

**HIDAYATULLAH NATIONAL LAW UNIVERSITY,
NAVA RAIPUR, ATAL NAGAR 493 661, CHHATTISGARH**

NOTICE INVITING QUOTATION

N.I.Q. NO. : HNLU/PURCHASE/NIQ/615/2024-25
NAME OF WORK : Supply of Havells Ceiling Fan (White)
SUPPLY PERIOD : 14 Days
TYPE OF WORK : Procurement

Contact information:

Purchase (I/c)
Department of Stores and Purchase
Hidayatullah National Law University,
Sector 40, Nava Raipur, Pin 493661
Chhattisgarh
Phone: +91-7587017924
Email: purchase@hnl.ac.in
Website: www.hnl.ac.in



**HIDAYATULLAH NATIONAL LAW UNIVERSITY,
NAVA RAIPUR, ATAL NAGAR-492 002, CHHATTISGARH**

No.: HNLU/PURCHASE/NIQ/615 /2024-25

Date: 29/10/2024

NOTICE INVITING QUOTATION

Sealed quotations are invited by Courier / By Hand from intending registered Stockiest / Distributors / traders having GST and relevant documents for **Supply of Havells Ceiling Fan (White)** at HNLU Nava Raipur (C.G.).

The quotation with the copy of certificate of GST & other documents should be submitted to the office of the Department of Stores & Purchase, HNLU Nava Raipur Chhattisgarh up to **12/11/2024 before 05:00 pm**. Details of item are given as under:

S. No.	Item Description	Qty. (A)	Unit	Unit Rate Per Fan In Rs. (B)	GST On (B) In Rs. (C)	Unit Rate with GST In Rs. (D) (D = B+C)	Total Amount in Rs. (E) (E = A x D)
1	Havells Ceiling Fan Thrill Air ES Sweep Size 1200mm (White)	100	No.				
Total Value in Figures (Rounded-off to two decimal places)							
In words (Rounded-off to two decimal places): _____							
Specification of the products: Attached at "Annexure-A"							

Terms & Condition:

- Rate / Price:** The Rate should be inclusive of GST which should be indicated separately as applicable. All the rates should be FOR Destination basis (i.e. concerned department).
- Taxes:** Taxes, if any (Kindly mention in above table) should be clearly mentioned in the offer.
- Supply:** Material should be supplied within 14 Days after placement of Purchase Order.

4. **Sample:** N.A.
5. **Validity:** Quotation should be valid for a period of 90 Days from the date of Submission of Quotation.
6. **Consignee:** Purchase In-Charge, Hidayatullah National Law University, Nava Raipur, Atal Nagar, District - Raipur 493661 (C.G.)
7. **Packaging and forwarding charges, Freight, Loading / Unloading:** Inclusive.
8. **Quality & Workmanship:** All the material shall be of the best Class, Quality and workmanship shall be of the best grade.
9. **Defective Supply:** Supplies must be strictly in accordance **with specifications and samples** etc. furnished or approved by the University authority. If within a fortnight from the date of receipt, defects of any kind deviation from specification etc., detected and reported to you, you will have to replace them free of all charges within 30 days.
10. **Payment:** 100% Payment will be made / released within 45 days or in queue whichever is later from the date of receipt of materials in good condition and certification from the department concerned. The Tax Invoice in Triplicate may please be submitted to the consignee under intimation to the office.
11. **Penalty:** In case of Delay in Non-Completion of supply, Penalty / LD @ 1/2% (Half Percent) of Price for Each week or Part Thereof subject to maximum of 10% (Ten Percent) will be imposed.
12. Documents relating to the registration of the firm i.e., GST and relevant documents should be submitted along with quotation.
13. Quotation Name/No. and due date of opening must be mentioned on top of envelopes.
14. The HNLU, Raipur reserves the right to increase/decrease the number of required quantities.
15. In case of firms quoting the same price, HNLU reserves the right to place orders for full or part quantities to one or more firms at its discretion.
16. Bidders should submit their email id, contact details with GST registration.
17. HNLU Nava Raipur reserves the right to ask the bidders to arrange a demonstration of their samples for feel & finish for which rates have been quoted, to the committee concerned, if required.
18. In case of any ambiguity/ dispute in the interpretation of any of the clauses in this Document, the interpretation of the clauses by Hon'ble Vice Chancellor, HNLU shall be final and binding on all parties.
19. The bidder should not have been barred by any PSU/Govt. Dept in doing business with them.
20. The supplier will undertake a warranty of the item from the date of supply and shall have to mention clearly the period of warranty in the financial bid. The supplier further warrants that the item shall be free from defects.



Purchase (I/c)

HNLU, Nava Raipur (C.G.)

“Annexure – A”

TECHNICAL SPECIFICATION

The Technical Data Sheet for **Supply of Havells Ceiling Fan (White)** is as follows:

S. No.	Description	Specification
1)	No. of Fans	100
2)	Sweep Size	1200mm
3)	Brand	Havells
4)	Model	Thrill air ES
5)	Colour	White

Place.....

Date.....

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(Signature of Bidder with seal)