



# Hidayatullah National Law University

Nava Raipur, Atal Nagar – 493661 (C.G.)

Website: [www.hnlu.ac.in](http://www.hnlu.ac.in)

No.: HNLU/734/2024

Date: 26.12.2024

## RECRUITMENT NOTIFICATION NO. 02 OF 2024

### **Advertisement for the position of Registrar in the Hidayatullah National Law University, Raipur**

Hidayatullah National Law University, Raipur, a State University established by Hidayatullah National University of Law Chhattisgarh Act, 2003 (No. 10 of 2003) and recognized by UGC u/s 2(f) and 12B of UGC Act, 1956 invites applications in prescribed format for the following position: -

1.	<b>Name of the Post</b>	<b>Registrar</b>
2.	Post & Category	<b>01 (UR)</b>
3.	Grade	Group A
4.	Scale of Pay	Academic Level 14 (Rs. 1,44,200/- as per 7 <sup>th</sup> CPC)
5.	Age Limit	Below 60 Years as on the prescribed last date of submission of application form.
6.	Age of Superannuation	62 Years
7.	Tenure	<b>5 Years</b>
8.	Method of Recruitment	On Tenure Basis
9.	Qualification, Experience and other Requirements	a. Master's Degree with at least 55% of the marks or an equivalent grade in a point scale wherever grading system is followed from a recognized University/Institute. b. 15 years' experience as Assistant Professor in Academic Level 11 and above or with 8 years of service in Academic level 12 and above including as Associate Professor along with experience in educational administration, <b>OR</b> c. Comparable experience in research establishment and / or other institutions of higher education, <b>OR</b> d. 15 years of experience of which 8 years shall be as Deputy Registrar or equivalent post.
10.	Application Fee	<b>Rs.1000/- (One Thousand)</b> To be deposited in the following account:



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		Account Holder's Name: <b>Registrar, Hidayatullah National Law University</b> Bank Name: <b>State Bank of India</b> Account No.: <b>00000041394244908</b> IFSC: <b>SBIN0018097</b> Branch Name: <b>Indravati Bhawan, Nava Raipur (18097)</b>
11	Other perks and perquisites	<ul style="list-style-type: none"><li>• Pay protection of previous employment.</li><li>• University car for official purposes.</li><li>• Suitable furnished residential accommodation in campus.</li><li>• Housekeeping assistance.</li><li>• Official Laptop/Mobile/Internet Facilities.</li><li>• Cumulative Professional Development Allowance (CPDA) of rupees three lakhs for a block period of three years for conference/paper presentation.</li><li>• Applicable provisions of re-location allowance.</li></ul>

## General Conditions:

1. The minimum qualifications and experience prescribed are mandatory for consideration. However, meeting these criteria does not guarantee an interview call.
2. The qualifications must be obtained from recognized universities or institutions.
3. Original documents supporting educational qualifications, age, and experience must be presented at the time of the interview.
4. Candidates employed in Government or Public Sector Undertakings (including Boards/Autonomous Bodies) must provide a "**No Objection Certificate**" from their employer at the time of the interview, if not submitted earlier.
5. Incomplete applications will not be considered.
6. The University will not entertain correspondence regarding the interview process or its outcome.
7. Canvassing in any form will lead to disqualification.
8. If false information is detected at any stage, the candidate's application/appointment will be rejected/terminated.
9. HNLU promotes equal opportunities and values diversity.
10. Correspondence with shortlisted candidates will be via email only.



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11. Candidates must bear their own travel and accommodation expenses for the interview.
12. All decisions made by the University will be final and binding.
13. Any disputes arising from this advertisement are subject to the jurisdiction of courts in Raipur.

## **Application Submission:**

Interested individuals should visit the University's website to download and complete the application form available at <https://hnlu.ac.in/vacancy-application-form/>.

- a. \*The duly filled soft copy to be emailed to [recruitment2025@hnlu.ac.in](mailto:recruitment2025@hnlu.ac.in).
- b. \*The hard copy of the application along with the relevant supporting documents (as clear photocopies) to be sent by speed post / reliable courier marked as “**Recruitment-2025 - HNLU**” to reach the campus by **3:00 p.m.** on **January 10, 2025**. The address for the same is: -

**Office of the Vice Chancellor**

**Hidayatullah National Law University**

**Sector-40, Uparwara**

**Nava Raipur Atal Nagar, Chhattisgarh - 493661**

**Land Mark - IDBI Bank, Uparwara Branch**

- c. The hardcopy can also be handed over to the Office of the Vice Chancellor at the address mentioned above on or before **3:00 p.m.** on **January 10, 2025**.

**\* Mandatory.**

**NOTWITHSTANDING ANYTHING CONTAINED ABOVE:**

- a. **The University reserves all rights to increase/decrease the number of posts.**
- b. **The University reserves all rights to make/not to make appointments on particular post/s.**
- c. **The University also reserves all rights to cancel this advertisement without assigning any reason.**

**Sd/-**

**Registrar (I/c)**