

# **HIDAYATULLAH NATIONAL LAW UNIVERSITY, RAIPUR**

## **MINUTES OF THE FINANCE COMMITTEE MEETING DATED 23/03/2025**

The Finance Committee meeting of the Hidayatullah National Law University took place on 23.03.2025 at 10.30 am in the Boardroom of the University. The following members were present in the meeting: -

1. Hon'ble Mr. Justice G. Raghuram, Former Director, National Judicial Academy,
2. Prof. (Dr.) V.C. Vivekanandan, Hon'ble Vice-Chancellor, HNLU – Chairman
3. Mr. R.S. Vishwakarma, Former Finance Secretary, Government of Chhattisgarh & Member
4. Mr. C.J. Khatri, Former Finance Controller, Government of Chhattisgarh & Member
5. Prof. (Dr.) Yogendra Kumar Srivastava, Head Finance (I/c)
6. Prof. (Dr.) Vishnu Konoorayar, Professor of Law,
7. Dr. Deepak Kumar Srivastava, Registrar (I/c) and Member Secretary.


The Chairman and Hon'ble Vice Chancellor, HNLU, Raipur, extended a warm welcome to the members of the Finance Committee. After that, the following agenda items were taken up for discussion:

<b>Sl.</b>	<b><u>Agenda Items</u></b>
1.	<p><b><u>Perusal and approval of the minutes of the Finance Committee meeting dated 25.01.2025.</u></b></p> <p><b><u>Notes:</u></b> The minutes of the Finance Committee meeting dated 25.01.2025 are placed for perusal and approval.</p> <p><b><u>Decision:</u></b> Approved.</p>
2.	<p><b><u>Perusal of Action Taken Report on the decisions of Finance Committee meeting dated 25.01.2025.</u></b></p> <p><b><u>Notes:</u></b> The Action Taken Report on the decisions of the Finance Committee meeting dated 25.01.2025 is placed for perusal and approval.</p> <p><b><u>Decision:</u></b> Approved.</p>

Sl.	<u>Agenda Items</u>
3.	<p><b><u>Estimated budget for the Financial Year 2025-26 for perusal and approval.</u></b></p> <p><b><u>Notes:</u></b> The estimated budget for Financial Year 2025-26 along with actual income/expenditure and proposed figures for Financial Year 2025-26 are placed before the committee for perusal and approval.</p> <p><b><u>Decision:</u></b> The estimated budget for the Financial Year 2025-26 approved by the committee. The committee advised to write a letter to the government for releasing of the remaining grant for the Financial Year 2024-25 before 31st March, 2025.</p>
4.	<p><b><u>Employee Medical Benefits - Draft Policy for perusal and approval.</u></b></p> <p><b><u>Notes:</u></b> The University pays Rs. 750 p.m. / Rs,9,000 p.a. as a medical allowance to its employees since 2011. The healthcare cost of consultation/medication/insurance has exponentially increased over the years. It is proposed to revise the health allowance to Rs.30,000p.a. to include the reimbursement of Mediclaim/hospital consultation/Purchase of medicines under allopathy/homeopathy/ ayurveda/naturopathy for the employee and family (Immediate) based on submission of invoices. A medical benefit policy of NALSAR University of Law is enclosed for reference.</p> <p><b><u>Decision:</u></b> Three options were proposed in the meeting: A) Complete medical reimbursement as per CG Government practice; B) Group Insurance Scheme for Rs.30,000/-; and C) Reimbursement disbursement of Rs.30,000/- per annum as per other Law School practice. After due deliberation: 1. Option "A" is felt not viable as HNLU is not a fully state funded university with limited grants. More than two thirds of the annual budget is met by Fees and other grants making this option financially unviable.</p>

<b>Sl.</b>	<b>Agenda Items</b>
	<p>2. Option 'B' was not preferred by many employees as they have their own personal insurance and the total amount blocked in Group Insurance will not help them. Also, many employees are part of a group insurance scheme as part of their own initiatives.</p> <p>3. Option 'C' has overwhelming support as it might help them which will allow variable hand expenses of purchase of medicines/ medical consultation/ health checkups/ minor medical equipment (like nebulizers) and some part can also be as reimbursement of individual insurance premium.</p> <p>The approval is sought for Option C and the guidelines of stream of treatments (allopathy/ayurveda/homeopathy/naturopathy), disbursal timelines, submissions invoices /bills can be framed by the University for implementation from the financial year of 2025-2026</p>
5.	<p><b><u>Revision of Remuneration/ Honorarium/ Travel &amp; Accommodation fees &amp; financial limits.</u></b></p> <p><b>Notes:</b></p> <p>It is proposed to streamline and simplify the remuneration for various activities of the University by invited resource persons.</p> <p>The following revisions of Remuneration/ Honorarium / Sitting Fee for lectures/participation in conference/workshops/seminar/interview board/university &amp; council meetings/Ph.D. evaluation and other academic activities categorised as follows:</p> <p><b>5.1. Category-I</b></p> <ul style="list-style-type: none"> <li>• Sitting/Retired Judges of the Supreme Court &amp; High Courts, Members of General Council, Executive Council, Academic Council &amp; Finance Committee, Serving &amp; Former Vice-Chancellors, Senior Civil Servants, Senior Counsels, Professors, UGC mandated committee chairs etc. (External Members)</li> </ul> <p><b>Proposed Amount:</b> Rs. <u>10,000</u> to Rs. 15,000 to be approved by the Competent Authority</p> <p><b>5.2. Category-II</b></p> <ul style="list-style-type: none"> <li>• Sitting/ Retired District Judges, Associate Professors, Legal Counsel, Mid-Level Civil Servants, Managers, etc.)</li> </ul> <p><b>Proposed Amount:</b> Rs. <u>7,500</u> to Rs. <u>10,000</u> to be approved by the Competent Authority</p>

<u>Sl.</u>	<u>Agenda Items</u>
	<p><b>5.3. Category-III</b></p> <ul style="list-style-type: none"> <li>● <b>Other External Experts &amp; Internal Faculty Members for Participation in Meetings/Events/Councils etc.</b></li> </ul> <p><b>Proposed Amount:</b> Rs. 5,000 to Rs. 7,500 per session to be approved by the Competent Authority</p> <p><b>5.4. Category-IV</b></p> <ul style="list-style-type: none"> <li>● <b>Professionals</b> (including Legal Counsels, Tax Consultants, Engineers, Architects, Interior Designers, HR Professionals, or any other professional)</li> </ul> <p><b>Proposed amount:</b> To be remunerated on a lump sum or percentage basis or by claim based on prevailing professional service fee.</p> <p><b><u>Decision:</u></b></p> <p>The committee unanimously approved the revision of remuneration/honorarium/sitting fee.</p>
6.	<p><b><u>Any other matter with the permission of the Chair</u></b></p> <p>No other matter was placed before the committee.</p>



**REGISTRAR**  
**DAYATULLAH NATIONAL LAW UNIVERSITY**  
**RAIPUR (C.G.)**