Lunch: 1:00 PM to 2:00 PM (1st year and LL.M.) 2:00 PM to 3:00 PM (Remaining students)
 - c. Snacks : 5:00 PM to 6:00 PM
 - d. Dinner: 8:00PM to 9:30 PM

* The timings are subject to change and will be notified accordingly.

2. Do's and Don'ts of CONDUCT FOR STUDENTS

2.1. Do's:

- 2.1.1. Students shall mark their attendance daily in the hostel register. Proxy signature would result in disciplinary proceedings.
- 2.1.2. In case of absence from the hostel, the students should fill the google form relating to hostel leaving form ([Girls Hostel](#) and [Boys Hostel](#)) and hostel reporting form ([Girls Hostel](#) and [Boys Hostel](#)). They should also fill the hostel register both times.
- 2.1.3. Students can avail the services of the visiting doctors at the Utility Centre for general consultation. If there are medical emergencies, they need to report the Hostel Coordinators/ Helpers and wardens to avail the ambulance service (24/7) to be taken to hospitals outside the campus based on the specific issues of health.
- 2.1.4. Students should maintain practice of hygiene and cleanliness inside their rooms as well as in the bathrooms and corridors.
- 2.1.5. The students should refrain themselves from pampering stray dogs and cats by offering food in and around the hostel premises.
- 2.1.6. Complaints regarding repairs related to electricity, plumbing etc. may be entered in the

google form.

- 2.1.7. The hostel room locks will be provided by the University with one key to the student and two spare keys in the custody of the wardens. It will be used in case of loss of key by the student or any emergency issue for opening the rooms.
- 2.1.8. Students are expected to behave in a decorous manner with fellow students and with students of the opposite sex and specially abled students, inside and outside the hostel premise.

2.2. Don'ts:

- 2.2.1. Students should not place their own locks other than the locks provided by the University.
- 2.2.2. No student shall leave the fans, tube lights or any electrical gadgets switched on when not in use in their respective rooms.
- 2.2.3. No student shall leave their rooms and almirahs open and valuables like watches/phones/laptops/jewellery/cash or any other valuables should not be left unattended in their rooms. Theft complaints shall not be entertained unless it is a case of break of their room locks by any unauthorised persons.
- 2.2.4. Students shall not play music at high volume, shout, scream or do any such nuisance that would annoy, disturb or irritate any resident thereby.
- 2.2.5. Smoking, Consumption or/and possession of any kind of intoxicating or/and contraband substances inside the HOR is strictly prohibited, in case of non- compliance, action shall be taken as per disciplinary rules of the Proctorial Board.
- 2.2.6. Electronic/Electrical items like TV, Fridge, Micro Oven, AC, Room Heater and similar items are not permitted to be used in HOR except air coolers and electric kettle. If any items other than these two are found in possession, it will attract suitable action as per disciplinary rules of the Proctorial Board.
- 2.2.7. The students shall not deface the walls with painting, scribbling, or posters etc in their allotted rooms.
- 2.2.8. Students shall not take any gym equipment from the University gymnasium to their rooms.
- 2.2.9. No student shall shift from the room allotted by the University without the permission of the warden. In case, any student shifts and occupies any other room, action shall be taken as per disciplinary rules of the Proctorial Board.

Note: The Chief Warden and Warden(s) have the right to inspect the hostel (Hostel rooms, hostel common rooms, verandas and other surrounding areas) and seize any prohibited items.

3. Prohibited acts:

3.1. The acts that are prohibited includes the following:

- a. Any act of misbehaviour by way of verbal abuse/ inappropriate gestures/ physical assault etc.
- b. Disruption of peace and harmony within the hostel.
- c. Disrespectful or abusive behaviour towards fellow residents, chief warden, wardens, teaching and non -teaching staff, mess/cleaning/security staff or any other authorised visitors.
- d. Any acts of violence resulting in physical assault or threats against any individual, engaging in

- fights or brawls, and any other form of intimidation or coercion.
- e. Any type of Damage to Property including vandalism or intentional damage to hostel property, including furniture, fixtures, and fittings, defacing walls, doors, or any other surfaces within the hostel (Hostel rooms, hostel common rooms, verandas) and other surrounding areas.
 - f. Carrying plates, cutlery, or any other dining items from the dining hall/mess area to their respective rooms.
 - g. Possessing or consumption of Prohibited Substances such as illegal drugs, alcohol, or any other prohibited substances and abetment of the same. It includes possession and/or consumption of smoking cigarettes, beedi, cigar, etc., within Hostel or University campus.
 - h. Returning to Campus in an intoxicated condition or consuming alcohol within the Hostel or University campus and/or abetting/ causing Nuisance.
 - i. Keeping hazardous materials or weapons within the hostel premises.
 - j. Possessing unauthorised items including but not limited to electronic equipments like induction plates, refrigerator, heater, air conditioners, etc.
 - k. Ragging in any form
 - l. Sexual Harassment
 - m. Late entry to Hostel and to the University campus
 - n. Change of hostel rooms without permission
 - o. Causing obstruction during inspection of rooms by warden (s)
 - p. Bullying or causing inappropriate physical hurt/force against fellow students
 - q. Trespassing in to the Girls' or Boys' Hostel Premises
 - r. Parking/Entry of Cars, motorcycles or scooters within the campus or at the University Main Gate.

3.2. Disciplinary Actions:

- 3.2.1. All residents of the hostel are required to adhere to the aforementioned rules and code of conduct. Non-compliance with these rules or any other actions resulting in indiscipline will result in disciplinary actions. The Chief Warden will report violations of the disciplinary acts of the students to the Campus Proctorial Board for further action.
- 3.2.2. Matters related to Ragging need to be reported immediately and the same shall be handled as per C.G. Anti Ragging Act, 2001
- 3.2.3. Sexual Harassment complaints will be governed under framework of University's Internal Complaints Committee
- 3.2.4. Caste Discrimination complaints will be referred to the Equal Opportunity and Anti-Discrimination Cell

E-MAIL OF THE WARDEN(S): hrcm@hnlu.ac.in

